

***KETCHIKAN GATEWAY
BOROUGH***

***FY 2011 BUDGET
DETAIL***

Budget Ordinance No. 1561 Passed June 7, 2010

Effective July 1, 2010



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KETCHIKAN GATEWAY BOROUGH

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OFFICE OF THE BOROUGH FINANCE DEPARTMENT

BUDGET MESSAGE

DATE: July 1, 2010

TO: Honorable Mayor, Assembly Members, and Citizens of the Ketchikan Gateway Borough

THROUGH: Dan Bockhorst, Borough Manager

FROM: Mike Houts, Finance Director

INTRODUCTION

In compliance with Section 40.10.010(a) of the Ketchikan Gateway Borough's Code of Ordinances and laws of the State of Alaska, transmitted herewith is the enacted budget for the Borough for FY 2011. This budget contains the operational budgets for the general government, special revenue funds, internal service funds and enterprise fund activities. The budget includes the amount that will be funded by the Ketchikan Gateway Borough from the General Fund, enterprise funds, the debt service fund school general obligation bonds, Economic Development Fund, Land Trust Fund, service area funds, Commercial Passenger Vessel Fund, and Recreational Capital Improvement Fund. The Ketchikan Gateway Borough School District's operating budget is included by reference with its full budget presented in a separate document. Notable developments affecting the fiscal affairs of the Borough and the local economy are noted below.

The tourism industry is experiencing a downturn in the number in visitors and their curtailed spending due to the worldwide slowing of the economy. For this budget, the Assembly directed staff to decrease projected sales tax revenues by seven percent. The City of Ketchikan and private investors built Berth IV, an additional berth for cruise ships in the Newtown area. The summer of 2009 was the first full season of operation of Berth IV. The dock facilities now have the capability to bring four full-size cruise ships dockside, allowing visitors to spend more time ashore. The new dock configuration may help offset some of the expected curtailment of consumer spending.

The Alaska Marine Highways purchased 28.9 acres at Ward Cove from the Borough in June 2010 to construct a layup facility and other maintenance facilities in Ketchikan establishing a homeport.

In 2008, the Borough annexed an additional 4,510 square miles. Sales tax and property tax revenue increased slightly while Secure Rural Schools funding (formerly Forest Receipts) amounted to \$1.5 million in FY 2010 and is expected to be \$1.4 million in FY 2011. This funding is due to be phased out in FY 2012.

This budget serves as the Assembly's authorized operating plan for the Borough for FY 2011. The staff presents the general government operating budget as a reflection of the Ketchikan Gateway Borough's ongoing mission of maintaining cost-effective programs and services consistent with the goal of preserving and enhancing the quality of services enjoyed by all the citizens of the Borough.

GENERAL FUND REVENUES

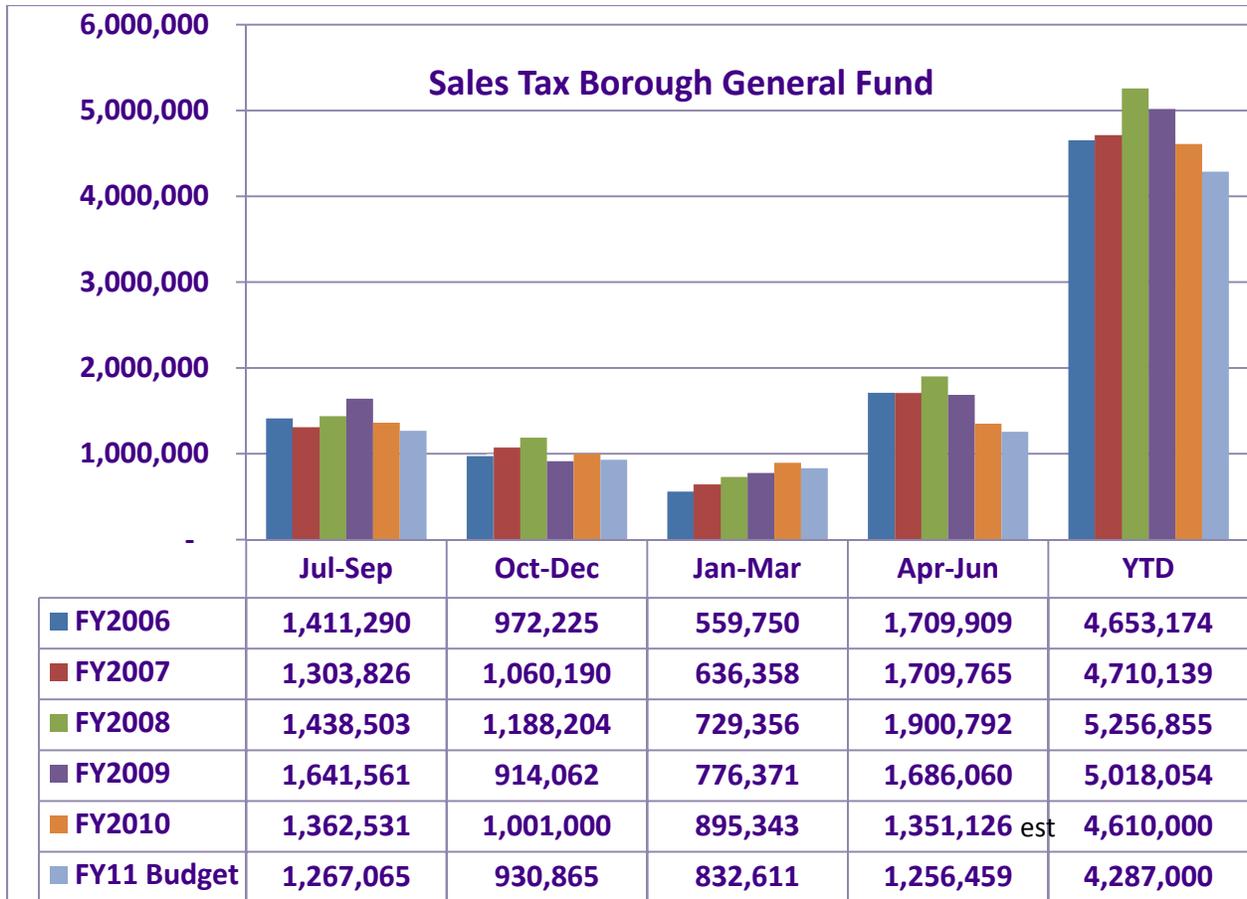
Projected General Fund revenues for FY 2011 will be approximately \$18.8 million. This is a decrease of \$0.5 million or 3% compared to FY 2010 estimated. The table below identifies the major revenue sources and the net change from FY 2010 estimated revenues compared to FY 2011 budgeted revenues by category.

Approximately \$11.8 million or 63 percent of the Borough's FY 2011 General Fund revenues will come from taxes. The Borough currently levies two major types of taxes – property and sales taxes. Due to the declining world economy, sales taxes are expected to decrease by 7%. The 7% reduction in property tax receipts was due to Assembly action reducing the areawide mill rate from 6.0 to 5.8 mills and the elimination Business Personal Property Tax.

The following table summarizes the major General Fund revenues of the Borough.

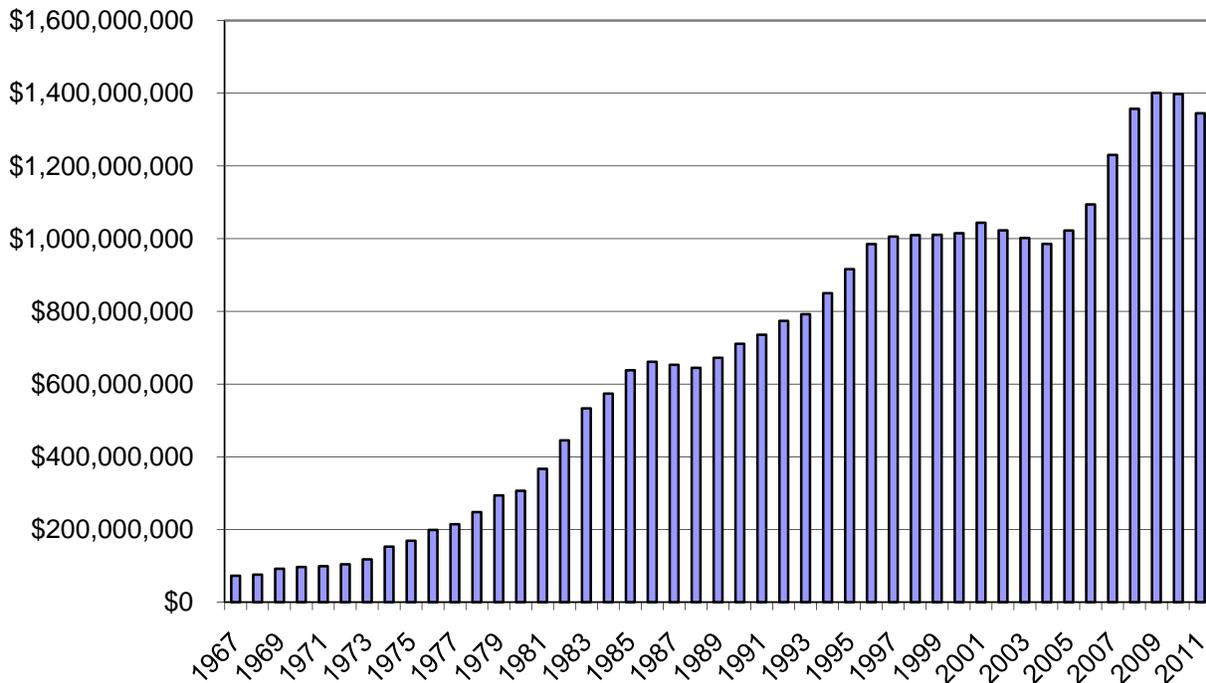
	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Property Tax	\$ 8,380,209	7,810,877	(569,332)	-7%
Seniors & Other Adjustments	(546,000)	(554,510)	(8,510)	2%
Sales Tax	4,610,000	4,287,000	(323,000)	-7%
Transient Occupancy Tax	60,000	45,000	(15,000)	-25%
Other Taxes	215,100	220,100	5,000	2%
State Revenue Sharing	642,618	639,833	(2,785)	0%
Secure Rural Schools	1,539,358	1,385,400	(153,958)	-10%
Revenue From Other Gov's	1,300,000	1,300,000	-	0%
Charges for Services	1,609,764	1,627,078	17,314	1%
Interfund transfers	1,560,164	2,071,030	510,866	33%
Total	\$ 19,371,213	18,831,808	(539,405)	-3%

The graph below represents the Borough's 1.5% sales tax history collection by quarter for the General Fund.



Projected areawide property taxes show a decrease of \$568,079. The decrease is due to the exemption of ad valorem personal property taxes. The areawide January 2010 assessment decreased by \$53 million compared to the previous period due to the exemption of ad valorem personal property taxes.

Ketchikan Gateway Borough Assessment History



Automobile taxes are assessed against all registered vehicles in the Borough based on age, type, and valuation. These taxes are collected by the Alaska Division of Motor Vehicles. The Borough remits a share of the taxes to the City of Ketchikan and allocates portions to taxing service areas using a ratio based on population and mill levies. Boat taxes are assessed against boat owners at two levels: \$25 for boats up to five tons, and \$75 for boats in excess of five tons. Those are shared fifty percent with the City of Ketchikan.

The Borough has projected an overall decline of \$156,743 in revenue from other government entities during FY 2011. The following table summarizes the major categories of State and Federal revenue and net changes.

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Raw Fish Tax Refund	\$ 400,000	400,000	-	0%
State Revenue Sharing	642,618	639,833	(2,785)	0%
Secure Rural Schools	1,539,358	1,385,400	(153,958)	-10%
Payment in Lieu of Taxes	900,000	900,000	-	0%
Total	\$ 3,481,976	3,325,233	(156,743)	-5%

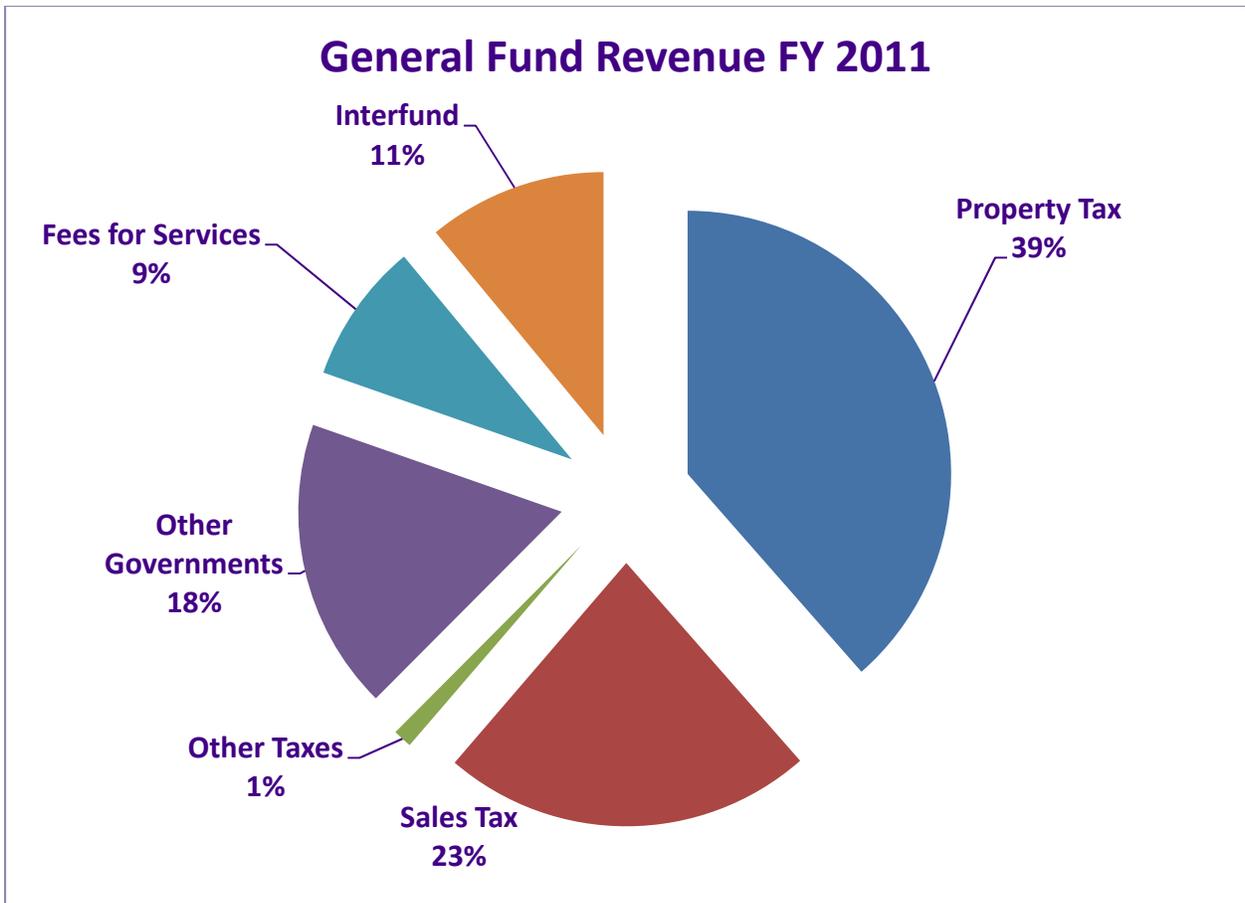
Service and user fees generate revenue and offset costs of some Borough-provided services. Charges for most services increased in prior years to reduce the General Fund subsidization of public services. The following table summarizes the major categories of charges for services.

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Interest Income	\$ 150,000	150,000	-	
Recreation Fees	422,000	443,300	21,300	5%
Transit & Grant Revenues	864,764	856,778	(7,986)	-1%
Other Sales & Services	173,000	177,000	4,000	2%
Total	\$ 1,609,764	1,627,078	17,314	1%

INTERFUND TRANSFERS

Fund transfers represent operating subsidies of transfers from specially designated funds to the General Fund totaling \$1.6 million.

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Land Trust Fund	\$ 497,182	497,182	-	0%
Recreation Operating	300,000	285,540	(14,460)	-5%
School Bond/for School Insurance	165,000	165,000	-	0%
Service Area Funds	80,692	85,236	4,544	6%
CPV Fund	40,000	312,705	272,705	682%
Economic Development Fund		129,053	129,053	
Aquatic Center Construction Fund		100,000	100,000	
Admin Fees - Econ Dev	21,396	37,410	16,014	75%
Admin Fees-Land Trust	31,215	32,772	1,557	5%
Admin Fees - Airport	185,861	197,821	11,960	6%
Admin Fees - Wastewater	38,818	33,311	(5,507)	-14%
Admin Fees - CPV Fund	200,000	195,000	(5,000)	-3%
	\$ 1,560,164	2,071,030	510,866	33%

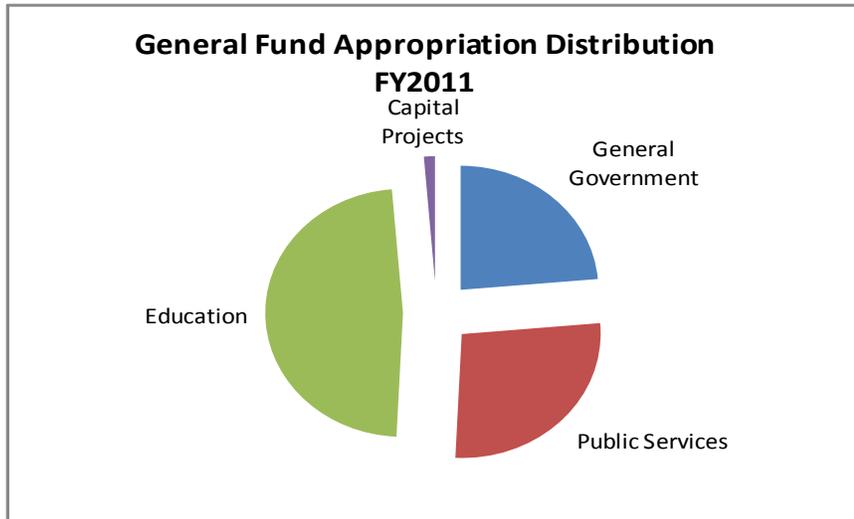


EXPENDITURES

GENERAL FUND

The adopted FY 2011 general government annual budget is \$19.4 million. By comparison, the FY 2010 estimated expenditures are \$20.1 million. This represents a decrease of just over \$0.7 million. The table below compares FY 2010 estimated expenditures and the 2011 budgeted expenditures. A pie chart is included to illustrate the distribution of Borough Government functions.

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
General Government	\$ 4,475,064	4,584,183	\$ 109,119	2%
Public Services	5,088,729	5,271,140	\$ 182,411	4%
Education	9,500,000	9,317,052	\$ (182,948)	-2%
Capital Projects	-	250,000	\$ 250,000	
	\$ 19,063,793	19,422,375	\$ 358,582	2%



ENTERPRISE FUNDS

An Enterprise Fund is a fund established to finance and account for the operation, acquisition, and maintenance of governmental facilities and services that are predominately self-supporting by user charges. Enterprise funds operate in a manner similar to private enterprise. The Airport Fund and Wastewater Fund match this definition.

Airport Enterprise Fund

The Airport, over the last 30 years, has accumulated a cash deficit of \$2,100,441 through FY 2009. The deficit is owed to the Borough's central treasury. The Airport does not have the ability to generate enough revenue to pay back the accumulated deficit owed to other funds of the Borough. Therefore, the Assembly reserved funds from the Economic Development Fund for Airport deficits. The upcoming audit for FY 2010 will warrant a recommendation from our auditors to restrict cash from other funds to cover the deficit.

FY 2011 shows an operating deficit of \$324,913 before a recommended \$2,500,000 cash reserve for the enterprise fund. FY 2010 estimated indicates an operating deficit of \$79,485 mainly due to decreased cost from a mild winter and deferred expenses. For future budgeting, any deficits incurred by the Airport will be reserved from other funds on an annual basis.

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Airport Enterprise Fund Revenues	\$ 4,058,177	3,956,783	(101,394)	-2%
Airport Enterprise Fund Expenditures	4,137,662	4,281,696	144,034	3%
Revenues Over (Under) Expenditures	\$ (79,485)	(324,913)	(245,428)	

(Depreciation not included)

Wastewater Enterprise Fund

	FY 10 est	FY 11	FY11 - FY10 est	
			\$	%
Wastewater Enterprise Fund Revenues	\$ 627,451	591,775	(35,676)	-6%
Wastewater Enterprise Fund Expenditures	578,148	615,310	37,162	6%
Revenues Over (Under) Expenditures	\$ 49,303	(23,535)	(72,838)	

(Depreciation not included)

EDUCATION FUNDS

Education is a fundamental responsibility of the State of Alaska as reflected in Article VII, Section 1 of the Constitution of the State of Alaska, which provides that the State must “establish and maintain a system of public schools.”

State law (AS 29.35.160) mandates that the Ketchikan Gateway Borough provide public education on an areawide basis. Moreover, State law (AS 14.17.410(b)(2)) mandates that the Ketchikan Gateway Borough pay a significant portion of the cost of education that would otherwise be borne by the State of Alaska.

Funding for operation of schools is included in the General Fund, but the budget process is under the auspices of the Ketchikan Gateway Borough School District Board rather than the Borough Assembly. The School Board develops its budget from all sources, which includes local funds. The Assembly has the authority to set the local funding level only, with no veto authority or other discretion over specific line items in the budget.

For FY 2011, the Assembly appropriated \$9.3 million in cash and in-kind services for operation of schools. Of that, \$5,385,848 is in the form of the local contribution required under AS 14.17.410(b)(2). The remaining \$3,931,204 is a voluntary contribution to supplement other local, state, and federal funds.

The following table compares projected operating revenues from all sources for operations of the school district for FY 2010 and FY 2011.

	FY 10	FY 11	FY11 – FY10	
			\$	%
Borough Appropriation	\$ 9,018,471	8,817,052	(201,419)	-2.2%
Borough in-kind contributions	481,529	500,000	18,471	3.8%
State Foundation Aid	15,903,960	16,965,256	1,061,296	6.7%
State Energy Grant	0	-	-	0.0%
Grants and other funds	7,691,551	6,572,500	(1,119,051)	-14.5%
Other operating funds	657,227	534,744	(122,483)	-18.6%
Total operating funds	\$ 33,752,738	33,389,552	(363,186)	-1.1%

K-12 enrollment in the Ketchikan Gateway Borough School District during the 2010-2011 is projected by the School District to be 2,100. In addition to operating costs for schools, the Ketchikan Gateway Borough funds major maintenance projects for schools and debt services for school construction.

State law (AS 14.11.008) mandates that the Ketchikan Gateway Borough pay 30 percent of the cost of major maintenance grant projects for its schools. State law (AS 14.11.100) also mandates that the Ketchikan Gateway Borough pay 30 percent of the costs of school construction debt. In the current year, that local share projected to be \$653,529. Projected State funding for reimbursement of school construction debt is \$1,524,901.

LAND TRUST

The Land Trust Fund is established by Section 40.15.005 of the Borough Code to support the management and utilization of Borough-owned entitlement land, and is intended to provide in whole the necessary resources for operation of the Borough land program, to provide for the acquisition and disposal of land, and construction of needed public facilities.

COMMERCIAL PASSENGER VESSEL EXCISE TAX FUND

The Commercial Passenger Vessel (CPV) Excise Tax levied by the State of Alaska became effective December 17, 2006. The State shares a portion of the proceeds of the tax with the Ketchikan Gateway Borough. Specifically, the Borough receives \$2.50 per passenger of the tax revenue collected from the tax levied under AS 43.52.200 - 43.52.295 State law (AS 43.52.230(b)) prescribes the following limits on the use of CPV funds distributed by the State to the Ketchikan Gateway Borough:

Each port of call receiving funds under this section shall use the funds in a manner calculated to improve port and harbor facilities and other services to properly provide for vessel or watercraft visits and to enhance the safety and efficiency of interstate and foreign commerce.

In addition to the limitations of AS 43.52.230(b), the Borough Attorney has advised that the Tonnage Clause in the U.S. Constitution and the 2002 amendments to the Maritime Security Act may also limit the use of the funds. The Borough Attorney concludes as follows:

[I]t is in the Borough's best interest to be cautious in insuring that any use of the funds can withstand a potential Court challenge arguing that the expenditure is beyond the scope of what is permitted by the Tonnage Clause and the Maritime Security Act. In order to defend expenditures against such a challenge the Borough must have available factual evidence and analysis which support the conclusion that the proceeds are only used for permissible purposes.

The Borough projects \$1,950,000 in shared revenues from the State excise tax during FY 2011.

NONAREAWIDE LIBRARY FUND

The Ketchikan Public Library is owned and operated by the City of Ketchikan. However, the Borough provides financial support for the library for residents in the "nonareawide" portion of the Borough (i.e., the part of the Borough outside the boundaries of the City of Ketchikan and the City of Saxman).

For FY 2011, the Borough has agreed to pay \$370,285 to the City of Ketchikan for nonareawide library services. Revenues to pay the cost of nonareawide library services come directly from a 0.7 mill property tax levied on a nonareawide basis.

INTERNAL SERVICE FUND

The Ketchikan Gateway Borough provides its employees with medical, dental, and vision insurance. Dependents of employees are also covered. The Ketchikan Gateway Borough is self-insured and pays predetermined fixed costs and actual claims with a \$150,000 specific stop-loss per plan year for medical coverage. The fixed costs are paid to a third party for the administration of the plan and the processing of claims.

BUDGET BASIS

The budgets of the General Fund, special revenue funds, and enterprise funds are prepared on an accrual basis. Obligations of the Borough are budgeted as expenses. Revenues are recognized to the extent they are collected in sufficient time to pay the expenditures in a timely manner.

Delinquent revenues collected from property taxes for the months of July and August are considered revenues for the previous fiscal year. Sales tax returns filed in July and August for taxes collected in April - June are considered revenues for the previous fiscal year also. The Comprehensive Annual Financial report (CAFR) shows the status of the Borough's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the Borough prepares its budget.

The full purchase price of equipment and capital improvements budgeted as expenditures during the budget process for all funds, but are capitalized at fiscal year-end and depreciated in the CAFR on the entity-wide statements for all general government assets. Employee compensation is budgeted as an expense during the budget process and unused paid time off accrued and reflected as a liability in the CAFR on the entity-wide statements. The Comprehensive Annual Financial Report shows fund expenditures and revenues on both a GAAP basis and budget basis for comparison purposes.

The Borough budgets for its General, Special, Capital Projects, Debt Service, Internal Service Funds and Enterprise Funds. Grants from other government agencies are not budgeted for initially subsequently brought forward as amendments, because funds are not normally appropriated by the agency until after the completion of the local budget process. Grants from other agencies approved and accepted by the Assembly by resolution. Appropriations made for a capital project or grant project in this budget ordinance, or in an ordinance for a prior budget year, are valid for the life of the project or grant term, and the unexpended balance for all such appropriations shall be carried forward to subsequent fiscal years. Budget amendments require an ordinance and approval of the Assembly. This is a two-step process, which includes a public hearing.

BUDGET PHILOSOPHY

The annual budget process is evolutionary; minor changes are made to make the document more easily understood by the lay reader. Adjustments will be made in the process. A few things that will not change are a desire to present a budget that clearly identifies the detailed cost attributable to any activity and a budget that sustains or improves upon an identified level of service.

Any proposed fiscal action is conservative enough to be able to address most reasonable contingencies. An effort to maintain an adequate ending fund balance or reserve fund balance is ongoing. The recommended General Fund reserve is five to fifteen percent of annual revenues, or no less than one to two months of operating expenditures. The FY 2011 budget reserve is 26% of annual revenues or 3.0 months of expenditures. Staff recommends trying to keep the General Fund on the high end of the parameter due to the seasonal nature of our economy.

DEBT MANAGEMENT

The Borough has five general obligation bond issues with beginning balances FY 2011 outstanding totaling \$46,810,000.

	FY 2010	FY 2011
2000 G.O. School Bonds	\$ 6,340,000	Defeased
2003 G.O. Series A School Bonds	7,015,000	6,625,000
2005 G.O. Series B School Bonds	10,795,000	9,985,000
2006 G.O. Series A School Bonds	815,000	710,000
2009 G.O. Aquatic Center Bonds	-	23,500,000
2010 G.O. Refunding 2000 Bonds	-	5,990,000
	<u>\$ 24,965,000</u>	<u>46,810,000</u>

The State of Alaska reimburses the Borough up to 70% of principal and interest payments under the "School Debt Reimbursement" program for school bond debt. The State of Alaska is reimbursing 17.848% of the debt service on the 2009 Aquatic Center Bonds.

As noted in the discussion of education funding, projected State funding for reimbursement of school construction debt in FY 2011 is \$1,524,901 for school building debt and \$237,577 for the education portion for the Aquatic Center totaling \$1,762,478.

CASH MANAGEMENT

The Borough is responsible for collecting all taxes levied within its boundaries, including those taxes due the Cities of Ketchikan and Saxman. An aggressive policy of collection has been instituted and sustained.

The Borough deposits all funds preferably no later than the day after receipt. Departments that receive cash either put the funds in the night depository at the bank or deliver the cash to the Finance Department on the day of collection.

Investments of Borough funds are in a portfolio managed by U.S. Trust and Piper Jaffray with an emphasis on preserving principal with these yield expectations. 75 percent of the funds in the portfolio shall yield at least the revenue generated by 90-day federal Treasury Notes, and 25 percent of the funds in the portfolio shall be invested in equities in U.S. firms with assets in excess of \$5 billion. Adoption of the codified investment policy will provide opportunities for improving interest yields for the Borough on its longer-term investments.

CONCLUSION

It is hoped that the Assembly and the citizens of the Ketchikan Gateway Borough find this budget understandable and accountable. We feel that with judicious implementation, this budget can meet the expectations of the public and objectives of the Assembly. I want to thank the Staff and department heads for the dedication and insightfulness in reviewing the following budget, and to thank all of the departments for their professional and responsible response to the "budget call". Their efforts are much appreciated and necessary. I also want to thank Maureen Crosby and the Finance Staff for their assistance in preparing this budget plan and document. Lastly, I want to recognize the work of the Borough Manager and Department Managers.



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Ketchikan Gateway Borough
Revenues & Appropriations Summary For All Governmental Funds
FY 2011

	ESTIMATED EQUITY OR FUND BALANCE AS OF 07/01/10	FY 11 ESTIMATED REVENUES	FY 11 BUDGETED APPROPRIATIONS	RESERVATIONS OF FUND BALANCE AT 6/30/11	ESTIMATED EQUITY OR FUND BALANCE UNRESERVED AS OF 6/30/11
General Fund	5,479,801	18,831,808	19,422,375	-	4,889,234
Internal Service Fund - S.D. Health Insurance	23,292	3,657,000	3,625,000	-	55,292
Internal Service - Borough Health Insurance	(297,517)	1,900,000	1,500,000	-	102,483
Land Trust Fund	10,296,922	822,628	1,097,734	2,717,082	7,304,734
Commerical Vessel Passenger Fund	3,782,682	1,970,000	3,002,277	1,748,624	1,001,781
Nonareawide Fund - Library	20,677	383,529	373,306	-	30,900
Recreation Capital Sales Tax Fund	3,069,601	2,178,412	2,387,779	-	2,860,234
School Bond/Capital Improvement Fund	1,964,136	2,977,601	2,495,180	-	2,446,557
Passenger Facility Charges (PFC Fund)	367,350	336,000	377,483	-	325,867
Economic Development Fund	3,892,961	2,862,056	852,034	3,665,000	2,237,983
South Tongass Service Area	27,058	791,311	839,124	-	(20,755)
Loring Service Area	15,663	312,209	308,480	-	19,392
Waterfall Creek Service Area	10,726	19,304	30,030	-	-
Mud Bight Service Area	60,649	11,960	36,447	-	36,162
Nichols View Service Area	8,987	103	500	-	8,590
Forest Park Service Area	174,745	64,690	243,501	-	(4,066)
Gold Nugget Service Area	3,120	22,716	17,543	-	8,293
Gold Nugget Special Assessment	(3,119)	-	100	-	(3,219)
Homestead Service Area	17,179	28,632	28,620	-	17,191
North Tongass Fire District	(777,461)	721,975	726,865	-	(782,351)
TOTALS	28,137,452	37,891,934	37,364,378	8,130,706	20,534,302

Ketchikan Gateway Borough
Revenue and Appropriations Summary for all Enterprise Funds
FY 2011

	ESTIMATED EQUITY AS OF 07/01/10	FY 11 ESTIMATED REVENUES	FY 11 BUDGETED APPROPRIATIONS	RESERVATIONS OF FUND BALANCE AT 6/30/11	ESTIMATED EQUITY AS OF 6/30/11
Airport Enterprise Fund	3,962,841	3,956,783	4,281,696	-	3,637,928
Wastewater Enterprise Fund	11,704,103	591,775	615,310	-	11,680,568
TOTALS	15,666,944	20,215,502	4,897,006	-	15,318,496

Ketchikan Gateway Borough
FY 2011 - Estimated Revenues, Appropriations & Funds Available
General Fund

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	AMENDED	ESTIMATED		\$	%
FUND BALANCE JULY 1	2,440,475	5,172,381	5,172,381	5,172,381	5,479,801	307,420	6%
4010 Real Property Taxes	8,787,493	7,973,727	7,973,727	7,951,322	7,795,877	(155,445)	-2%
4020 Business-Personal Taxes	439,894	412,634	412,634	412,634	-	(412,634)	-100%
4030 Boat Taxes	8,101	10,000	10,000	16,253	15,000	(1,253)	-8%
4040 Sales Taxes-In City	4,245,989	3,802,500	3,802,500	3,900,000	3,627,000	(273,000)	-7%
4050 Sales Taxes-Out City	772,065	648,000	648,000	710,000	660,000	(50,000)	-7%
4055 Transient Occupancy Tax	47,979	64,800	64,800	60,000	45,000	(15,000)	-25%
4060 Automobile Taxes	101,927	130,000	130,000	100,000	100,000	-	
4080 Penalty & Interest	104,760	80,000	80,000	100,000	100,000	-	
4090 Foreclosure Fees	2,686	10,000	10,000	-	5,000	5,000	
4110 NSF Fees	125	200	200	100	100	-	
4115 Registration Fees	3,010	-	-	-	-	-	
4150 SR Citizen Contribution	(635,000)	(546,000)	(546,000)	(546,000)	(554,510)	(8,510)	2%
4190 Alaska Housing Authority	28,120	15,000	15,000	15,000	15,000	-	
Total	13,907,149	12,600,861	12,600,861	12,719,309	11,808,467	(910,842)	-7%
REVENUE FROM OTHER GOVTS:							
4215 Raw Fish Tax Refund	391,402	375,000	375,000	400,000	400,000	-	
4220 State Revenue Sharing	1,035,098	642,618	642,618	642,618	639,833	(2,785)	
4225 National Forest Receipts	1,717,601	1,545,841	1,545,841	1,539,358	1,385,400	(153,958)	-10%
4245 Payment in Lieu of Taxes	1,338,074	550,000	550,000	900,000	900,000	-	
4256 Liquor License Revenue Share	7,000	-	-	-	-	-	
Total	4,489,175	3,113,459	3,113,459	3,481,976	3,325,233	(156,743)	-5%
CHARGES FOR SERVICES:							
4305 Interest Income	(30,860)	43,000	43,000	150,000	150,000	-	
4315 Assessment Fees	2,248	2,000	2,000	2,000	1,500	(500)	-25%
4325 Zoning & Platting Fees	20,333	20,000	20,000	10,000	15,000	5,000	50%
4330 Digital Map Sales	635	800	800	400	500	100	25%
4335 Animal Protection Fees	27,885	28,000	28,000	28,000	28,000	-	
4340 Passports	5,125	-	-	-	-	-	
4342 Junk Vehicle Fees	97,335	90,000	90,000	90,000	90,000	-	
4345 Public Works Fees	22,782	10,000	10,000	15,000	15,000	-	
4353 Process Service Fees	593	1,000	1,000	600	500	(100)	-17%
4355 Small Claims Fees	805	-	-	-	-	-	
4360 Citations, Fines	1,940	1,000	1,000	2,000	1,500	(500)	-25%
4380 Recreation Admin	7,781	7,000	7,000	7,000	7,000	-	
4380 Recreation Gateway Rec Center	158,833	165,000	165,000	170,000	191,300	21,300	
4380 Recreation Pools	182,955	165,000	165,000	175,000	175,000	-	
4380 Recreation Programs	60,252	70,000	70,000	70,000	70,000	-	
4385 Killer Whale Coach Reimburse.	36,735	-	-	-	-	-	
4390 Other Revenues	65,762	10,000	10,000	10,000	10,000	-	
4392 Advertising Income	14,460	15,000	15,000	15,000	15,000	-	
4393 Bus System Revenues	145,922	185,000	185,000	175,000	175,000	-	
4394 Transit Operating Grant	492,162	650,000	650,000	689,764	681,778	(7,986)	-1%
4395 Warranty Work Refunds	382	-	-	-	-	-	
Total	1,314,065	1,462,800	1,462,800	1,609,764	1,627,078	17,314	

Ketchikan Gateway Borough
FY 2011 - Estimated Revenues, Appropriations & Funds Available
General Fund

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	AMENDED	ESTIMATED		\$	%
INTERFUND TRANSFER REVENUES:							
4410 Land Trust Fund	458,080	495,120	495,120	497,182	497,182	-	
4415 Recreation Operating	308,000	300,000	300,000	300,000	285,540	(14,460)	-5%
4420 School Bond/for School Insurance	160,196	165,000	165,000	165,000	165,000	-	
4430 Service Area Funds	82,119	80,692	80,692	80,692	85,236	4,544	6%
4440 CPV Fund	128,628	39,000	65,882	40,000	312,705	272,705	682%
4445 Aquatic Center Construction Fund	-	-	-	-	100,000	100,000	
4450 Admin Fees - Econ Dev	14,443	21,396	21,396	21,396	37,410	16,014	75%
4455 Economic Development Fund	-	-	-	-	129,053	129,053	
4460 Admin Fees-Land Trust	12,319	31,215	31,215	31,215	32,772	1,557	5%
4470 Admin Fees - Airport	182,231	185,861	185,861	185,861	197,821	11,960	6%
4480 Admin Fees - Wastewater	34,462	38,818	38,818	38,818	33,311	(5,507)	-14%
4490 Admin Fees - CPV Fund	139,569	200,000	200,000	200,000	195,000	(5,000)	-3%
Total	1,520,047	1,557,102	1,583,984	1,560,164	2,071,030	510,866	
TOTAL REVENUE	21,230,436	18,734,222	18,761,104	19,371,213	18,831,808	(539,405)	-3%
TOTAL FUNDS AVAILABLE	23,670,911	23,906,603	23,933,485	24,543,594	24,311,609	(231,985)	

SUMMARY OF APPROPRIATIONS - GENERAL FUND

Mayor & Assembly	156,165	219,894	229,394	212,480	216,675	4,195	2%
Manager's Office	740,858	725,996	725,996	714,678	734,906	20,228	3%
Clerk's Office	326,899	346,563	346,363	326,730	350,804	24,074	7%
Law Department	312,536	336,671	336,671	323,858	337,005	13,147	17%
Finance Department	1,036,064	1,046,399	1,056,982	1,075,284	1,080,883	5,599	1%
Assessment Department	569,918	763,589	763,589	634,188	712,953	78,765	12%
Animal Protection Department	366,174	378,803	388,803	366,345	370,216	3,871	1%
Parks and Recreation Department	1,736,337	1,818,044	1,818,044	1,720,758	1,801,663	80,905	5%
Public Works	1,332,320	1,376,566	1,376,566	1,326,836	1,194,170	(132,666)	-10%
Transit	1,122,213	1,752,869	1,752,869	1,244,768	1,533,614	288,846	23%
Planning	687,813	703,867	718,867	741,552	639,957	(101,595)	-14%
Grants	-	2,500	2,500	2,500	2,500	-	
Non-Departmental	533,897	387,759	387,759	427,522	360,090	(67,432)	-16%
Automation	365,800	465,989	465,989	446,294	511,000	64,706	14%
Interfund Transfers	5,500	9,996	9,996	-	8,887	8,887	
Capital Projects	78,370	330,000	330,000	-	250,000	250,000	
Education - School District	9,127,666	9,500,000	9,500,000	9,500,000	9,317,052	(182,948)	-2%
TOTAL APPROPRIATIONS	18,498,530	20,165,505	20,210,388	19,063,793	19,422,375	358,582	2%
Excess Revenue over (under) Expenditures	2,731,906	(1,431,283)	(1,449,284)	307,420	(590,567)	(897,987)	-292%
UNRESERVED FUND BALANCE JUNE 30	5,172,381	3,741,098	3,723,097	5,479,801	4,889,234	(590,567)	-11%



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Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101			
Department	Dept. #	Prepared By	Date	
<u>4010 - Real Property Taxes</u>	<u>Factor</u>	Type*	Quantity	Unit Price
Property Tax revenue is based on assessment values of 1,344,116,700 Assessment at a mil levy of 0.0058 mils				7,795,877
4010 - TOTAL REAL PROPERTY TAXES				7,795,877
<u>4030 - Boat Taxes</u>				
Boat Taxes are based on anticipated collections. The State has been registering boats for the past year and we will be able to get information. They presently do not have a complete database. When it is complete, it will be easier for the Borough to access the boater registrations.				15,000
4030 - TOTAL BOAT TAXES				15,000
<u>4040 - Sales Taxes-In City</u>				
Sales tax estimates for FY 2008/2009 7% decrease to 2010 est.				3,627,000
4040 - TOTAL SALES TAXES - IN CITY				3,627,000
<u>4050 - Sales Taxes-Out of City</u>				
7% decrease to 2010 est.				660,000
4050 - TOTAL SALES TAXES - OUT OF CITY				660,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101			
Department	Dept. #	Prepared By	Date	
		Type*	Quantity	Unit Price
				Projected Rev
4055 - Transient Occupancy Tax 10% decrease compared to FY2009 estimated				45,000
4055 - TOTAL TRANSIENT OCCUPANCY TAX				45,000
4060 - Automobile Taxes Automobile Taxes are collected through the Department of Public Safety. The Borough receives property tax based on the value of the vehicle. Taxes are paid on all registrations which are presently being collected for two years. With the population remaining level, no increase in vehicle taxes is anticipated.				100,000
4060 - TOTAL AUTOMOBILE TAXES				100,000
4080 - Penalty & Interest Penalty & Interest is derived from customers paying late sales, and property taxes Property Taxes				100,000
4080 - TOTAL PENALTY & INTEREST				100,000
4090 - Foreclosure Fees Foreclosure fees are received from the property owner for publishing & title searches. Based on experience for past years				5,000
4090 - TOTAL FORECLOSURE FEES				5,000
4110 - NSF Fees NSF fees are service charges from checks that are returned from the Borough and unpaid. This is based on previous experience.				100
4110 - TOTAL NSF FEES				100

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Projected Rev
4150 - Senior Citizen Contribution			
<p>Senior Citizen Contributions are a negative revenue. Seniors over the age of sixty five are provided an exemption of up to \$150,000 on their personal home. This unfunded mandate was initiated by the State legislature several years ago with the state contribution funding for the shortfall. The State have discontinued participation in the funding. Senior Citizen/Disabled Veteran assessed values in amount of</p>			
95,605,230	0.0058		(554,510)
4150 - TOTAL SENIOR CITIZEN CONTRIBUTION			(554,510)
4190 - Alaska Housing Authority			
Alaska Housing Authority provides the Borough with PILT from low cost housing.			
			15,000
4190 - TOTAL ALASKA HOUSING AUTHORITY			15,000
4215 - Raw Fish Tax Refund			
Raw Fish Tax Revenues are based on the collection of taxes from processors that are collected from trollers, seiners and other commercial operations. The amount that is given to Borough is based on tonnage and market price.			
			400,000
4215 - TOTAL RAW FISH TAX REFUND			400,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101			
Department	Dept. #	Prepared By	Date	
		Type*	Quantity	Unit Price
				Projected Rev
<u>4220 - State Revenue Sharing</u> Timber Stumpage revenues are distributions of revenues from the State of Alaska				639,833
4220 - TOTAL STATE REVENUE SHARING				639,833
<u>4225 - National Forest Receipts</u>				1,385,400
4225 - TOTAL NATIONAL FOREST RECEIPTS				1,385,400
<u>4245 - Payment in Lieu of Taxes</u> Represents revenues from the Department of Interior for PILT entitlements to the Borough for U.S. Forest acreage located in the Borough boundaries. PILT payment is based on population, acreage, and the percentage determined by the legislature for payment.				900,000
4245 - TOTAL PAYMENT IN LIEU OF TAXES				900,000
<u>4305 - Interest Income</u> Revenues are based on anticipated central treasury balances during the year and computed on earning of 2.0 percent. 3,000,000				150,000
4305 - TOTAL INTEREST INCOME				150,000
<u>4315 - Assessment Fees</u> New fees established				1,500
4315 - TOTAL ASSESSMENT FEES				1,500
<u>4325 - Zoning & Platting Fees</u> Zoning and platting fees are expected to increase as a result of new fee resolution				15,000
4325 - TOTAL ZONING & PLATTING FEES				15,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101				
Department	Dept. #	Prepared By	Date		
		Type*	Quantity	Unit Price	Projected Rev
4330 - Digital Map Sales Digital map sales should be up and going concern					500
4330 - TOTAL DIGITAL MAP SALES					500
4335 - Animal Protection Fees Animal Protection fees are based on an average of past experience. The fee's come tags, boarding fees, adoption, fines and etc.					28,000
4335 - TOTAL ANIMAL PROTECTION FEES					28,000
4342 - Junk Vehicle Fees Junk Vehicles					90,000
4342 - TOTAL JUNK VEHICLE FEES					90,000
4345 - Public Works Fees Public works will offset through user fees the operating budget with regards to field preparation for the different sports leagues, mowing Weiss fields, concession stand permits and their utilities, eg. Electric, sewer, water, landfill, portable Recreation (see GF - 09(a) for detail)					15,000
4345 - TOTAL PUBLIC WORKS FEES					15,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101			
Department	Dept. #	Prepared By	Date	
		Type*	Quantity	Unit Price
Projected Rev				
4353 - Process Service Fees				500
4353 - TOTAL PROCESS SERVICE FEES				500
4360 - Citations & Fines				
Revenues from Citations & Fines levied by enforcement personnel				1,500
4360 - TOTAL CITATIONS & FINES				1,500
4380 - Recreation Program Fees				
Recreation Program Fees consist of the following:				
Admin				7,000
GRC Walk-in Fees				191,300
Pools				175,000
Programs				70,000
4380 - TOTAL RECREATION PROGRAM FEES				443,300
4390 - Other Revenues				
Other revenues result from unexpected revenues. These revenues are not easily classified in our defined revenues.				10,000
4390 - TOTAL OTHER REVENUES				10,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

General Fund Revenue	101			
Department	Dept. #	Prepared By	Date	
		Type*	Quantity	Unit Price
4392 - Advertising Income				Projected Rev
Bus Advertising				15,000
4392 - TOTAL ADVERTISING INCOME				15,000
4393 - Bus System Revenues				
Ticketed Passengers				175,000
4393 - TOTAL BUS SYSTEM REVENUES				175,000
4394 - Revenue from State				
Transit Operating and Admin. Grant - Revenue from State				681,778
4394 - TOTAL REVENUE FROM STATE				681,778
4410 - Interfund Transfer				
White Cliff Rent				497,182
4410 - TOTAL INTERFUND TRANSFER - LAND TRUST FUND				497,182
4415 - Interfund Transfers - Rec CIP				
Interfund transfer for Recreation Program Operating Costs.				285,540
4415 - TOTAL INTERFUND TRANSFERS - REC CIP				285,540
4420 - Interfund Transfers - School Bond/CIP				
Interfund transfer for KGBSD Property Insurance				165,000
4420 - TOTAL INTERFUND TRANSFERS - SCHOOL BOND/CIP				165,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

General Fund Revenue	101		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Projected Rev
4430 - Interfund Transfer - Service Area Fund			
Interfund Transfers from Service Areas represent administrative services provided by the Manager, Attorney, and Fiscal Services. Fees are assessed at 6% of operations.			
South Tongass Fire District			25,802
South Tongass Water Treat			12,723
South Tongass Water Dist.			1,820
Loring Service Area			500
Waterfall Service Area			729
Mud Bight Service Area			648
Forest Park Service Area			4,143
Gold Nugget Service Area			993
Homestead Service Area			1,620
North Tongass Service Area			35,758
Nichols View Service Area			500
4430 - TOTAL INTERFUND TRANSFER - SERVICE AREA FUND			85,236
4440 - Interfund Transfer - CPV			
Interfund transfer for Borough projects funded with CPV funds.			
			312,705
4440 - TOTAL INTERFUND TRANSFER - CPV			312,705
4445 - Interfund Aquatic Center const fund			
Economic Development transfer to general fund to cover senior services			
			100,000
4455 - TOTAL INTERFUND TRANSFER - CPV			100,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

General Fund Revenue	101		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Projected Rev
<u>4450 - Interfund Transfer - Admin Fees</u>			
Economic Development	4450		37,410
Land Trust	4460		32,772
Airport	4470		197,821
Wastewater	4480		33,311
Commercial Vessel Passenger	4490		195,000
4450 - TOTAL INTERFUND TRANSFER - ADMIN FEES			496,314
<u>4455 - Interfund Economic Development</u>			
Economic Development transfer to general fund to cover senior services			129,053
4455 - TOTAL INTERFUND TRANSFER - CPV			129,053



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Mayor & Assembly 101-11

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5140 Borough Assembly Fees	40,325	43,800	43,800	43,800	43,800	-	
5200 Taxes & Benefits	13,566	12,687	12,687	9,420	9,420	-	
5300 Travel & Training	1,000	3,172	3,172	500	3,262	2,762	552%
5301 Business Travel	17,024	19,511	19,511	19,511	19,579	68	
6010 Supplies	921	1,000	1,000	1,000	1,000	-	
6020 Dues & Publications	11,243	14,600	14,600	14,625	16,100	1,475	10%
6040 Community Promotion	15,661	5,750	15,250	12,750	7,250	(5,500)	-43%
6045 Training/Meeting Food	-	-	-	3,000	3,000	-	
6050 Lobbying Expense	10,051	15,000	15,000	7,000	12,000	5,000	71%
6060 Rentals	42,186	93,880	93,880	93,880	94,270	390	
6090 Contractual Services	1,435	6,494	6,494	6,494	6,494	-	
6330 Telephone	150	-	-	-	-	-	
6331 Long Distance	7	1,000	1,000	500	500	-	
6360 Reimbursable Expenses	2,596	3,000	3,000	-	-	-	
Total Appropriations	156,165	219,894	229,394	212,480	216,675	4,195	2%

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Mayor	1.00	1.00	1.00
Assembly Members	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
FULL-TIME EMPLOYEES	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Mayor & Assembly	101-11		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6010 - SUPPLIES			Unit Price
Pens, scratch pads, name plates, Robert's Rules, dry goods		R	
			1,000
6010 - TOTAL SUPPLIES			1,000
6020 - DUES & PUBLICATIONS			
Conference of Mayors		R	200
Southeast Conference		R	7,100
Alaska Municipal League & Surcharge for Western Interstate Regional		R	7,000
National Association of Counties		R	400
National Forest Counties and Schools Coalition		R	1,400
6020 - TOTAL DUES & PUBLICATIONS			16,100
6040 - COMMUNITY PROMOTION			
Mayor's Discretionary Expense		R	750
Assembly Policy Session		R	500
July 4 fireworks		R	4,000
Borough logo pins		R	2,000
6040 - TOTAL COMMUNITY PROMOTION			7,250
6045 - TRAINING/MEETING FOOD			
Assembly meeting refreshments, bottled water in Chambers		R	3,000
6045 - TOTAL TRAINING/MEETING FOOD			3,000
6050 - LOBBYING EXPENSE			
Legislative Liaison Lobbying Trip (Fall Trip and Spring Fly-In)		R	12,000
6050 - TOTAL LOBBYING EXPENSE			12,000
6060 - RENTALS			
Rent Assembly Chambers (White Cliff)		R	94,070
Alternative meeting room (Ted Ferry Civic Center)		R	200
6060 - TOTAL RENTALS			94,270
6090 - CONTRACTUAL SERVICES			
Janitorial - Chambers		C	6,494
6090 - TOTAL CONTRACTUAL SERVICES			6,494
6331 - LONG DISTANCE			
Long distance calls (including conference calls)		R	500
6331 - TOTAL LONG DISTANCE			500

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Mayor & Assembly					101-11			
Department					Dept. #	Prepared by		Date
Employee Name	24 Pay Periods							
	Term Expires	Step #PP	Monthly Wage	Step #PP	Monthly Wage	5100 Monthly	5100 Meetings	Total Pay
Assembly Member	2011	12	150	42	75	1,800	3,150	4,950
Assembly Member	2011	12	150	42	75	1,800	3,150	4,950
Assembly Member	2012	12	150	42	75	1,800	3,150	4,950
Assembly Member	2012	12	150	42	75	1,800	3,150	4,950
Assembly Member	2010	12	150	42	75	1,800	3,150	4,950
Assembly Member	2011	12	150	42	75	1,800	3,150	4,950
Assembly Member	2010	12	150	42	75	1,800	3,150	4,950
Mayor	2011	12	500	42	75	6,000	3,150	9,150
Totals					600	18,600	25,200	43,800

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Mayor & Assembly			101-11			
Department			Dept. #	Prepared by		Date
Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% Retirement	Benefit Total
Assembly Member	4,950	379	39	50	1,089	1,557
Assembly Member	4,950	379	39	50	-	468
Assembly Member	4,950	379	39	50	-	468
Assembly Member	4,950	379	39	50	-	468
Assembly Member	4,950	379	39	50	1,089	1,557
Assembly Member	4,950	379	39	50	-	468
Assembly Member	4,950	379	39	50	1,089	1,557
Mayor	9,150	700	72	92	2,013	2,877
Totals	43,800	3,353	345	442	5,280	9,420
% Benefit to Salary		7.66%	0.79%	1.01%	15.58%	21.51%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Mayor & Assembly		101-11					
Department		Dept. #	Prepared By				Date
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				
			Transportation	Per Diem	Lodging	Other	Total
5300 - Travel & Training							
Two newly elected officials	AML Annual Meeting Newly Elected Officials Juneau, Alaska	11/15-19/2010	642	600	1,300	720	3,262
5300 - Total Travel & Training			642	600	1,300	720	3,262
5301 - Business Travel							
Two Representatives	SE Conference Annual Meeting Petersburg, Alaska	9/14-16/2010	554	480	880	554	2,468
Two Representatives	Ketchikan Legislative Liaison-Fall Trip Juneau, Alaska	10/1/2010 3 nights	640	360	414	80	1,494
Mayor/One Assembly	Alaska Municipal League-Annual Meeting Juneau, Alaska	11/15-19/2010	642	500	1,040	726	2,908
Three Representatives	Ketchikan Legislative Liaison-Spring Trip Juneau, Alaska	2/1/2011 3 nights	960	540	621	120	2,241
Two Representatives	Federal Lobbying Trip Washington, DC	3/1/2011 5 nights	1,634	536	1,984	60	4,214
Mayor/One Assembly	SE Conference - Mid Session Juneau, Alaska	3/1/2011 3 nights	680	504	654	304	2,142
Mayor	Alaska Conference of Mayors Kodiak August 2010/Juneau January 2011	Two trips 3 nights each	1,072	492	780	68	2,412
Mayor/Assembly Members	Unplanned Borough business trips Various Locations						1,700
5301 - Total Business Travel			6,182	3,412	6,373	1,912	19,579



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Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

General Fund - Manager's Department 101-12 Combined

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	355,986	343,461	343,461	356,309	360,912	4,603	1%
5110 Overtime Pay	1,524	1,000	1,000	75	350	275	367%
5120 Temporary Pay	8,565	3,000	3,000	300	3,000	2,700	900%
5200 Taxes & Benefits	212,031	185,856	185,856	181,034	186,728	5,694	3%
5300 Travel & Training	199	1,600	1,600	99	325	226	228%
5301 Business Travel	7,427	6,560	6,560	4,335	3,940	(395)	-9%
5400 Uniform Allowance	164	-	-	-	-	-	
6010 Supplies	2,963	3,925	3,925	2,695	3,020	325	12%
6011 Operating Supplies	219	-	-	-	-	-	
6020 Dues & Publications	2,488	2,100	2,100	1,750	1,800	50	3%
6030 Publishing Expense	17,010	14,500	14,500	9,500	10,500	1,000	11%
6031 Recording Fees	(5)	-	-	-	-	-	
6040 Community Promotion	2,425	2,000	2,000	250	200	(50)	-20%
6045 Training/Meeting Food	-	-	-	-	500	500	
6050 Lobbying Expense	88,244	88,000	88,000	88,030	88,000	(30)	
6060 Rentals	26,011	60,924	60,924	60,794	60,564	(230)	
6070 Postage Expense	1,040	950	950	964	900	(64)	-7%
6080 Professional Services	7,163	2,200	2,200	50	5,200	5,150	10300%
6090 Contractual Services	-	4,200	4,200	3,430	3,432	2	
6100 Insurance	738	750	750	633	675	42	7%
6330 Telephone	1,819	1,450	1,450	2,266	2,340	74	3%
6331 Long Distance	443	420	420	489	500	11	2%
6360 Reimbursable Expenses	1,022	750	750	250	-	(250)	-100%
6460 Vehicle Maintenance	1,440	750	750	455	670	215	47%
6461 Vehicle Fuel & Oil	713	1,100	1,100	895	1,050	155	17%
6525 Small Equipment Purchases	1,229	500	500	75	300	225	300%
Total Appropriations	740,858	725,996	725,996	714,678	734,906	20,228	3%

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY10</u>	<u>FY11</u>
Borough Manager	1.00	1.00	1.00
Assistant Manager	1.00	1.00	1.00
Administrative Assistant II	1.00	1.00	1.00
Administrative Secretary	-	1.00	1.00
* Project Manager	1.00	-	-
Code Enforcement Officer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
FULL-TIME EMPLOYEES	<u>5.00</u>	<u>5.00</u>	<u>5.00</u>

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

General Fund - Manager's Department 101-12-000

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	311,313	294,975	294,975	308,779	308,648	(131)	
5110 Overtime Pay	1,524	1,000	1,000	75	350	275	367%
5120 Temporary Pay	3,200	3,000	3,000	300	3,000	2,700	900%
5200 Taxes & Benefits	184,462	162,819	162,819	158,457	161,705	3,248	2%
5300 Travel & Training	-	1,600	1,600	-	-	-	
5301 Business Travel	7,427	6,560	6,560	4,335	3,940	(395)	-9%
6010 Supplies	2,840	3,200	3,200	2,300	2,500	200	9%
6011 Operating Supplies	219	-	-	-	-	-	
6020 Dues & Publications	2,488	2,100	2,100	1,750	1,800	50	3%
6030 Publishing Expense	8,067	5,500	5,500	1,000	1,500	500	50%
6031 Recording Fees	(5)	-	-	-	-	-	
6040 Community Promotion	2,425	2,000	2,000	250	200	(50)	-20%
6045 Training/Meeting Food	-	-	-	-	500	500	
6050 Lobbying Expense	88,244	88,000	88,000	88,030	88,000	(30)	
6060 Rentals	25,801	60,924	60,924	60,794	60,564	(230)	
6070 Postage Expense	1,040	950	950	964	900	(64)	-7%
6080 Professional Services	7,163	2,000	2,000	-	5,000	5,000	
6090 Contractual Services	-	4,200	4,200	3,430	3,432	2	
6330 Telephone	1,055	750	750	1,260	1,260	-	
6331 Long Distance	443	420	420	489	500	11	2%
6360 Reimbursable Expenses	1,001	750	750	250	-	(250)	-100%
6525 Small Equipment Purchases	1,229	500	500	75	300	225	300%
Total Appropriations	649,936	641,248	641,248	632,538	644,099	11,561	2%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Manager's Office	101-12			
Department	Dept. #	Prepared By		Dates
		Type*	Quantity	Unit Price
6010 - SUPPLIES				
Bond paper for letterhead & envelopes, pens, clips, labels, tape, manila envelopes, staples post-its, notebooks, file folders, binding supplies, calendars, project file folders & misc. supplies		R		
6010 - TOTAL SUPPLIES				2,500
6020 - DUES & PUBLICATIONS				
Alaska Municipal Managers Association & Chamber of Commerce membership dues		R		1,650
Professional publications		R		150
6020 - TOTAL DUES & PUBLICATIONS				1,800
6030 - PUBLISHING EXPENSE				
Advertising RFPs & bid invitations		R		1,500
6030 - TOTAL PUBLISHING EXPENSE				1,500
6040 - COMMUNITY PROMOTION				
Miscellaneous community promotions		R		200
6040 - TOTAL COMMUNITY PROMOTION				200
6045 - TRAINING/MEETING FOOD				
Reimbursement for business lunches/dinners & other misc. expenses		R		500
6045 - TOTAL TRAINING/MEETING FOOD				500
6050 - LOBBYING EXPENSE				
Federal Lobbyist - Washington D.C.		C		40,000
Alaska Lobbyist - Juneau		C		48,000
6050 - TOTAL LOBBYING EXPENSE				88,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Manager's Office	101-12			
Department	Dept. #	Prepared By		Dates
		Type*	Quantity	Unit Price
6060 - RENTALS				
White Cliff Rent allocation (including Code Enforcement)		R	12	5,047
6060 - TOTAL RENTALS				60,564
6070 - POSTAGE				
Correspondence, certified & express mailings RFP's & IFB's		R	12	75
6070 - TOTAL POSTAGE				900
6080 - PROFESSIONAL SERVICES				
Misc. PSA's as needed				5,000
6080 - TOTAL PROFESSIONAL SERVICES				5,000
6090 - CONTRACTUAL SERVICES				
White Cliff janitorial services allocation (including Code Enforcement)		R	12	286
6090 - TOTAL CONTRACTUAL SERVICES				3,432
6330 - TELEPHONE				
Telephone charges			12	105
6330 - TOTAL TELEPHONE				1,260
6331 - LONG DISTANCE				
Long distance				500
6331 - TOTAL LONG DISTANCE				500
6525 - SMALL EQUIPMENT PURCHASES				
Misc. equipment as needed				300
6525 - TOTAL SMALL EQUIPMENT PURCHASES				300

**Ketchikan Gateway Borough
FY 2011 Budget - Appropriations**

General Fund - Human Resources 101-12-001

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5300	Travel & Training	199	-	-	99	325	226	228%
6010	Supplies	-	600	600	300	420	120	40%
6030	Publishing Expense	8,943	9,000	9,000	8,500	9,000	500	6%
Total Appropriations		9,142	9,600	9,600	8,899	9,745	846	10%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Manager's Office - Human Resources	101-12-001			
Department	Dept. #	Prepared By		Dates
		Type*	Quantity	Unit Price
6010 - SUPPLIES				Budget Request
Employee Certificates, frames & pins		R		420
6010 - TOTAL SUPPLIES				420
6030 - PUBLISHING EXPENSE				
Advertising open positions		R		9,000
6030 - TOTAL PUBLISHING EXPENSE				9,000

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
FY 2011 Budget - Appropriations**

General Fund - Manager's Department - CEO 101-12-002

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	44,673	48,486	48,486	47,530	52,264	4,734	10%
5120 Temporary Pay	5,365	-	-	-	-	-	
5200 Taxes & Benefits	27,569	23,037	23,037	22,577	25,023	2,446	11%
5400 Uniform Allowance	164	-	-	-	-	-	
6010 Supplies	123	125	125	95	100	5	5%
6060 Rentals	210	-	-	-	-	-	
6080 Professional Services	-	200	200	50	200	150	300%
6100 Insurance	738	750	750	633	675	42	7%
6330 Telephone	764	700	700	1,006	1,080	74	7%
6360 Reimbursable Expenses	21	-	-	-	-	-	
6460 Vehicle Maintenance	1,440	750	750	455	670	215	47%
6461 Vehicle Fuel & Oil	713	1,100	1,100	895	1,050	155	17%
Total Appropriations	81,780	75,148	75,148	73,241	81,062	7,821	11%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Manager's Office - CEO	101-12-002			
Department	Dept. #	Prepared By		Dates
		Type*	Quantity	Unit Price
6010 - SUPPLIES				Budget Request
Calendars, pens, pencils, folders, envelopes, staples, & other office supplies		R		100
6010 - TOTAL SUPPLIES				100
6080 - PROFESSIONAL SERVICES				
Services rendered when citations need to be served outside of the Borough area		R		200
6080 - TOTAL PROFESSIONAL SERVICES				200
6100 - INSURANCE				
Insurance for Code Enforcement vehicle, 2000 Ford 4Door Explorer XXY 773 VIN # 1FMZU73EOYUA77883		R		675
6100 - TOTAL INSURANCE				675
6330 - TELEPHONE				
Cell Phone			12	90
6330 - TOTAL TELEPHONE				1,080
6460 - VEHICLE MAINTENANCE				
Routine Maintenance				670
6460 - TOTAL VEHICLE MAINTENANCE				670
6461 - VEHICLE FUEL & OIL				
Vehicle Fuel		R		1,050
6461 - TOTAL VEHICLE FUEL & OIL				1,050

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

Manager's Office								101-12				
Department								Dept. #	Prepared by			Date
24 Pay Periods												
Employee Name and Position	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100	5110	5120	Total Pay
									Annual Salary	Overtime	Temporary	
Manager's Office												
Borough Manager	11/1	4,995		8	4,995	3.0%	16	5,042	120,632			120,632
Assistant Manager	5/19	3,746		21	3,858	1.5%	3	3,916	92,766			92,766
Administrative Assistant II	11/27	2,361		10	2,432	1.5%	14	2,468	58,872	100		58,972
Administrative Secretary	3/26	1,466		18	1,510	1.5%	6	1,533	36,378	250		36,628
Temporary											3,000	3,000
Subtotal 101-12-000									308,648	350	3,000	311,998
Code Enforcement												
Code Enforcement Officer	2/3	2,096		10	2,159	1.5%	14	2,191	52,264			52,264
Subtotal 101-12-002									52,264			52,264
Totals									360,912	350	3,000	364,262

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Manager's Office			101-12				
Department			Dept.	Prepared by			
Employee Name and Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% PERS	Health Insurance	Benefit Total
Manager's Office							
Borough Manager	120,632	8,170	856	1,206	26,539	16,800	53,571
Assistant Manager	92,766	7,097	659	928	20,409	23,640	52,733
Administrative Assistant II	58,972	4,511	419	590	12,974	8,340	26,834
Administrative Secretary	36,628	2,802	260	366	8,058	16,800	28,286
Temporary	3,000	230	21	30	-	-	281
Subtotal 101-12-000	311,998	22,810	2,215	3,120	67,980	65,580	161,705
Code Enforcement							
Code Enforcement Officer	52,264	3,998	664	523	11,498	8,340	25,023
Subtotal 101-12-002	52,264	3,998	664	523	11,498	8,340	25,023
Totals	364,262	26,808	2,879	3,643	79,478	73,920	186,728
% Benefit to Salary		7.36%	0.79%	1.00%	21.82%	20.29%	51.26%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Manager's Office		101-12				
Department		Dept.	Prepared By		Date	
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required				
			Meals	Lodging	Other	Total
<u>5300 - Travel & Training</u> HR	Supervisor training materials		-	-	-	325
5300 - Total Travel & Training			-	-	-	325
<u>5301 - Business Travel</u>						
Manager	Washington DC lobbying trip	TBD	300	760	760	1,820
Manager	Legislative Liaison - Juneau	TBD	240	330	350	920
Manager	AML - Juneau	11/14 - 11/19/10	300	550	350	1,200
5301 - Total Business Travel			840	1,640	1,460	3,940



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations

General Fund - Clerk's Office (Combined with Elections, Records Management, Board of Ethics) 101-13

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	169,187	165,414	165,414	152,904	155,418	2,514	2%
5110 Overtime Pay	1,137	1,000	1,000	1,000	1,000	-	
5120 Temporary Pay	3,630	5,500	5,500	3,802	5,500	1,698	45%
5200 Taxes & Benefits	110,685	94,666	94,666	90,743	111,765	21,022	23%
5300 Travel & Training	4,690	8,864	8,864	7,692	7,315	(377)	-5%
6010 Supplies	5,279	6,350	6,350	6,264	6,350	86	1%
6020 Dues & Publications	1,049	1,335	1,335	1,325	1,330	5	
6030 Publishing Expense	11,670	15,000	15,000	15,785	15,800	15	
6060 Rentals	14,739	33,932	33,932	33,932	34,074	142	
6070 Postage Expense	1,099	1,200	1,200	1,200	1,200	-	
6080 Professional Services	2,848	8,000	8,000	7,031	8,000	969	14%
6090 Contractual Services	529	2,352	2,352	2,352	2,352	-	
6331 Long Distance	44	200	200	200	200	-	
6360 Reimbursable Expenses	313	200	-	-	-	-	
6370 Mileage Reimbursement	-	-	-	200	200	-	
6450 Equipment Maintenance	-	250	250	-	-	-	
6525 Small Equipment Purchases	-	2,300	2,300	2,300	300	(2,000)	-87%
Total Appropriations	326,899	346,563	346,363	326,730	350,804	24,074	7%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Borough Clerk	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00
Records Maintenance Technician	-	1.00	1.00
FULL-TIME EMPLOYEES	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations Separated
Clerk's Office 101-13-000

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	138,644	135,102	135,102	122,592	130,560	7,968	6%
5110 Overtime Pay	1,137	1,000	1,000	1,000	1,000	-	
5200 Taxes & Benefits	91,641	81,368	81,368	77,445	88,544	11,099	14%
5300 Travel & Training	2,894	6,192	6,192	6,192	5,954	(238)	-4%
6010 Supplies	2,727	3,200	3,200	3,200	3,200	-	
6020 Dues & Publications	1,049	1,110	1,110	1,100	1,105	5	
6030 Publishing Expense	9,043	12,500	12,500	12,500	12,500	-	
6060 Rentals	14,739	33,932	33,932	33,932	34,074	142	
6070 Postage Expense	1,099	1,200	1,200	1,200	1,200	-	
6090 Contractual Services	529	2,352	2,352	2,352	2,352	-	
6331 Long Distance	44	200	200	200	200	-	
6450 Equipment Maintenance	-	250	250	-	-	-	
6525 Small Equipment Purchases	-	300	300	300	300	-	
Totals	263,546	278,706	278,706	262,013	280,989	18,976	7%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Clerk's Office	101-13-000		
Department	Dept.	Prepared By	Date
		Type*	Quantity
			Unit Price
			Budget Request
6010 - SUPPLIES			
Minutes, resolutions, ordinance binders & books	R		2,100
Stationery, folders & mailing labels	R		300
File folders, binders, replace small equipment such as staplers, file pockets, etc.	R		500
Other supplies such as staples, pens, rubber bands, thumbtacks, paper clips, computer disks, tablets, notepads	R		300
6010 - TOTAL SUPPLIES			3,200
6020 - DUES & PUBLICATIONS			
AML Directory	R		20
International Institute of Municipal Clerks (Clerk/Deputy Clerk)	R		220
Alaska Association of Municipal Clerks (Clerk/Deputy Clerk)	R		200
National Association of Parliamentarians (Clerk)	R		65
Alaska Statutes - Supplements	R		600
6020 - TOTAL DUES & PUBLICATIONS			1,105
6030 - PUBLISHING EXPENSE			
Publish agenda of regular, special meetings & work sessions	R		9,000
Public hearings	R		2,500
General and vacancy notices	R		1,000
6030 - TOTAL PUBLISHING EXPENSE			12,500

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Clerk's Office	101-13-000		
Department	Dept.	Prepared By	Date
6060 - RENTALS		Type*	Quantity
Share of White Cliff Rental		R	34,074
6060 - TOTAL RENTALS			34,074
6070 - POSTAGE EXPENSE		Type*	Quantity
Postage meter expense		R	1,200
6070 - TOTAL POSTAGE EXPENSE			1,200
6090 - CONTRACTUAL SERVICES		Type*	Quantity
White Cliff Janitorial		R	2,352
6090 - TOTAL CONTRACTUAL SERVICES			2,352
6331 - LONG DISTANCE		Type*	Quantity
Long distance phone/Fax calls		R	200
6331 - TOTAL LONG DISTANCE			200
6525 - SMALL EQUIPMENT PURCHASES		Type*	Quantity
Replacement headphones, foot pedals, etc.			300
6525 - TOTAL SMALL EQUIPMENT PURCHASE			300

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Elections - 101-13-001

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5120	Temporary Pay	3,630	5,500	5,500	3,802	5,500	1,698	45%
6010	Supplies	134	250	250	614	250	(364)	-59%
6030	Publishing Expense	2,627	2,500	2,500	3,285	3,300	15	
6080	Professional Services	1,950	3,000	3,000	2,031	3,000	969	48%
Totals		8,341	11,250	11,250	9,732	12,050	2,318	24%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Clerk's Office - Elections	101-13-001		
Department	Dept.	Prepared By	Date
6010 - SUPPLIES		Type*	Quantity
Pens, rubber bands, pins, tape, signs, envelopes, cases		R	
6010 - TOTAL SUPPLIES			250
6030 - PUBLISHING EXPENSE		Type*	Quantity
Notice of Election, Polling Place Ads, Absentee Voting Ads		R	
6030 - TOTAL PUBLISHING EXPENSE			3,300
6080 - PROFESSIONAL SERVICES		Type*	Quantity
Programming, special ballot stock, printing		R	
6080 - TOTAL PROFESSIONAL SERVICES			3,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Records Management - 101-13-002

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	30,543	30,312	30,312	30,312	24,858	(5,454)	-18%
5200 Taxes & Benefits	19,044	13,298	13,298	13,298	23,221	9,923	75%
5300 Travel & Training	1,796	2,672	2,672	1,500	1,361	(139)	-9%
6010 Supplies	2,418	2,400	2,400	2,400	2,400	-	
6020 Dues & Publications	-	225	225	225	225	-	
6080 Professional Services	898	5,000	5,000	5,000	5,000	-	
6360 Reimbursable Expenses	313	200	200	-	-	-	
6370 Mileage Reimbursement	-	-	-	200	200	-	
6525 Sm. Equipment Purchases	-	2,000	2,000	2,000	-	(2,000)	-100%
Totals	55,012	56,107	56,107	54,935	57,265	2,330	4%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Clerk's Office - Records Management	101-13-002		
Department	Dept.	Prepared By	Date
		Type*	Quantity
6010 - SUPPLIES			Unit Price
Training materials, retention documentation/software updates, storage boxes		R	
Shredding at Landfill		R	
			1,600
			800
6010 - TOTAL SUPPLIES			2,400
6020 - DUES & PUBLICATIONS			
Association of Records Managers & Administrators		R	
Alaska Association of Municipal Clerks			
			175
			50
6020 - TOTAL DUES & PUBLICATIONS			225
6080 - PROFESSIONAL SERVICES			
Microfilm; preservation services		R	
			5,000
6080 - TOTAL PROFESSIONAL SERVICES			5,000
6370 - MILEAGE REIMBURSEMENT			
Mileage reimbursement - Records Technician		R	
			200
6370 - TOTAL MILEAGE REIMBURSEMENT			200

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Board of Ethics 101-13-003

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
6010 Supplies	-	500	500	50	500	450	900%
Totals	-	500	500	50	500	450	900%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Clerk's Office - Board of Ethics	101-13-003		
Department	Dept.	Prepared By	Date
		Type*	Budget Request
6010 - SUPPLIES			
Minute books, stationery & miscellaneous office supplies		R	500
6010 - TOTAL SUPPLIES			500

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Clerk's Office									101-13					
Department									Dept. #		Prepared by		Date	
24 Pay Periods														
Employee Name and Position	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Mo. Wage	STEP %	# Pay Periods	Semi-Month Wage	5100	5110	Total Pay			
									Annual Salary	Overtime				
Clerk's Office														
Clerk	5/1	2,929		-	2,929	3.0%	24	3,017	72,408		72,408			
Deputy Clerk	5/11	2,326		6	2,396	1.5%	18	2,432	58,152		58,152			
Overtime										1,000	1,000			
Temporary Pay														
Subtotal - Clerk's Office									130,560	1,000	131,560			
Elections														
Temporary Pay									5,500		5,500			
Subtotal - Elections									5,500	-	5,500			
Records Management														
Records Technician ^	Effective 7/1 - 4/22	1,341		18	1,381	1.5%		1,402	24,858	-	24,858			
Records Custodian ^	4/22 -6/30	1,466		6	1,510			1,510	9,060		9,060			
Temporary Pay									-					
Subtotal - Records Management									24,858	-	33,918			
Totals									155,418	1,000	170,978			

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Clerk's Office			101-13				
Department			Dept. #	Prepared by		Date	
Employee Name and Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S	Health Insur.	Benefit Total
Clerk's Office							
Clerk	72,408	5,539	514	724	15,930	23,640	46,347
Deputy Clerk	58,152	4,449	413	582	12,793	23,640	41,877
Overtime	1,000	77	13	10	220	-	320
Subtotal - Clerk's Office	131,560	10,065	940	1,316	28,943	47,280	88,544
Records Management							
Records Technician ^	24,858	1,902	176	249	2,379	16,800	21,506
Records Custodian ^	9,060	693	64	91	867	-	1,715
Temporary Pay							-
Subtotal - Records Management	33,918	2,595	240	340	3,246	16,800	23,221
Temp Employees-Elections	5,500	-	-	-	-	-	-
Subtotal - Temp	5,500	-	-	-	-	-	-
Totals							
	165,478	12,660	1,180	1,656	32,189	64,080	111,765
% Benefit to Salary		7.65%	0.71%	1.00%	20.71%	38.72%	67.54%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Clerk's Office	101-13												
Department	Dept. #	Prepared By	Date										
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information										
			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> </tr> <tr> <td style="text-align: center;">Transportation</td> <td style="text-align: center;">Per Diem</td> <td style="text-align: center;">Lodging</td> <td style="text-align: center;">Other</td> <td style="text-align: center;">Total</td> </tr> </table>						Transportation	Per Diem	Lodging	Other	Total
Transportation	Per Diem	Lodging	Other	Total									
5300 - TRAVEL & TRAINING													
Clerk's office													
Clerk/Deputy Clerk	Juneau, AK - AAMC Annual Conference	Nov. 2011 - 4 days	658 360 900 920 2,838										
Clerk	Tacoma, WA - Master Academy	June 2011 - 3 days	418 180 300 500 1,398										
Deputy Clerk	Tacoma, WA - PDI Continuing Education	June 2011 - 5 days	418 300 475 525 1,718										
Subtotal - Clerks Office			5,954										
<p>The Borough Clerk has attained her Certified Municipal Clerk (CMC) designation and is working toward becoming a Master Municipal Clerk (MMC). The Deputy Borough Clerk is working toward her CMC designation. Attendance at this training provides a portion of the continuing education points in that endeavor. The training and networking opportunities provided enhance their value to the Borough and community.</p>													
Records Management													
Records Technician	Seattle, WA - ARMA Regional Meeting	February 2011 - 3 days	465 196 350 350 1,361										
Subtotal - Records Management			1,361										
*Attendance at these regional meetings will provide an opportunity for learning more about records management and a chance to interact with other records technicians in the state.													
Totals			1,959 1,036 2,025 2,295 7,315										



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Law Department 101-14

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	171,365	168,366	168,366	168,366	174,920	6,554	4%
5110 Overtime Pay	163	-	-	-	-	-	
5120 Temporary Pay	4,920	8,400	8,400	7,500	8,400	900	12%
5200 Taxes & Benefits	109,935	100,598	100,598	102,000	101,366	(634)	-1%
5300 Travel & Training	810	2,260	2,260	1,500	4,190	2,690	179%
5301 Business Travel	2,424	4,185	4,185	4,089	2,805	(1,284)	-31%
6010 Supplies	238	1,250	1,250	400	250	(150)	-38%
6011 Operating Supplies	603	700	700	600	700	100	17%
6020 Dues & Publications	8,468	9,524	9,524	9,000	9,524	524	6%
6030 Publishing	-	30	30	40	30	(10)	-25%
6031 Recording Fees	644	1,250	1,250	1,000	1,250	250	25%
6060 Rentals	10,399	24,453	24,453	24,453	24,555	102	
6070 Postage Expense	409	300	300	240	300	60	25%
6080 Professional Services	827	5,000	5,000	1,500	5,000	3,500	233%
6081 Professional Services - Litigation	515	8,000	8,000	2,000	1,000	(1,000)	-50%
6090 Contractual Services	-	1,695	1,695	250	1,695	1,445	578%
6330 Telephone	707	360	360	720	720	-	
6331 Long Distance	109	300	300	200	300	100	50%
Total Appropriations	312,536	336,671	336,671	323,858	337,005	13,147	4%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Borough Attorney	1.00	1.00	1.00
Legal Secretary	1.00	1.00	1.00
FULL-TIME EMPLOYEES	2.00	2.00	2.00

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Law Department	101-14		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6010 - SUPPLIES			Unit Price
Legal pads, labels, binders, clips, cassette tapes, pens, post-it notes, file folders, paper, etc.			Budget Request
			250
6010 - TOTAL SUPPLIES			250
6011 - OPERATING SUPPLIES			
Misc.		R	700
6011 - TOTAL OPERATING SUPPLIES			700
6020 - DUES & PUBLICATIONS			
PUBLICATIONS:			
Book Publishing Company-National Business Institute			
Clark-Boardman-Callaghan	Todd Communications		
IMLA	West Publishing Company		
Lawyer's Cooperative Publishing	Ketchikan Daily News		
Michie-Butterworth		R	8,000
DUES:			
AK Bar Association - Required to practice law in Alaska		R	530
IMLA (Int'l Municipal Lawyers' Association)		R	430
Ketchikan Bar Association		R	100
AK Municipal Attorney's Association		R	50
Washington Bar Association		R	414
6020 - TOTAL DUES & PUBLICATIONS			9,524

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Law Department	101-14		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6030 - PUBLISHING EXPENSE			Unit Price
			Budget Request
Copying charges - Law Library			30
6030 - TOTAL PUBLISHING EXPENSE			30
6031 - RECORDING FEES			
Court filing/recording:		R	
Alaska Court System - Filing fees		R	
Ketchikan Recorder's Office - Recording fees		R	
Ketchikan Title Agency - Title Reports		R	
Dock Street Title - Title Reports		R	
Process Service Fees		R	1,250
6031 - TOTAL RECORDING FEES			1,250
6060 - RENTALS			
White Cliff Lease		R	24,555
6060 - TOTAL RENTALS			24,555
6070 - POSTAGE			
Postage		R	300
6070 - TOTAL POSTAGE			300

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Law Department	101-14		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6080 - PROFESSIONAL SERVICES			Unit Price
Backup Legal Services		R	Budget Request
			5,000
6080 - TOTAL PROFESSIONAL SERVICES			5,000
6081 - CONTRACT ATTORNEY SERVICES			
Contract Legal Services		R	1,000
6081 - TOTAL CONTRACT ATTORNEY SERVICES			1,000
6090 - CONTRACTUAL SERVICES			
Janitorial for White Cliff		R	1,695
6090 - TOTAL CONTRACTUAL SERVICES			1,695
6330 - TELEPHONE			
Allocation of DID ext. (2) (includes 1/3 share of fax line - 228-6683)		R	720
6330 - TOTAL TELEPHONE			720
6331 - LONG DISTANCE			
Long distance telephone calls		R	300
6331 - TOTAL LONG DISTANCE			300

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

Law Department								101-14			
Department								Dept. #	Prepared by	Date	
24 Pay Periods											
Position	Anniver- sary Date	Wage on 6/30/10	COLA 3%	Step #PP	Semi-Month Wage	STEP %	Step #PP	Semi-Month Wage	5100		Total Pay
									Annual Salary	Overtime	
Borough Attorney	7/1	4,995		-		3.0%	24	5,145	123,480	-	123,480
Legal Secretary	12/19	2,064		11	2,126	1.5%	13	2,158	51,440	-	51,440
Subtotals									174,920	-	174,920
Temporary Employees		# of hours			Hourly Rate						
Backup Legal Secretary		160			15						2,400
Summer Intern		400			15						6,000
Total Temporary Pay										-	8,400
Totals									174,920	-	183,320

** Use this formula to determine the wage on 6/30/2010 =sum(HOURLY RATE*2080/24)

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Law Department			101-14				
Department			Dept. #	Prepared by		Date	
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S	Health Insur.	Benefit Total
Borough Attorney	123,480	8,170	667	1,235	27,166	23,640	60,878
Legal Secretary	51,440	3,935	278	514	11,317	23,640	39,684
Backup Legal Secretary	2,400	184	22	24	-	-	230
Summer Intern	6,000	459	55	60	-	-	574
Totals	183,320	12,748	1,022	1,833	38,483	47,280	101,366
% Benefit to Salary		6.95%	0.56%	1.00%	22.00%	25.79%	55.29%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Law Department		101-14					
Department		Dept. #	Prepared By		Date		
Employee Name & Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				
			Transportation	Per Diem	Lodging	Other	Total
5300 - TRAVEL & TRAINING							
Borough Attorney	IMLA Conference - New Orleans	Oct. 10-13, 2010	750	240	600	800	2,390
Secretary	Nala-CLE Course	Sept. 2010	-	240	500	1,060	1,800
5300 - Total Travel & Training			750	480	1,100	1,860	4,190
5301 - BUSINESS TRAVEL							
Borough Attorney	AML/AMAA Conference - Juneau	Nov. 14-16, 2010	450	300	600	500	1,850
Borough Attorney	AML Legislative Committee	Jan-11	300	180	400	75	955
5301 - Total Borough Business Travel			750	480	1,000	575	2,805



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Finance 101-21-000

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	530,766	538,687	538,687	550,000	549,411	(589)	
5110 Overtime Pay	2,343	5,000	5,000	5,000	5,000	-	
5120 Temporary Pay	2,323	-	-	-	-	-	
5200 Taxes & Benefits	339,657	297,610	297,610	303,000	309,149	6,149	2%
5300 Travel & Training	4,218	5,424	5,424	5,424	5,032	(392)	-7%
6010 Supplies	14,647	14,500	14,500	14,500	13,086	(1,414)	-10%
6015 Books & Software	1,790	7,218	7,218	7,218	7,725	507	7%
6020 Dues & Publications	1,891	1,878	1,878	2,500	2,250	(250)	-10%
6030 Publishing Expense	14,204	7,550	7,550	10,500	12,900	2,400	23%
6031 Recording Fees	1,469	800	800	800	1,300	500	63%
6032 Banking Fees, Etc.	3,178	3,150	3,150	3,150	3,000	(150)	-5%
6033 Court Filing Fees	860	1,000	1,000	1,000	500	(500)	-50%
6034 Process Service Fees	2,265	3,400	3,400	3,000	1,500	(1,500)	-50%
6060 Rentals	38,643	87,400	87,400	87,400	87,750	350	
6070 Postage Expense	21,663	18,000	18,000	18,000	18,000	-	
6080 Professional Services	44,721	45,000	45,000	50,550	55,000	4,450	9%
6090 Contractual Services	10,630	6,332	6,332	2,500	5,830	3,330	133%
6150 Fines & Penalties	58	200	10,783	7,692	500	(7,192)	-93%
6331 Long Distance	244	350	350	350	350	-	
6360 Reimbursable Expenses	37	200	200	100	-	(100)	-100%
6450 Equipment Maintenance	50	200	200	100	100	-	
6525 Small Equipment Purchases	407	2,500	2,500	2,500	2,500	-	
Total Appropriations	1,036,064	1,046,399	1,056,982	1,075,284	1,080,883	5,599	1%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Finance Director	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Controller	1.00	1.00	1.00
Cash Management Supervisor	1.00	1.00	1.00
Finance & Budget Assistant	1.00	1.00	1.00
Accounts Payable	1.00	1.00	1.00
Accounting Technician	3.00	3.00	3.00
FULL-TIME EMPLOYEES	<u>9.00</u>	<u>9.00</u>	<u>9.00</u>

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Finance	101-21				
Department	Dept. #	Prepared By		Date	
		Type*	Quantity	Unit Price	Budget
6010 - SUPPLIES					
FORMS:	Sales Tax quarterly reports	R			2,500
	P/R checks - Laser	R			350
	A/P checks - Laser	R			450
	W-2 Forms, envelopes	R			100
	1099 Forms, envelopes	R			150
	Cash Receipt books	R			250
	Purchase Order forms - 3 part	R			600
	Envelopes (#9 window, #10 window and letterhead)	R			2,400
	Certified Return Receipt Slips	R			160
	Perf Paper (Original Property Tax Billings)	R			500
	Senior Citizen Tax Cards/Ribbons	R			880
	Computer Paper - tractor feed	R			400
	File Folders - A/P, P/R, A/R	R			750
	Laser printer cartridges/drum replacements	R			1,196
	Pencils, pens, staples, rubber bands, scotch tape, notebooks, labels, calendars, post-it notes, binders, tablets, calculator tape, clasp envelopes, colored paper, colored paper, binding spines, laminating supplies, receipt books, cash register tape.	R			2,400
6010 - TOTAL SUPPLIES					13,086
6015 - BOOKS & SOFTWARE					
	Pines software support				750
	Best Fixed Asset Maintenance				1,300
	Workers Comp. Software				165
	Fundware Annual Licensing & Maintenance				5,510
6015 - TOTAL BOOKS & SOFTWARE					7,725

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Finance	101-21		
Department	Dept. #	Prepared By	Date
6020 - DUES & PUBLICATIONS		Type*	Quantity
		Unit Price	Budget
Northern Credit Services		1	125
GFOA membership fee		1	370
AGFOA membership fee		1	200
Governmental GAAP Guide		1	231
Certificate of Achievement Fee		1	500
Harcourt Brace - GAAP Updates		1	259
Ketchikan Daily News - annual subscription		1	140
Alaska Municipal League - Officials directory		1	25
Various GASB Standards and Implementation Guides		1	400
6020 - TOTAL DUES & PUBLICATIONS			2,250
6030 - PUBLISHING EXPENSE			
Ketchikan Daily News:			
First Foreclosure Process			10,000
2nd Foreclosure Process (End of Redemption)			2,500
Property Tax due Date Notification			400
6030 - TOTAL PUBLISHING EXPENSE			12,900
6031 - RECORDING FEES & TITLE REPORTS			
File/Record Certificates of Redemption			800
Sales Tax			500
6031 - TOTAL RECORDING FEES & TITLE REPORTS			1,300

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Finance	101-21			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6032 - BANKING FEES				Budget
Client Analysis fees - monthly fee charged on an annual basis.				3,000
6032 - TOTAL BANKING FEES				3,000
6033 - COURT FILING FEES				
1st and 2nd Foreclosure Process				500
6033 - TOTAL COURT FILING FEES				500
6034 - PROCESS SERVER FEES				
Skip tracing fee				1,000
Process server				500
6034 - TOTAL PROCESS SERVER FEES				1,500
6060 - RENTALS				
Neopost folder/stuffer machine				3,300
White Cliff Building department rent				84,450
6060 - TOTAL RENTALS				87,750
6070 - POSTAGE				
Bulk mail: Annual bills (boat, service area, real property, business personal) Quarterly Sales Tax Returns, boat questionnaire Postage meter: Sales Tax (letters, monthly delinquent bills, estimates, returns sent out of state) Monthly billing statements (real property, business personal, boats, transient occupancy, services areas) Accounts Payable Checks, Office Correspondence				18,000
6070 - TOTAL POSTAGE				18,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Finance	101-21			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6080 - PROFESSIONAL SERVICES				
Annual audit services and special audits				55,000
6080 - TOTAL PROFESSIONAL SERVICES				55,000
6090 - CONTRACTUAL SERVICES				
Janitorial Services for department				5,830
6090 - TOTAL CONTRACTUAL SERVICES				5,830
6150 - FINES & PENALTIES				
				500
6150 - TOTAL FINES & PENALTIES				500
6331 - LONG DISTANCE				
				350
6331 - TOTAL LONG DISTANCE				350
6450 - EQUIPMENT MAINTENANCE				
				100
6450 - TOTAL EQUIPMENT MAINTENANCE				100
6525 - SMALL EQUIPMENT PURCHASES				
				2,500
6525 - TOTAL SMALL EQUIPMENT PURCHASES				2,500

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

Finance					101-21						
Department					Dept. #				Prepared by		Date
	24 Pay Periods										
Job Title	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Days	Semi-Month Wage	STEP %	# Pay Days	Semi-Month Wage	5100	5110	Total Pay
									Salary	Overtime	
Director	11/8	4,546		8	4,682	0.0%	16	4,682	112,368		112,368
Controller	3/16	3,746		17	3,858	1.5%	7	3,916	92,998		92,998
Accounting Supervisor	2/18	2,620		15	2,699	1.5%	9	2,739	65,136		65,136
Payroll Technician	6/1	2,192		22	2,258	1.5%	2	2,292	54,260		54,260
Accts Pay/Fixed Assets	8/16	1,533		3	1,579	1.5%	21	1,603	38,400		38,400
Cash Mgmt Supervisor	12/20	2,506		11	2,581	1.5%	13	2,620	62,451		62,451
Sales Tax Technician	12/7	1,341		10	1,381	1.5%	14	1,402	33,438		33,438
Customer Service Rep	10/10	1,861		6	1,917	1.5%	18	1,946	46,530		46,530
Finance & Budget Asst.	10/3	1,753		6	1,806	1.5%	18	1,833	43,830		43,830
Overtime										5,000	5,000
Totals									549,411	5,000	554,411

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Finance		101-21					
Department		Dept. #		Prepared by		Date	
Position	Annual Salary	FICA/ MEDFICA	0.79% Work Comp	1.00% Unempl.	22.00% P.E.R.S	Health Insur.	Benefit Total
Director	112,368	8,170	798	1,124	24,721	15,840	50,653
Controller	92,998	7,114	660	930	20,460	8,340	37,504
Accounting Supervisor	65,136	4,983	462	651	14,330	15,840	36,266
Payroll Technician	54,260	4,151	385	543	11,937	16,800	33,816
Accts Pay/Fixed Assets	38,400	2,938	273	384	8,448	16,800	28,843
Cash Mgmt Supervisor	62,451	4,778	443	625	13,739	23,640	43,225
Sales Tax Technician	33,438	2,558	237	334	7,356	8,340	18,825
Customer Service Rep	46,530	3,560	330	465	10,237	15,840	30,432
Finance & Budget Asst.	43,830	3,353	311	438	9,643	15,840	29,585
Totals	549,411	41,605	3,899	5,494	120,871	137,280	309,149
% Benefit to Salary		7.57%	0.71%	1.00%	22.00%	24.99%	56.27%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Finance		101-21						
Department		Dept. #	Prepared By			Date		
Employee Name and Position		Location/Reason for Trip/Training	Dates/No. of Days Required	* Travel Information				
5300 - TRAVEL & TRAINING				Airfare	Per Diem	Lodging	Other	Total
Finance Director and Controller	Juneau/AGFOA Fall Conference	Nov. 2010		640	192	600	600	2,032
Staff Continuing Education Training							2,000	2,000
Controller - Required CPE for CPA license	Various CPE Courses						1,000	1,000
Total Travel & Training								5,032

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Assessment 101-22

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	258,794	359,591	359,591	293,393	344,454	51,061	17%
5110 Overtime Pay	1,795	2,500	2,500	2,500	2,500	-	
5200 Taxes & Benefits	190,121	252,192	252,192	183,768	226,093	42,325	23%
5300 Travel & Training	1,936	9,215	9,215	9,215	17,280	8,065	88%
6010 Supplies	6,119	7,743	7,743	7,743	5,975	(1,768)	-23%
6015 Books & Software	7,804	11,863	11,863	11,863	12,684	821	7%
6020 Dues & Publications	417	1,175	1,175	1,175	1,175	-	
6030 Publishing Expense	-	100	100	800	300	(500)	-63%
6031 Recording & Plat Fees	830	1,165	1,165	1,165	1,425	260	22%
6060 Rentals	36,680	92,098	92,098	92,098	71,725	(20,373)	-22%
6070 Postage Expense	5,725	6,073	6,073	6,073	5,321	(752)	-12%
6080 Professional Services	1,359	-	-	-	-	-	
6090 Contractual Services	51,700	12,102	12,102	12,102	17,878	5,776	48%
6100 Insurance	1,218	2,297	2,297	1,813	1,813	-	
6310 Electricity	1,045	-	-	-	-	-	
6330 Telephone	639	-	-	-	-	-	
6331 Long Distance	95	300	300	480	480	-	
6360 Reimbursable Expense	547	1,025	1,025	7,500	-	(7,500)	-100%
6370 Mileage Reimbursement	-	-	-	-	900	900	
6430 Building Maintenance	140	-	-	-	-	-	
6431 Heating Oil	2,279	-	-	-	-	-	
6450 Equipment Maintenance	-	500	500	-	-	-	
6460 Vehicle Maintenance	421	1,300	1,300	1,500	1,500	-	
6461 Vehicle Fuel & Oil	254	2,350	2,350	1,000	1,450	450	45%
Total Appropriations	569,918	763,589	763,589	634,188	712,953	78,765	12%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Director of Assessment	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	0.50 Shared with P.W. 2011
Chief Appraiser	-	1.00	1.00
Records & Information Specialist	1.00	1.00	1.00
Appraiser I/II	3.00	2.00	2.00
FULL-TIME EMPLOYEES	6.00	6.00	5.50

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Assessment	101-22		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6010 - SUPPLIES			
Office Supplies (Pens, Pencils, Paper clips, Staples, Etc.)		R	12
Batteries		R	1
Envelopes		R	1
Laser Printer Labels		R	30
Adhesive Folder Value Labels		R	1
Printer toner cartridges		R	3
Digital Photo Processing		R	1
Digital Cameras/accessories		R	1
Business/Personal property paper		R	1
Color printer paper		R	3
Data Storage Media		R	1
Measuring Tape		R	4
Business Card Stock		R	6
6010 - TOTAL SUPPLIES			5,975
6015 - BOOKS & SOFTWARE			
Marshall & Swift User Network Fees - Residential Appraisal		R	1
Marshall & Swift User Network Fees - Commercial Appraisal		R	1
Marshall & Swift Handbook Supplements - Commercial Appraisal		R	3
Marshall & Swift Handbook Supplements - Residential Appraisal		R	2
IAAO and Appraisal Resource Texts		R	2
Korpacz Real Estate Investor Survey		R	1
APEX Sketch Software Maintenance Renewal		R	4
Aircraft Bluebook		R	1
6015 - TOTAL BOOKS & SOFTWARE			12,684

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Assessment	101-22		
Department	Dept. #	Prepared By	Date
6020 - DUES & PUBLICATIONS		Type*	Quantity
Dues:			Unit Price
			Budget Request
International Association of Assessing Officers (IAAO) membership dues		R	4
Alaska Association of Assessing Officers (AAAO) dues		R	6
AAAO Alaska Certified Assessor Appraiser recertification		R	4
Ketchikan Daily News		R	1
			175
			25
			45
			145
			700
			150
			180
			145
6020 - TOTAL DUES & PUBLICATIONS			1,175
6030 - PUBLISHING EXPENSE			
Public Notices		R	1
			300
6030 - TOTAL PUBLISHING EXPENSE			300
6031 - RECORDING FEES & PLAT FILINGS			
Recording Office Deed and Plat Copies		R	52
Other document copies		R	100
			25
			1.25
			1,300
			125
6031 - TOTAL RECORDING FEES & PLAT FILINGS			1,425
6060 - RENTALS			
White Cliff		R	
Outlying Reappraisal/New construction			66,325
Standby		R	3
Flight		R	9
			360
			480
			1,080
			4,320
6060 - TOTAL RENTALS			71,725

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Assessment	101-22			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
		Budget Request		
6070 - POSTAGE				
Real Property assessment notices/bulk mailing		R	6,900	0.44
Real Property assessment notices		R	200	0.46
Address Service/Correction notices		R	120	0.83
Business personal returns		R	800	0.46
Business/Personal Tax assessment notices		R	650	0.46
Market data letters (Buyer/Seller)		R	800	0.46
Market data postage paid return envelopes		R	800	0.46
Board of Equalization correspondence		R	350	0.46
Senior Citizens/Veteran exemption application		R	100	0.46
Exemption applications		R	150	0.46
Correspondence		R	900	0.46
6070 - TOTAL POSTAGE				5,321
6090 - CONTRACTUAL SERVICES				
Contract Appraisal Company for Annexed area		R	1	13,300
Janitorial for White Cliff Building		R	1	4,578
6090 - TOTAL CONTRACTUAL SERVICES				17,878

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Assessment	101-22		
Department	Dept. #	Prepared By	Date
6100 - INSURANCE		Type*	Quantity
Vehicle Insurance ASC-01, ASC-02, ASC-04		R	1
		Unit Price	Budget Request
		1,813	1,813
6100 - TOTAL INSURANCE			1,813
6331 - LONG DISTANCE			
Long Distance		R	12
		40	480
6331 - TOTAL LONG DISTANCE			480
6370 - MILEAGE REIMBURSEMENT			
Director		R	12
		75	900
6370 - TOTAL MILEAGE REIMBURSEMENT			900
6460 - VEHICLE MAINTENANCE			
Routine vehicle maintenance		R	3
		500	1,500
6460 - TOTAL VEHICLE MAINTENANCE			1,500
6461 - VEHICLE FUEL & OIL			
Vehicle fuel & oil		R	3
Boat fuel		R	1
		400	1,200
		250	250
6461 - TOTAL VEHICLE FUEL & OIL			1,450

*R = Recurring

C = Contractual

1 = One time cost

**Ketchikan Gateway Borough
Personnel Wage & Salary Detail - Budget Year 2011**

Assessment								101-22			
Department								Dept. #	Prepared by	Date	
Position	24 Pay Periods										
	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi- Month	STEP %	# Pay Periods	Semi Month	5100 Annual	5110 Overtime	Total Pay
Director	2/17	3,375		15	3,476	1.5%	9	3,528	83,892		83,892
Administrative Assistant *	9/15	1,511		5	1,556	1.5%	19	1,579	18,891		18,891
Appraiser II	10/26	3,041		7	3,132	1.5%	17	3,179	75,967		75,967
Records & Info. Specialist	5/3	2,064		20	2,126	1.5%	4	2,158	51,152		51,152
Chief Appraiser	7/1	2,865		6	2,951	1.5%	18	2,995	71,616		71,616
Appraiser I/II	7/1	1,712		-	1,763	1.5%	24	1,789	42,936		42,936
Overtime										2,500	2,500
Temporary Employees											
Totals									344,454	2,500	346,954

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Assessment		101-22					
Department		Dept. #		Prepared by		Date	
Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% Retirement	Health Insurance	Benefit Total
Director	83,892	6,418	2,701	839	18,456	23,640	52,054
Administrative Assistant *	18,891	1,445	134	189	4,156	-	5,924
Appraiser II	75,967	5,811	2,446	760	16,713	23,640	49,370
Records & Info. Specialist	51,152	3,913	363	512	11,253	23,640	39,681
Chief Appraiser	71,616	5,479	2,306	716	15,756	15,840	40,097
Appraiser I/II	42,936	3,285	1,383	429	9,446	23,640	38,183
Overtime	2,500	191	18	25	550	-	784
* = 50% allocated to Public Works							
Totals	346,954	26,542	9,351	3,470	76,330	110,400	226,093
% Benefit to Salary		7.65%	2.70%	1.00%	22.00%	31.82%	65.17%

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

Assessment		101-22					
Department		Dept. #	Prepared By		Date		
5300 - TRAVEL & TRAINING							
Employee name and Position	Location and Reason for Trip/Training	Dates & No. of Days Required	* Travel Information				
			Transportation	Per Diem	Lodging	Other	Total
Staff	IAAO/AAAO course held in Ketchikan (4-6 staff)	5	-	-	-	3,000	3,000
Staff	International Association of Assessing Officers course	6	800	300	680	425	2,205
Staff	International Association of Assessing Officers course	6	800	300	680	425	2,205
Staff	Programmed IAAO Instruction and/or U of A Instruction		-	-	-	5,800	5,800
Director	International Assessor's Conference	6	-	-	-	-	-
Director	International Association of Assessing Officers AK Assoc. of Assessing Officer's bi-annual meetings	9	1,700	540	1,480	350	4,070
Total Travel & Training			3,300	1,140	2,840	10,000	17,280

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Animal Protection 101-25

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	161,141	162,176	162,176	161,420	168,194	6,774	4%
5110 Overtime Pay	3,958	7,500	7,500	6,200	6,500	300	5%
5160 Call Out Fees	14,948	12,736	12,736	13,260	13,461	201	2%
5200 Taxes & Benefits	133,740	122,704	122,704	116,430	124,788	8,358	7%
5300 Travel & Training	4,321	7,770	7,770	6,350	4,674	(1,676)	-26%
5400 Uniform Allowance	990	800	800	760	1,530	770	101%
6010 Supplies	615	840	840	450	500	50	11%
6011 Operating Supplies	5,742	6,113	6,113	6,020	5,688	(332)	-6%
6020 Dues & Publications	262	272	272	-	267	267	
6030 Publishing Expense	60	-	-	-	-	-	
6040 Community Promotion	34	1,000	1,000	925	940	15	2%
6070 Postage Expense	344	764	764	475	758	283	60%
6080 Professional Services	10,022	9,756	9,756	9,800	19,884	10,084	103%
6090 Contractual Services	-	-	10,000	10,250	-	(10,250)	-100%
6100 Insurance	1,103	3,000	3,000	1,531	1,020	(511)	-33%
6310 Electricity	1,490	1,680	1,680	1,422	1,620	198	14%
6320 Water	388	420	420	386	420	34	9%
6330 Telephone	3,165	2,936	2,936	2,550	3,384	834	33%
6331 Long Distance Telephone	97	84	84	72	108	36	50%
6340 Sewer	408	720	720	410	408	(2)	
6350 Landfill	11,735	18,600	18,600	12,400	240	(12,160)	-98%
6360 Reimbursable Expenses	150	-	-	-	-	-	
6430 Building Maintenance	500	4,232	4,232	1,580	3,458	1,878	119%
6431 Heating Oil	2,650	3,240	3,240	4,400	4,500	100	2%
6450 Equipment Maintenance	30	-	-	-	-	-	
6460 Vehicle Maintenance	3,043	2,340	2,340	3,179	2,340	(839)	-26%
6461 Vehicle Fuel & Oil	4,696	7,200	7,200	4,200	4,320	120	3%
6525 Small Equipment Purchases	541	1,920	1,920	1,875	1,215	(660)	-35%
Total Appropriations	366,174	378,803	388,803	366,345	370,216	3,871	1%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Director of Animal Protection	1.00	1.00	1.00
Shelter Officer	1.00	1.00	1.00
Field Officers	2.00	2.00	2.00
FULL-TIME EMPLOYEES	4.00	4.00	4.00

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Animal Protection	101-25		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
5400 - UNIFORM ALLOWANCE			
Uniform Shirts	Recurring alternate years	R	450
Uniform Pants	Recurring alternate years	R	180
Winter Coats	Recurring alternate years	R	900
5400 - TOTAL UNIFORM ALLOWANCE			1,530
6010 - SUPPLIES			
Office supplies including but not limited to: Computer paper, computer disks, copy paper, legal pads, writing instruments, staples, paper clips, calendars, First Aid supplies and file folders		R	500
6010 - TOTAL SUPPLIES			500
6011 - OPERATING SUPPLIES			
Film and processing		R	50
Dog & cat food (lbs)		R	1,200
Dog licenses		R	325
Dog run & cat cage cleaner/disinfectant (per gallon)		R	640
Kennel Cards		R	75
License mail reminders		R	350
Air freshener (per case)		R	204
Animal worming medication (per dose)		R	105
General cleaning agents		R	360
Garbage bags - Animal Carcass Disposal (per case)		R	300
Garbage bags - General Use (per case)		R	288
Animal Handling gloves		R	304
Rabies Certificates		R	245
Litter pans			257
Water bowls			65
OTHER SUPPLIES: Light bulbs, scrub brushes, hose replacement, feeding devices, complimentary leashes, paper products and flea dip		R	920
6011 - TOTAL OPERATING SUPPLIES			5,688

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Animal Protection	101-25				
Department	Dept. #	Prepared By	Date		
		Type*	Quantity	Unit Price	Budget Request
6020 - DUES & PUBLICATIONS					
National Animal Control Association		R	1	125	125
Ketchikan Daily News		R	1	142	142
6020 - TOTAL DUES & PUBLICATIONS					267
6040 - COMMUNITY PROMOTIONS					
Public education and awareness		R	1	940	940
6040 - TOTAL COMMUNITY PROMOTIONS					940
6070 - POSTAGE					
License notification cards		R	1,200	0.27	324
Certified letters of notification		R	14	6	84
Departmental correspondence		R	1	240	240
Packages mailed (repair of equipment)		R	5	22	110
6070 - TOTAL POSTAGE					758
6080 - PROFESSIONAL SERVICES					
Ketchikan Veterinary Clinic: Cremation services (in lieu of Landfill charges) Estimated charges by clinic			24	410	9,840
Spay/Neuter Consultation and euthanasia		C	12	837	10,044
6080 - TOTAL PROFESSIONAL SERVICES					19,884
6100 - INSURANCE					
Ford 2009		R	1	500	500
Ford 2002		R	1	520	520
6100 - TOTAL INSURANCE					1,020

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Animal Protection	101-25		
Department	Dept. #	Prepared By	Date
6310 - ELECTRICITY		Type*	Quantity
Electric utility		R	12
			135
			1,620
6310 - TOTAL ELECTRICITY			1,620
6320 - WATER			
Water utility		R	12
			35
			420
6320 - TOTAL WATER			420
6330 - TELEPHONE			
Telephone utility -1 business line		R	12
Cell phone (four)		R	12
			28
			254
			336
			3,048
6330 - TOTAL TELEPHONE			3,384
6331 - LONG DISTANCE			
Long distance charges		R	12
			9
			108
6331 - TOTAL LONG DISTANCE			108
6340 - SEWER			
Sewer utility		R	12
			34
			408
6340 - TOTAL SEWER			408
6350 - LANDFILL			
Garbage disposal			12
			20
			240
6350 - TOTAL LANDFILL			240
6430 - BUILDING MAINTENANCE			
Misc. repairs, boiler maintenance, etc.		R	
Ice Melt (1 pallet)		R	1
			258
			3,200
			258
6430 - TOTAL BUILDING MAINTENANCE			3,458

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Animal Protection	101-25		
Department	Dept. #	Prepared By	Date
6431 - HEATING OIL		Type*	Quantity
6431 - HEATING OIL			Unit Price
Building Heating Fuel	R	12	375
			Budget Request
			4,500
6431 - TOTAL HEATING OIL			4,500
6460 - VEHICLE MAINTENANCE			
Routine vehicle maintenance	R	12	195
6460 - TOTAL VEHICLE MAINTENANCE			2,340
6461 - VEHICLE FUEL & OIL			
Fuel	R	12	360
6461 - TOTAL VEHICLE FUEL & OIL			4,320
6525 - SMALL EQUIPMENT PURCHASES			
Snare pole repair kits	1	3	35
New model snare poles	1	3	30
Animal scales	1	2	180
Animal muzzles	1	2	40
Feline muzzle cone	1	1	55
Safety collars (post operative)	1	48	6
Cage Dryer	1	1	225
6525 - TOTAL SMALL EQUIPMENT PURCHASES			1,215

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Ketchikan Gateway Borough													
Personnel Wage/Salary Detail - Budget Year 2011													
Animal Protection									101-25				
Department									Dept. #		Prepared by		Date
Position	24 Pay Periods												
	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual	5110 Overtime	5160 Call Out	Total Pay	
Director	4/12	2,326		18	2,396	1.5%	6	2,432	57,718	-	-	57,718	
Field Officer	5/13	1,381		20	1,423	1.5%	4	1,444	34,235	-	4,793	39,028	
Field Officer	4/12	1,402		18	1,444	1.5%	6	1,466	34,794	-	4,523	39,317	
Shelter Officer	7/1	1,652		-	1,701	1.5%	24	1,727	41,447	-	4,145	45,592	
Overtime										6,500		6,500	
Totals									168,194	6,500	13,461	188,155	

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Animal Protection		101-25					
Department		Dept. #		Prepared by		Date	
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% Retirement	Health Insur.	Benefit Total
Director	56,034	4,287	1,793	560	12,327	23640	42,608
Field Officer	37,136	2,841	1,188	371	8,170	8340	20,911
Field Officer	38,040	2,910	1,217	380	8,369	16800	29,677
Shelter Officer	43,702	3,343	1,398	437	9,614	16800	31,593
Overtime	-	-	-	-	-	-	-
Totals	174,912	13,381	5,597	1,749	38,481	65,580	124,788
% Benefit to Salary		7.65%	3.20%	1.00%	22.00%	37.49%	71.34%

Ketchikan Gateway Borough

Travel & Training Budget - Budget Year 2011

Animal Protection	101-25						
Department	Dept. #	Prepared By	Date				
5300 - TRAVEL & TRAINING							
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				
			Transportation	Per Diem	Lodging	Other	Total
Director	Law Enforcement Training Institute (LETI) Location Unknown	7 days	300	452	675	910	2,337
Field Officer	Law Enforcement Training Institute (LETI) Location Unknown	7 days	300	452	675	910	2,337
Total Travel & Training			600	904	1,350	1,820	4,674

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Parks & Recreation Department
Combined Totals 101-26

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	565,477	546,131	546,131	574,000	587,577	13,577	2%
5110 Overtime Pay	12,622	7,500	7,500	11,050	11,500	450	4%
5120 Temporary Pay	228,380	249,168	249,168	214,000	249,700	35,700	17%
5200 Taxes & Benefits	444,192	443,934	443,934	454,300	460,175	5,875	1%
5400 Uniforms	-	-	-	-	2,100	2,100	
6010 Supplies	2,881	2,500	2,500	2,000	2,000	-	
6011 Operating Supplies	58,932	57,800	57,800	57,800	53,100	(4,700)	-8%
6020 Dues & Publications	1,471	1,350	1,350	1,347	1,394	47	3%
6030 Publishing	7,879	8,400	8,400	8,400	7,400	(1,000)	-12%
6070 Postage	488	400	400	400	400	-	
6090 Contractual Services	15,228	17,710	17,710	12,280	17,540	5,260	43%
6100 Insurance	36	36	36	34	37	3	9%
6110 Medical Expense	-	1,400	1,400	350	1,400	1,050	300%
6310 Electricity	107,950	102,000	102,000	105,000	105,000	-	
6320 Water	8,699	8,100	8,100	8,200	8,200	-	
6330 Telephone	4,736	3,360	3,360	3,542	4,260	718	20%
6331 Long Distance	99	85	85	55	80	25	45%
6340 Sewer	9,526	9,400	9,400	9,450	9,400	(50)	-1%
6360 Reimbursable Expenses	2,225	3,520	3,520	3,250	-	(3,250)	-100%
6370 Mileage Reimbursement	-	-	-	-	1,000	1,000	
6430 Building Maintenance	52,763	62,200	62,200	56,000	56,500	500	1%
6431 Heating Fuel	202,833	275,000	275,000	185,000	210,000	25,000	14%
6525 Small Equipment Purchases	9,920	18,050	18,050	14,300	12,900	(1,400)	-10%
Total Appropriations	1,736,337	1,818,044	1,818,044	1,720,758	1,801,663	80,905	5%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Parks & Recreation Supervisor	1.00	1.00	1.00
Receptionist	3.00	3.00	3.00
Recreation Programmer	1.00	1.00	1.00
Aquatics Supervisor	1.00	1.00	1.00
Aquatics Assistant Supervisor	1.00	1.00	1.00
Killer Whales Coach	0.25	0.25	-
Lifeguards	5.00	5.00	5.00
Lifeguard/Instructor	1.00	1.00	1.00
Building Monitor	1.00	1.00	1.00
Custodian	1.00	1.00	1.00
FULL-TIME EMPLOYEES	15.25	15.25	15.00

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

General Fund - Parks & Recreation Dept. - Administration 101-26-010

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	123,635	121,712	121,712	125,000	130,767	5,767	5%
5110 Overtime Pay	432	600	600	800	800	-	
5120 Temporary Pay	21,103	31,296	31,296	21,000	30,000	9,000	43%
5200 Taxes & Benefits	76,896	77,077	77,077	78,500	80,733	2,233	3%
6010 Supplies	2,881	2,500	2,500	2,000	2,000	-	
6020 Dues & Publications	1,195	1,066	1,066	1,066	1,244	178	17%
6030 Publishing	7,879	8,400	8,400	8,400	7,400	(1,000)	-12%
6070 Postage	488	400	400	400	400	-	
6330 Telephone	2,263	2,292	2,292	2,292	2,592	300	13%
6331 Long Distance	65	50	50	40	50	10	25%
6360 Reimbursable Expenses	259	234	234	450	-	(450)	-100%
6370 Mileage Reimbursement	-	-	-	-	500	500	
Total Appropriations	237,096	245,627	245,627	239,948	256,486	16,538	7%

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Parks & Recreation Supervisor	1.00	1.00	1.00
Receptionist	2.00	2.00	2.00
FULL-TIME EMPLOYEES	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-010		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6010 - SUPPLIES			
Labels, receipts, adding machine tape, envelopes, registration forms, general office supplies (white out, staples, pens)			2,000
6010 - TOTAL SUPPLIES			2,000
6020 - DUES & PUBLICATIONS			
Ketchikan Daily News			150
SESAC - music licensing agreement			504
ASCAP - music licensing agreement			310
BMI - music licensing agreement			280
6020 - TOTAL DUES & PUBLICATIONS			1,244
6030 - PUBLISHING EXPENSE			
Brochure printing (shared expense, printed four times per year)		R	7,400
6030 - TOTAL PUBLISHING EXPENSE			7,400
6070 - POSTAGE			
Monthly departmental postage (Clerk's Office)			400
6070 - TOTAL POSTAGE			400

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-010		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6330 - TELEPHONE			
GRC - listed number (225-9579)		R	240
Secondary fire alarm circuit (225-7759)		R	408
Modem - boiler (225-7803)		R	408
Fire alarm circuit (225-7781)		R	408
Elevator Phone (225-2975)		R	420
Fax line (247-3394)		R	408
Cell phone reimbursement		R	300
6330 - TOTAL TELEPHONE			2,592
6331 - LONG DISTANCE			
			50
6331 - TOTAL LONG DISTANCE			50
6370 - MILEAGE REIMBURSEMENT			
Vehicle Mileage		R	500
6370 - TOTAL MILEAGE REIMBURSEMENT			500

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

Parks & Recreation Department - Gateway Recreation Center 101-26-020

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	68,303	67,296	67,296	83,000	72,801	(10,199)	-12%
5110 Overtime Pay	792	600	600	150	600	450	300%
5120 Temporary Pay	47,827	58,944	58,944	56,000	60,100	4,100	7%
5200 Taxes & Benefits	59,808	59,871	59,871	68,000	61,966	(6,034)	-9%
6011 Operating Supplies	16,905	16,300	16,300	16,300	15,000	(1,300)	-8%
6090 Contractual Services	60	-	-	-	-	-	
6110 Medical Expense	-	350	350	-	350	350	
6310 Electricity	57,517	55,000	55,000	55,000	55,000	-	
6320 Water	4,485	4,000	4,000	4,000	4,000	-	
6331 Long Distance	-	10	10	-	5	5	
6340 Sewer	4,659	4,500	4,500	4,600	4,500	(100)	-2%
6360 Reimbursable Expenses	125	-	-	-	-	-	
6430 Building Maintenance	25,741	35,700	35,700	30,000	30,000	-	
6431 Heating Fuel	69,217	100,000	100,000	65,000	75,000	10,000	15%
6525 Sm. Equipment Purchase	5,300	12,700	12,700	11,000	7,500	(3,500)	-32%
Total Appropriations	360,739	415,271	415,271	393,050	386,822	(6,228)	-2%

AUTHORIZED PERSONNEL

Building Monitor

FY 09

1.00

FY 10

1.00

FY 11

1.00

Custodian

1.00

1.00

1.00

FULL-TIME EMPLOYEES

2.00

2.00

2.00

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Parks & Recreation	101-26-020		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6011 - OPERATING SUPPLIES			
Gymnasiums	Sports balls, nets, racquets, mats, banners		1,000
Racquetball	Protective gear, balls, restringing, replacement racquets		500
Skating	Replacement/repair skates		700
Locker Rooms	Towels		1,000
Fitness	Instruction cards, posters		300
Custodial	Detergents, restroom supplies, cleaning materials		11,000
First Aid	Bandages, masks, tape, ointments, gloves		500
6011 - TOTAL OPERATING SUPPLIES			15,000
6110 - MEDICAL EXPENSES			
Hepatitis A shots (1 employee)		R	140
Hepatitis B shots (1 employee)		R	210
6110 - TOTAL MEDICAL EXPENSES			350
6310 - ELECTRICITY			
Gateway Recreation Center:			
Indoor Recreation Center			55,000
6310 - TOTAL ELECTRICITY			55,000
6320 - WATER			
4" Line			4,000
6320 - TOTAL WATER			4,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Parks & Recreation	101-26-020		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6331 - LONG DISTANCE			
Gateway Recreation Center staff, fax			5
6331 - TOTAL LONG DISTANCE			5
6340 - SEWER			
4" Line			4,500
6340 - TOTAL SEWER			4,500
6430 - BUILDING MAINTENANCE			
Boiler Maintenance, HVAC Maintenance, Elevator maintenance, sprinkler system maintenance, alarm monitoring			16,000
Court resurfacing			9,500
Ice Melt	13 pallets	100	15
Miscellaneous Building Repairs			3,000
6430 - TOTAL BUILDING MAINTENANCE			30,000
6431 - HEATING FUEL			
Gateway Recreation Center			75,000
6431 - TOTAL HEATING FUEL			75,000
6525 - SMALL EQUIPMENT PURCHASES			
Fitness Equipment			7,500
6525 - TOTAL SMALL EQUIPMENT PURCHASES			7,500

**Ketchikan Gateway Borough
FY 2011 Budget - Appropriations**

General Fund - Parks & Recreation Department - Aquatics 101-26-030

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	293,508	312,636	312,636	319,000	334,947	15,947	5%
5110 Overtime Pay	11,241	6,000	6,000	10,000	10,000	-	
5120 Temporary Pay	113,235	97,068	97,068	87,000	97,080	10,080	12%
5200 Taxes & Benefits	253,291	273,324	273,324	274,000	282,758	8,758	3%
5400 Uniforms	-	-	-	-	1,800	1,800	
6011 Operating Supplies	27,976	29,000	29,000	29,000	28,200	(800)	-3%
6020 Dues & Publications	137	145	145	142	150	8	6%
6090 Contractual Services	2,280	2,580	2,580	2,280	2,580	300	13%
6110 Medical Expense	-	1,050	1,050	350	1,050	700	200%
6310 Electricity	50,433	47,000	47,000	50,000	50,000	-	
6320 Water	4,214	4,100	4,100	4,200	4,200	-	
6330 Telephone	2,473	1,068	1,068	1,250	1,668	418	33%
6331 Long Distance	15	15	15	10	15	5	50%
6340 Sewer	4,867	4,900	4,900	4,850	4,900	50	1%
6360 Reimbursable Expenses	1,153	2,693	2,693	2,500	-	(2,500)	-100%
6370 Mileage Reimbursement	-	-	-	-	250	250	
6430 Building Maintenance	27,022	26,500	26,500	26,000	26,500	500	2%
6431 Heating Fuel	133,616	175,000	175,000	120,000	135,000	15,000	13%
6525 Small Equipment Purchases	4,620	5,350	5,350	3,300	900	(2,400)	-73%
Total Appropriations	930,081	988,429	988,429	933,882	981,998	48,116	5%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Aquatics Supervisor	1.00	1.00	1.00
Receptionist	1.00	1.00	1.00
Aquatics Assistant Supervisor	1.00	1.00	1.00
Lifeguards	5.00	5.00	5.00
Lifeguard/Instructor	1.00	1.00	1.00
FULL-TIME EMPLOYEES	9.00	9.00	9.00

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-030		
Department	Dept. #	Prepared By	Date
5400 - UNIFORM ALLOWANCE		Type*	Quantity
			6
			300
			1,800
5400 - TOTAL UNIFORM ALLOWANCE			1,800
6011 - OPERATING SUPPLIES			
Protective Equipment	Bandages, eyewash stations, masks tape, ointments, gloves, pocket masks		2,300
CPR/First Aid	Materials and certification cards		1,000
Custodial	Detergents, restroom supplies, cleaning supplies, lobby rugs/mats		3,400
Chemicals	C02 & soda ash, soda bicarbonate, chlorine, muriatic acid, water testing kits		-
Uniforms	Tank tops, shorts		15,000
Suits/Diapers	Swim suits-employees and customers purchase at our cost		1,000
Rescue	Replace back boards, rescue tubes, whistles, lanyards, lifeline, lane line heads, aerobic mat		2,000
6011 - TOTAL OPERATING SUPPLIES			28,200
6020 - DUES & PUBLICATIONS			
Ketchikan Daily News			150
6020 - TOTAL DUES & PUBLICATIONS			150

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Parks & Recreation	101-26-030		
Department	Dept. #	Prepared By	Date
6090 - CONTRACTUAL SERVICES	Type*	Quantity	Unit Price
Lab test monthly per DEC requirements	C	12	190
Biohazard waste disposal	C		300
6090 - TOTAL CONTRACTUAL SERVICES			2,580
6110 - MEDICAL EXPENSES			
Hepatitis A shots (5 employees)	R	3	140
Hepatitis B shots (5 employees)	R	3	210
6110 - TOTAL MEDICAL EXPENSES			1,050
6310 - ELECTRICITY			
Mike Smithers Pool			50,000
6310 - TOTAL ELECTRICITY			50,000
6320 - WATER			
Mike Smithers Pool 3" line			4,200
6320 - TOTAL WATER			4,200
6330 - TELEPHONE			
Mike Smithers Pool - listed number (225-2010)	R	12	21
Modem - boiler (225-1139)	R	12	34
Fax line (247-2030)	R	12	34
Cell phone reimbursement (2 staff)	R	24	25
6330 - TOTAL TELEPHONE			1,668
6331 - LONG DISTANCE			
Aquatics staff			15
6331 - TOTAL LONG DISTANCE			15

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Parks & Recreation	101-26-030		
Department	Dept. #	Prepared By	Date
6340 - SEWER		Type*	Quantity
Mike Smithers Pool 3" Line			Unit Price
			Budget Request
			4,900
6340 - TOTAL SEWER			4,900
6370 - MILEAGE REIMBURSEMENT			
Vehicle Mileage		500	0.50
			250
6370 - TOTAL MILEAGE REIMBURSEMENT			250
6430 - BUILDING MAINTENANCE			
Misc repairs, boiler maintenance, HVAC maintenance, filter media/replacement, sprinkler system maintenance, alarm monitoring			10,000
Ice melt 100 bags			1,500
Miscellaneous Building repairs			15,000
6430 - TOTAL BUILDING MAINTENANCE			26,500
6431 - HEATING FUEL			
Mike Smithers Pool, including big and warm water pool			135,000
6431 - TOTAL HEATING FUEL			135,000
6525 - SMALL EQUIPMENT PURCHASES			
Office Chair			-
Lejackets/storage			500
Storage Cages for kickboards, noodles, toys etc.			-
Water Polo Caps			400
Exercise Mats			-
6525 - TOTAL SMALL EQUIPMENT PURCHASES			900

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
FY 2011 Budget - Appropriations**

General Fund - Parks & Recreation Department - Programs 101-26-040

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	44,776	44,487	44,487	47,000	49,062	2,062	4%
5110 Overtime Pay	157	300	300	100	100	-	
5120 Temporary Pay	46,215	61,860	61,860	50,000	62,520	12,520	25%
5200 Taxes & Benefits	29,814	33,662	33,662	33,800	34,718	918	3%
5400 Uniforms	-	-	-	-	300	300	
6011 Operating Supplies	14,051	12,500	12,500	12,500	9,900	(2,600)	-21%
6020 Dues & Publications	139	139	139	139	-	(139)	-100%
6090 Contractual Services	12,888	15,130	15,130	10,000	14,960	4,960	50%
6100 Insurance	36	36	36	34	37	3	9%
6331 Long Distance	19	10	10	5	10	5	100%
6360 Reimbursable Expenses	688	593	593	300	-	(300)	-100%
6370 Mileage Reimbursement	-	-	-	-	250	250	
6525 Sm Equipment Purchase	-	-	-	-	4,500	4,500	
Total Appropriations	148,783	168,717	168,717	153,878	176,357	22,479	15%

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Recreation Programmer	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
FULL-TIME EMPLOYEES	<u><u>1.00</u></u>	<u><u>1.00</u></u>	<u><u>1.00</u></u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-040		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
5400 - UNIFORMS			
Clothing allowance per IBEW contract		R	1
			300
			300
5400 - TOTAL UNIFORMS			300
6011 - OPERATING SUPPLIES			
Race	Prizes, refreshments, shirts, signs	R	1,000
Summer camp	Snacks, crafts, games, t-shirts, first aid supplies	R	1,000
Preschool activities	Art/craft supplies, special events	R	1,000
Children's activities	Tennis, track and field, art/craft supplies, special events	R	1,700
Adult activities	Prizes, refreshments, film, special events	R	1,200
Fitness/Sports	Music, prizes, equipment	R	2,500
Special events	All ages, publicity, t-shirts, refreshments	R	1,500
6011 - TOTAL OPERATING SUPPLIES			9,900
6090 - CONTRACTUAL SERVICES			
Martial Arts - children, teen, adults		C	6,000
Dog Obedience - training for dogs			2,080
Writer's Workshop - writing class for teens and adults			180
The Wrestling Club - Mat Rats for children		C	2,700
Latin Dance - Latin Dance lessons			-
Watercolor - classes for adults		C	4,000
6090 - TOTAL CONTRACTUAL SERVICES			14,960

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-040		
Department	Dept. #	Prepared By	Date
6100 - INSURANCE			
Canoe Trailer			37
6100 - TOTAL INSURANCE			37
6331 - LONG DISTANCE			
Programs staff			10
6331 - TOTAL LONG DISTANCE			10
6370 - MILEAGE REIMBURSEMENT			
Vehicle Mileage		500	250
6370 - TOTAL MILEAGE REIMBURSEMENT			250
6525 - SMALL EQUIPMENT PURCHASE			
Snow Shoes		1	4,500
6525 - TOTAL SMALL EQUIPMENT PURCHASE			4,500

**Ketchikan Gateway Borough
FY 2011 Budget - Appropriations**

General Fund - Parks & Recreation Department - Killer Whales 101-26-050

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5100	Employee Pay	35,255	-	-	-	-	-	
5200	Taxes & Benefits	24,383	-	-	-	-	-	
Total Appropriations		59,638	-	-	-	-	-	

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Killer Whales Coach	0.25	-	-
FULL-TIME EMPLOYEES	<u>0.25</u>	<u>-</u>	<u>-</u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Parks & Recreation	101-26-050			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6010 - SUPPLIES				-
6010 - TOTAL SUPPLIES				-

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

Parks & Recreation				101 - 26							
Department				Dept. #				Prepared by		Date	
Position	24 Pay Periods										
	Anniver- sary Date	Wage on 6/30/10	COLA 3.0%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual Salary	5110 Overtime	Total Pay
Administration											
Parks & Rec Supervisor	5/10	2,660		20	2,740	1.5%	4	2,781	65,924		65,924
Receptionist	6/30	1,488		-	1,533	1.5%	24	1,556	37,344		37,344
Receptionist	1/12	1,105		13	1,138	1.5%	11	1,155	27,499		27,499
Temporary Receptionists											30,000
Overtime										800	800
Subtotal - Admin		5,253			5,411			5,492	130,767	800	161,567
Gateway Rec Center											
Custodian	2/11	1,556		14	1,603	1.5%	10	1,627	38,712		38,712
Monitor	8/16	1,361		3	1,402	1.5%	21	1,423	34,089		34,089
GRC Temporaries											60,100
Overtime										600	600
Subtotal - GRC		2,917			3,005			3,050	72,801	600	133,501
Aquatics											
Aquatics Supervisor	4/18	2,908		19	2,995	1.5%	5	3,040	72,105		72,105
Lifeguard/Instructor	3/13	1,173		17	1,208	1.5%	7	1,226	29,118		29,118
Lifeguard	9/3	1,190		4	1,226	1.5%	20	1,244	29,784		29,784
Lifeguard	12/8	1,190		11	1,226	1.5%	13	1,244	29,658		29,658
Receptionist	6/23	1,282		-	1,320	1.5%	24	1,340	32,160		32,160
Assistant Supervisor	9/10	2,034		4	2,095	1.5%	20	2,126	50,900		50,900
Lifeguard	4/8	1,208		18	1,244	1.5%	6	1,263	29,970		29,970
Lifeguard	8/29	1,190		4	1,226	1.5%	20	1,244	29,784		29,784
Lifeguard	1/16	1,264		13	1,302	1.5%	11	1,322	31,468		31,468
Pool Temporaries											97,080
Overtime										10,000	10,000
Subtotal - Aquatics		13,439			13,842			14,049	334,947	10,000	442,027
Programs											
Recreation Programmer	2/24	1,974		15	2,033	1.5%	9	2,063	49,062		49,062
Program Temporaries											62,520
Overtime										100	100
Subtotal - Programs		1,974			2,033			2,063	49,062	100	111,682
Killer Whales											
Killer Whales Coach	7/1						24				
Subtotal - Killer Whales											
Totals									587,577	11,500	848,777

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Parks & Recreation			101-26				
Department			Dept. #	Prepared by		Date	
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S./IBEW	Health Insur.	Benefit Total
Administration							
Parks & Rec Supervisor	65,924	5,043	468	659	14,503	8,340	29,013
Receptionist	37,344	2,857	265	373	6,240	15,144	24,879
Receptionist	27,499	2,104	195	275	6,240	15,144	23,958
Temporary Receptionists	30,000	2,295	213	300	-	-	2,808
Overtime	800	61	6	8	-	-	75
Subtotal - Administration	161,567	12,360	1,147	1,615	26,983	38,628	80,733
Gateway Rec Center							
Custodian	38,712	2,961	2,617	387	6,240	15,144	27,349
Monitor	34,089	2,608	1,810	341	6,240	15,144	26,143
GRC Temporaries	60,100	4,598	3,191	601	-	-	8,390
Overtime	600	46	32	6	-	-	84
Subtotal - GRC	133,501	10,213	7,650	1,335	12,480	30,288	61,966
Aquatics							
Aquatics Supervisor	72,105	5,516	512	721	15,863	23,640	46,252
Lifeguard/Instructor	29,118	2,228	1,968	291	6,240	15,144	25,871
Lifeguard	29,784	2,278	2,013	298	6,240	15,144	25,973
Lifeguard	29,658	2,269	2,005	297	6,240	15,144	25,955
Receptionist	32,160	2,460	228	322	6,240	15,144	24,394
Assistant Supervisor	50,900	3,894	361	509	11,198	23,640	39,602
Lifeguard	29,970	2,293	2,026	300	6,240	15,144	26,003
Lifeguard	29,784	2,278	2,013	298	6,240	15,144	25,973
Lifeguard	31,468	2,407	2,127	315	6,240	15,144	26,233
Pool Temporaries	97,080	7,427	6,563	971	-	-	14,961
Overtime	10,000	765	676	100	-	-	1,541
Subtotal - Pools	442,027	33,815	20,492	4,422	70,741	153,288	282,758
Programs							
Programmer	49,062	3,753	348	491	6,240	15,144	25,976
Program Temporaries	62,520	4,783	3,320	625	-	-	8,728
Overtime	100	8	5	1	-	-	14
Subtotal - Programs	111,682	8,544	3,673	1,117	6,240	15,144	34,718
Totals	848,777	64,932	32,962	8,489	116,444	237,348	460,175
% Benefit to Salary		0.08	0.04	0.01	0.14	0.28	

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Parks & Recreation	101-26						
Department	Dept. #	Prepared By	Date				
5300 - Travel & Training							
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				Total
			Transportation	Per Diem	Lodging	Other	
							-
Subtotal - Aquatics							-
							-
Subtotal - Administration							-
							-
Total Travel & Training			-	-	-	-	-

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Parks & Recreation	101-26		
Department	Dept. #	Prepared By	
		Hours	Unit Price
5120 - TEMPORARY PAY DETAIL SHEET		Budget Request	
Administration			
Receptionist		2500	12
Subtotal - Administration			30,000
Gateway Recreation Center			
Children's Room Monitors		1800	13
Part-time Monitors		1000	12
Part-time Custodial		500	12
Roller-skating		1700	11
Subtotal - GRC			60,100
Aquatics			
Receptionist		2520	12
Lifeguards		3050	12
Instructors		2520	12
Subtotal - Aquatics			97,080
Administration			
Preschool activities		85	12
Children's activities		200	12
Summer camps		2,880	11
Teen activities		125	12
Adult activities		200	12
Fitness activities		1,680	14
Subtotal - Programs			62,520
Totals			249,700

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Public Works - Combined Totals 101-27

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	551,119	532,553	532,553	546,917	482,172	(64,745)	-12%
5110 Overtime Pay	15,926	13,300	13,300	10,000	7,000	(3,000)	-30%
5120 Temporary Pay	38,959	60,240	60,240	54,000	58,500	4,500	8%
5160 Call Out Pay	277	4,000	4,000	3,000	3,000	-	
5200 Taxes & Benefits	422,693	358,482	358,482	381,698	311,775	(69,923)	-18%
5300 Travel & Training	7,265	6,360	6,360	2,500	5,300	2,800	112%
5400 Uniform Allowance	63	-	-	1,500	1,500	-	
6010 Supplies	3,170	5,000	5,000	3,000	3,000	-	
6011 Operating Supplies	17,949	15,000	15,000	14,500	13,500	(1,000)	-7%
6015 Books & Software	2,254	500	500	500	1,000	500	100%
6020 Dues & Publications	958	1,450	1,450	1,400	975	(425)	-30%
6030 Publishing Expense	-	100	100	-	-	-	
6060 Rentals	21,945	43,882	43,882	31,344	53,418	22,074	70%
6070 Postage Expense	126	500	500	500	500	-	
6080 Professional Services	4,650	15,000	15,000	5,000	5,000	-	
6090 Contractual Services	83,066	100,600	100,600	85,000	81,524	(3,476)	-4%
6100 Insurance	14,594	2,450	2,450	2,360	12,800	10,440	442%
6110 Medical Expense	1,132	2,000	2,000	1,000	1,300	300	30%
6150 Fines & Penalties	80	-	-	-	-	-	
6310 Electricity	32,313	27,780	27,780	25,400	24,900	(500)	-2%
6320 Water	2,312	6,883	6,883	5,500	5,919	419	8%
6330 Telephone	10,759	10,000	10,000	10,200	3,200	(7,000)	-69%
6331 Long Distance	133	500	500	500	1,900	1,400	280%
6340 Sewer	2,750	5,876	5,876	4,517	4,797	280	6%
6350 Landfill	5,256	8,000	8,000	6,450	6,500	50	1%
6360 Reimbursable Expenses	3,149	4,656	4,656	1,300	-	(1,300)	-100%
6420 Field Maintenance	32,206	36,500	36,500	24,000	26,000	2,000	8%
6421 Park Maintenance	(16,157)	7,500	7,500	7,500	2,440	(5,060)	-67%
6430 Building Maintenance	3,123	10,000	10,000	9,000	4,000	(5,000)	-56%
6431 Heating Fuel	9,189	6,180	6,180	1,350	1,350	-	
6450 Equipment Maintenance	429	3,000	3,000	3,000	3,000	-	
6460 Vehicle Maintenance	19,882	18,000	18,000	30,000	14,000	(16,000)	-53%
6461 Vehicle Fuel & Oil	33,381	35,000	35,000	35,000	35,000	-	
6462 Vehicle Operation	127	100	100	-	-	-	
6525 Small Equipment Purchases	6,697	21,674	21,674	9,900	6,900	(3,000)	-30%
6530 Equipment Purchase	-	13,500	13,500	9,000	12,000	3,000	33%
7430 GRC Building Maintenance	545	-	-	-	-	-	
Total Appropriations	1,332,320	1,376,566	1,376,566	1,326,836	1,194,170	(132,666)	-10%

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Public Works - Combined Totals 101-27

DESCRIPTION	FY 09	FY 10		FY 11	FY 11 - FY 10 EST.		
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
AUTHORIZED PERSONNEL	<u>FY 09</u>		<u>FY 10</u>		<u>FY 11</u>		
Director	1.00		1.00		1.00		
Deputy Director	1.00		1.00		1.00		
Administrative Assistant	1.00		1.00		1.00		
Secretary/Part-Time	-		-		-		
Grounds Supervisor	0.85		0.85		0.85		
Parks Technician I	3.60		3.60		2.70		
Utility Supervisor	-		-		0.84		
Maintenance Technician II	-		-		-		
Maintenance Technician 1	5.00		5.00		2.89		
Mechanic I	2.00		2.00		1.00		
Office Assistant - Part-time	0.30		0.30		-		
Transit Supervisor	1.00		1.00		-		
Bus Driver II	1.00		1.00		-		Moved to Transit
Bus Driver I	4.00		4.00		-		
Bus Driver I (Part-time)	3.00		3.00		-		
FULL-TIME EMPLOYEES	<u>23.75</u>		<u>23.75</u>		<u>11.28</u>		

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

Public Works - Maintenance 101-27-001

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	174,556	154,068	154,068	141,917	141,917	-	
5110 Overtime Pay	8,266	3,500	3,500	2,000	2,000	-	
5120 Temporary Pay	8,319	-	-	14,000	16,000	2,000	14%
5160 Call Out Pay	277	2,000	2,000	2,000	2,000	-	
5200 Taxes & Benefits	126,922	103,913	103,913	103,913	95,583	(8,330)	-8%
5300 Travel & Training	2,210	1,500	1,500	1,500	1,500	-	
5400 Uniform Allowance	63	-	-	900	900	-	
6010 Supplies	182	-	-	-	-	-	
6011 Operating Supplies	14,243	11,500	11,500	11,000	10,000	(1,000)	-9%
6015 Books & Software	860	500	500	500	500	-	
6020 Dues & Publications	63	-	-	-	-	-	
6060 Rentals	21,945	43,882	43,882	31,344	31,344	-	
6100 Insurance	-	2,450	2,450	2,360	4,000	1,640	69%
6310 Electricity	12,864	5,400	5,400	5,400	4,200	(1,200)	-22%
6320 Water	735	2,587	2,587	2,000	2,019	19	1%
6330 Telephone	94	-	-	200	200	-	
6331 Long Distance	-	250	250	250	250	-	
6340 Sewer	655	2,096	2,096	1,017	1,017	-	
6420 Field Maintenance	(658)	-	-	-	-	-	
6430 Building Maintenance	3,280	10,000	10,000	9,000	4,000	(5,000)	-56%
6431 Heating Fuel	9,103	1,890	1,890	1,350	1,350	-	
6450 Equipment Maintenance	-	1,000	1,000	1,000	1,000	-	
6460 Vehicle Maintenance	10	-	-	12,000	10,000	(2,000)	-17%
6525 Small Equipment Purchases	5,199	7,824	7,824	1,900	1,900	-	
7430 GRC Building Maintenance	545	-	-	-	-	-	
Total Appropriations	389,733	354,360	354,360	345,551	331,680	(13,871)	-4%

AUTHORIZED PERSONNEL	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Grounds Supervisor	0.30	0.35	0.35
Parks Technician I	1.20	0.40	0.30
Maintenance Technician I	2.15	1.75	1.40
Mechanic I	1.00	1.00	1.00
FULL-TIME EMPLOYEES	<u>4.65</u>	<u>3.50</u>	<u>3.05</u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-001		
Department	Dept. #	Prepared By	Date
5400 - UNIFORM ALLOWANCE		Type*	Quantity
		R	3
		Unit Price	300
		Budget Request	
		900	900
5400 - TOTAL UNIFORM ALLOWANCE			900
6011 - OPERATING SUPPLIES			
Tools and tool boxes, torque wrenches, grease guns, flashlights, mechanic tools, etc.			3,000
Paper towels, soaps, degreasers, oil absorbs, welding supplies, PPE, coveralls, etc for garage			2,000
Road signs, posts & supplies			5,000
6011 - TOTAL OPERATING SUPPLIES			10,000
6015 - BOOKS & SOFTWARE			
Best Access Software		1	500
6015 - TOTAL BOOKS & SOFTWARE			500
6060 - RENTALS			
Rental of new vehicle maintenance facility and storage		R	31,344
6060 - TOTAL RENTALS			31,344
6100 - INSURANCE			
			4,000
6100 - TOTAL INSURANCE			4,000
6310 - ELECTRICITY			
Borough Bus Barn		R	3,000
Greenhouse		R	1,200
6310 - TOTAL ELECTRICITY			4,200
6320 - WATER			
Borough Bus Barn		R	1,419
Greenhouse		R	600
6320 - TOTAL WATER			2,019

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Public Works	101-27-001		
Department	Dept. #	Prepared By	Date
6330 - TELEPHONE		Type*	Quantity
			Unit Price
			Budget Request
			1
			200
			200
6330 - TOTAL TELEPHONE			200
6331 - LONG DISTANCE			
			1
			250
			250
6331 - TOTAL LONG DISTANCE			250
6340 - SEWER			
Borough Bus Barn			12
Greenhouse			12
			139
			50
			417
			600
6340 - TOTAL SEWER			1,017
6430 - BUILDING MAINTENANCE			
Misc. supplies, including but not limited to: Lights, ballasts			4,000
6430 - TOTAL BUILDING MAINTENANCE			4,000
6431 - HEATING FUEL			
Borough Bus Barn	R		12
			450
			1,350
6431 - TOTAL HEATING FUEL			1,350
6450 - EQUIPMENT MAINTENANCE			
			1,000
6450 - TOTAL EQUIPMENT MAINTENANCE			1,000
6460 - VEHICLE MAINTENANCE			
			10,000
6460 - TOTAL VEHICLE MAINTENANCE			10,000
6525 - SMALL EQUIPMENT PURCHASES			
Porta Band			1
Misc.			1
Cordless Drill			2
			500
			500
			900
6525 - TOTAL SMALL EQUIPMENT PURCHASES			1,900

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

Public Works - Grounds 101-27-002

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	140,266	152,390	152,390	145,000	132,036	(12,964)	-9%
5110 Overtime Pay	3,171	7,800	7,800	3,000	3,000	-	
5120 Temporary Pay	28,079	58,240	58,240	38,000	40,000	2,000	5%
5160 Call Out	-	2,000	2,000	1,000	1,000	-	
5200 Taxes/Benefits	104,647	112,785	112,785	112,785	94,486	(18,299)	-16%
5300 Travel & Training	10	-	-	-	-	-	
5400 Uniforms	-	-	-	600	600	-	
6011 Operating Supplies	794	1,500	1,500	1,500	1,500	-	
6015 Books & Software	150	-	-	-	500	500	
6020 Dues & Publications	600	975	975	900	975	75	8%
6100 Insurance	-	-	-	-	6,000	6,000	
6310 Electricity	19,357	20,400	20,400	20,000	20,700	700	4%
6320 Water	1,577	4,296	4,296	3,500	3,900	400	11%
6331 Long Distance	30	-	-	-	1,400	1,400	
6340 Sewer	2,095	3,780	3,780	3,500	3,780	280	8%
6350 Landfill	841	-	-	450	500	50	11%
6420 Field Maintenance	32,864	36,500	36,500	24,000	26,000	2,000	8%
6421 Park Maintenance	(16,157)	7,500	7,500	7,500	2,440	(5,060)	-67%
6430 Building Maintenance	32	-	-	-	-	-	
6431 Heating Fuel	86	-	-	-	-	-	
6450 Equipment Maintenance	187	1,000	1,000	1,000	1,000	-	
6460 Vehicle Maintenance	17	-	-	2,000	2,000	-	
6525 Small Equipment Purchases	498	6,000	6,000	3,000	3,000	-	
Total Appropriations	319,144	415,166	415,166	367,735	344,817	(22,918)	-6%
AUTHORIZED PERSONNEL	FY 09	FY 10		FY 11			
Grounds Supervisor	0.60	0.50		0.50			
Parks Technician I	2.80	3.20		2.40			
FULL-TIME EMPLOYEES	<u>3.40</u>	<u>3.70</u>		<u>2.90</u>			

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-002		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
5400 - UNIFORM ALLOWANCE			
IBEW			600
5400 - TOTAL UNIFORM ALLOWANCE			600
6011 - OPERATING SUPPLIES			
Supplies			1,500
6011 - TOTAL OPERATING SUPPLIES			1,500
6015 - BOOKS & SOFTWARE			
Safety meeting software			500
6015 - TOTAL BOOKS & SOFTWARE			500
6020 - DUES & PUBLICATIONS			
ADEC Certifications for Concessions	R	4	150
Fire Suppression recert. for concessions at Walker, Dudley and Weiss Fields	R	3	125
6020 - TOTAL DUES & PUBLICATIONS			975
6100 - INSURANCE			
	R		6,000
6100 - TOTAL INSURANCE			6,000
6310 - ELECTRICITY			
Parks: Alder, City; Fields: Dudley, Walker, Weiss, Fawn Concession Stands: Dudley, Walker Senior/Little League, Weiss Restrooms: Walker Senior/Little League, Houghtaling & Dudley	R	12	1,725
6310 - TOTAL ELECTRICITY			20,700

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Public Works	101-27-002		
Department	Dept. #	Prepared By	Date
6320 - WATER		Type*	Quantity
Parks: Alder, City, Harborview, Tunnel, Whale Park Concession/Restrooms: Dudley, Walker, Houghtaling		R	12
		Unit Price	Budget Request
		325	3,900
6320 - TOTAL WATER			3,900
6331 - LONG DISTANCE			
			1,400
6331 - TOTAL LONG DISTANCE			1,400
6340 - SEWER			
Parks: Alder, City Concession/Restrooms: Dudley, Walker, Houghtaling			12
		315	3,780
6340 - TOTAL SEWER			3,780
6350 - LANDFILL FEES			
			500
6350 - TOTAL LANDFILL FEES			500
6420 - FIELD MAINTENANCE			
Chalk			9,000
Field surface material			10,000
Misc. supplies, including but not limited to: lights, fencing parts, paint, hoses, chalkers, railings, ice melt, etc.			7,000
6420 - TOTAL FIELD MAINTENANCE			26,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-002			
Department	Dept. #	Prepared By	Date	
6421 - PARK MAINTENANCE		Type*	Quantity	Budget Request
Misc. supplies, including but not limited to: Quick Crete, cleaning supplies, ice melt, lumber, stain, etc.				500
Ice Melt		R		500
D-1		R	8	1,440
6421 - TOTAL PARK MAINTENANCE				2,440
6450 - EQUIPMENT MAINTENANCE				
				1,000
6450 - TOTAL EQUIPMENT MAINTENANCE				1,000
6460 - VEHICLE MAINTENANCE				
				2,000
6460 - TOTAL VEHICLE MAINTENANCE				2,000
6525 - SMALL EQUIPMENT PURCHASES				
Fertilizer Spreader			1	500
Weed Wackers			2	1,000
Push Mower			1	1,500
6525 - TOTAL SMALL EQUIPMENT PURCHASES				3,000

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Public Works - Administration 101-27-004

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	236,297	226,095	226,095	260,000	208,219	(51,781)	-20%
5110 Overtime Pay	4,489	2,000	2,000	5,000	2,000	(3,000)	-60%
5120 Temporary Pay	2,561	2,000	2,000	2,000	2,500	500	25%
5200 Taxes/Benefits	191,124	141,784	141,784	165,000	121,706	(43,294)	-26%
5300 Travel & Training	5,045	4,860	4,860	1,000	3,800	2,800	280%
6010 Supplies	2,988	5,000	5,000	3,000	3,000	-	
6011 Operating Supplies	2,912	2,000	2,000	2,000	2,000	-	
6015 Books & Software	1,244	-	-	-	-	-	
6020 Dues & Publications	295	475	475	500	-	(500)	-100%
6030 Publishing Expense	-	100	100	-	-	-	
6060 Rentals	-	-	-	-	22,074	22,074	
6070 Postage Expense	126	500	500	500	500	-	
6080 Professional Services	4,650	15,000	15,000	5,000	5,000	-	
6090 Contractual Services	83,066	100,600	100,600	85,000	81,524	(3,476)	-4%
6100 Insurance	14,594	-	-	-	2,800	2,800	
6110 Medical Expense	1,132	2,000	2,000	1,000	1,300	300	30%
6150 Fines & Penalties	80	-	-	-	-	-	
6310 Electricity	92	1,980	1,980	-	-	-	
6330 Telephone	10,665	10,000	10,000	10,000	3,000	(7,000)	-70%
6331 Long Distance	103	250	250	250	250	-	
6350 Landfill	4,415	8,000	8,000	6,000	6,000	-	
6360 Reimbursable Expenses	3,149	4,656	4,656	1,300	-	(1,300)	-100%
6430 Building Maintenance	(189)	-	-	-	-	-	
6431 Heating Fuel	-	4,290	4,290	-	-	-	
6450 Equipment Maintenance	242	1,000	1,000	1,000	1,000	-	
6460 Vehicle Maintenance	19,855	18,000	18,000	16,000	2,000	(14,000)	-88%
6461 Vehicle Fuel & Oil	33,381	35,000	35,000	35,000	35,000	-	
6462 Vehicle Operation	127	100	100	-	-	-	
6525 Small Equipment Purchases	1,000	7,850	7,850	5,000	2,000	(3,000)	-60%
6530 Equipment Purchases	-	13,500	13,500	9,000	12,000	3,000	33%
Total Appropriations	623,443	607,040	607,040	613,550	517,673	(95,877)	-16%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Director	1.00	1.00	1.00
Deputy Director	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
FULL-TIME EMPLOYEES	3.55	3.00	3.00

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-004		
Department	Dept. #	Prepared By	Date
6010 - SUPPLIES		Type*	Quantity
Supplies, including but not limited to: note pads, laser cartridges, files, etc.			Unit Price
			Budget Request
			3,000
6010 - TOTAL SUPPLIES			3,000
6011 - OPERATING SUPPLIES			
			2,000
6011 - TOTAL OPERATING SUPPLIES			2,000
6060 - RENTALS			
White Cliff Office Rent - 25% share with Assessment			22,074
6060 - TOTAL RENTALS			22,074
6070 - POSTAGE EXPENSE			
Postage			500
6070 - TOTAL POSTAGE EXPENSE			500
6080 - PROFESSIONAL SERVICES			
Engineering			5,000
6080 - TOTAL PROFESSIONAL SERVICES			5,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-004		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6090 - CONTRACTUAL SERVICES			Unit Price
			Budget Request
Code Enforcement (Abandoned/Junk Vehicles - Reimbursed from vehicle taxes)			80,000
Janitorial for White Cliff building			1,524
6090 - TOTAL CONTRACTUAL SERVICES			81,524
6100 - INSURANCE			
Wise Building			2,800
6100 - TOTAL INSURANCE			2,800
6110 - MEDICAL EXPENSE			
Physicals/Medical Evaluation for Respiratory Fitness		5	50
Hepatitis A&B for one employee		2	100
Hearing tests		5	50
Annual physicals		3	200
6110 - TOTAL MEDICAL EXPENSE			1,300
6330 - TELEPHONE			
WH, Office, Fax, Garage, Fax			3,000
6330 - TOTAL TELEPHONE			3,000
6331 - LONG DISTANCE			
			250
6331 - TOTAL LONG DISTANCE			250

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Public Works	101-27-004		
Department	Dept. #	Prepared By	Date
6350 - LANDFILL		Type*	Quantity
All standard garbage collection, recycling & landfill fees for borough facilities			Unit Price
			Budget Request
			6,000
6350 - TOTAL LANDFILL			6,000
6450 - EQUIPMENT MAINTENANCE			
			1,000
6450 - TOTAL EQUIPMENT MAINTENANCE			1,000
6460 - VEHICLE MAINTENANCE			
			2,000
6460 - TOTAL VEHICLE MAINTENANCE			2,000
6461 - VEHICLE FUEL & OIL			
			35,000
6461 - TOTAL VEHICLE FUEL & OIL			35,000
6525 - SMALL EQUIPMENT PURCHASES			
			2,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			2,000
6530 - EQUIPMENT PURCHASES			
			12,000
6530 - TOTAL EQUIPMENT PURCHASES			12,000

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Public Works									101-27					
Department									Dept. #	Prepared by			Date	
Position	Anniver- sary Date	Wage on 6/30/10	COLA 3.0%	# Pay Days	Semi-Mo Wage	STEP 1.5%	# Pay Days	Semi-Mo Wage	5100	5160	5120	5110	Total Pay	
									Annual Salary	Call Out	Temp Pay	Overtime		
Deputy Director	3/1	3,086		16	3,179		8	3,227	76,680				76,680	
Public Works Director	5/1	4,546		20	4,682		4	4,752	112,648				112,648	
Grounds Supervisor	2/1	2,660		14	2,740		10	2,781	66,170				66,170	
Mechanic	9/17	2,192		5	2,258		19	2,292	54,838				54,838	
Mechanic, Part-Time	7/1	1,946		24	2,004			2,034	48,096				48,096	
Park Technician I	6/3	1,652		22	1,702		2	1,728	40,900				40,900	
Park Technician I	10/8	1,652		6	1,702		18	1,728	41,316				41,316	
Park Technician I	7/1	1,652			1,702		24	1,728	41,472				41,472	
Utility Supervisor	4/2	2,064		18	2,126		6	2,158	51,216				51,216	
Maintenance Technician II	7/1	2,544			2,620		24	2,659	63,816				63,816	
Maintenance Technician I	7/1	1,676			1,726		24	1,752	42,048				42,048	
Maintenance Technician I	6/28	1,556			1,603		24	1,627	39,048				39,048	
Maintenance Technician I	11/10	1,381		9	1,422		15	1,443	34,443				34,443	
Administrative Assistant ***	9/15	1,511		5	1,556		19	1,579	37,781				37,781	
Call Out - Maintenance										2,000	-	-	2,000	
Call Out - Grounds										1,000	-	-	1,000	
Temporary Employees - Admin										-	2,500	-	2,500	
Temporary Employees - Grds										-	40,000	-	40,000	
Temporary Employees - Maint.										-	16,000	-	16,000	
Temporary Employees - WW										-	-	-	-	
Overtime - Admin										-	-	2,000	2,000	
Overtime - Maintenance										-	-	2,000	2,000	
Overtime - Grounds										-	-	3,000	3,000	
Overtime - WW												-	-	
Overtime - Water												-	-	
*** = 50% allocated to Assessment														
Totals									750,472	3,000	58,500	7,000	818,972	

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Public Works			101-27				
Department			Dept. #	Prepared by			Date
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S./IBEW	Health Insurance	Total Benefit
Deputy Director	76,680	5,866	4,072	767	16,870	23,640	51,215
Public Works Director	112,648	8,170	5,982	1,126	24,783	23,640	63,701
Grounds Supervisor	66,170	5,062	3,514	662	14,557	23,640	47,435
Mechanic	54,838	4,195	4,414	548	12,064	23,640	44,861
Mechanic	48,096	3,679	3,872	481	10,581	8,340	26,953
Park Technician I	40,900	3,129	2,172	409	5,200	16,800	27,710
Park Technician I	41,316	3,161	2,194	413	5,200	15,144	26,112
Park Technician I	41,472	3,173	2,202	415	5,200	15,144	26,134
Utility Supervisor	51,216	3,918	2,720	512	11,268	23,640	42,058
Maintenance Technician II	63,816	4,882	3,389	638	6,240	15,144	30,293
Maintenance Technician I	42,048	3,217	2,233	420	6,240	15,144	27,254
Maintenance Technician I	39,048	2,987	2,073	390	6,240	15,144	26,834
Maintenance Technician I	34,443	2,635	1,829	344	6,240	15,144	26,192
Administrative Assistant ***	37,781	2,890	268	378	8,312	-	11,848
Call Out - Maintenance	2,000	153	106	20	-	-	279
Call Out - Grounds	1,000	77	53	10	-	-	140
Temporary Pay - Admin	2,500	191	18	25	-	-	234
Temporary Pay - Grounds	40,000	3,060	2,124	400	-	-	5,584
Temporary Pay - Maintenance	16,000	1,224	850	160	-	-	2,234
Overtime - Admin	2,000	153	106	20	440	-	719
Overtime - Maintenance	2,000	153	106	20	440	-	719
Overtime - Grounds	3,000	230	159	30	660	-	1,079
Overtime - Water	-	-	-	-	-	-	-
*** = 50% allocated to Assessment							
Totals	818,972	62,205	44,456	8,188	140,535	234,204	489,588
% Benefit to Salary		7.60%	5.43%	1.00%	17.16%	28.60%	59.78%

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

Public Works		101-27					
Department	Dept. #	Prepared By				Date	
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				
			Vehicle	Per Diem	Lodging	Other	Total
Administration							
CPR/First Aid	Ketchikan	13 employees				500	500
Borough travel	Professional Dev.		600	600	1,500	600	3,300
Subtotal - Administration							3,800
Maintenance							
	Certifications					1,500	1,500
Subtotal - Maintenance							1,500
Total Travel & Training			600	600	1,500	2,600	5,300

**Ketchikan Gateway Borough
Breakdown Employee Wages Benefits
FY 10 11**

Position	Annual Pay Cost										Benefits Cost							
	Annual Pay	Benefits	Admin	Maint.	Ground	Eco Dev	W.W.	Water	Assess	Transit	Admin	Maint.	Ground	Eco Dev	W.W.	Water	Assess	Transit
Deputy Director	76,680	51,215	76,680	-	-	-	-	-	-	-	51,215	-	-	-	-	-	-	-
Public Works Director	112,648	63,701	112,648	-	-	-	-	-	-	-	63,701	-	-	-	-	-	-	-
Admin Assist w/Assess	37,781	11,674	18,891	-	-	-	-	-	18,891	-	5,837	-	-	-	-	-	5,837	-
Grounds Supervisor	66,170	47,435	-	23,160	33,085	9,926	-	-	-	-	-	16,602	23,718	7,115	-	-	-	-
Mechanic I	54,838	44,861	-	13,710	-	-	-	-	-	41,129	-	11,215	-	-	-	-	-	33,646
Mechanic I	48,096	26,953	-	36,072	-	-	-	-	-	12,024	-	20,215	-	-	-	-	-	6,738
Parks Technician I	40,900	27,710	-	4,090	32,720	4,090	-	-	-	-	-	2,771	22,168	2,771	-	-	-	-
Parks Technician I	41,316	26,112	-	4,132	33,053	4,132	-	-	-	-	-	2,611	20,890	2,611	-	-	-	-
Parks Technician I	41,472	26,134	-	4,147	33,178	4,147	-	-	-	-	-	2,613	20,907	2,613	-	-	-	-
Utility supervisor	51,216	42,058	-	-	-	8,195	21,511	21,511	-	-	-	-	-	6,729	17,664	17,664	-	-
Maintenance Tech II	63,816	30,293	-	-	-	10,211	35,737	17,868	-	-	-	-	-	4,847	16,964	8,482	-	-
Maintenance Tech I	42,048	27,254	-	33,638	-	4,625	2,102	1,682	-	-	-	21,803	-	2,998	1,363	1,090	-	-
Maintenance Tech I	39,048	26,834	-	19,524	-	-	9,762	9,762	-	-	-	13,417	-	-	6,709	6,709	-	-
Maintenance Tech I	34,443	26,192	-	3,444	-	-	15,499	15,499	-	-	-	2,619	-	-	11,786	11,786	-	-
Straight Time	750,472	478,426	208,219	141,917	132,036	45,326	84,611	66,322	18,891	53,153	120,753	93,866	87,683	29,684	54,486	45,731	5,837	40,384
Call-Out	3,000	419	-	2,000	1,000	-	-	-	-	-	-	279	140	-	-	-	-	-
Over-Time	7,000	3,236	2,000	2,000	3,000	-	-	-	-	-	719	719	1,079	-	-	719	-	-
Temporary Pay	58,500	6,537	2,500	16,000	40,000	-	-	-	-	-	234	719	5,584	-	-	-	-	-
Totals	818,972	488,618	212,719	161,917	176,036	45,326	84,611	66,322	18,891	53,153	121,706	95,583	94,486	29,684	54,486	46,450	5,837	40,384



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Planning 101-30

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	325,754	340,582	340,582	364,292	304,231	(60,061)	-16%
5110 Overtime Pay	7,050	10,000	10,000	10,000	5,000	(5,000)	-50%
5150 Commission Fees	3,376	4,500	4,500	4,500	4,500	-	
5200 Taxes & Benefits	234,988	196,101	196,101	196,101	169,726	(26,375)	-13%
5300 Travel & Training	17,259	18,000	18,000	18,000	15,500	(2,500)	-14%
6010 Supplies	5,363	7,500	7,500	7,500	10,000	2,500	33%
6020 Dues & Publications	1,590	2,000	2,000	1,500	2,500	1,000	67%
6030 Publishing Expense	5,684	10,000	10,000	10,000	10,000	-	
6031 Recording Fees	1,026	700	700	700	1,500	800	114%
6045 Training/Meeting Food	-	-	-	-	1,000	1,000	
6060 Rentals	24,454	58,866	58,866	58,866	60,000	1,134	2%
6070 Postage Expense	2,349	800	800	800	2,000	1,200	150%
6080 Professional Services	906	25,000	25,000	25,000	25,000	-	
6090 Contractual Services	53,155	26,568	41,568	41,568	25,000	(16,568)	-40%
6330 Telephone	2,044	800	800	800	2,000	1,200	150%
6331 Long Distance	383	200	200	225	750	525	233%
6360 Reimbursable Expenses	138	250	250	200	250	50	25%
6461 Vehicle Fuel & Oil	34	-	-	-	-	-	
6525 Small Equipment Purchases	2,260	2,000	2,000	1,500	1,000	(500)	-33%
Total Appropriations	687,813	703,867	718,867	741,552	639,957	(101,595)	-14%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Planning Director	-	1.00	1.00
Associate Planner - Current	2.00	2.00	1.00
Assistant Planner	1.00	1.00	1.00
Community Develop Zoning Clerk	1.00	1.00	1.00
Mapping Technician	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00
Planning Technician	-	-	-
FULL TIME EMPLOYEES	7.00	7.00	6.00

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Planning	101-30		
Department	Dept. #	Prepared By	Date
6010 - SUPPLIES		Type	Quantity
General office supplies: Toners, ink for HP Plotter, Inkjet printers		R	
Mapping paper (Xerox) 36x500 (2 rolls/package)		R	
Portable bottled drinking water dispenser, HP color printer paper		R	10,000
6010 - TOTAL SUPPLIES			10,000
6020 - DUES & PUBLICATIONS			
Professional Membership dues (APA) for staff & Planning Commission		R	
Publications Resource/Reference materials		R	2,500
6020 - TOTAL DUES & PUBLICATIONS			2,500
6030 - PUBLISHING EXPENSE			
Long Range Plan publication printing costs (Clover Pass Plan, Comp Plan, Code Amendments, etc.)		R	
Customer Service brochures, other materials		R	10,000
6030 - TOTAL PUBLISHING EXPENSE			10,000
6031 - RECORDING FEES & TITLE REPORTS			
Districts Recorders Office - Filing Plats (revenue neutral)		R	1,500
6031 - TOTAL RECORDING FEES & TITLE REPORTS			1,500
6045 - TRAINING/MEETING FOOD			
		R	1,000
6045 - TOTAL TRAINING/MEETING FOOD			1,000
6060 - RENTALS			
White Cliff Rental		R	60,000
6060 - TOTAL RENTALS			60,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Planning	101-30		
Department	Dept. #	Prepared By	Date
6070 - POSTAGE		Type	Quantity
Correspondence, certified mailings, property owner notices		R	2,000
6070 - TOTAL POSTAGE			2,000
6080 - PROFESSIONAL SERVICES		Type	Quantity
		R	25,000
6080 - TOTAL PROFESSIONAL SERVICES			25,000
6090 - CONTRACTUAL SERVICES		Type	Quantity
Janitorial		R	25,000
6090 - TOTAL CONTRACTUAL SERVICES			25,000
6330 - TELEPHONE		Type	Quantity
		R	2,000
6330 - TOTAL TELEPHONE			2,000
6331 - LONG DISTANCE		Type	Quantity
Long Distance		R	750
6331 - TOTAL LONG DISTANCE			750
6360 - REIMBURSABLE EXPENSES		Type	Quantity
			250
6360 - TOTAL REIMBURSABLE EXPENSES			250
6525 - SMALL EQUIPMENT PURCHASES		Type	Quantity
Misc. furniture & small equipment		1	1,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			1,000

**Ketchikan Gateway Borough
Personnel/Wage Salary Detail - Budget Year 2011**

Planning									101-30			
Department									Dept. #		Prepared by	Date
Position	24 Pay Periods											
	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual	5110 Overtime	Total Pay	
Planning Director	11/1	4,096		8	4,219	1.5%	16	4,282	102,264		102,264	
Associate Planner <i>55% of Total Wages Covered by CZM Grant</i>	9/12	2,034		5	2,095	1.5%	19	2,126	50,869 (27,978)		50,869 (27,978)	
Associate Planner <i>40% of Total Benefits Covered by LEPC Grant</i>	7/14	2,225		1	2,292	1.5%	23	2,326	55,790 (33,474)		55,790 (22,316)	
Assistant Planner	7/21	-		1	-	1.5%	23	-	-		-	
Mapping Technician	9/7	2,064		4	2,126	1.5%	20	2,158	51,664		51,664	
Community Development Secretary	1/1	1,652		12	1,702	1.5%	12	1,728	41,160		41,160	
Community Develop Zoning Clerk	5/20	2,582		21	2,659	1.5%	3	2,699	63,936		63,936	
Overtime Pay:										5,000		
Economic Dev. Manager charged to Econ. Dev. Land Trust Manager- Charged to Land Trust Land Trust Admin. Assistant Charged to Land Trust												
Totals									304,231	5,000	315,389	

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Planning		101-30						
Department		Dept. #			Prepared by		Date	
POSITION	Annual Salary	FICA MEDFICA	Workers Comp	1% Unempl.	22.00% Retirement	Health Insur.	Benefit Total	
Planning Director	102,264	7,823	726	1,023	22,498	16,800	48,870	
Associate Planner	50,869	3,891	499	509	11,191	16,800	32,890	
<i>55% of Total Benefits Covered by CZM Grant</i>	(27,978)	(2,140)	(274)	(280)	(6,155)	(9,240)	(18,089)	
Associate Planner	55,790	4,268	547	558	12,274	16,800	34,447	
<i>40% of Total Benefits Covered by LEPC Grant</i>	(22,316)	(1,707)	(219)	(223)	(4,910)	(6,144)	(13,203)	
Assistant Planner	-	-	-	-	-	-	-	
Mapping Technician	51,664	3,952	506	517	11,366	8,340	24,681	
Community Development Secretary	41,160	3,149	292	412	9,055	8,340	21,248	
Community Develop Zoning Clerk	63,936	4,891	454	639	14,066	15,840	35,890	
Overtime	5,000	383	49	50	1,100	-	1,582	
(20 Planning Commission, 12 LEPC, Public Hearings)								
Planning Commission Assembly								
Temporary Employees								
Economic Dev. Manager charged to Econ. Dev.								
Land Trust Manager- Charged to Land Trust								
Land Trust Admin. Assistant Charged to Land Trust								
Totals	320,389	24,510	2,580	3,205	70,485	67,536	168,316	
% Benefit to Salary		7.65%	0.81%	1.00%	22.00%	21.08%	52.53%	

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Planning	101-30							
Department	Dept. #	Prepared By	Date					
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Req.	* Travel Information					
			Tuition	Per Diem	Lodging	Other	Total	
5300 - TRAVEL & TRAINING								
Mapping Technician	Alaska GIS Conference Internet courses: ARCIMS, GeoDatabases	To be determined					2,500	
Planners (1)	APA conference planners training	To be determined	2,000	300	500	1,200	4,000	
Planning Commission (1)	APA Conference commissioner training		2,000	300	500	1,200	4,000	
Professional Development	UAS Classes & other training for advancement & improvement	To be determined					5,000	
Totals Travel & Training			4,000	600	1,000	2,400	15,500	

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Planning		101-30				
Department		Dept. #		Prepared by		Date
Employee Position	Annual Salary	FICA MEDFICA	Workers Comp	1% Unempl.	22.00% Retirement	Benefit Total
Chairperson	900	69	6	9	198	282
Commissioner	600	46	4	6	132	188
Commissioner	600	46	4	6	132	188
Commissioner	600	46	4	6	132	188
Commissioner	600	46	4	6	132	188
Commissioner	600	46	4	6	132	188
Commissioner	600	46	4	6	132	188
Totals	4,500	345	30	45	990	1,410
% Benefit to Salary		7.67%	0.67%	1.00%	22.00%	31.33%

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

Planning	101-30					
Department	Dept. #	Prepared By			Date	
Employee Position			Type*	# of Meetings	Meeting Wage	Budget Request
Chairperson			R	12	75	900
Commissioner			R	12	50	600
Commissioner			R	12	50	600
Commissioner			R	12	50	600
Commissioner			R	12	50	600
Commissioner			R	12	50	600
Commissioner			R	12	50	600
Totals						4,500

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

Transit 101-31-000

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	365,445	410,718	410,718	440,000	467,358	27,358	6%
5110 Overtime Pay	24,859	10,000	10,000	9,595	10,000	405	4%
5120 Temporary Pay	60,567	58,155	58,155	64,780	58,155	(6,625)	-10%
5160 Call Out Pay	33	-	-	-	-	-	
5200 Taxes & Benefits	354,829	338,178	338,178	333,947	373,938	39,991	12%
5300 Travel & Training	1,211	3,350	3,350	-	-	-	
5400 Uniform Allowance	943	700	700	700	1,300	600	86%
6010 Supplies	646	2,000	2,000	1,824	2,000	176	10%
6011 Operating Supplies	5,920	3,500	3,500	3,226	2,000	(1,226)	-38%
6015 Books & Software	-	-	-	-	1,500	1,500	
6020 Dues & Publications	706	1,400	1,400	1,000	1,200	200	20%
6030 Publishing Expense	605	9,200	9,200	9,000	9,200	200	2%
6031 Recording Fees	1,006	-	-	-	-	-	
6040 Community Promotion	40,755	2,000	2,000	2,000	2,000	-	
6060 Rentals	2,325	81,494	81,494	95,000	94,032	(968)	-1%
6085 Licenses, Fees & Permits	25	-	-	-	-	-	
6090 Contractual Services	94,504	595,850	595,850	100,821	239,874	139,053	138%
6100 Insurance	20,313	29,351	29,351	20,500	25,263	4,763	23%
6110 Medical Expense	76	800	800	-	1,000	1,000	
6310 Electricity	2,034	7,800	7,800	4,523	5,400	877	19%
6320 Water	233	3,689	3,689	558	660	102	18%
6330 Telephone	4,409	1,500	1,500	5,600	4,500	(1,100)	-20%
6331 Long Distance	79	250	250	199	300	101	51%
6340 Sewer	244	1,084	1,084	585	1,251	666	114%
6360 Reimbursable Expenses	699	100	100	100	-	(100)	-100%
6430 Building Maintenance	-	-	-	1,663	1,500	(163)	-10%
6431 Heating Fuel	1,259	14,040	14,040	3,900	4,800	900	23%
6450 Equipment Maintenance	110	200	200	-	-	-	
6460 Vehicle Maintenance	43,645	50,000	50,000	41,824	59,000	17,176	41%
6461 Vehicle Fuel & Oil	94,733	108,410	108,410	84,323	96,000	11,677	14%
6462 Vehicle Operation	-	100	100	100	-	(100)	-100%
6525 Small Equipment Purchases	-	6,000	6,000	6,000	2,000	(4,000)	-67%
6530 Equipment Purchases	-	13,000	13,000	13,000	69,383	56,383	434%
Total Appropriations	1,122,213	1,752,869	1,752,869	1,244,768	1,533,614	288,846	23%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Transit Supervisor	1.00	1.00	1.00
Administrative Assistant	-	-	0.50
Office Assistant Limited Part-time	-	0.30	0.30
Mechanic	1.00	1.00	1.00
Bus Driver II	1.00	1.00	1.00
Bus Driver I	4.00	4.00	4.00
Bus Driver I (Part-time)	3.00	3.00	3.00
FULL-TIME EMPLOYEES	<u>10.00</u>	<u>10.30</u>	<u>10.80</u>

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Transit				
Department	Dept. #	Prepared By		Date
5400 - UNIFORMS		Type*	Quantity	Unit Price
Uniforms-Polo's with Logo		1	20	50
Hats			20	15
5400 - TOTAL UNIFORMS				1,300
6010 - SUPPLIES				
Supplies, including but not limited to: Gillig support, Misc. Supplies, Gloves, paper towels, scrapers, extension cords, soap, paper products & heaters, etc.				2,000
6010 - TOTAL SUPPLIES				2,000
6011 - OPERATING SUPPLIES				
Misc. Supplies: Gloves, paper towels, scrapers, extension cords, soap, paper products & heaters				2,000
6011 - TOTAL OPERATING SUPPLIES				2,000
6015 - BOOKS & SOFTWARE				
Regular updates to administrative software (Microsoft/adobe/bus software, etc.)				1,500
6015 - TOTAL BOOKS & SOFTWARE				1,500
6020 - DUES & PUBLICATIONS				
Community Transit Association of America		R	1	300
Commercial Driver's License renewals		R	4	100
Alaska Mobile Coalition		R	1	500
6020 - TOTAL DUES & PUBLICATIONS				1,200
6030 - PUBLISHING EXPENSE				
Local Paper				200
Ketchikan Daily News Ads				200
Bus Schedules				8,000
Inter-Island Ferry Brochures				800
6030 - TOTAL PUBLISHING EXPENSE				9,200

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Transit			
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6040 - COMMUNITY PROMOTION			Unit Price
			Budget Request
Special Events			1,000
Radio Ads			1,000
6040 - TOTAL COMMUNITY PROMOTION			2,000
6060 - RENTALS			
Rental of Bus Barn facility & storage		R	12
			7,836
6060 - TOTAL RENTALS			94,032
6090 - CONTRACTUAL SERVICES			
Senior Services Grant			129,053
Para transit Contract			100,821
Professional Services			10,000
6090 - TOTAL CONTRACTUAL SERVICES			239,874
6100 - INSURANCE			
Bus Barn			7,000
Buses			18,263
6100 - TOTAL INSURANCE			25,263
6110 - MEDICAL EXPENSE			
Biannual Physicals			5
			200
6110 - TOTAL MEDICAL EXPENSE			1,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Transit			
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6310 - ELECTRICITY			Unit Price
Bus Barn		R	12
			450
			Budget Request
			5,400
6310 - TOTAL ELECTRICITY			5,400
6320 - WATER			
Bus Barn		R	12
			55
			660
6320 - TOTAL WATER			660
6330 - TELEPHONE			
Cell phones (Will remove land lines from last year to save 1,100)			4,500
6330 - TOTAL TELEPHONE			4,500
6331 - LONG DISTANCE			
			12
			25
			300
6331 - TOTAL LONG DISTANCE			300
6340 - SEWER			
Bus Barn		R	12
			104
			1,251
6340 - TOTAL SEWER			1,251
6430 - BUILDING MAINTENANCE			
Bus Barn			1,500
6430 - TOTAL BUILDING MAINTENANCE			1,500

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Transit					
Department	Dept. #	Prepared By	Date		
		Type*	Quantity	Unit Price	Budget Request
6431 - HEATING FUEL					
Bus Barn			12	400	4,800
6431 - TOTAL HEATING FUEL					4,800
6460 - VEHICLE MAINTENANCE					
Tires			3	3,000	9,000
Buses					50,000
6460 - TOTAL VEHICLE MAINTENANCE					59,000
6461 - VEHICLE FUEL & OIL					
Buses					96,000
6461 - TOTAL VEHICLE FUEL & OIL					96,000
6525 - SMALL EQUIPMENT PURCHASES					
Mechanic's Tools	Purchased with grants		0.1	20,000	2,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES					2,000
6530 - EQUIPMENT PURCHASES					
Bus Shelters	Purchased with grants		0.0903	50,000	4,515
Electronic Reader Boards	Purchased with grants		0.1	27,000	2,700
Bus Washing Facility PE & constr., Storage building, advertising printers, radios, bus barn improvements (paid w/grants) Grants for the above items are assembly approved but not mentioned in budget.				688,460	62,168
6530 - TOTAL EQUIPMENT PURCHASES					69,383

**Ketchikan Gateway Borough
Personnel Wage & Salary Detail - Budget Year 2011**

Transit														
Department										Dept. #	Prepared by		Date	
Position	Anniver-	%	Wage on	COLA	# Pay	Semi-Mo	STEP	# Pay	Semi-Mo	5100	5120		5110	Total
	sary Date	Allocated	6/30/10	3.0%	Days	Wage	1.5%	Days	Wage	Annual Salary	Shift Pay	Temp Pay	Overtime	Pay
Transit Supervisor	4/16		2,361		18	2,432		6	2,468	58,578				58,578
Administrative Assistant	3/10		1,946		17	2,004		7	2,034	48,307				48,307
Coin Specialist	7/1		3,000							3,000				3,000
Bus Driver I	1/3		1,511		12	1,556		12	1,579	37,622				37,622
Bus Driver I	6/1		1,556		22	1,602		2	1,626	38,504				38,504
Bus Driver I I	3/1		1,579		20	1,626		4	1,651	39,132				39,132
Bus Driver I	7/1		1,833		-	1,888		24	1,916	45,991				45,991
Bus Driver I	5/1		1,488		7	1,533		11	1,556	27,842				27,842
Bus Driver I (Part-Time)	1/28		1,321		6	1,360		12	1,381	24,733				24,733
Bus Driver I (Part-Time)	9/16		1,488		7	1,533		11	1,556	27,842				27,842
Bus Driver I	1/3		1,888		1	1,945		23	1,974	47,354				47,354
Shift Pay											15,300			15,300
Temporary Employees												58,155		58,155
Overtime													10,000	10,000
Wages Allocated from Public Works:		% Allocated	Annual Wage							5100 Annual				
Mechanic	9/17	75%	41,129							41,129				41,129
Mechanic	7/1	25%	12,024							12,024				12,024
Totals										452,058	15,300	58,155	10,000	535,513

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Transit							
Department		Dept. #	Prepared by			Date	
Position	Annual Salary	FICA/ MEDFICA	Worker's Comp.	1.00% Unempl.	22.00% P.E.R.S	Health Insur.	Benefit Total
Transit Supervisor	58,578	4,481	416	586	12,887	23,640	42,010
Administrative Asst.	48,307	3,696	343	483	10,628	16,800	31,949
Coin Specialist	3,000	230	21	30	-	-	281
Bus Driver I	37,622	2,878	2,780	376	8,277	23,640	37,951
Bus Driver I	38,504	2,946	2,845	385	8,471	23,640	38,287
Bus Driver II	39,132	2,994	2,892	391	8,609	16,800	31,686
Bus Driver I	45,991	3,518	3,399	460	10,118	16,800	34,295
Bus Driver I (Part-time)	27,842	2,130	2,057	278	6,125	16,800	27,391
Bus Driver I (Part-time)	24,733	1,892	1,828	247	5,441	8,340	17,748
Bus Driver I (Part-time)	27,842	2,130	2,057	278	6,125	23,640	34,231
Bus Driver I	47,354	3,623	3,499	474	10,418	15,840	33,853
Mechanic	41,129	3,146	3,311	411	9,048	17,730	33,647
Mechanic	12,024	920	968	120	2,645	2,085	6,738
Overtime	10,000	765	805	100	2,200	-	3,870
Totals	462,058	35,347	27,223	4,621	100,993	205,755	373,938
% Benefit to Salary		7.65%	5.89%	1.00%	21.86%	44.53%	80.93%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Transit							
Department		Dept. #	Prepared By		Date		
Employee Name and Position	Location/Reason for Trip/Training	Dates/No. of Days Required	Travel Information				
			Vehicle	Per Diem	Lodging	Other	Total
5300 - TRAVEL & TRAINING							
2 Employees	Cummins Transmission Training Transportation Conference		-	-	-	-	-
Total Travel & Training							-

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Borough Grants - General Fund

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
SOCIAL SERVICES - 101-35-XXX-6090								
011	Girls & Boys Club of Ketchikan	-	-	-	-	-	-	
019	Catholic Community Services	-	-	-	-	-	-	
020	Ketchikan Killer Whales Swim Club	-	2,500	2,500	2,500	2,500	-	
Total Grants - General Fund		-	2,500	2,500	2,500	2,500	-	

Note: Grants moved to the Economic Development Fund.



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Non - Departmental
Benefits 101-36

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
6205	Insurance - Ex Liability	250,234	260,000	260,000	260,000	250,000	(10,000)	-4%
6220	Insurance - Work Comp	253,224	201,219	201,219	201,219	188,087	(13,132)	-7%
6221	Insurance - W.C. Alloc	(253,224)	(201,219)	(201,219)	(201,219)	(188,087)	13,132	-7%
6230	Insurance - Esd	12,847	65,314	65,314	65,314	64,436	(878)	-1%
6231	Insurance - Esd Alloc	(12,847)	(65,314)	(65,314)	(65,314)	(64,436)	878	-1%
6240	Retirement	1,215,158	1,265,652	1,265,652	1,265,652	1,251,262	(14,390)	-1%
6241	Retirement Allocation	(1,215,158)	(1,265,652)	(1,265,652)	(1,265,652)	(1,251,262)	14,390	-1%
6250	Social Security (Fica)	480,679	499,616	499,616	499,616	489,681	(9,935)	-2%
6251	Social Security Alloc	(480,679)	(499,616)	(499,616)	(499,616)	(489,681)	9,935	-2%
Total Appropriations		250,234	260,000	260,000	260,000	250,000	(10,000)	-4%
NON - DEPARTMENTAL 101-37								
5300	Travel & Training	4,183	-	-	-	-	-	-
6010	Supplies	7,924	5,100	5,100	8,750	6,224	(2,526)	-29%
6045	Training/Meeting Food	-	-	-	1,900	3,000	1,100	58%
6060	Rentals	360	375	375	360	1,320	960	267%
6070	Postage Expense	422	-	-	-	-	-	-
6090	Contractual Services	136,948	-	-	332	350	18	5%
6150	Fines & Penalties	95	-	-	-	-	-	-
6310	Electricity	36,092	41,980	41,980	47,577	45,600	(1,977)	-4%
6320	Water	1,706	4,320	4,320	1,995	780	(1,215)	-61%
6330	Telephone	41,370	720	720	185	-	(185)	-100%
6331	Long Distance	(41)	-	-	-	-	-	-
6340	Sewer	1,303	5,880	5,880	1,935	816	(1,119)	-58%
6360	Reimbursable Expense	2,927	3,000	3,000	-	-	-	-
6430	Building Maintenance	6,370	3,308	3,308	1,645	500	(1,145)	-70%
6431	Heating Fuel	2,724	1,920	1,920	3,750	-	(3,750)	-100%
6450	Equipment Maintenance	39,586	39,150	39,150	54,300	50,000	(4,300)	-8%
6525	Small Equipment Purchases	1,696	500	500	2,250	1,500	(750)	-33%
6530	Equipment Purchases	-	21,506	21,506	42,543	-	(42,543)	-100%
Total Appropriations		283,664	127,759	127,759	167,522	110,090	(57,432)	-34%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Non - Departmental	101-37		
Department	Dept. #	Prepared By	Date
6010 - SUPPLIES		Type*	Quantity
6010 - SUPPLIES		Unit Price	Budget Request
Cases of copy paper (8½ x 11)		130	40
Copy paper (8½ x 14)		6	48
Copy paper (11 x 17)		6	56
Room spray, sponges, joy, Windex, vacuum bags, garbage bags			200
Postage meter tapes & machine resets			150
First aid supplies			50
6010 - TOTAL SUPPLIES			6,224
6045 - TRAINING/MEETING FOOD			
Holiday Party & summer picnic	R		3,000
6045 - TOTAL TRAINING/MEETING FOOD			3,000
6060 - RENTAL			
Postage meter - yearly (includes maintenance & resets)		1	960
Parking Space downtown			360
6060 - TOTAL RENTAL			1,320
6090 - CONTRACTUAL SERVICE			
FICA charges			350
6090 - TOTAL CONTRACTUAL SERVICE			350
6310 - ELECTRICITY			
White Cliff - Monthly		12	3800
6310 - TOTAL ELECTRICITY			45,600

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Non - Departmental	101-37			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6320 - WATER				Budget Request
White Cliff - Monthly			12	65
				780
6320 - TOTAL WATER				780
6340 - SEWER				
White Cliff - Monthly			12	68
				816
6340 - TOTAL SEWER				816
6430 - BUILDING MAINTENANCE				
Misc. repairs - White Cliff				500
6430 - TOTAL BUILDING MAINTENANCE				500
6450 - EQUIPMENT MAINTENANCE				
Maintenance Agreement that covers 90% of printers and copiers within the Borough. Does not cover the Airport. Also includes Misc. Equipment Maintenance not cover by service agreement		R		50,000
6450 - TOTAL EQUIPMENT MAINTENANCE				50,000
6525 - SMALL EQUIPMENT PURCHASES				
Miscellaneous purchases such as tools, step stools, ladders, water filters, etc.		R		1,500
6525 - TOTAL SMALL EQUIPMENT PURCHASES				1,500



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Ketchikan Gateway Borough

FY 2011 Budget Appropriations

General Fund - Interfund Transfers 101-38

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
6603 Interfund Transfers - Medivac	5,500	5,500	5,500	-	5,500	5,500	
6606 Interfund Transfers - Homestead SA	-	4,496	4,496	-	3,387	3,387	
Total Appropriations	5,500	9,996	9,996	-	8,887	8,887	89%



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Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - Automation 101-39

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	96,065	88,065	88,065	88,065	93,462	5,397	6%
5200 Taxes & Benefits	43,965	35,177	35,177	35,177	36,871	1,694	5%
5300 Travel & Training	1,824	11,900	11,900	5,000	7,200	2,200	44%
6010 Supplies	318	-	-	-	1,000	1,000	
6011 Operating Supplies	599	1,000	1,000	500	-	(500)	-100%
6015 Books & Software	71,085	82,100	82,100	80,000	89,550	9,550	12%
6020 Dues & Publication	-	300	300	300	500	200	67%
6060 Rentals	9,307	22,336	22,336	22,336	22,429	93	
6070 Postage	-	-	-	-	300	300	
6080 Professional Services	44,367	79,995	79,995	70,000	50,000	(20,000)	-29%
6090 Contractual Services	155	1,548	1,548	1,548	71,548	70,000	4522%
6330 Telephone	5,239	46,840	46,840	46,840	50,840	4,000	9%
6331 Long Distance	479	1,000	1,000	800	1,000	200	25%
6360 Reimbursable Expenses	145	-	-	-	-	-	
6525 Small Equipment Purchases	60,728	95,728	95,728	95,728	86,300	(9,428)	-10%
6530 Equipment Purchases	31,524	-	-	-	-	-	
Total Appropriations	365,800	465,989	465,989	446,294	511,000	64,706	14%
AUTHORIZED PERSONNEL	FY 09		FY 10		FY 11		
Computer Systems Administrator	<u>1.00</u>		<u>1.00</u>		<u>1.00</u>		
Full-Time Employees	<u>1.00</u>		<u>1.00</u>		<u>1.00</u>		

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Automation	101-39			
Department	Dept. #	Prepared By		Date
6010 - SUPPLIES		Type*	Quantity	Unit Price
				Budget Request
Misc.				1,000
6010 - TOTAL SUPPLIES				1,000
6015 - BOOKS & SOFTWARE				
MS TechNet		R	-	-
Reference books		R	-	-
Anti-Virus annual maintenance		R	-	-
Solar Winds maintenance and upgrades		R	-	-
E-mail server maintenance		R	-	-
Backup software maintenance		R	-	-
Miscellaneous utility software		R	-	-
ESRI Maintenance & upgrades		R	-	-
VMware Maintenance & upgrades		R	-	-
Vizioncore software maintenance		R	-	-
Adobe annual maintenance upgrades		R	-	-
Microsoft licensing for Office Pro, Visio, Project, etc. (Renewed biennial)		R	-	-
Laserfiche and Web Link Maintenance		R	-	-
Agenda Manager Maintenance		1	-	-
Sonic wall Maintenance		R	-	-
6015 - TOTAL BOOKS & SOFTWARE				89,550

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Automation	101-39		
Department	Dept. #	Prepared By	Date
6020 - DUES & PUBLICATIONS			
			500
6020 - TOTAL DUES & PUBLICATIONS			500
6060 - RENTALS			
White Cliff			22,429
6060 - TOTAL RENTALS			22,429
6070 - POSTAGE			
			300
6070 - TOTAL POSTAGE			300
6080 - TECHNICAL & PROFESSIONAL SERVICES			
Technical and professional services including computer desktop support, software programming GIS support services, electrical & data wiring, website upgrades & enhancements and other specialized services as required. These services are provided by local and remote companies for all departments & service areas supported by the Borough IT dept.			50,000
6080 - TOTAL TECHNICAL & PROFESSIONAL SERVICES			50,000
6090 - CONTRACTUAL SERVICES			
Janitorial			1,548
Software Engineering of Alaska: Assessment			30,000
Finance			10,000
Planning			20,000
All other departments			10,000
6090 - TOTAL CONTRACTUAL SERVICES			71,548

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Automation	101-39			
Department	Dept. #	Prepared By	Date	
6330 - TELEPHONE				
Phone lines for internet access, White Cliff (2 lines)				840
Data Circuits for connectivity between Borough Facilities				30,000
Internet access				20,000
6330 - TELEPHONE				50,840
6331 - LONG DISTANCE				
				1,000
6331 - TOTAL LONG DISTANCE				1,000
6525 - SMALL EQUIPMENT PURCHASES				
Computer workstations scheduled replacements		R	15	25,500
Printer replacements & additions		R	4	2,800
Servers scheduled replacements		R	2	9,000
Other replacement equipment as needed				9,000
Network Storage for maps, GIS, Laserfiche, backup, security, etc.		1		15,000
Internet Security Appliance		1		5,000
Assembly Chambers Improvements Video conferencing, Room controls, better cameras				20,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES				86,300

*R = Recurring

1 = One time cost

C = Contractual

**Ketchikan Gateway Borough
Personnel Wage & Salary Detail - Budget Year 2011**

Automation									101-39		
Department									Dept. #	Prepared by	Date
Job Title	24 Pay Periods								5100	5110	Total Pay
	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Mo. Wage	STEP %	# Pay Periods	Semi-Month Wage	Salary	Overtime	
Computer Engineer	11/19	3,746		9	3,858	1.5%	15	3,916	93,462		93,462
Overtime										-	-
Totals									93,462	-	93,462

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Automation			101-39					
Department			Dept. #	Prepared by		Date		
Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S	Health Insur.	Vehicle Allowance	Benefit Total
Computer Engineer Overtime	93,462	7,150	664	935	20,562	7,560	-	36,871
Totals	93,462	7,150	664	935	20,562	7,560	-	36,871
% Benefit to Salary		7.65%	0.71%	1.00%	22.00%	8.09%		39.45%

**Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011**

Automation		101-39					
Department		Dept. #		Prepared By		Date	
Employee Name	Location & Reason for Trip/Training	Dates and No. of Days Required	* Travel Information				
			Vehicle	Meals	Lodging	Other	Total
5300 - TRAVEL & TRAINING							
Systems Support Training		5	1,000	200	1,000	2,500	4,700
Borough Wide Staff Training and Materials							2,500
Total Travel & Training			1,000	200	1,000	2,500	7,200

*R = Recurring

1 = One time cost

C = Contractual



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Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

General Fund CIP's 101-40

Description	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Appropriations:							
6530 Capital - Equipment	4,733	300,000	300,000	-	250,000	250,000	
6540 Capital Improvements	73,637	30,000	30,000	-	-	-	
Totals	78,370	330,000	330,000	-	250,000	250,000	

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011
General Fund CIP's 101-40

General Fund CIP's	101-40		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6530 - CAPITAL EQUIPMENT		Project #	Unit Price
Accounting Software Phase I			
Accounting Software Phase II			250,000
6530 - TOTAL CAPITAL EQUIPMENT			250,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

FY 2011 Budget - Appropriations

General Fund - Education - 101-51

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	FINAL	ESTIMATED		\$	%	
Appropriations:								
6100 Insurance	532,178	450,000	450,000	493,778	500,000	6,222	1%	
6600 School Dist.-Local Appropriations	8,557,641	9,018,471	9,018,471	8,974,693	8,817,052	(157,641)		
66XX Transfer Out - Homestead	37,847	31,529	31,529	31,529	-	(31,529)	-100%	
Total Appropriations	9,127,666	9,500,000	9,500,000	9,500,000	9,317,052	(182,948)		



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Ketchikan Gateway Borough

FY 2011 Budget - Summary of Revenue and Expenses Transportation Services - Airport Enterprise Fund - 400

Description	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
TOTAL EQUITY JULY 1	3,945,139	4,042,326	4,042,326	4,042,326	3,962,841	(79,485)	-2%
Revenue From Other Governments or Other Funds:							
4220 State Revenue Sharing	184,001	-	-	-	-	-	
4226 TSA Law Enforcement	67,761	85,000	85,000	75,000	75,000	-	
4260 AK Aviation Fuel Tax Sharing	24,951	22,000	22,000	22,000	22,000	-	
4450 Interfund Transfers - PFC Fund	374,451	373,757	373,757	373,757	377,483	3,726	1%
4453 Interfund Transfer - Med	5,500	5,500	5,500	5,500	5,500	-	
4454 Interfund Transfers - CPV Fund	103,866	75,000	246,000	246,000	75,000	(171,000)	-70%
4455 Interfund Transfer - Econ Dev	-	-	-	-	-	-	
Subtotal	760,530	561,257	732,257	722,257	554,983	(167,274)	-23%
Non-Operating Revenue							
4993 NPO Writeoff	214,620	-	-	-	-	-	
Subtotal	214,620	-	-	-	-	-	
Field Revenue:							
4510 Fuel Flowage	125,569	80,000	80,000	80,000	80,000	-	
4520 Rental Income	18,763	25,000	25,000	25,000	25,000	-	
4525 Airport Reserve Leases	15,439	26,000	26,000	22,000	22,000	-	
4530 Landing Fees	719,546	780,000	780,000	750,000	780,000	30,000	4%
4540 Tie-Down Charges	2,580	3,500	3,500	3,500	3,500	-	
4550 Dock Fees & Lockers	12,998	8,000	8,000	8,000	8,000	-	
4555 Seaplane Dock Fees	16,752	15,000	15,000	15,000	15,000	-	
4580 Aircraft Parking Fees	14,413	11,000	11,000	11,000	11,000	-	
Subtotal	926,060	948,500	948,500	914,500	944,500	30,000	3%
Terminal Revenue:							
4610 Vehicle Parking	50,016	45,000	45,000	46,000	50,000	4,000	9%
4615 Smart Carte Fees	4,710	6,500	6,500	5,500	-	(5,500)	-100%
4620 Building Rentals	450,723	440,000	440,000	450,000	480,000	30,000	7%
4626 FBI Background Checks	7,250	-	-	1,200	1,600	400	33%
4630 Security Service Charges	122,254	200,000	200,000	180,000	190,000	10,000	6%
4650 Pay Phone Commission	130	1,500	1,500	500	500	-	
4670 Facility Use Fees	34,735	36,000	36,000	32,000	34,000	2,000	6%
4685 Airport Ambassador Fees	6,948	-	-	-	-	-	
4690 Misc. Terminal Revenue	159	-	-	20	-	(20)	-100%
Subtotal	676,925	729,000	729,000	715,220	756,100	40,880	6%

Ketchikan Gateway Borough

FY 2011 Budget - Summary of Revenue and Expenses Transportation Services - Airport Enterprise Fund - 400

Description		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
Ferry Revenue:								
4710	Ferry Fee Revenue	1,649,181	1,650,000	1,650,000	1,650,000	1,650,000	-	
4730	Call Out Fees	32,880	12,000	12,000	30,000	25,000	(5,000)	-17%
4792	Parking Enforcement Revenue	21,553	17,000	17,000	20,000	20,000	-	
Subtotal		1,703,614	1,679,000	1,679,000	1,700,000	1,695,000	(5,000)	
Other Revenue:								
4800	Contributed Capital	33,042	-	-	-	-	-	
Subtotal		33,042	-	-	-	-	-	
Seaplane Revenue:								
4810	Fees - Murphy's Landing	7,600	6,200	6,200	6,200	6,200	-	
Subtotal		7,600	6,200	6,200	6,200	6,200	-	
Total Revenues		4,322,391	3,923,957	4,094,957	4,058,177	3,956,783	(101,394)	-2%
Summary of Appropriations - Airport Enterprise Fund								
400-60	Field	1,121,982	1,090,791	1,090,791	1,113,463	1,160,060	46,597	4%
400-61	Terminal	1,093,959	1,012,801	1,012,801	1,029,924	1,044,482	14,558	1%
400-62	Ferry	1,659,016	1,629,849	1,629,849	1,670,871	1,715,614	44,743	3%
400-63	Administration	349,639	352,889	352,889	322,351	359,597	37,246	12%
400-64	Murphy's Landing	608	893	893	1,053	1,943	890	85%
Total Appropriations		4,225,204	4,087,223	4,087,223	4,137,662	4,281,696	144,034	3%
Revenue over (under) Expenditures		97,187	(163,266)	7,734	(79,485)	(324,913)	(245,428)	309%
TOTAL EQUITY JUNE 30		4,042,326	3,879,060	4,050,060	3,962,841	3,637,928	(324,913)	-8%
Depreciation not included in Appropriations		536,853	-	-	-	489,781	489,781	

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Revenues	400		
Department	Dept. #	Prepared By	Date
			Budget Estimate
<u>4226 - TSA Law Enforcement</u>			75,000
4226 - TOTAL TSA LAW ENFORCEMENT			75,000
<u>4260 - State Aviation Fuel Tax</u>			22,000
4260 - TOTAL STATE AVIATION FUEL TAX			22,000
<u>4450 - Interfund Transfers In</u>			
<i>Interest payments are shown as an expense in this budget. Principal payments reduce the Total Bond Liability on the Balance Sheet.</i>			
PFC Transfer In for Revenue Bond Payments			
	Principal	Interest	Total
Ferry	100,000	49,650	149,650
Terminal	150,000	77,833	227,833
TOTAL	250,000	127,483	377,483
4450 - TOTAL INTERFUND TRANSFERS IN			377,483
<u>4453 - Interfund Transfers In - Medivac</u>			5,500
4453 - TOTAL INTERFUND TRANSFERS IN - MEDIVAC			5,500

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Revenues	400		
Department	Dept. #	Prepared By	Date
4454 - Interfund Transfers In - CPV Fund to offset Airport ferry second run.			75,000
4454 - TOTAL INTERFUND TRANSFERS IN - CPV FUND			75,000
4455 - Interfund Transfer In - Economic Development			-
4455 - TOTAL INTERFUND TRANSFER IN - ECON DEV			-
<u>4510 - Fuel Flowage Revenue</u> Income received from sale of fuels at the Airport			80,000
4510 - TOTAL FUEL FLOWAGE REVENUE			80,000
<u>4520 - Rental Income - Field</u> Subleases of land at the airport			25,000
4520 - TOTAL RENTAL INCOME - FIELD			25,000
<u>4525 - Airport Reserve Leases</u> Subleases of land on the airport reserve			22,000
4525 - TOTAL AIRPORT RESERVE LEASES			22,000
<u>4530 - Landing Fees</u> Includes all fees collected for airport landings. Fees are based on aircraft tonnage.			780,000
4530 - TOTAL LANDING FEES			780,000
<u>4540 - Tie-Down Charge Revenue</u> Fees collected for long term aircraft who have tie-down agreements with the Borough			3,500
4540 - TOTAL TIE-DOWN CHARGE REVENUE			3,500
<u>4550 - Dock Fee Revenue</u> Fees collected for boat docking activities at floating docks.			8,000
4550 - TOTAL DOCK FEE REVENUE			8,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Revenues	400		
Department	Dept. #	Prepared By	Date
<u>4555 - Seaplane Dock Fee Revenue</u> Fees for airplane docking activities at floating docks.			15,000
4555 - TOTAL SEAPLANE DOCK FEE REVENUE			15,000
<u>4580 - Aircraft Parking Fees</u> Short term aircraft parking at the airport			11,000
4580 - TOTAL AIRCRAFT PARKING FEES			11,000
<u>4610 - Vehicle Parking</u> Fees collected for vehicles parked at the airport			50,000
4610 - TOTAL VEHICLE PARKING			50,000
<u>4620 - Building Rentals - Terminal</u> Fees collected for Tenant sub-lease space			480,000
4620 - TOTAL BUILDING RENTALS - TERMINAL			480,000
<u>4626 - FBI Background Check Fees</u> Fees collected from tenants for the processing of FBI BG checks			1,600
4626 - TOTAL FBI BACKGROUND CHECK FEES			1,600
<u>4630 - Security Service Charge</u> Includes all security fees collected from air carriers			190,000
4630 - TOTAL SECURITY SERVICE CHARGE			190,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Revenues	400		
Department	Dept. #	Prepared By	Date
<u>4650 - Pay Phone Commission KPU</u>			500
4650 - TOTAL PAY PHONE COMMISSION KPU			500
<u>4670 - Facility Use Fees</u>			
Includes fees collected for the use of Baggage Carousel by air carriers \$.25 per passenger			34,000
4670 - TOTAL FACILITY USE FEES			34,000
<u>4710 - Ferry Fare Revenue</u>			
Includes passenger and vehicle fares collected by the airport ferry, also includes value of tickets received from individuals on official business.			1,650,000
4710 - TOTAL FERRY FARE REVENUE			1,650,000
<u>4730 - Call Out Fees - Ferry</u>			
			25,000
4730 - TOTAL CALL OUT FEES - FERRY			25,000
<u>4792 - Parking Enforcement Revenues</u>			
			20,000
4792 - TOTAL PARKING ENFORCEMENT REVENUES			20,000
<u>4810 - Murphy's Dock Fees</u>			
Fees collected for long term aircraft that have a tie-down agreement with the Borough. \$100 per month.			6,200
4810 - TOTAL MURPHY'S DOCK FEES			6,200

Ketchikan Gateway Borough

FY 2011 Budget - Summary of all Departments

Transportation Services - Airport Enterprise Fund - 400

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5100	Employee Pay	1,270,049	1,341,971	1,341,971	1,325,303	1,432,816	107,513	8%
5110	Overtime Pay	219,510	119,500	119,500	128,500	125,500	(3,000)	-2%
5120	Temporary Pay	46,083	42,000	42,000	29,500	35,500	6,000	20%
5160	Call Out	1,827	-	-	1,200	-	(1,200)	-100%
5200	Taxes & Benefits	1,023,074	901,290	901,290	906,369	940,334	33,965	4%
5300	Travel & Training	24,036	34,500	34,500	29,500	34,850	5,350	18%
5400	Uniforms	4,578	5,950	5,950	5,600	5,900	300	5%
6010	Supplies	2,907	5,150	5,150	4,650	4,750	100	2%
6011	Operating Supplies	112,908	141,550	141,550	133,750	129,450	(4,300)	-3%
6020	Dues, Publications	1,697	1,700	1,700	1,550	1,550	-	
6030	Publishing	629	-	-	-	-	-	
6032	Banking Fees	5,593	5,000	5,000	5,000	5,000	-	
6070	Postage	332	500	500	400	400	-	
6075	Security Screening	2,214	1,200	1,200	1,200	1,200	-	
6085	Licenses, Fees & Permits	-	-	-	50	-	(50)	-100%
6090	Contractual Services	89,119	54,600	54,600	51,800	53,350	1,550	3%
6100	Insurance	205,680	217,000	217,000	214,300	208,000	(6,300)	-3%
6110	Medical	926	2,840	2,840	1,790	2,900	1,110	62%
6130	Administrative Fees	182,231	185,861	185,861	185,871	197,821	11,950	6%
6140	Debt Expense	18,208	16,104	16,104	16,000	8,392	(7,608)	-48%
6310	Electricity	137,823	118,500	118,500	124,500	126,550	2,050	2%
6320	Water	20,836	16,200	16,200	16,300	19,500	3,200	20%
6325	Fire Hydrant	-	-	-	22,000	14,000	(8,000)	-36%
6330	Telephone	13,273	9,300	9,300	13,100	8,400	(4,700)	-36%
6331	Long Distance	320	800	800	700	750	50	7%
6340	Sewer	-	8,000	8,000	-	14,000	14,000	
6350	Landfill Fees	103	-	-	1,000	1,500	500	50%
6360	Reimbursable Expenses	-	200	200	-	-	-	
6410	Dock Maintenance	7,518	17,200	17,200	16,500	17,200	700	4%
6420	Field Maintenance	3,214	7,000	7,000	10,000	9,500	(500)	-5%
6430	Building Maintenance	55,363	34,000	34,000	33,500	34,100	600	2%
6431	Heating Fuel	49,669	72,000	72,000	70,000	92,000	22,000	31%
6450	Equipment Maintenance	2,832	10,150	10,150	8,500	7,000	(1,500)	-18%
6460	Heavy Equipment R & M	41,167	27,000	27,000	27,000	25,000	(2,000)	-7%
6461	Vehicle Fuel & Oil	255,483	270,000	270,000	285,000	280,000	(5,000)	-2%
6470	Ferry Maintenance	198,543	227,000	227,000	227,000	267,000	40,000	18%
6475	Airport Parking Lot Maint.	414	-	-	4,000	-	(4,000)	-100%
6525	Small Equipment Purchases	14,789	38,400	38,400	39,300	33,000	(6,300)	-16%
6530	Equipment Purchases	-	9,000	9,000	38,172	17,000	(21,172)	-55%
6600	Interfund Transfers	27,000	7,000	7,000	20,000	-	(20,000)	-100%

Ketchikan Gateway Borough

FY 2011 Budget - Summary of all Departments

Transportation Services - Airport Enterprise Fund - 400

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
6700	Bad Debt Expense	36,436	-	-	-	-	-	
6800	Gain/Loss On Asset Disp	(631)	-	-	-	-	-	
6845	Bond Interest	149,451	138,757	138,757	138,757	127,483	(11,274)	-8%
Total Appropriations		4,225,204	4,087,223	4,087,223	4,137,662	4,281,696	144,034	3%
AUTHORIZED PERSONNEL		FY 09	FY 10		FY 11			
	Maintenance Superintendent	1.00		1.00		1.00		
	Equipment Mechanic II (ARFF)	1.00		1.00		1.00		
	Airport Maintenance Labor	1.00		1.00		1.00		
	Airport Technician (ARFF)	5.00		5.00		5.00		
	Law Enforcement Officer I	3.00		3.00		3.00		
	Law Enforcement Supervisor	1.00		1.00		1.00		
	Custodians	2.50		2.50		2.50		
	Ferry Boat Captain	3.00		3.00		3.00		
	Deckhand II	3.00		3.00		3.00		
	Deckhand I (Regular Relief)	1.00		1.00		1.00		
	Ferry Toll Collector	3.25		3.25		3.50		
	Airport Manager	1.00		1.00		1.00		
	Executive Secretary	1.00		1.00		1.00		
	Airport Secretary	0.75		0.75		0.75		
	FULL TIME EMPLOYEES	<u>27.50</u>		<u>27.50</u>		<u>27.75</u>		

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Field 400-60

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	381,860	380,830	380,830	385,000	407,638	22,638	6%
5110 Overtime Pay	44,221	27,000	27,000	24,000	27,000	3,000	13%
5120 Temporary Pay	-	10,000	10,000	1,000	5,000	4,000	400%
5160 Call Out	1,765	-	-	1,200	-	(1,200)	-100%
5200 Taxes & Benefits	314,459	270,921	270,921	276,000	286,831	10,831	4%
5300 Travel & Training	13,557	18,000	18,000	18,000	18,350	350	2%
5400 Uniforms	1,791	2,500	2,500	2,500	2,500	-	
6010 Supplies	-	500	500	500	500	-	
6011 Operating Supplies	77,207	98,000	98,000	91,000	86,500	(4,500)	-5%
6020 Dues And Publications	119	750	750	600	600	-	
6085 Licenses, Fees & Permits	-	-	-	50	-	(50)	-100%
6090 Contractual Services	6,906	2,300	2,300	2,300	2,500	200	9%
6100 Insurance	80,114	84,000	84,000	80,000	74,000	(6,000)	-8%
6110 Medical Expense	926	1,950	1,950	1,000	2,000	1,000	100%
6130 Administrative Fees	49,649	51,913	51,913	51,913	55,241	3,328	6%
6140 Debt Expense	1,224	627	627	-	-	-	
6310 Electricity	32,720	24,000	24,000	28,000	30,000	2,000	7%
6320 Water	1,065	1,200	1,200	1,300	1,500	200	15%
6325 Fire Hydrant	-	-	-	11,000	8,000	(3,000)	-27%
6330 Telephone	1,415	-	-	1,400	1,200	(200)	-14%
6331 Long Distance	45	200	200	200	200	-	
6350 Landfill Fees	103	-	-	1,000	1,500	500	50%
6360 Reimbursable Expenses	-	200	200	-	-	-	
6410 Dock Maintenance	12	2,000	2,000	2,000	2,000	-	
6420 Field Maintenance	3,214	7,000	7,000	10,000	9,500	(500)	-5%
6430 Building Maintenance	2,281	2,400	2,400	2,500	2,500	-	
6431 Heating Fuel	-	-	-	-	20,000	20,000	
6450 Equipment Maintenance	1,022	4,000	4,000	3,000	3,000	-	
6460 Vehicle Maintenance	41,167	27,000	27,000	27,000	25,000	(2,000)	-7%
6461 Vehicle Fuel & Oil	56,354	60,000	60,000	75,000	70,000	(5,000)	-7%
6525 Small Equipment Purchases	9,417	13,500	13,500	16,000	9,000	(7,000)	-44%
6530 Equipment Purchase	-	-	-	-	8,000	8,000	
6800 Gain/Loss on Asset Disposal	(631)	-	-	-	-	-	
Total Appropriations	1,121,982	1,090,791	1,090,791	1,113,463	1,160,060	46,597	4%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Maintenance Superintendent	1.00	1.00	1.00
Equipment Mechanic II (ARFF)	1.00	1.00	1.00
Airport Maintenance Labor	1.00	1.00	1.00
Airport Technician (ARFF)	5.00	5.00	5.00
FULL TIME EMPLOYEES	8.00	8.00	8.00

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Field	400-60		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
5400 - UNIFORMS			
Including but not limited to: trousers, shirts, hats, gloves, coveralls, etc.			2,500
5400 - TOTAL UNIFORMS			2,500
6010 - SUPPLIES			
Includes but not limited to: printer paper, file folders, envelopes, pens, pencils, markers			500
6010 - TOTAL SUPPLIES			500
6011 - OPERATING SUPPLIES			
Includes but not limited to: grinder wheels, wood, hardware, tools, absorb pads brushes, paint, batteries, bulbs, coveralls, gloves			12,000
Sand for Field			7,000
Snow & ice control - Urea		75	900
6011 - TOTAL OPERATING SUPPLIES			86,500
6020 - DUES & PUBLICATIONS			
OSHA Compliance Manuals			150
ARFF Training Manuals (Part 139)			50
CFR Subscription (Part 139)			400
6020 - TOTAL DUES & PUBLICATIONS			600
6090 - CONTRACTUAL SERVICES			
Pest control (Shop Building)			1,000
Drug testing			700
Generator Recurring Maintenance			800
6090 - TOTAL CONTRACTUAL SERVICES			2,500

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Field	400-60			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6100 - INSURANCE				Budget Request
Liability insurance				70,000
Underground storage tanks				4,000
6100 - TOTAL INSURANCE				74,000
6110 - MEDICAL EXPENSE				
CDL physicals				700
Hearing tests				500
Hepatitis Vaccinations				200
Respiratory physicals				600
6110 - TOTAL MEDICAL EXPENSE				2,000
6130 - ADMINISTRATIVE FEES				
Administrative support from the General Fund				55,241
6130 - TOTAL ADMINISTRATIVE FEES				55,241
6310 - ELECTRICITY				
				30,000
6310 - TOTAL ELECTRICITY				30,000
6320 - WATER				
				1,500
6320 - TOTAL WATER				1,500
6325 - FIRE HYDRANT				
				8,000
6325 - TOTAL FIRE HYDRANT				8,000
6330 - TELEPHONE				
				1,200
6330 - TOTAL TELEPHONE				1,200

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Field	400-60		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6331 - LONG DISTANCE			Unit Price
			Budget Request
			200
6331 - TOTAL LONG DISTANCE			200
6350 - LANDFILL FEES			
			1,500
6350 - TOTAL LANDFILL FEES			1,500
6410 - DOCK MAINTENANCE			
Concrete Vessel Dock - Zincs			2,000
6410 - TOTAL DOCK MAINTENANCE			2,000
6420 - FIELD MAINTENANCE			
Fence/gate repairs - Operators			3,000
Underground Storage Tank registration			1,500
Lighting/electrical fixtures- beacon, runway, taxiway			5,000
6420 - TOTAL FIELD MAINTENANCE			9,500
6430 - BUILDING MAINTENANCE			
Paint, plumbing			700
Fire extinguisher maintenance			1,800
6430 - TOTAL BUILDING MAINTENANCE			2,500
6431 - HEATING FUEL			
			20,000
6431 - TOTAL HEATING FUEL			20,000
6450 - EQUIPMENT MAINTENANCE			
Small equipment R&M			3,000
6450 - TOTAL EQUIPMENT MAINTENANCE			3,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Field	400-60		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6460 - VEHICLE MAINTENANCE			
Heavy equipment and automotive parts R&M			25,000
6460 - TOTAL VEHICLE MAINTENANCE			25,000
6461 - VEHICLE FUEL & OIL			
Engine oil & lubricants			10,000
Vehicle gas			30,000
Vehicle diesel			30,000
6461 - TOTAL VEHICLE FUEL & OIL			70,000
6525 - SMALL EQUIPMENT PURCHASE			
Radios			3,000
Fire Fighter Gear			2,000
Tools			1,000
Mobile Ground Frequency radio			1,000
Mobile Aircraft Frequency radio			1,000
Firefighter Headsets for helmets			500
Task Force firefighting nozzles			500
6525 - TOTAL SMALL EQUIPMENT PURCHASE			9,000
6530 - EQUIPMENT PURCHASE			
Sweeper or Mustang with sweeper attachment			8,000
6530 - TOTAL EQUIPMENT PURCHASE			8,000

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Terminal 400-61

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	240,911	298,540	298,540	298,540	315,045	16,505	6%
5110 Overtime Pay	60,754	27,000	27,000	29,000	30,000	1,000	3%
5120 Temporary Pay	10,476	2,000	2,000	3,000	3,000	-	
5160 Call Out	62	-	-	-	-	-	
5200 Taxes & Benefits	207,951	193,471	193,471	193,471	204,581	11,110	6%
5300 Travel & Training	4,211	6,500	6,500	5,500	6,500	1,000	18%
5400 Uniform Allowance	2,709	2,500	2,500	2,400	2,500	100	4%
6010 Supplies	280	750	750	750	750	-	
6011 Operating Supplies	26,992	34,150	34,150	33,750	33,750	-	
6020 Dues & Publications	54	350	350	350	350	-	
6030 Publishing Expense	629	-	-	-	-	-	
6070 Postage Expense	15	-	-	-	-	-	
6075 Security Screening	2,214	1,200	1,200	1,200	1,200	-	
6090 Contractual Services	80,011	47,800	47,800	45,000	46,300	1,300	3%
6100 Insurance	7,597	8,000	8,000	9,300	9,000	(300)	-3%
6110 Medical	-	290	290	290	300	10	3%
6130 Administrative Fees	44,665	42,253	42,253	42,253	46,031	3,778	9%
6140 Debt Expense	16,984	15,477	15,477	16,000	8,392	(7,608)	-48%
6310 Electricity	104,540	94,000	94,000	96,000	96,000	-	
6320 Water	19,771	15,000	15,000	15,000	18,000	3,000	20%
6325 Fire Hydrant	-	-	-	11,000	6,000	(5,000)	-45%
6330 Telephone	1,956	-	-	1,800	1,800	-	
6331 Long Distance	96	300	300	300	250	(50)	-17%
6340 Sewer	-	8,000	8,000	-	14,000	14,000	
6430 Building Maintenance	53,082	31,600	31,600	31,000	31,600	600	2%
6431 Heating Fuel	49,669	72,000	72,000	70,000	72,000	2,000	3%
6450 Equipment Maintenance	872	1,600	1,600	1,000	1,000	-	
6525 Small Equipment Purchases	2,771	13,300	13,300	13,300	13,300	-	
6530 Equipment Purchases	-	5,000	5,000	5,000	5,000	-	
6600 Interfund Transfer	27,000	7,000	7,000	20,000	-	(20,000)	-100%
6700 Bad Debt Expense	36,436	-	-	-	-	-	
6845 Bond Interest	91,251	84,720	84,720	84,720	77,833	(6,887)	-8%
Total Appropriations	1,093,959	1,012,801	1,012,801	1,029,924	1,044,482	14,558	1%
AUTHORIZED PERSONNEL	FY 09		FY 10		FY 11		
Law Enforcement Officer II	-		-		-		
Law Enforcement Officer I	3.00		3.00		3.00		
Law Enforcement Officer Supervisor	1.00		1.00		1.00		
Custodians	2.50		2.50		2.50		
FULL TIME EMPLOYEES	6.50		6.50		6.50		

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Terminal	400-61		
Department	Dept. #	Prepared By	Date
5400 - UNIFORMS		Type*	Quantity
5400 - UNIFORMS		Unit Price	Budget Request
Including but not limited to: trousers, shirts, hats, gloves, etc. Uniform shirt and aprons for custodians			2,500
5400 - TOTAL UNIFORMS			2,500
6010 - SUPPLIES			
Including but not limited to: printer paper, pens, pencils, envelopes, file folders, key tags, inventory tags			750
6010 - TOTAL SUPPLIES			750
6011 - OPERATING SUPPLIES			
Ammunition - Qualifying, wildlife Control, proficiency			2,000
Vehicle parking receipts			600
Snow & ice melt			4,000
Radio batteries			250
Flags			300
Terminal light bulbs			3,000
Janitorial supplies: cleaning supplies, garbage bags, gloves, paper products			20,000
Taxidermy			2,000
Plants			800
Art Work			800
6011 - TOTAL OPERATING SUPPLIES			33,750

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Terminal	400-61		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6020 - DUES & PUBLICATIONS			
Alaska State Statutes Field Manuals/APOA			150
Statutes updates			50
Police publications			150
6020 - TOTAL DUES & PUBLICATIONS			350
6075 - SECURITY SCREENING COST			
FBI Criminal Background checks for all badged employees			1,200
6075 - TOTAL SECURITY SCREENING COST			1,200
6090 - CONTRACTUAL SERVICES			
Garbage service			32,000
Pest control			2,000
Elevator maintenance (6 months @ 492/6 @ 984)			8,800
Smart Carte Fees			3,500
6090 - TOTAL CONTRACTUAL SERVICES			46,300
6100 - INSURANCE			
Liability insurance			9,000
6100 - TOTAL INSURANCE			9,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Terminal	400-61			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6110 - MEDICAL EXPENSE				Budget Request
Hearing tests				120
Hepatitis Vaccinations				180
6110 - TOTAL MEDICAL EXPENSE				300
6130 - ADMINISTRATIVE FEES				
Administrative support from the General Fund				46,031
6130 - TOTAL ADMINISTRATIVE FEES				46,031
6140 - DEBT EXPENSE				
HVAC - to Land Trust & Terminal Remodel				8,392
6140 - TOTAL DEBT SERVICES				8,392
6310 - ELECTRICITY				
Terminal Building (NEW BUILDING)				96,000
6310 - TOTAL ELECTRICITY				96,000
6320 - WATER				
City Water				18,000
6320 - TOTAL WATER				18,000
6325 - FIRE HYDRANT				
Fire Hydrant charge				6,000
6325 - TOTAL FIRE HYDRANT				6,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Terminal	400-61		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
			Unit Price
			Budget Request
6330 - TELEPHONE			
Cell Phone			1,800
6330 - TOTAL TELEPHONE			1,800
6331 - LONG DISTANCE			
Long distance charges			250
6331 - TOTAL LONG DISTANCE			250
6340 - SEWER			
To the City of Ketchikan			14,000
6340 - TOTAL SEWER			14,000
6430 - BUILDING MAINTENANCE			
Inspections: sprinkler, boiler, underground storage tank (UST)			1,500
Miscellaneous Repairs			5,000
Boiler/heating system maintenance			1,800
Fuel Tank Decommission			20,000
HVAC system			2,800
Alarm test & inspection			500
6430 - TOTAL BUILDING MAINTENANCE			31,600

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Terminal	400-61		
Department	Dept. #	Prepared By	Date
6431 - HEATING FUEL		Type*	Quantity
			Unit Price
			Budget Request
			72,000
6431 - TOTAL HEATING FUEL			72,000
6450 - EQUIPMENT MAINTENANCE			
Equipment repairs: radios, computers, telephones			1,000
6450 - TOTAL EQUIPMENT MAINTENANCE			1,000
6525 - SMALL EQUIPMENT PURCHASE			
Radios			1,000
Vehicle Lease			9,000
Handheld Radios			1,500
Document Shredder			500
Industrial Vacuum			1,300
6525 - TOTAL SMALL EQUIPMENT PURCHASE			13,300
6530 - EQUIPMENT PURCHASE			
Mustang & Sweeper			5,000
6530 - TOTAL EQUIPMENT PURCHASE			5,000
6845 - BOND INTEREST			
Revenue Bond Payment - Series B - Terminal Renovations		Principal	Interest
		-	77,833
6845 - TOTAL BOND INTEREST			77,833

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Ferry 400-62

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	464,268	481,263	481,263	481,263	513,849	32,586	7%
5110 Overtime Pay	112,475	62,000	62,000	72,000	65,000	(7,000)	-10%
5120 Temporary Pay	35,607	25,000	25,000	25,000	25,000	-	
5200 Taxes & Benefits	377,508	325,001	325,001	325,001	337,233	12,232	4%
5300 Travel & Training	-	1,000	1,000	1,000	1,000	-	
5400 Uniforms	78	950	950	700	900	200	29%
6010 Supplies	97	400	400	400	700	300	75%
6011 Operating Supplies	8,709	9,400	9,400	9,000	9,200	200	2%
6020 Dues & Publications	795	250	250	250	250	-	
6090 Contractual Services	1,860	4,000	4,000	4,000	4,000	-	
6100 Insurance	117,969	125,000	125,000	125,000	125,000	-	
6110 Medical Expense	-	300	300	300	400	100	33%
6130 Administrative Fees	72,012	74,848	74,848	74,848	79,332	4,484	6%
6330 Telephone	2,122	1,200	1,200	1,400	1,400	-	
6331 Long Distance	1	-	-	-	-	-	
6410 Dock Maintenance	7,506	15,200	15,200	14,500	15,200	700	5%
6450 Equipment Maintenance	938	2,000	2,000	2,000	-	(2,000)	-100%
6461 Vehicle Fuel & Oil	199,129	210,000	210,000	210,000	210,000	-	
6470 Ferry Maintenance	198,543	227,000	227,000	227,000	267,000	40,000	18%
6475 Airport Parking Lot Maintenance	414	-	-	4,000	-	(4,000)	-100%
6525 Small Equipment Purchases	785	7,000	7,000	6,000	6,500	500	8%
6530 Equipment Purchase	-	4,000	4,000	33,172	4,000	(29,172)	-88%
6845 Bond Interest	58,200	54,037	54,037	54,037	49,650	(4,387)	-8%
Total Appropriations	1,659,016	1,629,849	1,629,849	1,670,871	1,715,614	44,743	3%

AUTHORIZED PERSONNEL

	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>
Ferry Boat Captain	3.00	3.00	3.00
Deckhand II	3.00	3.00	3.00
Deckhand I (Regular Relief)	1.00	1.00	1.00
Ferry Toll Collector	<u>3.25</u>	<u>3.25</u>	<u>3.25</u>

FULL TIME EMPLOYEES

	<u><u>10.25</u></u>	<u><u>10.25</u></u>	<u><u>10.25</u></u>
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Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Ferry	400-62		
Department	Dept. #	Prepared By	Date
5400 - UNIFORMS		Type*	Quantity
		Unit Price	Budget Request
Deck suits			300
USCG work vests			300
Toll Collector clothing allowance			300
5400 - TOTAL UNIFORMS			900
6010 - SUPPLIES			
Including but not limited to: pens, pencils, envelopes, paper, computer disks, tape			700
6010 - TOTAL SUPPLIES			700
6011 - OPERATING SUPPLIES			
Paper towel - absorbents			700
Snow & ice melt			2,500
Life jackets			200
Safety nets			800
Flags			1,500
Prepaid vehicle & ferry passes			500
Cash register tape, ink rollers			500
Monthly passes & laminating pouches			500
Fire extinguisher maintenance			2,000
6011 - TOTAL OPERATING SUPPLIES			9,200
6020 - DUES & PUBLICATIONS			
Coast Pilot, Light lists, Tide tables			250
6020 - TOTAL DUES & PUBLICATIONS			250

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Airport Enterprise Fund - Ferry	400-62		
Department	Dept. #	Prepared By	Date
6090 - CONTRACTUAL SERVICES		Type*	Quantity
Marine consultant			2,000
Drug Testing			500
Credit Card machine			1,500
6090 - TOTAL CONTRACTUAL SERVICES			4,000
6100 - INSURANCE			
Oral Freeman/Bob Ellis			125,000
6100 - TOTAL INSURANCE			125,000
6110 - MEDICAL EXPENSE			
Hearing tests			400
6110 - TOTAL MEDICAL EXPENSE			400
6130 - ADMINISTRATIVE FEES			
Administrative support from the General Fund			79,332
6130 - TOTAL ADMINISTRATIVE FEES			79,332
6330 - TELEPHONE			
Phone service			1,400
6330 - TOTAL TELEPHONE			1,400
6410 - DOCK MAINTENANCE			
Apron lift cable replacements- Ketchikan side			1,200
Dock lighting & controls maintenance			600
Striping paint			400
Anti-slip material			1,000
Ramp maintenance			10,000
Ferry parking lot light maintenance			2,000
6410 - TOTAL DOCK MAINTENANCE			15,200

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Ferry	400-62		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6461 - VEHICLE FUEL & OIL			Unit Price
Ferry fuel and oil			210,000
6461 - TOTAL VEHICLE FUEL & OIL			210,000
6470 - FERRY MAINTENANCE			
Ferry Oral Freeman			
Dry dock & inspection, Coast Guard-required work, safety & machinery upgrades			220,000
Vessel maintenance			20,000
Preventative maintenance program			27,000
6470 - TOTAL FERRY MAINTENANCE			267,000
6525 - SMALL EQUIPMENT PURCHASE			
Binoculars			500
Traffic Gates			2,000
Permit machine			4,000
6525 - TOTAL SMALL EQUIPMENT PURCHASE			6,500
6530 - EQUIPMENT PURCHASE			
Parking Lot Improvements			4,000
6530 - TOTAL EQUIPMENT PURCHASE			4,000
6845 - BOND INTEREST			
		Principal	Interest
Revenue Bond Payment - Series A - Ferry		-	49,650
6845 - TOTAL BOND INTEREST			49,650

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Administration 400-63

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	183,010	181,338	181,338	160,500	196,284	35,784	22%
5110 Overtime Pay	2,060	3,500	3,500	3,500	3,500	-	
5120 Temporary Pay	-	5,000	5,000	500	2,500	2,000	400%
5200 Taxes & Benefits	123,156	111,897	111,897	111,897	111,689	(208)	
5300 Travel & Training	6,268	9,000	9,000	5,000	9,000	4,000	80%
6010 Supplies	2,530	3,500	3,500	3,000	2,500	(500)	-17%
6020 Dues & Publications	729	350	350	350	350	-	
6032 Banking Fees	5,593	5,000	5,000	5,000	5,000	-	
6070 Postage	317	500	500	400	400	-	
6090 Contractual Services	342	500	500	500	550	50	10%
6110 Medical	-	300	300	200	200	-	
6130 Administrative Fees	15,860	16,804	16,804	16,804	17,124	320	2%
6330 Telephone	7,780	8,000	8,000	8,500	4,000	(4,500)	-53%
6331 Long Distance	178	300	300	200	300	100	50%
6450 Equipment Maintenance	-	2,300	2,300	2,000	2,000	-	
6525 Small Equipment Purchases	1,816	4,600	4,600	4,000	4,200	200	5%
Total Appropriations	349,639	352,889	352,889	322,351	359,597	37,246	12%

AUTHORIZED PERSONNEL	FY 09	FY 10	FY 11
Airport Manager	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Airport Secretary	0.75	0.75	0.75
FULL TIME EMPLOYEES	2.75	2.75	2.75

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Administration	400-63			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6010 - SUPPLIES				Budget Request
Including but not limited to: copy paper, file folders, envelopes, binders, stationery, printer supplies, computer supplies, phone logs, pencils, markers, post-it notes, receipts, badge pouches, clips, film, archive storage boxes, shelving				2,500
6010 - TOTAL SUPPLIES				2,500
6020 - DUES & PUBLICATIONS				
AAAE Membership				350
6020 - TOTAL DUES & PUBLICATIONS				350
6032 - BANKING FEES				
Banking Fees				5,000
6032 - TOTAL BANKING FEES				5,000
6070 - POSTAGE				
Metered postage and express mail documents				400
6070 - TOTAL POSTAGE				400
6090 - CONTRACTUAL SERVICES				
Postage Meter Rental				550
6090 - TOTAL CONTRACTUAL SERVICES				550
6110 - MEDICAL EXPENSE				
Hearing tests				200
6110 - TOTAL MEDICAL EXPENSE				200

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Administration	400-63		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6130 - ADMINISTRATIVE FEES			
Administrative support from the General Fund			17,124
6130 - TOTAL ADMINISTRATIVE FEES			17,124
6330 - TELEPHONE			
Cell Phones (six)			4,000
6330 - TOTAL TELEPHONE			4,000
6331 - LONG DISTANCE			
Long distance charges			300
6331 - TOTAL LONG DISTANCE			300
6450 - EQUIPMENT MAINTENANCE			
Typewriter, computer and radio repair			2,000
6450 - TOTAL EQUIPMENT MAINTENANCE			2,000
6525 - SMALL EQUIPMENT PURCHASE			
Radios			2,000
Handheld Radios			500
Mobile Ground Frequency radio			700
Desk & Table			1,000
6525 - TOTAL SMALL EQUIPMENT PURCHASE			4,200

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Murphy's Float 400-64

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
6010 Supplies	-	-	-	-	300	300	
6130 Administrative Fees	45	43	43	53	93	40	75%
6310 Electricity	563	500	500	500	550	50	10%
6330 Telephone	-	100	100	-	-	-	
6450 Equipment Maintenance	-	250	250	500	1,000	500	100%
Total Appropriations	608	893	893	1,053	1,943	890	85%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Airport Enterprise Fund - Murphy's Float	400-64		
Department	Dept. #	Prepared By	Date
6010 - SUPPLIES			
Locks/security, paint, rollers, brushes			300
6010 - TOTAL SUPPLIES			300
6130 - ADMINISTRATIVE FEES			
Admin Support from the General Fund			93
6130 - TOTAL ADMINISTRATIVE FEES			93
6310 - ELECTRICITY			
Dock lighting			550
6310 - TOTAL ELECTRICITY			550
6450 - EQUIPMENT MAINTENANCE			
Storage lockers			1,000
6450 - TOTAL EQUIPMENT MAINTENANCE			1,000

Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011

Airport Enterprise Fund				Fund 400									
Department				Dept. #				Prepared by		Date			
Position	24 Pay Periods												
	Anniv.	Wage on	COLA	# Pay	Semi-Month	STEP	# Pay	Semi-Month	5100		5110	5120	Total
	Date	6/30/10	3.0%	Periods	Wage	%	Periods	Wage	Ann. Salary	Overtime	Temp Pay	Pay	
Administration													
Airport Manager	4/29	4,282		19	4,410	1.5%	5	4,476	106,170				106,170
Executive Secretary	4/28	2,005		19	2,065	1.5%	5	2,096	49,715				49,715
Executive Secretary (1/4 time Ferry)	3/17	1,627		17	1,676	1.5%	7	1,701	40,399				40,399
Temporary Pay												2,500	2,500
Overtime											3,500		3,500
Subtotal - Administration									196,284	3,500	2,500	202,284	
Field													
Maintenance Superintendent	7/24	2,951		1	3,040	1.5%	23	3,086	74,018				74,018
Equipment Mechanic/ARFF	8/11	3,040		2	3,131	1.5%	22	3,178	76,178				76,178
Airport Technician/ARFF	9/12	1,579		4	1,626	1.5%	20	1,650	39,504				39,504
Airport Technician/ARFF	5/1	1,946		19	2,004	1.5%	5	2,034	48,246				48,246
Airport Technician/ARFF	2/2	1,917		13	1,975	1.5%	11	2,005	47,730				47,730
Airport Technician/ARFF	5/14	1,753		21	1,806	1.5%	3	1,833	43,425				43,425
Airport Technician/ARFF	7/1	1,779		-	1,832	1.5%	24	1,859	44,616				44,616
Airport Maintenance Labor	12/21	1,361		11	1,402	1.5%	13	1,423	33,921				33,921
Temporary Pay												5,000	5,000
Overtime											27,000		27,000
Subtotal - Field									407,638	27,000	5,000	439,638	
Terminal													
Security Coordinator	11/10	2,740		9	2,822	1.5%	15	2,864	68,358				68,358
Safety Officer I	1/29	2,396		14	2,468	1.5%	10	2,505	59,602				59,602
Safety Officer I	4/3	2,396		18	2,468	1.5%	6	2,505	59,454				59,454
Safety Officer I	2/1	2,326		14	2,396	1.5%	10	2,432	57,864				57,864
Custodian	1/9	1,121		13	1,155	1.5%	11	1,172	27,907				27,907
Custodian Perm. Part time	1/8	536		13	552	1.5%	11	560	13,336				13,336
Custodian	8/16	1,138		2	1,172	1.5%	22	1,190	28,524				28,524
Temporary Pay												3,000	3,000
Overtime											30,000		30,000
Subtotal - Terminal									315,045	30,000	3,000	348,045	
Ferry													
Airport Ferry Captain	5/15	2,908		20	2,995	1.5%	4	3,040	72,060				72,060
Airport Ferry Captain	2/10	2,823		15	2,908	1.5%	9	2,952	70,188				70,188
Airport Ferry Captain	8/10	2,581		2	2,658	1.5%	22	2,698	64,672				64,672
Deckhand II	6/20	2,225		23	2,292	1.5%	1	2,326	55,042				55,042
Deckhand II/Relief Captain	9/30	1,833		6	1,888	1.5%	18	1,916	45,816				45,816
Deckhand II	1/1	2,291		12	2,360	1.5%	12	2,395	57,060				57,060
Maritime Maintenance	4/28	1,974		20	2,033	1.5%	4	2,063	48,912				48,912
Toll Collector	12/1	1,488		10	1,533	1.5%	14	1,556	37,114				37,114
Toll Collector	1/18	1,155		11	1,190	1.5%	13	1,208	28,794				28,794
Toll Collector	5/21	1,381		21	1,422	1.5%	3	1,443	34,191				34,191
Temporary Pay												25,000	25,000
Overtime											65,000		65,000
Subtotal - Ferry									513,849	65,000	25,000	603,849	
Totals									1,432,816	125,500	35,500	1,593,816	

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Airport Enterprise Fund		Fund 400					
Department		Dept. #		Prepared by			Date
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% PERS	Health Insurance	Benefit Total
<u>Airport Administration</u>							
Airport Manager	106,170	8,122	754	1,062	23,357	8,340	41,635
Executive Secretary	49,715	3,803	353	497	10,937	23,640	39,230
Executive Secretary (1/4 time Ferry)	40,399	3,091	287	404	8,888	16,800	29,470
Temporary Pay	2,500	191	18	25	-	-	234
Overtime	3,500	268	47	35	770	-	1,120
Subtotal - Administration	202,284	15,475	1,459	2,023	43,952	48,780	111,689
<u>Airport Field</u>							
Maintenance Superintendent	74,018	5,662	2,953	740	7,084	23,640	40,079
Equipment Mechanic/ARFF	76,178	5,828	3,040	762	16,759	16,800	43,189
Airport Technician/ARFF	39,504	3,022	1,576	395	8,691	8,340	22,024
Airport Technician/ARFF	48,246	3,691	1,925	482	10,614	23,640	40,352
Airport Technician/ARFF	47,730	3,651	1,904	477	10,501	8,340	24,873
Airport Technician/ARFF	43,425	3,322	1,733	434	9,554	23,640	38,683
Airport Technician/ARFF	44,616	3,413	1,780	446	9,816	23,640	39,095
Airport Maintenance Labor	33,921	2,595	1,353	339	7,463	16,800	28,550
Temporary Pay	5,000	383	200	50	-	-	633
Overtime	27,000	2,066	1,077	270	5,940	-	9,353
Subtotal - Field	439,638	33,633	17,541	4,395	86,422	144,840	286,831

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Airport Enterprise Fund		Fund 400					
Department		Dept. #		Prepared by			Date
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% PERS	Health Insurance	Benefit Total
Airport Terminal							
Law Enforcement Supervisor	68,358	5,229	2,727	684	12,099	23,640	44,379
Safety Officer II	59,602	4,560	2,378	596	13,112	23,640	44,286
Safety Officer I	59,454	4,548	2,372	595	13,080	16,800	37,395
Safety Officer I	57,864	4,427	2,309	579	4,149	8,340	19,804
Custodian	27,907	2,135	1,887	279	6,140	8,340	18,781
Custodian	13,336	1,020	902	133	2,934	8,340	13,329
Custodian	28,524	2,182	1,928	285	2,730	8,340	15,465
Temporary Pay	3,000	230	203	30	287	-	750
Overtime	30,000	2,295	1,197	300	6,600	-	10,392
Subtotal - Terminal	348,045	26,626	15,903	3,481	61,131	97,440	204,581

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Airport Enterprise Fund		Fund 400					
Department		Dept. #		Prepared by		Date	
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% PERS	Health Insurance	Benefit Total
<u>Airport Ferry</u>							
Airport Ferry Captain	72,060	5,513	-	721	15,853	16,800	38,887
Airport Ferry Captain	70,188	5,369	-	702	15,441	23,640	45,152
Airport Ferry Captain	64,672	4,947	-	647	14,228	16,800	36,622
Deckhand II	55,042	4,211	-	550	12,109	16,800	33,670
Deckhand II/Relief Captain	45,816	3,505	-	458	10,080	23,640	37,683
Deckhand II	57,060	4,365	-	571	12,553	8,340	25,829
Maritime Maintenance	48,912	3,742	-	489	10,761	16,800	31,792
Toll Collector	37,114	2,839	264	371	8,165	8,340	19,979
Toll Collector	28,794	2,203	204	288	6,335	8,340	17,370
Toll Collector	34,191	2,616	243	342	7,522	16,800	27,523
Temporary Pay	25,000	1,913	178	250	-	-	2,341
Overtime	65,000	4,973	462	650	14,300	-	20,385
Subtotal - Ferry	603,849	46,196	1,351	6,039	127,347	156,300	337,233
Totals	1,593,816	121,930	36,254	15,938	318,852	447,360	940,334
% Benefit to Salary		7.65%	2.27%	1.00%	20.01%	28.07%	59.00%

Ketchikan Gateway Borough

Travel & Training Budget - Budget Year 2011

Airport Enterprise Fund		400						
Department		Dept. #	Prepared By				Date	
5300 - Travel & Training			* Travel Information					
Employee Name & Position	Trip & Training Reason	Location	Dates & No. of Days	Vehicle	Per Diem	Lodging	Other	Total
<u>Airport Administration</u>								
Staff	Annual DOT/PF Airport Directors Mtg							6,000
Staff	AAAE Professional Development							1,500
Staff	Skills Development							1,500
Subtotal - Administration				-	-	-	-	9,000
<u>Airport Field</u>								
FAA required training (6)	Recertification - live fire							12,000
HAZMAT	HAZMAT							350
ETT Training	ETT Certification							4,000
Cole Industrial Boiler/Burner School (2)	Technical Development							2,000
Subtotal - Field				-	-	-	-	18,350
<u>Airport Terminal</u>								
Police	Basic Operations Specialist (1)							2,500
Police	Aviation Security for Law Enforce (1)							2,000
Police Supervisor - TSA Required	Airport Security Coordinator							2,000
Subtotal - Terminal				-	-	-	-	6,500
<u>Airport Ferry</u>								
USCG Small Passenger Vessel safety training (4)			Ongoing					1,000
Subtotal - Ferry				-	-	-	-	1,000
				Totals				34,850

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Transportation Services - Airport Enterprise Fund
Capital Appropriations

Description	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	AMENDED	ESTIMATED		\$	%	
Field 400-60-000								
6530	Equipment Purchase	-	-	-	-	-	-	
6540	Capital Improvements	-	-	-	-	-	-	
6800	Gain/Loss On Disposal	-	-	-	-	-	-	
Total		-	-	-	-	-	-	
Terminal 400-61-000								
6530	Equipment Purchase	-	-	-	-	-	-	
6540	Capital Improvements	-	-	-	-	-	-	
6700	Bad Debt Expense	-	-	-	-	-	-	
Total		-	-	-	-	-	-	
Ferry 400-62-000								
6530	Equipment Purchase	-	-	-	-	-	-	
6540	Capital Improvements	-	-	-	-	-	-	
6700	Bad Debt Expense	-	-	-	-	-	-	
6800	Gain/Loss On Disposal	-	-	-	-	-	-	
Total		-	-	-	-	-	-	
Air Admin 400-63-000								
6530	Equipment Purchase	-	-	-	-	-	-	
6540	Capital Improvements	-	-	-	-	-	-	
6800	Gain/Loss On Disposal	-	-	-	-	-	-	
Total		-	-	-	-	-	-	
Projects 400-71-XXX								
6540	HVAC System	-	-	-	-	-	-	
6540	Generator Project	-	-	-	-	-	-	
6540	Airport Welcome Shelter	-	-	-	-	75,000	75,000	
Total		-	-	-	-	75,000	75,000	
Total Capital Appropriations		-	-	-	-	75,000	75,000	

Ketchikan Gateway Borough

Airport Enterprise Fund FY 2011 Budget CAFR Format

	<u>FY 09 Actual</u>	<u>FY 10 Est</u>	<u>FY 11 Budget</u>
Operating Revenues			
Charges for services	\$ 3,423,565	\$ 3,587,420	\$ 3,482,300
Operating Expenses			
Personal services	2,589,157	2,425,972	2,574,900
Supplies and services	1,263,339	1,342,633	1,362,921
Insurance	205,680	214,300	208,000
Depreciation	-	-	-
Total Operating Expenses	<u>4,058,176</u>	<u>3,982,905</u>	<u>4,145,821</u>
Operating Loss	<u>(634,611)</u>	<u>(395,485)</u>	<u>(663,521)</u>
Non-Operating Revenues (Expenses)			
Interest and fiscal charges	(167,659)	(154,757)	(135,875)
Gain on sale of capital assets	631	-	-
Investment income	-	3	4
Operating grants	276,713	97,000	97,000
Total Non-Operating Revenues (Expenses)	<u>109,685</u>	<u>(57,754)</u>	<u>(38,871)</u>
Loss Before Special Item, Capital	(524,926)	(453,239)	(702,392)
Special Item			
Net pension obligation	214,620	-	-
Capital contributions	33,042	-	-
Capital contributions depreciation	-	3	4
Transfers in	374,451	373,757	377,483
Transfers out	-	3	4
Change in Net Assets	97,187	(79,476)	(324,901)
Net Assets Beginning of Year	3,945,139	4,042,326	3,962,841
Prior Period Adjustment	-	3	4
Net Assets End of Year	<u>4,042,326</u>	<u>3,962,853</u>	<u>3,637,944</u>



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Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Wastewater Enterprise Fund - 480

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
TOTAL EQUITY JULY 1	12,166,219	11,654,800	11,654,800	11,654,800	11,704,103	49,303	0%
Revenues:							
4080 Penalty & Interest	14,636	18,000	18,000	18,000	18,000	-	
4305 Interest Income - SDC	1,116	5,000	5,000	5,000	5,000	-	
4360 Sewer Fees	492,873	553,080	553,080	558,000	25,704	(532,296)	-95%
4361 SDC Revenue	5,997	4,692	4,692	-	19,680	19,680	
4362 Equipment Revenue	440	-	-	-	-	-	
4363 Mt. Point Sewer Fees	-	-	-	-	119,520	119,520	
4364 Forest Park Sewer Fees	-	-	-	-	71,520	71,520	
4365 Sludge Fees	-	-	-	-	280,000	280,000	
4366 Gold Nugget Sewer Fees	-	-	-	-	4,800	4,800	
4367 Waterfall Sewer Fees	-	-	-	-	3,600	3,600	
4368 N. Pt. Higgins Sewer Fees	-	-	-	-	4,500	4,500	
4410 Interfund Transfer	1,596	1,596	1,596	1,596	1,596	-	
4450 Interfund Transfer	67,654	44,855	44,855	44,855	37,855	(7,000)	-16%
Total Revenues	584,312	627,223	627,223	627,451	591,775	(35,676)	
SUMMARY OF APPROPRIATIONS							
Sewer Services	585,973	661,787	661,787	536,672	578,410	41,738	8%
Depreciation	463,940	-	-	-	-	-	
Loan Payment (Land Trust)	45,818	41,476	41,476	41,476	36,900	(4,576)	-11%
Total Appropriations	1,095,731	703,263	703,263	578,148	615,310	37,162	6%
Revenue over (under) Expenditures	(511,419)	(76,040)	(76,040)	49,303	(23,535)	(72,838)	-148%
TOTAL EQUITY JUNE 30	11,654,800	11,578,760	11,578,760	11,704,103	11,680,568	(23,535)	
AUTHORIZED PERSONNEL	FY 09		FY 10		FY 11		
Utility Supervisor	0.75		0.42		0.42		
Maintenance Technician II	-		0.56		0.56		
Maintenance Technician I	2.95		1.60		0.75		
FULL-TIME EMPLOYEES	<u>3.70</u>		<u>2.58</u>		<u>1.73</u>		

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund - Revenues	480		
Department	Dept. #	Prepared By	Date
			Budget Estimate
4080 - Penalty & Interest			18,000
4080 - TOTAL PENALTY & INTEREST			18,000
4305 - Interest Income			5,000
4305 - TOTAL INTEREST INCOME			5,000
	Type*	Quantity	Unit Price
Total			
4360 - Sewer Fees			
Sewer fees based on anticipated collections from regional sewer plant users, primary and outfall service area. Collections are based on anticipated costs of Public Works Department.			
Fawn Mtn Elementary		12	2,142
4360 - TOTAL SEWER FEES			25,704
4361 - SDC Revenues			
SDC Revenues			
S. Tongass 480-19		12	1,640
4361 - TOTAL SDC REVENUES			19,680
4363 - Mt. Point Sewer Fees			
		12	9,960
4363 - TOTAL MT. POINT SEWER FEES			119,520

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund - Revenues	480			
Department	Dept. #	Prepared By	Date	Budget Estimate
<u>4364 - Forest Park Sewer Fees</u>		12	5,960	71,520
4364 - TOTAL FOREST PARK SEWER FEES				71,520
<u>4365 - Sludge Fees</u>				280,000
4365 - TOTAL SLUDGE FEES				280,000
<u>4366 - Gold Nugget Sewer Fees</u>		30	160	4,800
4366 - TOTAL GOLD NUGGET SEWER FEES				4,800
<u>4367 - Waterfall Sewer Fees</u>		36	100	3,600
4367 - TOTAL WATERFALL SEWER FEES				3,600
<u>4368 - N. Pt Higgins Sewer Fees</u>		12	375	4,500
4368 - TOTAL N. PT. HIGGINS SEWER FEES				4,500
<u>4410 - Interfund Transfers - Sludge</u>				
Transfer into Sludge Fund from:				
North Tongass - represents the quarterly billing for sludge for both Station 6 & Station 8	R	4	120	480
South Tongass Sewer Fees	R	12	93	1,116
4410 - TOTAL INTERFUND TRANSFERS - SLUDGE				1,596
<u>4450 - Interfund Transfers</u>				
Interfund transfer represents Public Works Department maintenance service of the wastewater Treatment facility at the Ward Cove Maritime and Industrial Site				37,855
4450 - TOTAL INTERFUND TRANSFERS				37,855

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Wastewater Enterprise Fund - Sewer Services (Combined)

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	108,776	111,982	111,982	93,351	84,611	(8,740)	-9%
5110 Overtime	4,324	-	-	948	6,000	5,052	533%
5200 Taxes & Benefits	68,067	76,463	76,463	66,086	42,409	(23,677)	-36%
6011 Operating Supplies	22,401	23,001	23,001	22,101	23,400	1,299	6%
6020 Dues & Publications	281	-	-	-	200	200	
6060 Rentals	41	1,000	1,000	-	500	500	
6085 Licenses/Fees & Permits	6,270	5,040	5,040	3,970	5,400	1,430	36%
6090 Contractual Services	227,224	259,000	259,000	187,000	251,100	64,100	34%
6091 Water Tests	20,854	24,860	24,860	22,360	24,100	1,740	8%
6100 Insurance	7,600	16,250	16,250	7,753	6,960	(793)	-10%
6130 Administrative Fees	34,462	38,818	38,818	36,315	33,311	(3,004)	-8%
6140 Debt Service	45,818	41,476	41,476	41,476	36,900	(4,576)	-11%
6310 Electricity	42,301	40,823	40,823	41,788	40,769	(1,019)	-2%
6330 Telephone	419	850	850	900	1,000	100	11%
6430 Building Maintenance	3,939	6,700	6,700	5,500	5,850	350	6%
6431 Heating Fuel	1,422	4,000	4,000	4,000	4,000	-	
6450 Equipment Maintenance	12,962	15,000	15,000	13,200	13,800	600	5%
6460 Vehicle Maintenance	10,519	5,000	5,000	4,000	4,000	-	
6461 Vehicle Fuel & Oil	-	1,000	1,000	4,000	2,000	(2,000)	
6525 Small Equip Purchases	14,111	8,000	8,000	3,400	10,000	6,600	194%
6530 Equipment Purchase	-	24,000	24,000	20,000	19,000	(1,000)	-5%
Total Appropriations	631,791	703,263	703,263	578,148	615,310	37,162	6%

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Wastewater Enterprise Fund - Sludge & Equipment 480-10

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	26,166	27,996	27,996	27,996	21,154	(6,842)	-24%
5110 Overtime	1,030	-	-	48	2,000	1,952	4067%
5200 Taxes & Benefits	17,680	19,115	19,115	19,115	10,602	(8,513)	-45%
6011 Operating Supplies	6,492	3,920	3,920	3,920	4,000	80	2%
6020 Dues & Publications	-	-	-	-	200	200	
6060 Rentals	41	1,000	1,000	400	500	100	25%
6085 Licenses, Fees & Permits	1,330	-	-	-	400	400	
6090 Contractual Services	207,224	185,000	185,000	175,000	175,000	-	
6091 Water Tests	-	-	-	-	400	400	
6100 Insurance	565	750	750	753	760	7	1%
6130 Administrative Fees	16,932	15,310	15,310	15,310	13,945	(1,365)	-9%
6140 Debt Service	32,444	29,711	29,711	29,711	26,825	(2,886)	-10%
6310 Electricity	8,855	8,388	8,388	8,400	8,400	-	
6330 Telephone	-	-	-	-	-	-	
6430 Building Maintenance	119	500	500	400	500	100	25%
6450 Equipment Maintenance	3,716	2,500	2,500	2,500	2,500	-	
6460 Vehicle Maintenance	10,519	5,000	5,000	4,000	4,000	-	
6461 Vehicle Fuel & Oil	-	1,000	1,000	4,000	2,000	(2,000)	-50%
6525 Small Equipment Purchases	225	-	-	-	-	-	
Total Appropriations	333,338	300,190	300,190	291,553	273,186	(18,367)	-6%

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-10		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Polymers, lime, misc chemicals			4,000
6011 - TOTAL OPERATING SUPPLIES			4,000
6020 - DUES & PUBLICATIONS			
Commercial Driver's License renewals		2	100
6020 - TOTAL DUES & PUBLICATIONS			200
6060 - RENTALS			
Pump & hose rentals			500
6060 - TOTAL RENTALS			500
6085 - LICENSES, FEES & PERMITS			
ADEC Annual permit			400
6085 - TOTAL LICENSES, FEES & PERMITS			400
6090 - CONTRACTUAL SERVICES			
Sludge collection services contract			145,000
Sludge Transport			30,000
6090 - TOTAL CONTRACTUAL SERVICES			175,000
6091 - WASTEWATER TESTS			
Metal test			400
6091 - TOTAL WASTEWATER TESTS			400
6100 - INSURANCE			
Sludge Facility (Property and Liability)			760
6100 - TOTAL INSURANCE			760
6130 - ADMINISTRATIVE FEES			
Sludge Facility			13,945
6130 - TOTAL ADMINISTRATIVE FEES			13,945

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6140 - DEBT SERVICE			Unit Price
			Interest
Principal expense to Land Trust Fund - Vactor Truck	480-10-000-6140		26,902
Interest expense to Land Trust Fund - Vactor Truck			2,501
Subtotal - Vactor Truck			2,501
Principal expense to Land Trust Fund - Sludge Facility	480-10-000-6140		27,398
Interest expense to Land Trust Fund - Sludge Facility			24,324
Subtotal - Sludge Facility			24,324
6140 - TOTAL DEBT SERVICE			26,825
6310 - ELECTRICITY			
Sludge Facility			8,400
6310 - TOTAL ELECTRICITY			8,400
6430 - BUILDING MAINTENANCE			
Light bulbs, water filters			500
6430 - TOTAL BUILDING MAINTENANCE			500
6450 - EQUIPMENT MAINTENANCE			
Misc. supplies, including but not limited to: oils, lubricants, filters, rebuild pumps, etc.			2,500
6450 - TOTAL EQUIPMENT MAINTENANCE			2,500
6460 - VEHICLE MAINTENANCE			
Wastewater Vehicles, Vactor Truck, tires, oil, filters			4,000
6460 - TOTAL VEHICLE MAINTENANCE			4,000
6461 - VEHICLE FUEL & OIL			
Wastewater Vehicles, Vactor Truck			2,000
6461 - TOTAL VEHICLE FUEL & OIL			2,000

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Wastewater Enterprise Fund - Mountain Point 480-12

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5100	Employee Pay	37,304	38,073	38,073	34,000	28,769	(5,231)	-15%
5110	Overtime	1,437	-	-	500	2,000	1,500	300%
5200	Taxes & Benefits	19,674	25,997	25,997	25,000	14,419	(10,581)	-42%
6011	Operating Supplies	12,776	13,381	13,381	13,381	14,400	1,019	8%
6020	Dues And Publications	281	-	-	-	-	-	
6085	Licenses, Fees & Permits	1,220	1,170	1,170	800	400	(400)	-50%
6090	Contractual Services	2,000	4,000	4,000	4,000	4,000	-	
6091	Water Tests	6,044	4,160	4,160	4,200	4,200	-	
6100	Insurance	6,181	14,000	14,000	6,000	5,200	(800)	-13%
6130	Administrative Fees	9,959	10,209	10,209	10,209	8,780	(1,429)	-14%
6140	Debt Service	13,374	11,765	11,765	11,765	10,075	(1,690)	-14%
6310	Electricity	21,417	22,369	22,369	23,000	22,369	(631)	-3%
6330	Telephone	-	500	500	500	500	-	
6430	Building Maintenance	3,484	4,500	4,500	4,000	4,000	-	
6431	Heating Fuel	1,422	4,000	4,000	4,000	4,000	-	
6450	Equipment Maintenance	8,855	10,000	10,000	9,500	10,000	500	5%
6525	Sm. Equipment Purchases	13,886	4,000	4,000	3,400	3,000	(400)	-12%
6530	Equipment Purchase	-	24,000	24,000	-	19,000	19,000	
Total Appropriations		159,314	192,124	192,124	154,255	155,112	857	

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-12		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6011 - OPERATING SUPPLIES			
Misc supplies, including but not limited to: BOD Solution, trays, respirator cart, aprons, degreaser			14,400
6011 - TOTAL OPERATING SUPPLIES			14,400
6085 - LICENSES, FEES & PERMITS			
General Permit			400
6085 - TOTAL LICENSES, FEES & PERMITS			400
6090 - CONTRACTUAL SERVICES			
			4,000
6090 - TOTAL CONTRACTUAL SERVICES			4,000
6091 - WASTEWATER TESTS			
24-BOD,28-Fecal Coli form			4,200
6091 - TOTAL WASTEWATER TESTS			4,200
6100 - INSURANCE			
Mountain Point (Wastewater Facility (Property and Liability))			5,200
6100 - TOTAL INSURANCE			5,200
6130 - ADMINISTRATIVE FEES			
Mountain Point	480-12-000		8,780
6130 - TOTAL ADMINISTRATIVE FEES			8,780
6140 - DEBT SERVICE			
Principal expense to Land Trust Fund - System Development Charge	480-12-000-6140	Principal	Interest
Interest expense to Land Trust Fund - System Development Charge		35,488	10,075
6140 - TOTAL DEBT SERVICE			10,075

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-12		
Department	Dept. #	Prepared By	Date
6310 - ELECTRICITY		Type*	Quantity
Mountain Point			Unit Price
			Budget Request
			22,369
6310 - TOTAL ELECTRICITY			22,369
6330 - TELEPHONE			
Mountain Point			500
6330 - TOTAL TELEPHONE			500
6430 - BUILDING MAINTENANCE			
Light bulbs, fire extinguisher maintenance, e-lights, plumbing parts			4,000
6430 - TOTAL BUILDING MAINTENANCE			4,000
6431 - HEATING FUEL			
Mountain Point			4,000
6431 - TOTAL HEATING FUEL			4,000
6450 - EQUIPMENT MAINTENANCE			
Misc. supplies, including but not limited to: oils, lubricants, filters, rebuild pumps, etc.			10,000
6450 - TOTAL EQUIPMENT MAINTENANCE			10,000
6525 - SMALL EQUIPMENT PURCHASES			
Grinder Pump			3,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			3,000
6530 - EQUIPMENT PURCHASE			
Blowers & Motors for aerators		1	9,000
Lift Station Pumps		2	5,000
6530 - TOTAL EQUIPMENT PURCHASES			19,000

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Wastewater Enterprise Fund - Forest Park 480-13

DESCRIPTION		FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
		ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100	Employee Pay	14,194	14,558	14,558	14,558	10,999	(3,559)	-24%
5110	Overtime	834	-	-	200	1,000	800	400%
5200	Taxes & Benefits	9,706	9,940	9,940	10,500	5,513	(4,987)	-47%
6011	Operating Supplies	1,388	2,000	2,000	2,000	2,000	-	
6085	Licenses, Fees & Permits	2,000	2,000	2,000	2,000	2,000	-	
6090	Contractual Services	2,000	50,000	50,000	-	50,000	50,000	
6091	Water Tests	2,575	3,000	3,000	3,000	3,000	-	
6100	Insurance	854	1,500	1,500	1,000	1,000	-	
6130	Administrative Fees	2,797	7,034	7,034	7,034	5,305	(1,729)	-25%
6310	Electricity	9,590	8,388	8,388	8,388	8,000	(388)	-5%
6330	Telephone	419	350	350	400	500	100	25%
6430	Building Maintenance	336	1,000	1,000	900	900	-	
6450	Equipment Maintenance	119	500	500	500	500	-	
6525	Small Equipment Purchase	-	4,000	4,000	3,000	3,000	-	
6530	Equipment Purchase	-	20,000	20,000	20,000	-	(20,000)	-100%
Total Appropriations		46,812	124,270	124,270	73,480	93,717	20,237	28%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Wastewater Enterprise Fund	480-13				
Department	Dept. #	Prepared By	Date		
6011 - OPERATING SUPPLIES		Type*	Quantity	Unit Price	Budget Request
Misc Supplies, including but not limited to: BOD Solution, trays, cleaning supplies, aprons, odor kill					2,000
6011 - TOTAL OPERATING SUPPLIES					2,000
6085 - LICENSES, FEES & PERMITS					
General Permit					700
ADEC Annual permit					1,300
6085 - TOTAL LICENSES, FEES & PERMITS					2,000
6090 - CONTRACTUAL SERVICES					
Repair Manholes					25,000
Repair Sewer lines					25,000
6090 - TOTAL CONTRACTUAL SERVICES					50,000
6091 - WASTEWATER TESTS					
12-BOD,16 Fecal Coli form					3,000
6091 - TOTAL WASTEWATER TESTS					3,000
6100 - INSURANCE					
Forest Park (Liability and Fire)					1,000
6100 - TOTAL INSURANCE					1,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Wastewater Enterprise Fund	480-13		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6130 - ADMINISTRATIVE FEES			
Forest Park			5,305
6130 - TOTAL ADMINISTRATIVE FEES			5,305
6310 - ELECTRICITY			
Forest Park			8,000
6310 - TOTAL ELECTRICITY			8,000
6330 - TELEPHONE			
Forest Park			500
6330 - TOTAL TELEPHONE			500
6430 - BUILDING MAINTENANCE			
Light bulbs, fire extinguisher maintenance, e-lights, plumbing parts			900
6430 - TOTAL BUILDING MAINTENANCE			900
6450 - EQUIPMENT MAINTENANCE			
Misc. supplies, including but not limited to: oils, lubricants, filters, rebuild pumps, etc.			500
6450 - TOTAL EQUIPMENT MAINTENANCE			500
6525 - SMALL EQUIPMENT PURCHASES			
Grinder Pump			3,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			3,000

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Wastewater Enterprise Fund - Ward Cove 480-14

DESCRIPTION		FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
		ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100	Employee Pay	13,341	13,438	13,438	13,438	10,152	(3,286)	-24%
5110	Overtime Pay	485	-	-	200	1,000	800	400%
5200	Taxes & Benefits	9,060	9,176	9,176	9,176	5,089	(4,087)	-45%
6011	Operating Supplies	937	2,200	2,200	2,000	2,000	-	
6085	Licenses, Fees & Permits	-	-	-	-	1,000	1,000	
6090	Contractual Services	-	2,000	2,000	2,000	2,000	-	
6091	Water Tests	2,680	2,520	2,520	2,500	2,500	-	
6130	Administrative Fees	2,008	2,143	2,143	2,143	1,817	(326)	-15%
6310	Electricity	2,439	1,678	1,678	2,000	2,000	-	
6430	Building Maintenance	-	200	200	200	250	50	25%
6450	Equipment Maintenance	165	500	500	300	300	-	
6525	Small Equipment Purchase	-	4,000	4,000	4,000	4,000	-	
Total Appropriations		31,115	37,855	37,855	37,957	32,108	(5,849)	-15%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Wastewater Enterprise Fund	480-14		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
DPD Packets, CL2 tablets, soda ash, HTH, lime, gloves, hand soap, lower oil, blower belts, garbage bags			Unit Price
			Budget Request
			2,000
6011 - TOTAL OPERATING SUPPLIES			2,000
6085 - LICENSES, FEES & PERMITS			
ADEC Annual permit / State Individual Permit			1,000
6085 - TOTAL LICENSES, FEES & PERMITS			1,000
6090 - CONTRACTUAL SERVICES			
			2,000
6090 - TOTAL CONTRACTUAL SERVICES			2,000
6091 - WASTEWATER TESTS			
12-BOD,14-Fecal Coli form			2,500
6091 - TOTAL WASTEWATER TESTS			2,500
6130 - ADMINISTRATIVE FEES			
Ward Cove			1,817
6130 - TOTAL ADMINISTRATIVE FEES			1,817
6310 - ELECTRICITY			
Ward Cove			2,000
6310 - TOTAL ELECTRICITY			2,000
6430 - BUILDING MAINTENANCE			
Light bulbs, fire extinguisher maintenance, e-lights, plumbing parts			250
6430 - TOTAL BUILDING MAINTENANCE			250
6450 - EQUIPMENT MAINTENANCE			
Misc. supplies, including but not limited to: oils, lubricants, filters, rebuild pumps, etc.			300
			100
6450 - TOTAL EQUIPMENT MAINTENANCE			300
6525 - SMALL EQUIPMENT PURCHASES			
Grinder Pump			4,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			4,000

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Wastewater Enterprise Fund - Airport 480-15

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Wages	13,716	-	-	-	-	-	
5110 Overtime Pay	496	-	-	-	-	-	
5200 Taxes & Benefits	9,232	-	-	-	-	-	
6011 Operating Supplies	808	-	-	-	-	-	
6085 Licenses, Fees & Permits	550	-	-	-	-	-	
6090 Contractual Services	2,000	-	-	-	-	-	
6091 Water Tests	2,560	-	-	-	-	-	
6130 Administrative Fees	1,555	-	-	-	-	-	
6450 Equipment Maintenance	107	-	-	-	-	-	
Total Appropriations	31,024	-	-	-	-	-	

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-15		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Misc.			Unit Price
			Budget Request
			-
6011 - TOTAL OPERATING SUPPLIES			-
6085 - LICENSES, FEES & PERMITS			
ADEC Annual permit			-
6085 - TOTAL LICENSES, FEES & PERMITS			-
6090 - CONTRACTUAL SERVICES			
Bring plant online-Decommission septic tank-cut pavement & repave			-
Divers for outfall			-
6090 - TOTAL CONTRACTUAL SERVICES			-
6091 - WATER TESTS			
			-
6091 - TOTAL WATER TESTS			-
6130 - ADMINISTRATIVE FEES			
Airport			-
6130 - TOTAL ADMINISTRATIVE FEES			-
6525 - SMALL EQUIPMENT PURCHASES			
Equipment Maintenance			-
6525 - TOTAL SMALL EQUIPMENT PURCHASES			-

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Wastewater Enterprise Fund - Nonareawide Outfall 480-17

DESCRIPTION		FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
		ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100	Employee Wages	4,055	3,359	3,359	3,359	2,538	(821)	-24%
5110	Overtime Pay	42	-	-	-	-	-	
5200	Taxes & Benefits	2,715	2,295	2,295	2,295	1,273	(1,022)	-45%
6011	Operating Supplies	-	1,000	1,000	800	800	-	
6085	Licenses, Fees & Permits	1,170	1,170	1,170	1,170	1,200	30	3%
6090	Contractual Services	12,000	6,000	6,000	6,000	20,000	14,000	233%
6091	Water Tests	6,995	12,660	12,660	12,660	13,000	340	3%
6130	Administrative Fees	1,211	1,619	1,619	1,619	2,353	734	45%
6450	Equipment Maintenance	-	500	500	400	400	-	
Total Appropriations		28,188	28,603	28,603	28,303	41,564	13,261	47%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Wastewater Enterprise Fund	480-17		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Misc supplies			800
6011 - TOTAL OPERATING SUPPLIES			800
6085 - LICENSES, FEES & PERMITS			
ADEC Annual permit			700
Lewis Reef			500
6085 - TOTAL LICENSES, FEES & PERMITS			1,200
6090 - CONTRACTUAL SERVICES			
			20,000
6090 - TOTAL CONTRACTUAL SERVICES			20,000
6091 - WASTEWATER TESTS			
56-BOD,76 Fecal Coli form			13,000
6091 - TOTAL WASTEWATER TESTS			13,000
6130 - ADMINISTRATIVE FEES			
Nonareawide Outfall			2,353
6130 - TOTAL ADMINISTRATIVE FEES			2,353
6450 - EQUIPMENT MAINTENANCE			
Misc. supplies, including but not limited to: oil, lubricants, filters, rebuild pumps, etc.			400
6450 - TOTAL EQUIPMENT MAINTENANCE			400

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Wastewater Enterprise Fund North Point Higgins Outfall 480-18

DESCRIPTION		FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
		ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100	Employee Wages	-	14,558	14,558	8,665	10,999	2,334	27%
5200	Taxes & Benefits	-	9,940	9,940	5,513	5,513	-	
6011	Operating Supplies	-	500	500	200	200	-	
6085	Licenses, Fees & Permits	-	700	700	400	400	-	
6090	Contractual Services	2,000	12,000	12,000	100	100	-	
6091	Water Tests	-	2,520	2,520	1,000	1,000	-	
6130	Administrative Fees	-	2,503	2,503	2,503	1,111	(1,392)	-56%
6430	Building Maintenance	-	500	500	200	200	-	
6450	Equipment Maintenance	-	1,000	1,000	100	100	-	
Total Appropriations		2,000	44,221	44,221	18,681	19,623	942	5%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Wastewater Enterprise Fund	480-18		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Misc.			200
6011 - TOTAL OPERATING SUPPLIES			200
6085 - LICENSES, FEES & PERMITS			
ADEC Annual permit			400
6085 - TOTAL LICENSES, FEES & PERMITS			400
6090 - CONTRACTUAL SERVICES			
Divers for outfall			100
6090 - TOTAL CONTRACTUAL SERVICES			100
6091 - WASTEWATER TESTS			
Water tests			1,000
6091 - TOTAL WASTEWATER TESTS			1,000
6130 - ADMINISTRATIVE FEES			
North Point Higgins			1,111
6130 - TOTAL ADMINISTRATIVE FEES			1,111
6430 - BUILDING MAINTENANCE			
Light bulbs, fire extinguisher maintenance, e-lights, plumbing parts			200
6430 - TOTAL BUILDING MAINTENANCE			200
6450 - EQUIPMENT MAINTENANCE			
			100
6450 - TOTAL EQUIPMENT MAINTENANCE			100

Ketchikan Gateway Borough
Personnel Wage & Salary Detail - Budget Year 2011

Wastewater Enterprise Fund			480						
Department			Dept. #		Prepared By		Date		
							24 Pay Periods		
Position	Annual Pay	Dept. %	Anniver-sary Date	STEP %	# Pay Days	Semi-Mo. Wage	5100	5110	Total Pay
							Annual Salary	Overtime	
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.25	3/1	1.5%		-	8,934		8,934
Utility Supervisor	21,511	0.25	6/3	1.5%		-	5,378		5,378
Maintenance Tech I	2,102	0.25	7/1	1.5%		-	526		526
Maintenance Tech I	9,762	0.25	6/28	1.5%		-	2,441		2,441
Maintenance Tech I	15,499	0.25	6/29	1.5%		-	3,875		3,875
Overtime								2,000	2,000
Subtotal - Sludge Facility							21,154	2,000	23,154
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.34	3/1	1.5%		-	12,151		12,151
Utility Supervisor	21,511	0.34	6/3	1.5%		-	7,314		7,314
Maintenance Tech I	2,102	0.34	7/1	1.5%		-	715		715
Maintenance Tech I	9,762	0.34	6/28	1.5%		-	3,319		3,319
Maintenance Tech I	15,499	0.34	6/29	1.5%		-	5,270		5,270
Overtime								2,000	2,000
Subtotal - Mountain Point Treatment							28,769	2,000	30,769
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.13	3/1	1.5%		-	4,646		4,646
Utility Supervisor	21,511	0.13	6/3	1.5%		-	2,796		2,796
Maintenance Tech I	2,102	0.13	7/1	1.5%		-	273		273
Maintenance Tech I	9,762	0.13	6/28	1.5%		-	1,269		1,269
Maintenance Tech I	15,499	0.13	6/29	1.5%		-	2,015		2,015
Overtime								1,000	1,000
Subtotal - Forest Park Treatment							10,999	1,000	11,999

Ketchikan Gateway Borough
Personnel Wage & Salary Detail - Budget Year 2011

Wastewater Enterprise Fund				480					
Department				Dept. #	Prepared By				Date
							24 Pay Periods		
Position	Annual Pay	Dept. %	Anniver- sary Date	STEP %	# Pay Days	Semi-Mo. Wage	5100	5110	Total Pay
							Annual Salary	Overtime	
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.12	3/1	1.5%		-	4,288		4,288
Utility Supervisor	21,511	0.12	6/3	1.5%		-	2,581		2,581
Maintenance Tech I	2,102	0.12	7/1	1.5%		-	252		252
Maintenance Tech I	9,762	0.12	6/28	1.5%		-	1,171		1,171
Maintenance Tech I	15,499	0.12	6/29	1.5%		-	1,860		1,860
Overtime								1,000	1,000
Subtotal - Ward Cove Treatment							10,152	1,000	11,152
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.03	3/1	1.5%		-	1,072		1,072
Utility Supervisor	21,511	0.03	6/3	1.5%		-	645		645
Maintenance Tech I	2,102	0.03	7/1	1.5%		-	63		63
Maintenance Tech I	9,762	0.03	6/28	1.5%		-	293		293
Maintenance Tech I	15,499	0.03	6/29	1.5%		-	465		465
Overtime									
Subtotal - Nonarea wide Outfall							2,538	-	2,538
<i>Public Works Employees</i>									
Maintenance Tech II	35,737	0.13	3/1	1.5%		-	4,646		4,646
Utility Supervisor	21,511	0.13	6/3	1.5%		-	2,796		2,796
Maintenance Tech I	2,102	0.13	7/1	1.5%		-	273		273
Maintenance Tech I	9,762	0.13	6/28	1.5%		-	1,269		1,269
Maintenance Tech I	15,499	0.13	6/29	1.5%		-	2,015		2,015
Overtime									
Subtotal - North Point Higgins Outfall							10,999	-	10,999
Totals							84,611	6,000	90,611

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Wastewater Enterprise Fund				
Department				Dept. #
Position	Annual Wage	Percent Allocated	Allocated Wage	Benefit Total
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.25	4,365	4,365
Maintenance Tech II	16,924	0.25	4,231	4,231
Maintenance Tech I	1,360	0.25	340	340
Maintenance Tech I	6,665	0.25	1,666	1,666
Subtotal - Sludge Facility	42,410	0.25	10,602	10,602
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.34	5,937	5,937
Maintenance Tech II	16,924	0.34	5,754	5,754
Maintenance Tech I	1,360	0.34	462	462
Maintenance Tech I	6,665	0.34	2,266	2,266
Subtotal - Mountain Point Treatment	42,410	0.34	14,419	14,419
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.13	2,270	2,270
Maintenance Tech II	16,924	0.13	2,200	2,200
Maintenance Tech I	1,360	0.13	177	177
Maintenance Tech I	6,665	0.13	866	866
Subtotal - Forest Park Treatment	42,410	0.13	5,513	5,513

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Wastewater Enterprise Fund				
Department				Dept. #
Position	Annual Wage	Percent Allocated	Allocated Wage	Benefit Total
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.12	2,095	2,095
Maintenance Tech II	16,924	0.12	2,031	2,031
Maintenance Tech I	1,360	0.12	163	163
Maintenance Tech I	6,665	0.12	800	800
Subtotal - Ward Cove Treatment	42,410	0.12	5,089	5,089
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.03	524	524
Maintenance Tech II	16,924	0.03	508	508
Maintenance Tech I	1,360	0.03	41	41
Maintenance Tech I	6,665	0.03	200	200
Subtotal - Nonareawide Outfall	42,410	0.12	1,273	1,273
<i>Public Works Employees</i>				
Utility Supervisor	17,461	0.13	2,270	2,270
Maintenance Tech II	16,924	0.13	2,200	2,200
Maintenance Tech I	1,360	0.13	177	177
Maintenance Tech I	6,665	0.13	866	866
Subtotal - North Pt. Higgins Outfall	42,410	0.52	5,513	5,513
Totals	254,460		42,409	42,409
% Benefit to Salary				
			16.67%	16.67%



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Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Internal Service Fund - Fund 550
KGB School District - Meritain

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	492,798	47,092	47,092	47,092	23,292	(23,800)	-51%
Revenues:							
4305 Interest Revenue	2,986	500	500	-	-	-	
4410 Premium Contributions	2,849,699	2,810,000	2,810,000	3,157,200	3,657,000	499,800	16%
Total Revenues	2,852,685	2,810,500	2,810,500	3,157,200	3,657,000	499,800	16%
Total Fund Balance & Revenues							
	3,345,483	2,857,592	2,857,592	3,204,292	3,680,292	476,000	15%
Appropriations:							
5200 Fixed Costs	475,133	448,000	448,000	431,000	425,000	(6,000)	-1%
5201 Claims Paid - School District	2,823,258	2,362,000	2,362,000	2,750,000	3,200,000	450,000	16%
Total Appropriations	3,298,391	2,810,000	2,810,000	3,181,000	3,625,000	444,000	14%
Revenue over (under) Expenditures	(445,706)	500	500	(23,800)	32,000	55,800	-234%
Fund Balance June 30							
	47,092	47,592	47,592	23,292	55,292	32,000	137%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Internal Service Fund - S.D. Health Insurance	550-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Request
<u>4410 - S.D. Premium Reserve Contributions</u>			
Contributions made by the S.D. to their Reserve Account			2,797,000
Employee Contributions			860,000
4410 - TOTAL S.D. PREMIUM RESERVE CONTRIBUTIONS			3,657,000
<u>5201 - S. D. Health Expense</u>			
Fixed Costs			425,000
Actual Claims Paid or Incurred - (Estimated)			3,200,000
5201 - TOTAL S.D. HEALTH EXPENSE			3,625,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Internal Service - Fund 555
Borough - Meritain

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	(692,085)	(674,217)	(674,217)	(674,217)	(297,517)	376,700	-56%
Revenues:							
4410 Premium Contributions	1,525,998	1,823,027	1,823,027	1,800,000	1,900,000	100,000	6%
Total Revenues	1,525,998	1,823,027	1,823,027	1,800,000	1,900,000	100,000	6%
Total Fund Balance & Revenues	833,913	1,148,810	1,148,810	1,125,783	1,602,483	476,700	42%
Appropriations:							
5200 Borough Fixed Costs	450,175	409,250	409,250	470,400	500,000	29,600	6%
5201 Borough Claims Paid	1,057,955	1,160,040	1,160,040	952,900	1,000,000	47,100	5%
Total Appropriations	1,508,130	1,569,290	1,569,290	1,423,300	1,500,000	76,700	5%
Revenue over (under) Expenditures	17,868	253,737	253,737	376,700	400,000	23,300	6%
Fund Balance June 30	(674,217)	(420,480)	(420,480)	(297,517)	102,483	400,000	-134%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Internal Service Fund - Health Insurance	555-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
<u>4410 - Borough Premium Reserve Contributions</u>			
Contributions made to the Borough Reserve Account			1,900,000
4410 - TOTAL BOROUGH PREMIUM RESERVE CONTRIBUTIONS			1,900,000
5200 - FIXED COSTS - BOROUGH			
Fixed Costs			500,000
5200 - TOTAL FIXED COSTS - BOROUGH			500,000
5201 - CLAIMS PAID - BOROUGH			
Actual Claims Paid or Incurred			1,000,000
5201 - TOTAL CLAIMS PAID - BOROUGH			1,000,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 - Summary of Revenue and Appropriations
Land Trust Fund - Fund 701-10

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	11,264,484	10,496,369	10,496,369	10,496,369	10,296,922	(199,447)	-2%
Revenues:							
4096 Land Sales	-	1,000,000	1,000,000	953,000	500,000	(453,000)	-48%
4220 State Revenue Sharing	10,514	-	-	-	-	-	
4305 Interest Income	174,355	204,033	204,033	204,033	297,628	93,595	46%
4525 Lease Agreement Revenue	23,457	25,000	25,000	15,000	25,000	10,000	67%
Total Revenues	208,326	1,229,033	1,229,033	1,172,033	822,628	(349,405)	-30%
Appropriations:							
5100 Employee Pay	104,320	101,585	101,585	108,469	109,285	816	
5110 Overtime Pay	1,603	7,500	7,500	2,500	5,000	2,500	100%
5200 Taxes & Benefits	55,440	78,376	78,376	78,376	63,249	(15,127)	-19%
5300 Travel & Training	3,399	5,000	5,000	300	3,000	2,700	900%
6010 Supplies	477	-	-	100	200	100	100%
6020 Dues & Publications	508	475	475	475	400	(75)	-16%
6030 Publishing Expense	5,883	5,000	5,000	500	3,000	2,500	500%
6031 Recording Fees	3,282	-	-	65	150	85	131%
6032 Permit Fees	-	1,000	1,000	100	1,500	1,400	1400%
6060 Rentals	6,302	15,126	15,126	15,126	15,126	-	
6070 Postage	-	-	-	20	50	30	150%
6080 Professional Services	10,716	45,000	45,000	45,000	100,000	55,000	122%
6090 Contractual Services	21,086	11,048	11,048	8,000	10,000	2,000	25%
6130 Administrative Fees	12,319	31,215	31,215	31,215	32,772	1,557	5%
6330 Telephone	179	-	-	500	1,000	500	100%
6331 Long Distance	108	-	-	100	150	50	50%
6540 Capital Projects	292,739	-	-	-	-	-	
6525 Sm Equipment Purchase	-	-	-	500	500	-	
6600 Interfund Transfers	458,080	709,134	1,080,134	1,080,134	752,352	(327,782)	-30%
Total Appropriations	976,441	1,010,959	1,381,959	1,371,480	1,097,734	(273,746)	-20%
Excess Revenue over (under) Expenditures	(768,115)	218,074	(152,926)	(199,447)	(275,106)	(75,659)	38%
Fund Balance June 30	10,496,369	10,714,443	10,343,443	10,296,922	10,021,816	(275,106)	-3%
Contracts Receivable - Pacific Log & Lumber	783,331	757,550	757,550	757,550	789,552	32,002	4%
White Cliff Rent Reserve	-	500,000	500,000	500,000	500,000	-	
Note Receivable - Airport Boat Dock	12,542	-	-	-	-	-	
Note Receivable - Airport HVAC	134,314	117,871	117,871	117,871	100,590	(17,281)	-15%
Note Receivable - Airport Terminal Renovation	186,679	172,020	172,020	172,020	156,614	(15,406)	-9%
Note Receivable - N.Tongass - Building	467,469	418,698	418,698	418,698	367,442	(51,256)	-12%
Note Receivable - N.Tongass - Equipment	353,087	269,508	269,508	269,508	183,475	(86,033)	-32%
Note Receivable - Shoup Street	5,952	3,322	3,322	3,322	-	(3,322)	-100%
Note Receivable - Wastewater - (SDC)	235,291	201,494	201,494	201,494	166,007	(35,487)	-18%
Note Receivable - Wastewater - Sludge	478,255	452,314	452,314	452,314	424,917	(27,397)	-6%
Note Receivable - Wastewater - Vactor Truck	80,859	55,387	55,387	55,387	28,485	(26,902)	-49%
Total Designated Reserves	2,737,779	2,948,164	2,948,164	2,948,164	2,717,082	(231,082)	-8%
Unreserved Fund Balance	7,758,590	7,766,279	7,395,279	7,348,758	7,304,734	(44,024)	
AUTHORIZED PERSONNEL	FY 09	FY 10		FY 11			
Lands Manager	1.00	1.00		1.00			
Administrative Assistant	1.00	1.00		1.00			
	<u>2.00</u>	<u>2.00</u>		<u>2.00</u>			

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Land Trust Fund	701-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Projected Rev
<u>4096 - Land Sales</u>			500,000
4096 - TOTAL LAND SALES			500,000
<u>4305 - Interest Income</u>			
Airport HVAC & Airport Terminal Remodel			8,392
N.Tongass VFD - Buildings & Equipment			19,992
South Tongass Service Area			104
Wastewater - SDC			10,075
Wastewater - Sludge			13,216
Wastewater - Vactor Truck & Video System			2,501
Seley Loan			3,348
Investment Income	2.00% Times Estimated Average Cash in Central Treasury		240,000
4305 - TOTAL INTEREST INCOME			297,628
<u>4525 - Lease Agreement Revenue</u>			25,000
4525 - TOTAL LEASE AGREEMENT REVENUE			25,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Land Trust Fund	701-10		
Department	Dept. #	Prepared By	Date
	Type*	Quantity	Unit Price
6010 - SUPPLIES			200
6010 - TOTAL SUPPLIES			200
6020 - DUES & PUBLICATIONS			
AICP Membership	R		200
APA Membership	R		200
6020 - TOTAL DUES & PUBLICATIONS			400
6030 - PUBLISHING EXPENSE			
	R		3,000
6030 - TOTAL PUBLISHING EXPENSE			3,000
6031 - RECORDING FEES			
	C		150
6031- TOTAL RECORDING FEES			150
6032 - PERMIT FEES			
	C		1,500
6032 - TOTAL PERMIT FEES			1,500
6060 - RENTALS			
White Cliff Rent	C		15,126
6060 - TOTAL RENTALS			15,126
6070 - POSTAGE			
	C		50
6070 - TOTAL POSTAGE			50
6080 - PROFESSIONAL SERVICES			
Surveying for land disposal	C		100,000
6080 - TOTAL PROFESSIONAL SERVICES			100,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Land Trust Fund	701-10		
Department	Dept. #	Prepared By	Date
6090 - CONTRACTUAL SERVICES	Type*	Quantity	Unit Price
Consulting fees for land disposal	C		8,952
Janitorial	R		1,048
6090 - TOTAL CONTRACTUAL SERVICES			10,000
6130 - ADMINISTRATIVE FEES			
			32,772
6130 - TOTAL ADMINISTRATIVE FEES			32,772
6330 - TELEPHONE			
			1,000
6330 - TOTAL TELEPHONE			1,000
6331 - LONG DISTANCE			
			150
6331 - TOTAL LONG DISTANCE			150
6525 - SMALL EQUIPMENT PURCHASE			
			500
6525 - TOTAL SMALL EQUIPMENT PURCHASE			500
6600 - INTERFUND TRANSFERS			
White Cliff Rent			497,182
Debt Service payments for South Point Higgins Beach - to Fund 290			255,170
6600 - TOTAL INTERFUND TRANSFERS			752,352

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Land Trust Fund												701-10	Prepared by	Date
Department												Dept. #	Prepared by	Date
Position	24 Pay Periods												Total Pay	
	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual	5110 Overtime	5120 Temp			
	Land Manager	5/11	2,620		5	2,699	1.5%	19	2,739	65,536				65,536
Administrative Assistant	11/24	1,753		9	1,806	1.5%	15	1,833	43,749			43,749		
Overtime										5,000		5,000		
Totals									109,285	5,000	-	114,285		

Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011

Land Trust Fund		701-10					
Department		Dept. #	Prepared by		Date		
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% Retirement	Medical Insur.	Benefit Total
Land Manager	65,536	5,014	642	655	14,418	14,400	35,129
Administrative Assistant	43,749	3,347	311	437	9,625	14,400	28,120
Totals	109,285	8,361	953	1,092	24,043	28,800	63,249
% Benefit to Salary		7.65%	0.87%	1.00%	22.00%	26.35%	57.88%

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

Land Trust Fund		701-10					
Department		Dept. #	Prepared By			Date	
Employee Name and Position	Location and Reason for Trip/Training	Dates and No. of Days Req.	* Travel Information				
			Vehicle	Per Diem	Lodging	Other	Total
5300 - Travel & Training							
Continuing Ed for AICP	To Be Determined	5				3,000	3,000
TOTALS			-	-	-	3,000	3,000



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Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Commercial Passenger Vessel Tax Budget 705

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	2,137,009	2,627,735	2,627,735	2,627,735	3,782,682	1,154,947	44%
Revenues:							
4220 State Revenue Sharing	6,151	-	-	-	-	-	
4255 Commercial Pass. Vessel Tax	2,326,148	2,000,000	2,000,000	2,313,793	1,950,000	(363,793)	-16%
4305 Interest Income	40,590	20,000	20,000	20,000	20,000	-	
Total Revenues	2,372,889	2,020,000	2,020,000	2,333,793	1,970,000	(363,793)	
Appropriations:							
5100 Employee Pay	58,157	49,777	49,777	49,777	49,777	-	
5110 Overtime	1,247	-	-	-	1,500	1,500	
5120 Temporary Pay	9,600	-	-	-	-	-	
5200 Taxes & Benefits	34,118	23,305	23,305	23,305	32,545	9,240	40%
6011 Operating Supplies	10,194	-	-	-	-	-	
6030 Publishing Expense	504	-	-	-	-	-	
6060 Rentals	2,973	7,008	7,008	-	5,418	5,418	
6080 Professional Services	76	-	-	-	-	-	
6090 Contractual Services	1,361,590	2,520,893	3,272,418	593,882	2,155,332	1,561,450	263%
6130 Administrative Fees	139,569	200,000	200,000	200,000	195,000	(5,000)	-3%
6330 Telephone	171	-	-	-	-	-	
6450 Equipment Maintenance	62	-	-	-	-	-	
6460 Vehicle Maintenance	184	-	-	-	-	-	
6525 Small Equipment Purchases	6,229	-	-	-	-	-	
6530 Equipment Purchase	24,995	-	-	-	-	-	
6600 Interfund Transfers	232,494	114,000	311,882	311,882	562,705	250,823	80%
Total Appropriations	1,882,163	2,914,983	3,864,390	1,178,846	3,002,277	1,823,431	155%
Revenues over (under) Expenditures	490,726	(894,983)	(1,844,390)	1,154,947	(1,032,277)	(2,187,224)	-189%
Fund Balance June 30	2,627,735	1,732,752	783,345	3,782,682	2,750,405	(1,032,277)	-27%
KVB Loan Guarantee	-	-	-	-	215,124	-	
Reserve for KGB FY 11-12	-	-	-	-	643,500	-	
Reserve FY 2008 thru FY 2010	-	-	-	-	695,000	-	
Reserve FY 2011	-	-	-	-	195,000	-	
Reserves	-	-	-	-	1,748,624	-	
Unreserved Fund Balance June 30	2,627,735	1,732,752	783,345	3,782,682	1,001,781	(2,780,901)	-74%
AUTHORIZED PERSONNEL							
Associate Planner	<u>1.00</u>		<u>1.00</u>		<u>1.00</u>		
	<u>1.00</u>		<u>1.00</u>		<u>1.00</u>		

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Commercial Passenger Vessel	705			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
4255 - Commercial Passenger Vessel Tax			780,000	2.5
4255 - TOTAL CPV TAX				1,950,000

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Commercial Passenger Vessel	705		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6060 - RENTALS			
White Cliff			5,418
6060 - TOTAL RENTALS			5,418
6090 - CONTRACTUAL SERVICES			
<u>FY2010 Carry Forward</u>			
705-10-070-6090	City of Ketchikan		702,388
705-10-080-6090	Downtown Neighborhood planning		119,749
705-10-105-6090	Enhancement of Visitor Services for Cruise Pass.		66,025
705-10-110-6090	Saxman Totems		47,000
705-10-125-6090	Rainbird Trailhead Improvement		30,000
705-10-145-6090	Berth IV Cruise Ship Passenger Shelter & Parking		35,000
705-10-160-6090	SSERTC		50,000
705-10-165-6090	Ketchikan Volunteer Rescue Squad		83,000
705-10-170-6090	Ktn Public Arts Master Plan		145,500
705-10-175-6090	Ketchikan Historic Commission		27,000
705-10-185-6090	Stedman/Thomas Neighborhood Assoc		68,500
705-10-190-6090	Totem Bight Bus Shelter		25,000
705-10-210-6090	M/V Jack Cotant Maintenance		21,000
705-10-000-6090	Aquatic Center Construction		110,000
705-10-220-6090	Deer Mtn Tribal Hatcher & Eagle Center		150,000
		Subtotal	1,680,162
<u>New Projects FY2011 for receipts Feb 2011</u>			
	City of Ketchikan TWIC Center		26,670
	KVB Operations Grant		185,000
	Balance available for KGB projects		68,500
	Available for non-KGB projects	Available	-
705-10-130-XXXX	Downtown Code Officer/Ambassador	916,500	15,000
705-10-090-XXXX	Beautification		100,000
705-10-000-XXXX	Downtown Planner		80,000
		Subtotal	475,170
6090 - TOTAL CONTRACTUAL SERVICES			2,155,332

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Commercial Passenger Vessel	705		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6130 - ADMINSTRATIVE FEES			Budget Request
FY 2011		10%	195,000
6130 - TOTAL ADMINISTRATIVE FEES			195,000
6600 - INTERFUND TRANSFERS			
<u>FY 2010 Plan Carry Forward to FY 2011</u>			
	Transit subsidy for tourist season	17,058	242,705
705-10-200-6600	Airport Ferry		75,000
705-10-140-6600	Downtown Shuttle		70,000
705-10-000-6600	Airport Welcome Shelter		175,000
6600 - TOTAL INTERFUND TRANSFERS			562,705

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Commercial Passenger Vessel									705					
Department									Dept. #		Prepared by		Date	
	24 Pay Periods													
Job Title	Anniver- sary Date	Wage on 6/30/10	COLA 3%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100	5110	Total Pay			
									Salary	Overtime				
Associate Planner Overtime	4/1	2,005		17	2,065	1.5%	7	2,096	49,777	1,500	49,777 1,500			
Totals									49,777	1,500	51,277			

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Commercial Passenger Vessel		705					
Department		Dept. #	Prepared by			Date	
Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S	Health Insur.	Benefit Total
Associate Planner Overtime	49,777	3,808	488	498	10,951	16,800	32,545
Totals	49,777	3,808	488	498	10,951	16,800	32,545
% Benefit to Salary		7.65%	0.98%	1.00%	22.00%	33.75%	65.38%

**Ketchikan Gateway Borough
Commercial Passenger Vessel Fund
FY 2011 Budget - Fund Reconciliation**

	<u>Revenue</u>	<u>Revenue</u>	<u>Revenue</u>
Revenue 2008	2,244,585	2,244,585	2,244,585
Revenue 2009	2,326,148	2,326,148	2,326,148
Revenue 2010	2,313,793	2,313,793	2,313,793
Revenue 2011	-	1,950,000	1,950,000
Revenue other	70,225	70,225	70,225
Total Revenue	<u>6,954,751</u>	<u>8,904,751</u>	<u>8,904,751</u>

Ord #	Ord Date	FY	Acct #	Project	Approved	Close out-move to reserve	Approved projects after close out	Expended thru 01/2010	Expended before end FY2010	Estimated Project Balance 06/30/10
1515	4/20/09	2009	705-10-070-6090	City of Ketchikan	1,230,000	-	1,230,000	527,612	-	702,388
1486	5/19/08	2008	705-10-080-6090	Downtown Neighborhood planning	120,000	-	120,000	251	-	119,749
1530	7/20/09	2010	705-10-105-6090	Enhancement of Visitor Services for Cruise Pass.	166,025	-	166,025	100,000	-	66,025
1500	11/24/08	2009	705-10-110-6090	Saxman Totems	47,000	-	47,000	-	-	47,000
1530	7/20/09	2010	705-10-125-6090	Rainbird Trailhead Improvement	30,000	-	30,000	-	-	30,000
1530	7/20/09	2010	705-10-145-6090	Berth IV Cruise Ship Passenger Shelter & Parking	35,000	-	35,000	-	-	35,000
1508	2/17/09	2009	705-10-160-6090	SSERTC	100,000	-	100,000	50,000	-	50,000
1530	7/20/09	2010	705-10-165-6090	Ketchikan Volunteer Rescue Squad	83,000	-	83,000	-	-	83,000
1508	2/17/09	2009	705-10-170-6090	Ktn Public Arts Master Plan	145,500	-	145,500	-	-	145,500
1530	7/20/09	2010	705-10-175-6090	Ketchikan Historic Commission	27,000	-	27,000	-	-	27,000
1530	7/20/09	2010	705-10-185-6090	Stedman/Thomas Neighborhood Assoc	68,500	-	68,500	-	-	68,500
1508	2/17/09	2009	705-10-190-6090	Totem Bight Bus Shelter	25,000	-	25,000	-	-	25,000
1530	7/20/09	2010	705-10-210-6090	M/V Jack Cotant Maintenance	21,000	-	21,000	-	-	21,000
1530	7/20/09	2010	705-10-220-6090	Deer Mtn Tribal Hatcher & Eagle Center	150,000	-	150,000	-	-	150,000
1530	7/20/09	2010	KGB	Downtown Shuttle	26,882	(6,130)	33,012	33,012	-	-
1530	7/20/09	2010	KGB	Airport Ferry	171,000	-	171,000	171,000	-	-
1462	1/7/08	2008	KGB	Harbor View Park (City of Ktn)	50,000	-	50,000	50,000	-	-
1470	6/3/08	2008		Ruben Sculpture	50,000	-	50,000	50,000	-	-
1486	5/19/08	2008	KGB	Admin Fees	64,413	-	64,413	64,413	-	-
1486	5/19/08	2008	KGB	Airport Ferry	76,000	-	76,000	76,000	-	-
1486	5/19/08	2008	KGB	Downtown Beautification	635,483	451,277	184,206	184,206	-	-
1486	5/19/08	2008	KGB	Planning (Assoc Planner)	67,477	-	67,477	67,477	-	-
1486	5/19/08	2008		KVB Grant	160,591	-	160,591	160,591	-	-
1486	5/19/08	2008		Ruben Sculpture	50,000	-	50,000	50,000	-	-
1486	5/19/08	2008		Saxman plan (closed)	40,000	40,000	-	-	-	-
1500	11/24/08	2009	KGB	Downtown Shuttle	44,803	-	44,803	44,803	-	-
1500	11/24/08	2009	KGB	Temporary Enforcement	14,625	-	14,625	14,625	-	-
1500	11/24/08	2009		St Johns Sprinklers	42,000	-	42,000	42,000	-	-
1508	2/17/09	2009	KGB	Airport Ferry	27,866	-	27,866	27,866	-	-
1508	2/17/09	2009	KGB	Downtown Beautification	(69,200)	(69,200)	-	-	-	-
1508	2/17/09	2009	KGB	Downtown Shuttle	69,200	(30,110)	99,310	99,310	-	-
1508	2/17/09	2009		Water Street Pedestrian Improvements (closed)	150,000	11,347	138,653	138,653	-	-
1510	3/6/09	2009	KGB	Admin Fees	75,156	-	75,156	75,156	-	-
1510	3/6/09	2009	KGB	Office Rent	3,123	-	3,123	-	3,123	-
1511	3/16/09	2009		Performing Arts Center	500,000	-	500,000	500,000	-	-
1522	6/1/09	2009	KGB	Admin Fees (Allocated monthly)	200,000	-	200,000	100,000	100,000	-
1522	6/1/09	2009	KGB	Airport Ferry	75,000	-	75,000	75,000	-	-
1522	6/1/09	2009	KGB	Downtown Shuttle	24,000	-	24,000	24,000	-	-
1522	6/1/09	2009	KGB	Planning (Assoc. Planner) (Allocated monthly)	80,090	-	80,090	38,908	41,182	-
1522	6/1/09	2009	KGB	Temporary Enforcement	15,000	(7,242)	22,242	22,242	-	-
1522	6/1/09	2009		KVB Grant	160,639	-	160,639	80,320	80,319	-
Approved Total					5,052,173	389,942	4,662,231	2,867,445	224,624	1,570,162
Fund Balance Net of Encumbrances					1,902,578		4,242,520			7,334,589

**Ketchikan Gateway Borough
Commercial Passenger Vessel Fund
FY 2011 Budget - Fund Reconciliation**

Ord #	Ord Date	Acct #	Project	Approved	Close out-move to reserve	Approved projects after close out	Expended thru 01/2010	Expended before end FY2010	Estimated Project Balance 06/30/10
FY2010 Plan carry forward to FY2011						-			
Motion	3/1/10	KGB 705-10-130-XXXX	Downtown Code Officer/Ambassador	25,000	-	25,000	-	10,000	15,000
Motion	3/1/10	KGB 705-10-200-6600	Airport Ferry	75,000	-	75,000	-	-	75,000
Motion	3/1/10	KGB 705-10-000-6600	Aquatic Center Construction	110,000	-	110,000	-	-	110,000
Motion	3/1/10	KGB 705-10-090-XXXX	Beautification	150,000	-	150,000	-	50,000	100,000
Motion	3/1/10	KGB 705-10-140-6600	Downtown Shuttle	70,000	-	70,000	-	-	70,000
Motion	3/1/10	KGB 705-10-000-XXXX	Downtown Planner	80,000	-	80,000	-	-	80,000
Motion	3/1/10	705-00-100-6090	KVB Operations Grant	175,000	-	175,000	-	-	185,000
Motion	3/1/10	KGB 705-10-000-6600	Airport Welcome Shelter	175,000	-	175,000	-	-	175,000
Motion	3/1/10	KGB Reserve	KVB Loan Guarantee	300,571	-	300,571	-	-	300,571
		Reserve	Reserve	695,000	-	695,000	-	-	695,000
			Projects Close Out Balance	-	-	-	-	-	-
				1,855,571	-	1,855,571	-	60,000	1,805,571
Fund balance reported to the Assembly after 3/1/10 Motion passed				47,007	-	2,386,949	-	-	5,529,018
FY 2011 Budget									
		10% Reserve	Reserve	195,000	-	195,000	-	-	195,000
		10% 705-10-000-6130	Admin Fee	195,000	-	195,000	-	-	195,000
		Reserve	Downtown code officer/ambassador	25,000	-	25,000	-	-	25,000
		Reserve	Airport Ferry	75,000	-	75,000	-	-	75,000
		Reserve	Beautification	150,000	-	150,000	-	-	150,000
		Reserve	Downtown Shuttle	70,000	-	70,000	-	-	70,000
		Reserve	Downtown Planner	80,000	-	80,000	-	-	80,000
		Reserve	KVB Operations Grant	175,000	-	175,000	-	-	175,000
		33% Reserve	Balance available for KGB projects	68,500	-	68,500	-	-	68,500
		47%	Available for non-KGB projects	916,500	-	916,500	-	-	916,500
				1,950,000	-	1,950,000	-	-	1,950,000
Estimated FY 2011 Revenue less Encumbrances & Closeouts						436,949	Revenue less Actual Expenditures		3,579,018

Ketchikan Gateway Borough
FY 2011 Budget - Summary of Revenue and Appropriations
Nonareawide - Library Fund - 710

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	38,195	37,637	37,637	37,637	20,677	(16,960)	-45%
Revenues:							
4010 Real Property Taxes	443,007	397,838	397,838	375,758	403,387	27,629	7%
4020 Business-Personal Taxes	6,580	10,925	10,925	(3,958)	-	3,958	-100%
4060 Automobile Taxes	5,295	5,500	5,500	5,500	6,000	500	9%
4150 Sr. Citizen Local Cont.	(32,069)	(25,109)	(25,109)	(25,109)	(26,858)	(1,749)	7%
4305 Interest Income	(3,181)	1,000	1,000	3,000	1,000	(2,000)	-67%
Total Revenues	419,632	390,154	390,154	355,191	383,529	28,338	8%
Fund Balance plus Revenues	457,827	427,791	427,791	392,828	404,206	11,378	3%
Appropriations:							
6090 Library	417,169	426,000	426,000	369,130	370,285	1,155	
6090 Summer Library Program	3,021	3,021	3,021	3,021	3,021	-	
Total Appropriations	420,190	429,021	429,021	372,151	373,306	1,155	
Revenue over (under) Expenditures	37,637	(1,230)	(1,230)	20,677	30,900	10,223	49%
Fund Balance June 30	37,637	(1,230)	(1,230)	20,677	30,900	10,223	49%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Nonareawide - Library	710		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
<u>4010 - Real Property Taxes</u>			
Revenue from real property taxes is based on an assessed valuation of \$ 576,267,500 at 0.0007 Mills			403,387
4010 - TOTAL REAL PROPERTY TAXES			403,387
<u>4060 - Automobile Taxes</u>			
Estimated at an average of \$600 per month.			6,000
4060 - TOTAL AUTOMOBILE TAXES			6,000
<u>4150 - Senior Citizen Local Contribution</u>			
Revenue from real property taxes is based on an assessed valuation of \$ 38,368,570 at 0.0007 Mills			(26,858)
4150 - TOTAL SENIOR CITIZEN LOCAL CONTRIBUTION			(26,858)
<u>4305 - Interest Income</u>			
			1,000
4305 - TOTAL INTEREST INCOME			1,000

Ketchikan Gateway Borough
FY 2011 - Summary of Revenues and Appropriations
Recreational Sales Tax Capital Projects Fund - 712

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	1,711,389	2,275,601	2,275,601	2,275,601	3,069,601	794,000	35%
Revenues:							
4040 Sales Taxes - In City	1,415,330	1,245,000	1,245,000	1,275,000	1,185,700	(89,300)	-7%
4050 Sales Taxes - Out Of City	257,355	255,000	255,000	260,000	242,000	(18,000)	-7%
4080 Penalty & Interest	9,515	20,000	20,000	9,000	9,000	-	
4250 Reimbursement (DEED)	-	-	-	-	237,577	237,577	
4305 Interest Revenue	4,457	24,000	24,000	35,000	14,000	(21,000)	-60%
4390 Miscellaneous Revenue (BABs)	-	-	-	-	490,135	490,135	
Total Revenues	1,686,657	1,544,000	1,544,000	1,579,000	2,178,412	599,412	38%
Appropriations:							
6030 Publishing Expense	3,871	-	-	-	-	-	
6140 Debt Expense	676,000	-	-	-	1,827,239	1,827,239	
6540 Capital Projects	134,574	395,000	395,000	485,000	275,000	(210,000)	-43%
6600 Interfund Transfers	308,000	300,000	300,000	300,000	285,540	(14,460)	-5%
Total Appropriations	1,122,445	695,000	695,000	785,000	2,387,779	1,602,779	204%
Excess Revenue over/under Expenditures	564,212	849,000	849,000	794,000	(209,367)	(1,003,367)	-126%
Fund Balance June 30	2,275,601	3,124,601	3,124,601	3,069,601	2,860,234	(209,367)	-7%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Recreational Capital Projects	712		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
4040 - Sales Tax In City			Unit Price
Sales taxes based on 20% of total collections for operations, maintenance & for debt service payments for the Recreation Center.			Projected
			1,185,700
4040 - TOTAL SALES TAX IN CITY			1,185,700
4050 - Sales Tax Out of City			
Sales taxes based on 20% of total collections for operations, maintenance & for debt service payments for the Recreation Center.			
			242,000
4050 - TOTAL SALES TAX OUT OF CITY			242,000
4080 - Penalty & Interest			
Penalty & interest is derived from customers paying late sales taxes			
			9,000
4080 - TOTAL PENALTY & INTEREST			9,000
4250- Reimbursement (DEED)			
			237,577
4250 - TOTAL REIMBURSEMENT (DEED)			237,577
4305 - Investment Income			
Revenues are based on anticipated treasury balances during the year and computed on earning 1.0% on Average Cash In Central Treasury			
			14,000
4305 - TOTAL INVESTMENT INCOME			14,000
4390 Misc Revenue (BAB's)			
Interest Subsidy			
			490,135
4390 - TOTAL MISC. REVENUE (BAB's)			490,135

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Recreational Capital Projects	712		
Department	Dept. #	Prepared By	Date
6140 - DEBT EXPENSE		Type*	Quantity
Aquatic Center Bonds		R	1,827,239
6140 - TOTAL DEBT EXPENSE			1,827,239
6540 - CAPITAL PROJECTS			
Tennis courts resurfacing	712-10-038		75,000
Skate Park			150,000
Benchs and tables parks			30,000
Ball park fencing			20,000
6540 - TOTAL CAPITAL PROJECTS			275,000
6600 - INTERFUND TRANSFERS			
Interfund Transfer to General Fund to cover maintenance and operations of borough recreation facilities per Borough Code 45.20.070 (b).	20%		285,540
6600 - TOTAL INTERFUND TRANSFERS			285,540

*R = Recurring

1 = One time cost

C = Contractual

Aquatic Center Bonds

		2009B Series Four Taxable			
Period ending	Principal	Interest	Debt Service	Annual Debt Service	Balance
					20,425,000
08/1 2010		734,363.25	734,363.25		20,425,000
02/1 2011		592,759.58	592,759.58	1,327,122.83	20,425,000
08/1 2011		592,759.58	592,759.58		20,425,000
02/1 2012		592,759.58	592,759.58	1,185,519.16	20,425,000
08/1 2012		592,759.58	592,759.58		20,425,000
02/1 2013		592,759.58	592,759.58	1,185,519.16	20,425,000
08/1 2013		592,759.58	592,759.58		20,425,000
02/1 2014		592,759.58	592,759.58	1,185,519.16	20,425,000
08/1 2014		592,759.58	592,759.58		20,425,000
02/1 2015		592,759.58	592,759.58	1,185,519.16	20,425,000
08/1 2015		592,759.58	592,759.58		20,425,000
02/1 2016		592,759.58	592,759.58	1,185,519.16	20,425,000
08/1 2016		592,759.58	592,759.58		20,425,000
02/1 2017	590,000	592,759.58	1,182,759.58	1,775,519.16	19,835,000
08/1 2017		579,115.83	579,115.83		19,835,000
02/1 2018	610,000	579,115.83	1,189,115.83	1,768,231.66	19,225,000
08/1 2018		564,552.08	564,552.08		19,225,000
02/1 2019	625,000	564,552.08	1,189,552.08	1,754,104.16	18,600,000
08/1 2019		549,239.58	549,239.58		18,600,000
02/1 2020	645,000	549,239.58	1,194,239.58	1,743,479.16	17,955,000
08/1 2020		533,195.20	533,195.20		17,955,000
02/1 2021	665,000	533,195.20	1,198,195.20	1,731,390.40	17,290,000
08/1 2021		516,320.83	516,320.83		17,290,000
02/1 2022	690,000	516,320.83	1,206,320.83	1,722,641.66	16,600,000
08/1 2022		498,553.33	498,553.33		16,600,000
02/1 2023	710,000	498,553.33	1,208,553.33	1,707,106.66	15,890,000
08/1 2023		479,827.08	479,827.08		15,890,000
02/1 2024	735,000	479,827.08	1,214,827.08	1,694,654.16	15,155,000
08/1 2024		459,982.08	459,982.08		15,155,000
02/1 2025	765,000	459,982.08	1,224,982.08	1,684,964.16	14,390,000
08/1 2025		437,250.10	437,250.10		14,390,000
02/1 2026	790,000	437,250.10	1,227,250.10	1,664,500.20	13,600,000
08/1 2026		413,775.25	413,775.25		13,600,000
02/1 2027	825,000	413,775.25	1,238,775.25	1,652,550.50	12,775,000
08/1 2027		389,260.38	389,260.38		12,775,000
02/1 2028	855,000	389,260.38	1,244,260.38	1,633,520.76	11,920,000
08/1 2028		363,854.05	363,854.05		11,920,000
02/1 2029	890,000	363,854.05	1,253,854.05	1,617,708.10	11,030,000
08/1 2029		337,407.70	337,407.70		11,030,000
02/1 2030	920,000	337,407.70	1,257,407.70	1,594,815.40	10,110,000
08/1 2030		309,264.90	309,264.90		10,110,000
02/1 2031	960,000	309,264.90	1,269,264.90	1,578,529.80	9,150,000
08/1 2031		279,898.50	279,898.50		9,150,000
02/1 2032	995,000	279,898.50	1,274,898.50	1,554,797.00	8,155,000
08/1 2032		249,461.45	249,461.45		8,155,000
02/1 2033	1,035,000	249,461.45	1,284,461.45	1,533,922.90	7,120,000
08/1 2033		217,800.80	217,800.80		7,120,000
02/1 2034	1,080,000	217,800.80	1,297,800.80	1,515,601.60	6,040,000
08/1 2034		184,763.60	184,763.60		6,040,000
02/1 2035	1,120,000	184,763.60	1,304,763.60	1,489,527.20	4,920,000
08/1 2035		150,502.80	150,502.80		4,920,000
02/1 2036	1,165,000	150,502.80	1,315,502.80	1,466,005.60	3,755,000
08/1 2036		114,865.45	114,865.45		3,755,000
02/1 2037	1,210,000	114,865.45	1,324,865.45	1,439,730.90	2,545,000
08/1 2037		77,851.55	77,851.55		2,545,000
02/1 2038	1,250,000	77,851.55	1,327,851.55	1,405,703.10	1,295,000
08/1 2038		39,614.05	39,614.05		1,295,000
02/1 2039	1,295,000	39,614.05	1,334,614.05	1,374,228.10	-
	20,425,000	23,932,950.97	44,357,950.97	44,357,950.97	

Aquatic Center Bonds:

2009A Series Four Tax-Exempt

Period ending	Principal	Interest	Debt Service	Annual Debt Service	Balance
					3,075,000
08/1 2010		58,165.83	58,165.83		3,075,000
02/1 2011	395,000	46,950.00	441,950.00	500,115.83	2,680,000
08/1 2011		43,000.00	43,000.00		2,680,000
02/1 2012	505,000	43,000.00	548,000.00	591,000.00	2,175,000
08/1 2012		37,950.00	37,950.00		2,175,000
02/1 2013	515,000	37,950.00	552,950.00	590,900.00	1,660,000
08/1 2013		27,650.00	27,650.00		1,660,000
02/1 2014	535,000	27,650.00	562,650.00	590,300.00	1,125,000
08/1 2014		19,625.00	19,625.00		1,125,000
02/1 2015	550,000	19,625.00	569,625.00	589,250.00	575,000
08/1 2015		8,625.00	8,625.00		575,000
02/1 2016	575,000	8,625.00	583,625.00	592,250.00	-
08/1 2016					-
02/1 2017					
08/1 2017					
02/1 2018					
08/1 2018					
02/1 2019					
08/1 2019					
02/1 2020					
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08/1 2036					
02/1 2037					
08/1 2037					
02/1 2038					
08/1 2038					
02/1 2039					
	3,075,000	378,815.83	3,453,815.83	3,453,815.83	

Aquatic Center Bonds:

Period ending	Principal	Interest	Interest Subsidy	Combined		Annual Debt Service
				Net Interest	Debt Service	
08/1 2010	-	792,529.08	271,216.01	521,313.07	792,529.08	-
02/1 2011	395,000	639,709.58	218,918.75	420,790.83	1,034,709.58	1,827,238.66
08/1 2011	-	635,759.58	218,918.75	416,840.83	635,759.58	-
02/1 2012	505,000	635,759.58	218,918.75	416,840.83	1,140,759.58	1,776,519.16
08/1 2012	-	630,709.58	218,918.75	411,790.83	630,709.58	-
02/1 2013	515,000	630,709.58	218,918.75	411,790.83	1,145,709.58	1,776,419.16
08/1 2013	-	620,409.58	218,918.75	401,490.83	620,409.58	-
02/1 2014	535,000	620,409.58	218,918.75	401,490.83	1,155,409.58	1,775,819.16
08/1 2014	-	612,384.58	218,918.75	393,465.83	612,384.58	-
02/1 2015	550,000	612,384.58	218,918.75	393,465.83	1,162,384.58	1,774,769.16
08/1 2015	-	601,384.58	218,918.75	382,465.83	601,384.58	-
02/1 2016	575,000	601,384.58	218,918.75	382,465.83	1,176,384.58	1,777,769.16
08/1 2016	-	592,759.58	218,918.75	373,840.83	592,759.58	-
02/1 2017	590,000	592,759.58	218,918.75	373,840.83	1,182,759.58	1,775,519.16
08/1 2017	-	579,115.83	214,143.43	364,972.40	579,115.83	-
02/1 2018	610,000	579,115.83	214,143.43	364,972.40	1,189,115.83	1,768,231.66
08/1 2018	-	564,552.08	209,046.12	355,505.96	564,552.08	-
02/1 2019	625,000	564,552.08	209,046.12	355,505.96	1,189,552.08	1,754,104.16
08/1 2019	-	549,239.58	203,686.75	345,552.83	549,239.58	-
02/1 2020	645,000	549,239.58	203,686.75	345,552.83	1,194,239.58	1,743,479.16
08/1 2020	-	533,195.20	198,071.21	335,123.99	533,195.20	-
02/1 2021	665,000	533,195.20	198,071.21	335,123.99	1,198,195.20	1,731,390.40
08/1 2021	-	516,320.83	192,165.18	324,155.65	516,320.83	-
02/1 2022	690,000	516,320.83	192,165.18	324,155.65	1,206,320.83	1,722,641.66
08/1 2022	-	498,553.33	185,946.56	312,606.77	498,553.33	-
02/1 2023	710,000	498,553.33	185,946.56	312,606.77	1,208,553.33	1,707,106.66
08/1 2023	-	479,827.08	179,392.37	300,434.71	479,827.08	-
02/1 2024	735,000	479,827.08	179,392.37	300,434.71	1,214,827.08	1,694,654.16
08/1 2024	-	459,982.08	172,446.62	287,535.46	459,982.08	-
02/1 2025	765,000	459,982.08	172,446.62	287,535.46	1,224,982.08	1,684,964.16
08/1 2025	-	437,250.10	164,490.43	272,759.67	437,250.10	-
02/1 2026	790,000	437,250.10	164,490.43	272,759.67	1,227,250.10	1,664,500.20
08/1 2026	-	413,775.25	156,274.23	257,501.02	413,775.25	-
02/1 2027	825,000	413,775.25	156,274.23	257,501.02	1,238,775.25	1,652,550.50
08/1 2027	-	389,260.38	147,694.03	241,566.35	389,260.38	-
02/1 2028	855,000	389,260.38	147,694.03	241,566.35	1,244,260.38	1,633,520.76
08/1 2028	-	363,854.05	138,801.81	225,052.24	363,854.05	-
02/1 2029	890,000	363,854.05	138,801.81	225,052.24	1,253,854.05	1,617,708.10
08/1 2029	-	337,407.70	129,545.59	207,862.11	337,407.70	-
02/1 2030	920,000	337,407.70	129,545.59	207,862.11	1,257,407.70	1,594,815.40
08/1 2030	-	309,264.90	119,695.61	189,569.29	309,264.90	-
02/1 2031	960,000	309,264.90	119,695.61	189,569.29	1,269,264.90	1,578,529.80
08/1 2031	-	279,898.50	109,417.37	170,481.13	279,898.50	-
02/1 2032	995,000	279,898.50	109,417.37	170,481.13	1,274,898.50	1,554,797.00
08/1 2032	-	249,461.45	98,764.40	150,697.05	249,461.45	-
02/1 2033	1,035,000	249,461.45	98,764.40	150,697.05	1,284,461.45	1,533,922.90
08/1 2033	-	217,800.80	87,683.17	130,117.63	217,800.80	-
02/1 2034	1,080,000	217,800.80	87,683.17	130,117.63	1,297,800.80	1,515,601.60
08/1 2034	-	184,763.60	76,120.15	108,643.45	184,763.60	-
02/1 2035	1,120,000	184,763.60	76,120.15	108,643.45	1,304,763.60	1,489,527.20
08/1 2035	-	150,502.80	64,128.87	86,373.93	150,502.80	-
02/1 2036	1,165,000	150,502.80	64,128.87	86,373.93	1,315,502.80	1,466,005.60
08/1 2036	-	114,865.45	51,655.80	63,209.65	114,865.45	-
02/1 2037	1,210,000	114,865.45	51,655.80	63,209.65	1,324,865.45	1,439,730.90
08/1 2037	-	77,851.55	35,033.20	42,818.35	77,851.55	-
02/1 2038	1,250,000	77,851.55	35,033.20	42,818.35	1,327,851.55	1,405,703.10
08/1 2038	-	39,614.05	17,826.32	21,787.73	39,614.05	-
02/1 2039	1,295,000	39,614.05	17,826.32	21,787.73	1,334,614.05	1,374,228.10
	23,500,000	24,311,766.80	9,021,218.20	15,290,548.60	47,811,766.80	47,811,766.80

Aquatic Center Bonds:

Period ending	Balance	Principal	Interest-Subsidy	DEED		Annual Debt Service
				Debt	Service	
	23,500,000					17.768%
08/1 2010	23,500,000	-	92,626.91	92,626.91		
02/1 2011	23,105,000	70,183.60	74,766.11	144,949.71		237,576.62
08/1 2011	23,105,000	-	74,064.28	74,064.28		
02/1 2012	22,600,000	89,728.40	74,064.28	163,792.68		237,856.96
08/1 2012	22,600,000	-	73,166.99	73,166.99		
02/1 2013	22,085,000	91,505.20	73,166.99	164,672.19		237,839.18
08/1 2013	22,085,000	-	71,336.89	71,336.89		
02/1 2014	21,550,000	95,058.80	71,336.89	166,395.69		237,732.58
08/1 2014	21,550,000	-	69,911.01	69,911.01		
02/1 2015	21,000,000	97,724.00	69,911.01	167,635.01		237,546.02
08/1 2015	21,000,000	-	67,956.53	67,956.53		
02/1 2016	20,425,000	102,166.00	67,956.53	170,122.53		238,079.06
08/1 2016	20,425,000	-	66,424.04	66,424.04		
02/1 2017	19,835,000	104,831.20	66,424.04	171,255.24		237,679.28
08/1 2017	19,835,000	-	64,848.30	64,848.30		
02/1 2018	19,225,000	108,384.80	64,848.30	173,233.10		238,081.40
08/1 2018	19,225,000	-	63,166.30	63,166.30		
02/1 2019	18,600,000	111,050.00	63,166.30	174,216.30		237,382.60
08/1 2019	18,600,000	-	61,397.83	61,397.83		
02/1 2020	17,955,000	114,603.60	61,397.83	176,001.43		237,399.26
08/1 2020	17,955,000	-	59,544.83	59,544.83		
02/1 2021	17,290,000	118,157.20	59,544.83	177,702.03		237,246.86
08/1 2021	17,290,000	-	57,595.98	57,595.98		
02/1 2022	16,600,000	122,599.20	57,595.98	180,195.18		237,791.16
08/1 2022	16,600,000	-	55,543.97	55,543.97		
02/1 2023	15,890,000	126,152.80	55,543.97	181,696.77		237,240.74
08/1 2023	15,890,000	-	53,381.24	53,381.24		
02/1 2024	15,155,000	130,594.80	53,381.24	183,976.04		237,357.28
08/1 2024	15,155,000	-	51,089.30	51,089.30		
02/1 2025	14,390,000	135,925.20	51,089.30	187,014.50		238,103.80
08/1 2025	14,390,000	-	48,463.94	48,463.94		
02/1 2026	13,600,000	140,367.20	48,463.94	188,831.14		237,295.08
08/1 2026	13,600,000	-	45,752.78	45,752.78		
02/1 2027	12,775,000	146,586.00	45,752.78	192,338.78		238,091.56
08/1 2027	12,775,000	-	42,921.51	42,921.51		
02/1 2028	11,920,000	151,916.40	42,921.51	194,837.91		237,759.42
08/1 2028	11,920,000	-	39,987.28	39,987.28		
02/1 2029	11,030,000	158,135.20	39,987.28	198,122.48		238,109.76
08/1 2029	11,030,000	-	36,932.94	36,932.94		
02/1 2030	10,110,000	163,465.60	36,932.94	200,398.54		237,331.48
08/1 2030	10,110,000	-	33,682.67	33,682.67		
02/1 2031	9,150,000	170,572.80	33,682.67	204,255.47		237,938.14
08/1 2031	9,150,000	-	30,291.09	30,291.09		
02/1 2032	8,155,000	176,791.60	30,291.09	207,082.69		237,373.78
08/1 2032	8,155,000	-	26,775.85	26,775.85		
02/1 2033	7,120,000	183,898.80	26,775.85	210,674.65		237,450.50
08/1 2033	7,120,000	-	23,119.30	23,119.30		
02/1 2034	6,040,000	191,894.40	23,119.30	215,013.70		238,133.00
08/1 2034	6,040,000	-	19,303.77	19,303.77		
02/1 2035	4,920,000	199,001.60	19,303.77	218,305.37		237,609.14
08/1 2035	4,920,000	-	15,346.92	15,346.92		
02/1 2036	3,755,000	206,997.20	15,346.92	222,344.12		237,691.04
08/1 2036	3,755,000	-	11,231.09	11,231.09		
02/1 2037	2,545,000	214,992.80	11,231.09	226,223.89		237,454.98
08/1 2037	2,545,000	-	7,607.96	7,607.96		
02/1 2038	1,295,000	222,100.00	7,607.96	229,707.96		237,315.92
08/1 2038	1,295,000	-	3,871.24	3,871.24		
02/1 2039	-	230,095.60	3,871.24	233,966.84		237,838.08
		4,175,480	2,716,824.68	6,892,304.68		6,892,304.68

Aquatic Center Bonds:

Period ending	Principal	Interest	Rec CIP		Annual Debt
			Debt Service	Service	
					82.232%
08/1 2010	-	699,902.17	699,902.17		
02/1 2011	324,816.40	564,943.47	889,759.87	1,589,662.04	
08/1 2011	-	561,695.30	561,695.30		
02/1 2012	415,271.60	561,695.30	976,966.90	1,538,662.20	
08/1 2012	-	557,542.59	557,542.59		
02/1 2013	423,494.80	557,542.59	981,037.39	1,538,579.98	
08/1 2013	-	549,072.69	549,072.69		
02/1 2014	439,941.20	549,072.69	989,013.89	1,538,086.58	
08/1 2014	-	542,473.57	542,473.57		
02/1 2015	452,276.00	542,473.57	994,749.57	1,537,223.14	
08/1 2015	-	533,428.05	533,428.05		
02/1 2016	472,834.00	533,428.05	1,006,262.05	1,539,690.10	
08/1 2016	-	526,335.54	526,335.54		
02/1 2017	485,168.80	526,335.54	1,011,504.34	1,537,839.88	
08/1 2017	-	514,267.53	514,267.53		
02/1 2018	501,615.20	514,267.53	1,015,882.73	1,530,150.26	
08/1 2018	-	501,385.78	501,385.78		
02/1 2019	513,950.00	501,385.78	1,015,335.78	1,516,721.56	
08/1 2019	-	487,841.75	487,841.75		
02/1 2020	530,396.40	487,841.75	1,018,238.15	1,506,079.90	
08/1 2020	-	473,650.37	473,650.37		
02/1 2021	546,842.80	473,650.37	1,020,493.17	1,494,143.54	
08/1 2021	-	458,724.85	458,724.85		
02/1 2022	567,400.80	458,724.85	1,026,125.65	1,484,850.50	
08/1 2022	-	443,009.36	443,009.36		
02/1 2023	583,847.20	443,009.36	1,026,856.56	1,469,865.92	
08/1 2023	-	426,445.84	426,445.84		
02/1 2024	604,405.20	426,445.84	1,030,851.04	1,457,296.88	
08/1 2024	-	408,892.78	408,892.78		
02/1 2025	629,074.80	408,892.78	1,037,967.58	1,446,860.36	
08/1 2025	-	388,786.16	388,786.16		
02/1 2026	649,632.80	388,786.16	1,038,418.96	1,427,205.12	
08/1 2026	-	368,022.47	368,022.47		
02/1 2027	678,414.00	368,022.47	1,046,436.47	1,414,458.94	
08/1 2027	-	346,338.87	346,338.87		
02/1 2028	703,083.60	346,338.87	1,049,422.47	1,395,761.34	
08/1 2028	-	323,866.77	323,866.77		
02/1 2029	731,864.80	323,866.77	1,055,731.57	1,379,598.34	
08/1 2029	-	300,474.76	300,474.76		
02/1 2030	756,534.40	300,474.76	1,057,009.16	1,357,483.92	
08/1 2030	-	275,582.23	275,582.23		
02/1 2031	789,427.20	275,582.23	1,065,009.43	1,340,591.66	
08/1 2031	-	249,607.41	249,607.41		
02/1 2032	818,208.40	249,607.41	1,067,815.81	1,317,423.22	
08/1 2032	-	222,685.60	222,685.60		
02/1 2033	851,101.20	222,685.60	1,073,786.80	1,296,472.40	
08/1 2033	-	194,681.50	194,681.50		
02/1 2034	888,105.60	194,681.50	1,082,787.10	1,277,468.60	
08/1 2034	-	165,459.83	165,459.83		
02/1 2035	920,998.40	165,459.83	1,086,458.23	1,251,918.06	
08/1 2035	-	135,155.88	135,155.88		
02/1 2036	958,002.80	135,155.88	1,093,158.68	1,228,314.56	
08/1 2036	-	103,634.36	103,634.36		
02/1 2037	995,007.20	103,634.36	1,098,641.56	1,202,275.92	
08/1 2037	-	70,243.59	70,243.59		
02/1 2038	1,027,900.00	70,243.59	1,098,143.59	1,168,387.18	
08/1 2038	-	35,742.81	35,742.81		
02/1 2039	1,064,904.40	35,742.81	1,100,647.21	1,136,390.02	
	19,324,520	21,594,942.12	40,919,462.12	40,919,462.12	

**Alaska Municipal Bond Bank
General Obligation Bonds, 2009 Series Four
Interest Subsidy Calculations**

BABs -- 65% of Interest Payment

Maturity	Principal	Interest Rate	Pre-Subsidy Interest	Subsidy Amount (35%)	Post-Subsidy (65%)	Net Debt Service
2/1/2010						
8/1/2010			592,474.60	207,366.11	385,108.49	385,108.49
2/1/2011			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2011			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2012			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2012			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2013			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2013			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2014			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2014			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2015			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2015			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2016			478,230.62	167,380.72	310,849.90	310,849.90
8/1/2016			478,230.62	167,380.72	310,849.90	310,849.90
2/1/2017	590,000.00	0.05	478,230.62	167,380.72	310,849.90	900,849.90
8/1/2017			464,586.87	162,605.40	301,981.46	301,981.46
2/1/2018	610,000.00	0.05	464,586.87	162,605.40	301,981.46	911,981.46
8/1/2018			450,023.12	157,508.09	292,515.02	292,515.02
2/1/2019	625,000.00	0.05	450,023.12	157,508.09	292,515.02	917,515.02
8/1/2019			434,710.62	152,148.72	282,561.90	282,561.90
2/1/2020	645,000.00	0.05	434,710.62	152,148.72	282,561.90	927,561.90
8/1/2020			418,666.24	146,533.18	272,133.06	272,133.06
2/1/2021	665,000.00	0.05	418,666.24	146,533.18	272,133.06	937,133.06
8/1/2021			401,791.87	140,627.15	261,164.71	261,164.71
2/1/2022	690,000.00	0.05	401,791.87	140,627.15	261,164.71	951,164.71
8/1/2022			384,024.37	134,408.53	249,615.84	249,615.84
2/1/2023	710,000.00	0.05	384,024.37	134,408.53	249,615.84	959,615.84
8/1/2023			365,298.12	127,854.34	237,443.77	237,443.77
2/1/2024	735,000.00	0.05	365,298.12	127,854.34	237,443.77	972,443.77
8/1/2024			345,453.12	120,908.59	224,544.52	224,544.52
2/1/2025	765,000.00	0.06	345,453.12	120,908.59	224,544.52	989,544.52
8/1/2025			322,721.14	112,952.40	209,768.74	209,768.74
2/1/2026	790,000.00	0.06	322,721.14	112,952.40	209,768.74	999,768.74
8/1/2026			299,246.29	104,736.20	194,510.09	194,510.09
2/1/2027	825,000.00	0.06	299,246.29	104,736.20	194,510.09	1,019,510.09
8/1/2027			274,731.42	96,156.00	178,575.42	178,575.42
2/1/2028	855,000.00	0.06	274,731.42	96,156.00	178,575.42	1,033,575.42
8/1/2028			249,325.09	87,263.78	162,061.31	162,061.31
2/1/2029	890,000.00	0.06	249,325.09	87,263.78	162,061.31	1,052,061.31
8/1/2029			222,878.74	78,007.56	144,871.18	144,871.18
2/1/2030	920,000.00	0.06	222,878.74	78,007.56	144,871.18	1,064,871.18
8/1/2030			194,735.94	68,157.58	126,578.36	126,578.36
2/1/2031	960,000.00	0.06	194,735.94	68,157.58	126,578.36	1,086,578.36
8/1/2031			165,369.54	57,879.34	107,490.20	107,490.20
2/1/2032	995,000.00	0.06	165,369.54	57,879.34	107,490.20	1,102,490.20
8/1/2032			134,932.49	47,226.37	87,706.12	87,706.12
2/1/2033	1,035,000.00	0.06	134,932.49	47,226.37	87,706.12	1,122,706.12
8/1/2033			103,271.84	36,145.14	67,126.70	67,126.70
2/1/2034	1,080,000.00	0.06	103,271.84	36,145.14	67,126.70	1,147,126.70
8/1/2034			70,234.64	24,582.12	45,652.52	45,652.52
2/1/2035	1,120,000.00	0.06	70,234.64	24,582.12	45,652.52	1,165,652.52
8/1/2035			35,973.84	12,590.84	23,383.00	23,383.00
2/1/2036	1,165,000.00	0.06	35,973.84	12,590.84	23,383.00	1,188,383.00
8/1/2036			336.49	117.77	218.72	218.72
2/1/2037	11,000.00	0.06	336.49	117.77	218.72	11,218.72
8/1/2037			-	-	-	-
2/1/2038			-	-	-	-
8/1/2038			-	-	-	-
2/1/2039			-	-	-	-
16,681,000.00			17,486,096.09	6,120,133.63		28,046,962.46

RZEDBs 55% of Interest Payment

Maturity	Principal	Interest Rate	Pre-Subsidy Interest	Subsidy Amount (45%)	Post-Subsidy (55%)	Net Debt Service
2/1/2010						
8/1/2010			141,888.66	63,849.90	78,038.76	78,038.76
2/1/2011			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2011			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2012			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2012			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2013			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2013			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2014			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2014			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2015			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2015			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2016			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2016			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2017			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2017			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2018			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2018			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2019			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2019			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2020			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2020			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2021			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2021			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2022			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2022			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2023			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2023			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2024			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2024			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2025			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2025			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2026			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2026			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2027			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2027			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2028			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2028			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2029			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2029			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2030			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2030			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2031			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2031			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2032			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2032			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2033			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2033			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2034			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2034			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2035			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2035			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2036			114,528.96	51,538.03	62,990.93	62,990.93
8/1/2036			114,528.96	51,538.03	62,990.93	62,990.93
2/1/2037	1,199,000.00	0.06	114,528.96	51,538.03	62,990.93	1,261,990.93
8/1/2037			77,851.55	35,033.20	42,818.35	42,818.35
2/1/2038	1,250,000.00	0.06	77,851.55	35,033.20	42,818.35	1,292,818.35
8/1/2038			39,614.05	17,826.32	21,787.73	21,787.73
2/1/2039	1,295,000.00	0.06	39,614.05	17,826.32	21,787.73	1,316,787.73
	3,744,000.00		6,446,854.74	2,901,084.63		7,289,770.10



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Ketchikan Gateway Borough
FY 2011 Summary of Revenue and Appropriations
School Bond/Capital Improvement Fund - 713

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance - July 1	1,170,319	1,511,826	1,511,826	1,511,826	1,964,136	452,310	30%
Revenues:							
4040 Sales Tax - 1/2 Cent	1,672,685	1,500,000	1,500,000	1,535,000	1,427,700	(107,300)	-7%
4080 Penalty & Interest	9,515	-	-	5,000	5,000	-	
4250 Reimbursement	2,059,056	2,065,371	2,065,371	2,065,371	1,524,901	(540,470)	-26%
4305 Interest Income	13,371	5,000	5,000	20,000	20,000	-	
4390 Miscellaneous Revenue	8	-	-	-	-	-	
4450 Interfund Transfers	676,000	214,014	214,014	214,014	-	(214,014)	-100%
Total Revenues	4,430,635	3,784,385	3,784,385	3,839,385	2,977,601	(861,784)	-22%
Appropriations:							
6090 Contractual Services	1,590	795	795	795	-	(795)	-100%
6140 Debt Expense	3,631,169	2,950,530	2,950,530	2,950,530	2,178,430	(772,100)	-26%
6530 Equipment Purchase	100,000	-	-	-	-	-	
6540 Capital Improvements	196,173	295,750	357,250	295,750	151,750	(144,000)	-49%
6600 Interfund Transfers	160,196	165,000	483,546	140,000	165,000	25,000	18%
Total Appropriations	4,089,128	3,412,075	3,792,121	3,387,075	2,495,180	(891,895)	-26%
Revenue over (under) Expenditures	341,507	372,310	(7,736)	452,310	482,421	30,111	7%
Unreserved Fund Balance-June 30	1,511,826	1,884,136	1,504,090	1,964,136	2,446,557	482,421	25%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Bonds/Capital Improvement Fund				713				
Department				Dept. #	Prepared By		Date	
				Type*	Quantity	Unit Price	Budget Request	
<u>4250 - State Reimbursements</u>				State Debt Payment %	Principal & Interest	Net State Payment		
State reimbursement for 2000 General Obligation School Bonds - Schoenbar				DEFEASED				
Principal & interest entitlement @				-	-	-	-	
State reimbursement for 2003 General Obligation School Bonds - Schoenbar								
Principal & interest entitlement @				70%	687,980	481,586	481,586	
State reimbursement for 2005 General Obligation School Bonds - Schoenbar & Fawn Mountain								
Principal & interest entitlement @				70%	1,352,050	946,435	946,435	
State reimbursement for 2006 General Obligation School Bonds - Schoenbar & Fawn Mountain								
Principal & interest entitlement @				70%	138,400	96,880	96,880	
4250 - TOTAL STATE REIMBURSEMENTS							1,524,901	
<u>4305 - Investment Income</u>								
Revenue from investment income School Bonds/Capital Improvements Fund							20,000	
4305 - TOTAL INVESTMENT INCOME							20,000	

1 = One time cost

C = Contractual

*R = Recurring

**Ketchikan Gateway Borough
FY 2011 - Budget Appropriations
Bonds/Capital Improvement Fund - 713**

Bonds/Capital Improvement Fund	713-10			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6140 - DEBT SERVICE				Budget
2000 G.O. Bonds - (Fawn Mountain)	DEFEASED			-
2003 G.O. Bonds - (Schoenbar)				687,980
2005 G.O. Bonds - (Schoenbar & Fawn Mountain)				1,352,050
2006A G.O. Bonds - (School Safety Projects)				138,400
6140 - TOTAL DEBT SERVICE				2,178,430
6540 - CAPITAL IMPROVEMENTS				
4th & Madison				44,000
Valley Park Roof Upgrade				40,000
Houghtaling Gym Ceiling Upgrade				45,750
Houghtaling & Valley Park Vinyl Stair Tread Replacement				22,000
6540 - TOTAL CAPITAL IMPROVEMENTS				151,750
6600 - INTERFUND TRANSFER				
Transfer to General Fund to cover KGBSD insurance				165,000
6600 - TOTAL INTERFUND TRANSFER				165,000



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Ketchikan Gateway Borough
FY 2011 Summary of Revenue and Appropriations
Debt Service (Bonds) - Funds 260, 270, 275, 281, 282, & 285

Description		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	AMENDED	ESTIMATED		\$	%
2000 G.O. BONDS (NEW ELEMENTARY SCHOOL) - FUND 270								
4450	INTERFUND TRANSFER	775,532	774,600	774,600	774,600	-	(774,600)	-100%
4305	INTEREST INCOME	68	-	-	-	-	-	
TOTAL REVENUES		775,600	774,600	774,600	774,600	-	(774,600)	-100%
2003 G.O. BONDS (SCHOENBAR) - FUND 275								
4450	INTERFUND TRANSFER	688,711	688,880	688,880	688,880	687,980	(900)	
TOTAL REVENUES		688,711	688,880	688,880	688,880	687,980	(900)	
6840	BOND PRINCIPAL PAYMENT	375,000	390,000	390,000	390,000	405,000	15,000	4%
6845	BOND INTEREST	313,711	298,880	298,880	398,880	282,980	(115,900)	-29%
TOTAL APPROPRIATIONS		688,711	688,880	688,880	788,880	687,980	(100,900)	-13%
2005 G.O. BONDS (SCHOENBAR) - FUND 281								
4450	INTERFUND TRANSFER	1,641,850	1,349,450	1,349,450	1,349,450	1,352,050	2,600	
TOTAL REVENUES		1,641,850	1,349,450	1,349,450	1,349,450	1,352,050	2,600	
6840	BOND PRINCIPAL PAYMENT	1,060,000	810,000	810,000	810,000	845,000	35,000	4%
6845	BOND INTEREST	581,850	539,450	539,450	539,450	507,050	(32,400)	-6%
TOTAL APPROPRIATIONS		1,641,850	1,349,450	1,349,450	1,349,450	1,352,050	2,600	
2006 G.O. BONDS (SCHOENBAR & FAWN MOUNTAIN) - FUND 282								
4450	INTERFUND TRANSFER	136,600	137,600	137,600	137,600	138,400	800	1%
TOTAL REVENUES		136,600	137,600	137,600	137,600	138,400	800	1%
6840	BOND PRINCIPAL PAYMENT	100,000	105,000	105,000	105,000	110,000	5,000	5%
6845	BOND INTEREST	36,600	32,600	32,600	32,600	28,400	(4,200)	-13%
TOTAL APPROPRIATIONS		136,600	137,600	137,600	137,600	138,400	800	1%

Ketchikan Gateway Borough
FY 2011 Summary of Revenue and Appropriations
Debt Service (Bonds) - Funds 260, 270, 275, 281, 282, & 285

Description	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	AMENDED	ESTIMATED		\$	%	
E-ONE LEASE #5356-001 NORTH TONGASS VFD CAPITAL LEASE - FUND 285								
4450 INTERFUND TRANSFER	51,155	51,155	51,155	51,155	51,155	-		
TOTAL REVENUES	51,155	51,155	51,155	51,155	51,155	-		
6840 BOND PRINCIPAL PAYMENT	38,282	40,177	40,177	40,177	42,166	1,989	5%	
6845 BOND INTEREST	12,873	10,978	10,978	10,978	8,989	(1,989)	-18%	
TOTAL APPROPRIATIONS	51,155	51,155	51,155	51,155	51,155	-	-	
Aquatic Center 2009A Series Four Tax-Exempt - FUND 284-10-001								
4450 INTERFUND TRANSFERS	-	-	-	-	500,116	500,116		
4305 INTEREST INCOME	-	-	-	-	-	-		
TOTAL REVENUES	-	-	-	-	500,116	500,116		
6840 BOND PRINCIPAL PYMTS	-	-	-	-	395,000	395,000		
6845 BOND INTEREST	-	-	-	-	105,116	105,116		
TOTAL APPROPRIATIONS	-	-	-	-	500,116	500,116		
Aquatic Center 2009B Series Four Taxable - FUND 284-10-002								
4450 INTERFUND TRANSFERS	-	-	-	-	1,327,123	1,327,123		
4305 INTEREST INCOME	-	-	-	-	-	-		
TOTAL REVENUES	-	-	-	-	1,327,123	1,327,123		
6840 BOND PRINCIPAL PYMTS	-	-	-	-	-	-		
6845 BOND INTEREST	-	-	-	-	1,327,123	1,327,123		
TOTAL APPROPRIATIONS	-	-	-	-	1,327,123	1,327,123		
SOUTH POINT HIGGINS BEACH - FUND 290								
4450 INTERFUND TRANSFER	-	214,014	214,014	214,014	255,170	41,156	19%	
TOTAL REVENUES	-	214,014	214,014	214,014	255,170	41,156	19%	
6840 PRINCIPAL PAYMENT	-	152,589	152,589	546,500	232,000	(314,500)	-58%	
6845 INTEREST	-	61,425	61,425	32,230	23,170	(9,060)	-28%	
TOTAL APPROPRIATIONS	-	214,014	214,014	578,730	255,170	(323,560)	-56%	

Ketchikan Gateway Borough
DEBT SERVICE REQUIREMENTS TO MATURITY
June 30, 2011

Fiscal Year	2006 G.O. Bonds-Education			2005 G.O. Bonds-Education			2003 G.O. Bonds-Education			2000 G.O. Bonds-Education			Aquatic Center 2009A Series Four Tax-Exempt			Aquatic Center 2009B Series Four Taxable			
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	
2010	105,000	32,600	137,600	810,000	539,450	1,349,450	390,000	298,880	688,880										
2011	110,000	28,400	138,400	845,000	507,050	1,352,050	405,000	282,980	687,980				395,000	105,116	500,116		1,327,123	1,327,123	
2012	110,000	24,000	134,000	890,000	464,800	1,354,800	410,000	266,680	676,680				505,000	86,000	591,000		1,185,519	1,185,519	
2013	115,000	19,600	134,600	925,000	420,300	1,345,300	425,000	249,980	674,980				515,000	75,900	590,900		1,185,519	1,185,519	
2014	120,000	15,000	135,000	975,000	374,050	1,349,050	440,000	232,570	672,570				535,000	55,300	590,300		1,185,519	1,185,519	
2015	125,000	10,200	135,200	1,025,000	325,300	1,350,300	460,000	214,115	674,115				550,000	39,250	589,250		1,185,519	1,185,519	
2016	130,000	5,200	135,200	1,080,000	274,050	1,354,050	480,000	194,250	674,250				575,000	17,250	592,250		1,185,519	1,185,519	
2017			-	1,125,000	220,050	1,345,050	500,000	173,055	673,055	DEFEASED							590,000	1,185,519	1,775,519
2018			-	1,190,000	163,800	1,353,800	520,000	150,740	670,740								610,000	1,158,232	1,768,232
2019			-	1,250,000	101,325	1,351,325	545,000	127,037	672,037								625,000	1,129,104	1,754,104
2020			-	680,000	35,700	715,700	570,000	101,665	671,665								645,000	1,098,479	1,743,479
2021							595,000	74,721	669,721								665,000	1,066,390	1,731,390
2022							625,000	46,044	671,044								690,000	1,032,642	1,722,642
2023							650,000	15,600	665,600								710,000	997,107	1,707,107
2024																	735,000	959,654	1,694,654
	815,000	135,000	950,000	10,795,000	3,425,875	14,220,875	7,015,000	2,428,317	9,443,317					3,075,000	378,816	#####	5,270,000	#####	#####

Lessee: Ketchikan Gateway Borough
Equipment: Two E-One Polar Bear Tankers
Type: Capital Lease **Lease No.:** #5356-001

Number and frequency of payments:

10 Annual payments in arrears
Interest computed at 4.95% per annum

			Payment			Purchase Price
			Amount	Interest	Principal	(remaining balance)
Total sales price						
Trade-in allowed						
Down payment						395,966.00
Payment	1	2005	51,154.97	19,600.32	31,554.65	364,411.35
Payment	2	2006	51,154.97	18,038.36	33,116.61	331,294.74
Payment	3	2007	51,154.97	16,399.09	34,755.88	296,538.86
Payment	4	2008	51,154.97	14,678.67	36,476.30	260,062.56
Payment	5	2009	51,154.97	12,873.10	38,281.87	221,780.69
Payment	6	2010	51,154.97	10,978.14	40,176.83	181,603.86
Payment	7	2011	51,154.97	8,989.39	42,165.58	139,438.28
Payment	8	2012	51,154.97	6,902.18	44,252.79	95,185.49
Payment	9	2013	51,154.97	4,711.68	46,443.29	48,742.20
Payment	10	2014	51,154.97	2,412.76	48,742.21	(0.01)
			<u>511,549.70</u>	<u>115,583.69</u>	<u>395,966.01</u>	

Balances to paid when due shall be subject to past due interest at the rate of 18% per year or the highest rate permitted by law, whichever is less.

Interest accrues daily, at the rate indicated above, on the outstanding principal balance (listed in "Purchase price" column).

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
Passenger Facility Charges Fund (PFC) - Fund 714

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	469,279	412,270	412,270	412,270	367,350	(44,920)	-11%
Revenues:							
4210 Enplanement Revenue	315,245	350,000	350,000	331,000	331,000	-	
4305 Interest Income	2,197	3,500	3,500	3,300	5,000	1,700	52%
Total Revenues	317,442	353,500	353,500	334,300	336,000	1,700	1%
Fund Balance plus Revenues	786,721	765,770	765,770	746,570	703,350	(43,220)	-6%
Appropriations:							
6600 Transfer Out-Rev A & Rev B	374,451	373,757	373,757	379,220	377,483	(1,737)	
Total Appropriations	374,451	373,757	373,757	379,220	377,483	(1,737)	
Revenue over (under) Expenditures	412,270	392,013	392,013	367,350	325,867	(3,474)	-1%
Fund Balance June 30	412,270	392,013	392,013	367,350	325,867	(41,483)	-11%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

PFC Fund	714				
Department	Dept. #	Prepared By			Date
		Type*	Quantity	Unit Price	Budget Request
4210 - PFC Enplanement Revenue Passenger facility charges collected from air carriers.					331,000
4210 - TOTAL PFC ENPLANEMENT REVENUE					331,000
4305 - Interest Income Average Cash In Central Treasury					5,000
4305 - TOTAL INTEREST INCOME					5,000
6600 - TRANSFERS - DEBT SERVICE					
SERIES A - Ferry					149,650
SERIES B - Terminal Renovations					227,833
6600 - TOTAL TRANSFERS - DEBT SERVICE					377,483

**AIRPORT REVENUE BONDS, 2001A
KETCHIKAN GATEWAY BOROUGH
M/V ORAL FREEMAN**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
8/22/2001	-		-	-	-
4/1/2002	-		53,616.67	53,616.67	-
10/1/2002	25,000	4.750%	40,212.50	65,212.50	118,829.17
4/1/2003	-		39,618.75	39,618.75	-
10/1/2003	75,000	4.750%	39,618.75	114,618.75	154,237.50
4/1/2004	-		37,837.50	37,837.50	-
10/1/2004	75,000	4.750%	37,837.50	112,837.50	150,675.00
4/1/2005	-		36,056.25	36,056.25	-
10/1/2005	80,000	4.750%	36,056.25	116,056.25	152,112.50
4/1/2006	-		34,156.25	34,156.25	-
10/1/2006	85,000	4.750%	34,156.25	119,156.25	153,312.50
4/1/2007	-		32,137.50	32,137.50	-
10/1/2007	90,000	4.500%	32,137.50	122,137.50	154,275.00
4/1/2008	-		30,112.50	30,112.50	-
10/1/2008	90,000	4.500%	30,112.50	120,112.50	150,225.00
4/1/2009	-		28,087.50	28,087.50	-
10/1/2009	95,000	4.500%	28,087.50	123,087.50	151,175.00
4/1/2010	-		25,950.00	25,950.00	-
10/1/2010	100,000	4.500%	25,950.00	125,950.00	151,900.00
4/1/2011	-		23,700.00	23,700.00	-
10/1/2011	105,000	4.500%	23,700.00	128,700.00	152,400.00
4/1/2012	-		21,337.50	21,337.50	-
10/1/2012	110,000	4.500%	21,337.50	131,337.50	152,675.00
4/1/2013	-		18,862.50	18,862.50	-
10/1/2013	115,000	4.500%	18,862.50	133,862.50	152,725.00
4/1/2014	-		16,275.00	16,275.00	-
10/1/2014	125,000	4.600%	16,275.00	141,275.00	157,550.00
4/1/2015	-		13,400.00	13,400.00	-
10/1/2015	130,000	4.700%	13,400.00	143,400.00	156,800.00
4/1/2016	-		10,345.00	10,345.00	-
10/1/2016	135,000	4.800%	10,345.00	145,345.00	155,690.00
4/1/2017	-		7,105.00	7,105.00	-
10/1/2017	140,000	4.900%	7,105.00	147,105.00	154,210.00
4/1/2018	-		3,675.00	3,675.00	-
10/1/2018	150,000	4.900%	3,675.00	153,675.00	157,350.00
	<u>1,725,000</u>		<u>851,141.67</u>	<u>2,576,141.67</u>	<u>2,576,141.67</u>

**AIRPORT REVENUE BONDS, 2001B
KETCHIKAN GATEWAY BOROUGH
TERMINAL BUILDING**

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
8/22/2001	-		-	-	-
4/1/2002	-		82,721.67	82,721.67	-
10/1/2002	25,000	5.000%	62,041.25	87,041.25	169,762.92
4/1/2003	-		61,416.25	61,416.25	-
10/1/2003	105,000	5.000%	61,416.25	166,416.25	227,832.50
4/1/2004	-		58,791.25	58,791.25	-
10/1/2004	110,000	5.000%	58,791.25	168,791.25	227,582.50
4/1/2005	-		56,041.25	56,041.25	-
10/1/2005	115,000	5.000%	56,041.25	171,041.25	227,082.50
4/1/2006	-		53,166.25	53,166.25	-
10/1/2006	120,000	4.750%	53,166.25	173,166.25	226,332.50
4/1/2007	-		50,316.25	50,316.25	-
10/1/2007	130,000	4.750%	50,316.25	180,316.25	230,632.50
4/1/2008	-		47,228.75	47,228.75	-
10/1/2008	135,000	4.750%	47,228.75	182,228.75	229,457.50
4/1/2009	-		44,022.25	44,022.50	-
10/1/2009	140,000	4.750%	44,022.50	184,022.50	228,045.00
4/1/2010	-		40,697.50	40,697.50	-
10/1/2010	150,000	4.750%	40,697.50	190,697.50	231,395.00
4/1/2011	-		37,135.00	37,135.00	-
10/1/2011	155,000	4.750%	37,135.00	192,135.00	229,270.00
4/1/2012	-		33,453.75	33,453.75	-
10/1/2012	165,000	4.750%	33,453.75	198,453.75	231,907.50
4/1/2013	-		29,535.00	29,535.00	-
10/1/2013	175,000	4.800%	29,535.00	204,535.00	234,070.00
4/1/2014	-		25,335.00	25,335.00	-
10/1/2014	180,000	4.900%	25,335.00	205,335.00	230,670.00
4/1/2015	-		20,925.00	20,925.00	-
10/1/2015	190,000	5.000%	20,925.00	210,925.00	231,850.00
4/1/2016	-		16,175.00	16,175.00	-
10/1/2016	200,000	5.100%	16,175.00	216,175.00	232,350.00
4/1/2017	-		11,075.00	11,075.00	-
10/1/2017	210,000	5.100%	11,075.00	221,075.00	232,150.00
4/1/2018	-		5,720.00	5,720.00	-
10/1/2018	220,000	5.200%	5,720.00	225,720.00	231,440.00
	<u>2,525,000</u>		<u>1,326,830.17</u>	<u>3,851,830.42</u>	<u>3,851,830.42</u>

Ketchikan Gateway Borough
FY 2011 - Summary of Revenues and Appropriations
Economic Development Fund 721-10

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	4,938,842	4,720,612	4,720,612	4,720,612	3,892,961	(827,651)	-18%
Revenues:							
4096 Land Sales	-	-	-	-	2,600,000	2,600,000	
4220 State Revenue Sharing	4,002	-	-	-	-	-	
4305 Interest Income	62,014	20,000	20,000	-	-	-	
4380 Electrical Usage Revenue	8,632	-	-	-	-	-	
4390 Other Revenue	1,400	-	-	-	-	-	
4525 Lease Revenues	309,279	423,992	423,992	-	262,056	262,056	
Total Revenues	385,327	443,992	443,992	-	2,862,056	2,862,056	
Summary of Appropriations:							
5100 Employee Pay	59,535	121,325	121,325	121,325	119,944	(1,381)	-1%
5110 Overtime Pay	1,829	-	-	-	-	-	
5120 Temporary Pay	994	-	-	-	-	-	
5200 Taxes & Benefits	36,518	64,386	64,386	64,386	53,084	(11,302)	-18%
5300 Travel & Training	4,914	-	15,706	15,000	9,800	(5,200)	-35%
6010 Supplies	2,081	-	-	400	1,505	1,105	276%
6011 Operating Supplies	686	10,600	10,600	10,600	13,600	3,000	28%
6020 Dues & Publications	3,333	-	-	-	3,950	3,950	
6030 Publishing Expense	-	-	-	-	1,200	1,200	
6040 Community Promotion	-	8,000	8,000	8,000	80,000	72,000	900%
6060 Rentals	3,004	7,210	7,210	7,210	7,038	(172)	-2%
6070 Postage	-	-	-	-	300	300	
6080 Professional Services	566	25,000	25,000	25,000	25,000	-	
6085 Licenses, Fees & Permits	1,560	9,530	9,530	4,030	9,630	5,600	139%
6090 Contractual Services	216,720	414,393	686,603	411,032	291,532	(119,500)	-29%
6091 Water/Sewer Testing	-	470	470	470	470	-	
6100 Insurance	30,313	30,387	30,387	30,387	19,786	(10,601)	-35%
6130 Administration Fees	14,443	21,396	21,396	21,396	37,410	16,014	75%
6310 Electricity	76,686	31,520	31,520	31,520	34,000	2,480	8%
6320 Water	9,632	12,000	12,000	12,000	15,000	3,000	25%
6330 Telephone	677	1,130	1,130	1,420	750	(670)	-47%
6331 Long Distance	19	-	-	120	180	60	50%
6360 Reimbursable Expenses	12,707	-	-	-	-	-	
6430 Building Maintenance	5,085	7,500	7,500	7,500	70,000	62,500	833%
6431 Heating Fuel	14,262	18,000	18,000	18,000	20,000	2,000	11%
6450 Equipment Maintenance	73	-	-	-	-	-	
6600 Interfund Transfers	40,654	37,855	37,855	37,855	37,855	-	0%
6700 Bad Debt Expense	67,266	-	-	-	-	-	
Total Appropriations	603,557	820,702	1,108,618	827,651	852,034	24,383	3%
Excess Revenue over (under) Expenditures	(218,230)	(376,710)	(664,626)	(827,651)	2,010,022	2,837,673	-343%
Fund Balance June 30	4,720,612	4,343,902	4,055,986	3,892,961	5,902,983	2,010,022	52%
COMMITTED FUNDS:							
Inter-Island Ferry Authority	-	-	-	-	1,165,000		
Airport Enterprise Fund					2,500,000		
Unreserved Fund Balance	4,720,612	4,343,902	4,055,986	3,892,961	2,237,983		
AUTHORIZED PERSONNEL							
Econ. Dev. Manager			FY 10		FY 11		
Utility Supervisor	-	-	1.00	-	1.00		
Maintenance Tech II	-	-	0.16	-	0.16		
Maintenance Tech I	-	-	0.16	-	0.16		
Grounds Supervisor	0.10	-	0.22	-	0.11		
Parks Tech I	0.05	-	0.15	-	0.15		
	-	-	0.40	-	0.30		
FULL-TIME EMPLOYEES	0.15	0.15	2.09	2.09	1.88		

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Economic Development	721-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
<u>4096 - Land Sales</u>			
Land sale to AMHS			2,600,000
4096 - TOTAL LAND SALES			2,600,000
<u>4525 - Lease Revenues</u>			
AK Marine Hwy - Admin Bldg. Rent		R	214,056
Other leases per property manager		12	48,000
4525 - TOTAL LEASE REVENUES			262,056

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011
Economic Development 721-10

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	FINAL	ESTIMATED		\$	%	
ADMINISTRATION 721-10-00								
5100 Employee Wages	24,627	69,252	69,252	69,252	74,616	5,364	8%	
5200 Taxes & Benefits	14,223	29,278	29,278	29,278	23,400	(5,878)	-20%	
5300 Travel & Training	4,914	-	15,706	15,000	9,800	(5,200)	-35%	
6010 Supplies	2,081	-	-	400	1,505	1,105	276%	
6020 Dues & Publications	-	-	-	525	3,950	3,425	652%	
6030 Publishing Expense	-	-	-	800	1,200	400	50%	
6040 Community Promotion	-	8,000	8,000	8,000	80,000	72,000	900%	
6060 Rentals	3,004	7,210	7,210	7,210	7,038	(172)	-2%	
6070 Postage	-	-	-	200	300	100	50%	
6080 Professional Services	566	25,000	25,000	25,000	25,000	-		
6090 Contractual Services	3,232	55,500	155,500	40,000	35,500	(4,500)	-11%	
6130 Administration Fees	-	-	-	-	13,664	13,664		
6310 Electricity	2,213	-	-	-	-	-		
6330 Telephone	57	110	110	400	750	350	88%	
6331 Long Distance	19	-	-	120	180	60	50%	
6360 Reimbursable Expenses	12,707	-	-	-	-	-		
6600 Interfund Transfer	-	-	-	-	-	-		
6700 Bad Debt Expense	67,266	-	-	-	-	-		
Administration Totals	134,909	194,350	310,056	196,185	276,903	80,718	41%	
VENEER MILL 721-10-001								
5100 Employee Wages	72	-	-	-	-	-		
5200 Taxes & Benefits	40	-	-	-	-	-		
6100 Insurance	10,601	10,601	10,601	10,601	-	(10,601)	-100%	
6310 Electricity	2,206	2,000	2,000	2,000	-	(2,000)	-100%	
Veneer Mill Totals	12,919	12,601	12,601	12,601	-	(12,601)	-100%	
TIDELAND PROPERTIES 721-10-002								
6085 Licenses, Fees & Permits	-	470	470	470	570	100	21%	
6130 Administration Fees	28	28	28	28	34	6	21%	
Tideland Totals	28	498	498	498	604	106	21%	

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011
Economic Development 721-10**

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	FINAL	ESTIMATED		\$	%	
MILL SITE PROPERTIES 721-10-003								
5100 Employee Wages	16,598	12,269	12,269	12,269	11,148	(1,121)	-9%	
5110 Overtime Pay	387	-	-	-	-	-		
5120 Temporary Pay	994	-	-	-	-	-		
5200 Taxes & Benefits	9,561	8,479	8,479	8,479	13,296	4,817	57%	
6011 Operating Supplies	12	3,000	3,000	3,000	5,000	2,000	67%	
6085 Licenses, Fees & Permits	-	2,000	2,000	2,000	2,000	-		
6090 Contractual Services	3,531	120,000	164,000	120,000	100,000	(20,000)	-17%	
6091 Water/Sewer Testing	-	470	470	470	470	-		
6100 Insurance	14,053	14,053	14,053	14,053	14,053	-		
6130 Administration Fees	5,910	9,946	9,946	9,946	12,106	2,160	22%	
6310 Electricity	45,570	500	500	500	800	300	60%	
6320 Water	-	4,000	4,000	4,000	5,000	1,000	25%	
6430 Building Maintenance	1,833	1,000	1,000	1,000	50,000	49,000	4900%	
6600 Interfund Transfer	40,654	37,855	37,855	37,855	37,855	-		
Mill Site Totals	139,103	213,572	257,572	213,572	251,728	38,156	18%	
DOCKING 721-10-004								
5100 Employee Wages	103	-	-	-	-	-		
5200 Taxes & Benefits	39	-	-	-	-	-		
6011 Operating Supplies	242	2,000	2,000	2,000	2,000	-		
6100 Insurance	1,926	2,000	2,000	2,000	2,000	-		
6130 Administration Fees	150	270	270	270	288	18	7%	
6310 Electricity	307	500	500	500	800	300	60%	
Docking Totals	2,767	4,770	4,770	4,770	5,088	318	7%	
CONNELL LAKE DAM 721-10-006								
5100 Employee Wages	4,526	18,656	18,656	18,656	16,117	(2,539)	-14%	
5110 Overtime Pay	34	-	-	-	-	-		
5200 Taxes & Benefits	2,888	12,303	12,303	12,303	11,197	(1,106)		
6011 Operating Supplies	417	2,000	2,000	2,000	3,000	1,000	50%	
6085 Licenses, Fees & Permits	-	5,500	5,500	5,500	5,500	-		
6090 Contractual Services	9,075	7,500	7,500	7,500	7,500	-		
6130 Administration Fees	1,380	3,059	3,059	3,059	2,893	(166)	-5%	
6310 Electricity	-	2,000	2,000	2,000	2,400	400	20%	
6330 Telephone	620	1,020	1,020	1,020	-	(1,020)	-100%	
6430 Building Maintenance	1,330	2,000	2,000	2,000	10,000	8,000	400%	
6450 Equipment Maintenance	73	-	-	-	-	-		
Connell Lake Dam Totals	20,343	54,038	54,038	54,038	58,607	4,569	8%	
NPDES PERMIT 721-10-007								
5100 Employee Wages	2,417	6,599	6,599	6,599	4,602	(1,997)	-30%	
5110 Overtime Pay	103	-	-	-	-	-		
5200 Taxes & Benefits	2,164	4,350	4,350	4,350	1,569	(2,781)		
6011 Operating Supplies	15	-	-	-	-	-		
6085 Licenses, Fees & Permits	1,560	1,560	1,560	1,560	1,560	-		
NPDES Permit Totals	6,259	12,509	12,509	12,509	7,731	(4,778)	-38%	

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011
Economic Development 721-10

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.		
		ADOPTED	FINAL	ESTIMATED		\$	%	
SMALL BUSINESS DEVELOPMENT CENTER 721-10-008								
6090 Contractual Services	-	-	75,000	75,000	-	(75,000)		
Total 721-10-010	-	-	75,000	75,000	-	(75,000)		-100%
WHITE CLIFF HOLDING COSTS 721-10-010								
5100 Employee Wages	7,801	-	-	-	-	-	-	
5110 Overtime Pay	534	-	-	-	-	-	-	
5200 Taxes & Benefits	5,152	-	-	-	-	-	-	
6130 Administration Fees	1,740	-	-	-	-	-	-	
Total 721-10-010	15,227	-	-	-	-	-	-	
AMHS ADMIN BUILDING LEASE 721-10-020								
5100 Employee Wages	3,391	14,549	14,549	14,549	13,461	(1,088)		-7%
5110 Overtime Pay	771	-	-	-	-	-	-	
5200 Taxes & Benefits	2,451	9,976	9,976	9,976	3,622	(6,354)		
6011 Operating Supplies	-	3,600	3,600	3,600	3,600	-		
6090 Contractual Services	27,496	46,000	46,000	46,000	46,000	-		
6100 Insurance	3,733	3,733	3,733	3,733	3,733	-		
6130 Administration Fees	5,235	8,093	8,093	8,093	8,425	332		4%
6310 Electricity	26,390	26,520	26,520	26,520	30,000	3,480		13%
6320 Water	9,632	8,000	8,000	8,000	10,000	2,000		25%
6430 Building Maintenance	1,922	4,500	4,500	4,500	10,000	5,500		122%
6431 Heating Fuel	14,262	18,000	18,000	18,000	20,000	2,000		11%
AMHS Admin Building Totals	95,283	142,971	142,971	142,971	148,841	5,870		4%
RKG FORECLOSURE 721-10-030								
6020 Dues & Publications	3,333	-	-	-	-	-	-	
6090 Contractual Services	14,876	-	-	-	-	-	-	
Tideland Totals	18,209	-	-	-	-	-	-	
ECONOMIC ASSISTANT GRANTS 721-10-xxx-6090								
101 Ketchikan Kanayama	20,000	20,000	20,000	20,000	-	(20,000)		
102 Ketchikan Area Arts & Humanities	40,000	40,000	40,000	40,000	40,000	-		
103 Big Brothers Big Sisters	2,206	10,000	10,000	10,000	10,000	-		
104 Boys & Girls Club	23,443	30,000	30,000	30,000	30,000	-		
105 Catholic Community Services	62,861	62,861	116,071	-	-	-		
106 SE AK Independent Living	10,000	10,000	10,000	10,000	10,000	-		
109 Women In Safe Homes	-	12,532	12,532	12,532	12,532	-		
Economic Asst. Grant Totals	158,510	185,393	238,603	122,532	102,532	(20,000)		

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Economic Development	721-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6010 - SUPPLIES			
<u>Administration</u>			
Software	Implan	Alaska State Data	490
Software	Implan	Ketchikan Data	265
Software	Other		400
Office supplies			350
6010 - TOTAL SUPPLIES			1,505
6011 - OPERATING SUPPLIES			
<u>Mill Site Properties</u>			5,000
<u>Docking</u>			2,000
<u>Connell Lake Dam</u>			3,000
<u>AMHS Admin Building Lease (Ice Melt)</u>			3,600
6011 - TOTAL OPERATING SUPPLIES			13,600
6020 - DUES & PUBLICATIONS			
<u>Administration</u>			
IEDC		R	525
NBIA		R	525
Books		R	400
AFA Dues			2,500
6020 - TOTAL DUES & PUBLICATIONS			3,950

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Economic Development	721-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6030 - PUBLISHING EXPENSE			
<u>Administration</u>			
Publish RFQs		R	900
Ads for Workshops, etc.		R	300
6030 - TOTAL PUBLISHING EXPENSE			1,200
6040 - COMMUNITY PROMOTION			
<u>Administration</u>			
Website		1	25,000
Contractor for newsletter, PR, articles, target and contact prospects		C	55,000
6040 - TOTAL COMMUNITY PROMOTION			80,000
6060 - RENTALS			
<u>Administration</u>			
White Cliff Rent			7,038
6060 - TOTAL RENTALS			7,038
6070 - POSTAGE			
<u>Administration</u>			
Grants, Letters			300
6070 - TOTAL POSTAGE			300
6080 - PROFESSIONAL SERVICES			
<u>Administration</u>			
Research, Projects, Grant Writing			25,000
6080 - TOTAL PROFESSIONAL SERVICES			25,000
6085 - FEES & PERMITS			
<u>NPDES</u>			1,560
Tideland Properties			570
Connell Lake Dam			5,500
Mill Site Properties - ADEC Annual Permit / NPDES Individual Permit			2,000
6085 - TOTAL FEES & PERMITS			9,630

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Economic Development	721-10			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
				Budget Request
6090 - CONTRACTUAL SERVICES				
<u>Mill Site Properties</u>				
Oil Mitigation				100,000
Subtotal - Mill Site Properties				100,000
<u>AMHS Admin Building Lease</u>				
Potable Water				8,000
Sprinklers				15,000
Janitorial				18,000
Electrical Work				5,000
Subtotal - AMHS Admin Building Lease				46,000
<u>Connell Lake Dam</u>				
Electrical				7,500
Subtotal - Connell Lake Dam				7,500
<u>Administration</u>				
BRE Program				25,000
White Cliff Janitorial				500
Economic Analysis				10,000
Subtotal - Administration				35,500
6090 - TOTAL CONTRACTUAL SERVICES				189,000

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Economic Development	721-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
		Unit Price	Budget Request
6090 - GRANT CONTRACTUAL SERVICES			
<u>GRANT</u>	<u>G.L. ACCOUNT CODE</u>		
Big Brothers, Big Sisters	721-10-103-6090		10,000
Boys and Girls Club	721-10-104-6090		30,000
Ketchikan Arts & Humanities	721-10-102-6090		40,000
Ketchikan-Kanayama Exchange	721-10-101-6090		-
SE AK Independent Living (SAIL)	721-10-106-6090		10,000
WISH	721-10-109-6090		12,532
6090 - TOTAL GRANT CONTRACTUAL SERVICES			102,532
6091 - WATER & SEWER TESTING			
<u>Mill Site Properties</u>			470
6091 - TOTAL WATER & SEWER TESTING			470
6100 - INSURANCE			
<u>Mill Site Properties</u>			14,053
<u>Docking</u>			2,000
<u>AMHS Admin Building Lease</u>			3,733
6100 - TOTAL INSURANCE			19,786

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Economic Development	721-10			
Department	Dept. #	Prepared By		Date
6130 - ADMINISTRATIVE FEES		Type*	Quantity	Unit Price
				Budget Request
<u>Administration</u>				13,664
<u>Tideland Properties</u>				34
<u>Mill Site Properties</u>				12,106
<u>Docking</u>				288
<u>Connell Lake Dam</u>				2,893
<u>AMHS Admin Building Lease</u>				8,425
6130 - TOTAL ADMINISTRATIVE FEES				37,410
6310 - ELECTRICITY				
<u>Mill Site Properties</u>				800
<u>Docking</u>				800
<u>Connell Lake Dam</u>				2,400
<u>AMHS Admin Building Lease</u>				30,000
6310 - TOTAL ELECTRICITY				34,000
6320 - WATER				
<u>Mill Site Properties</u>				5,000
<u>AMHS Admin Building Lease</u>				10,000
6320 - TOTAL WATER				15,000

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Economic Development	721-10		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6330 - TELEPHONE			Unit Price
<u>Administration</u>			Budget Request
			750
6330 - TOTAL TELEPHONE			750
6331 - LONG DISTANCE			
<u>Administration</u>			180
6331 - TOTAL LONG DISTANCE			180
6430 - BUILDING MAINTENANCE			
<u>Mill Site Properties</u>			50,000
<u>Connell Lake Dam</u>			10,000
<u>AMHS Admin Building Lease</u>			10,000
6430 - TOTAL BUILDING MAINTENANCE			70,000
6431 - HEATING OIL			
<u>AMHS Admin Building Lease</u>			20,000
6431 - TOTAL HEATING OIL			20,000
6600 - INTERFUND TRANSFERS			
<u>Administration</u>			
Interfund Transfer to Airport			
General Fund - Senior Services			129,053
<u>Mill Site Properties</u>			
Ward Cove Wastewater Services - Transfer to Wastewater Enterprise Fund			37,855
6600 - TOTAL INTERFUND TRANSFERS			166,908

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

Personnel Wage/Salary Detail - Budget Year 2011

Economic Development								721-10		
Department								Dept. No.	Date	
Position	Anniversary Date	Wage on 6/30/2010	COLA 3%	# Pay Periods	Semi Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual	Total Pay
Economic Development Manager	1/12	2,996		12	3,086	1.5%	12	3,132	74,616	74,616
Subtotal - Administration					3,086				74,616	74,616
Public Works										
Grounds Supervisor		9,926	50%		4,963			4,963		4,963
Parks Tech I		4,090	50%		2,045			2,045		2,045
Parks Tech I		4,132	50%		2,066			2,066		2,066
Parks Tech I		4,147	50%		2,074			2,074		2,074
Subtotal - Mill Site Properties					11,148					11,148
Utility Supervisor		8,195	75%		6,146			6,146		6,146
Maintenance Tech II		10,211	75%		7,658			7,658		7,658
Maintenance Tech I		4,625	50%		2,313			2,313		2,313
Subtotal - Connell Lake Dam					16,117					16,117
Maintenance Tech I		4,625	50%		2,313			2,313		2,313
Grounds Supervisor		9,926	50%		4,963			4,963		4,963
Parks Tech I		4,090	50%		2,045			2,045		2,045
Parks Tech I		4,132	50%		2,066			2,066		2,066
Parks Tech I		4,147	50%		2,074			2,074		2,074
Subtotal - AMHS Admin Building Lease					13,461					13,461
Utility Supervisor		8,195	25%		2,049			2,049		2,049
Maintenance Tech II		10,211	25%		2,553			2,553		2,553
Subtotal - NPDES					4,602					4,602
Subtotal - Public Works					45,328					45,328
Totals									119,944	

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

Economic Development		721-10					
Department		Dept. #		Prepared by		Date	
Employee Name	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% Retirement	Health Insur.	Benefit Total
Economic Development Manager	74,616	5,708	530	746	16,416	-	23,400
Subtotal - Administration	74,616	5,708	530	746	16,416	-	23,400
Public Works							
Grounds Supervisor	7,115	88%	6,261				6,261
Parks Tech I	2,771	88%	2,438				2,438
Parks Tech I	2,611	88%	2,298				2,298
Parks Tech I	2,613	88%	2,299				2,299
Subtotal - Mill Site Properties	32,605		13,296				13,296
Utility Supervisor	6,729	64%	4,307				4,307
Maintenance Tech II	4,847	64%	3,102				3,102
Maintenance Tech I	2,998	64%	1,919				1,919
Maintenance Tech I	2,921	64%	1,869				1,869
Subtotal - Connell Lake Dam	32,605		11,197				11,197
Maintenance Tech I	2,998	20%	600				600
Grounds Supervisor	7,115	20%	1,423				1,423
Parks Tech I	2,771	20%	554				554
Parks Tech I	2,611	20%	522				522
Parks Tech I	2,613	20%	523				523
Subtotal - AHMS Admin Lease	32,605		3,622				3,622
Utility Supervisor	6,729	6%	404				404
Maintenance Tech II	4,847	6%	291				291
Maintenance Tech I	2,998	6%	180				180
Maintenance Tech I	2,921	7%	204				204
Grounds Supervisor	7,115	7%	490				490
Subtotal - NPDES	32,605		1,569				1,569
Totals	65,210		29,684				53,084

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

Economic Development		101-21				
Department		Dept. #	Prepared By		Date	
Employee Name and Position	Location/Reason for Trip/Training	Dates/No. of Days Required	* Travel Information			
			Vehicle	Per Diem	Lodging	Other
5300 - TRAVEL & TRAINING						
IEDC Conference						2,800
IEDC Economic Impact Class						2,800
SE Conference Annual						1,000
SE Conference Mid-Session						800
Prince Rupert Business Development						1,200
Additional Conference or Business Recruiting						1,200
Totals						9,800

Ketchikan Gateway Borough

FY 2011 Budget - Revenue and Appropriations

South Tongass Service Area - 800

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	75,161	51,748	51,748	51,748	27,058	(24,690)	-48%
Revenues:							
4010 Property Taxes	454,960	466,513	466,513	466,513	473,313	6,800	1%
4020 Business & Personal Taxes	1,728	1,882	1,882	1,882	-	(1,882)	-100%
4060 Automobile Taxes	5,623	5,500	5,500	5,500	5,500	-	
4080 Penalties & Interest	1,467	-	-	-	-	-	
4150 Sr Citizen Local Contrib.	(23,000)	(23,000)	(23,000)	(23,000)	(32,502)	(9,502)	41%
4220 State Revenue Sharing	13,642	-	-	-	-	-	
4305 Interest Income	(469)	1,590	1,590	2,000	2,000	-	
4364 Water Fees	132,884	160,973	160,973	165,000	160,000	-	
4390 Other Revenue	969	5,000	5,000	5,000	130,000	125,000	2500%
4394 EMS Revenue	63,489	53,000	53,000	53,000	53,000	-	
Total Revenues	651,293	671,458	671,458	675,895	791,311	120,416	18%
Summary of Appropriations:							
Fire Services	427,974	427,339	427,339	427,057	581,958	154,901	36%
Distribution Services	50,444	37,738	37,738	40,086	32,150	(7,936)	-20%
Water Services	196,288	247,379	247,379	233,442	225,016	(8,426)	-4%
Total Appropriations	674,706	712,456	712,456	700,585	839,124	138,539	20%
Excess Revenue over (under) Expenditures	(23,413)	(40,998)	(40,998)	(24,690)	(47,813)	(18,123)	73%
Fund Balance June 30	51,748	10,750	10,750	27,058	(20,755)	(42,813)	-158%
AUTHORIZED PERSONNEL							
	FY 09		FY 10		FY 11		
Fire Chief	1.00		1.00		1.00		
EMS Lieutenant	1.00		1.00		1.00		
FF/EMT	0.25		0.25		0.25		
Water Dept.	1.50		2.13		1.44		Allocated from P.W.
FULL-TIME EMPLOYEES	<u>3.75</u>		<u>4.38</u>		<u>3.69</u>		

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

South Tongass Service Area	800			
Department	Dept. #	Prepared By	Date	
4010 - Property Taxes		Type*	Quantity	Unit Price
182,043,300 assessment	0.0026 mills			Budget Request
				473,313
4010 - TOTAL PROPERTY TAXES				473,313
4060 - Automobile Taxes				5,500
4060 - TOTAL AUTOMOBILE TAXES				5,500
4150 - Senior Citizen Local Contributions				
12,500,770 assessment	0.0026 mills			(32,502)
4150 - TOTAL SR. CITIZEN LOCAL CONTRIBUTIONS				(32,502)
4305 - Interest Income				2,000
4305 - TOTAL INTEREST INCOME				2,000
4364 - Water Fees				
Fawn Mtn School				160,000
Residents				
4364 - TOTAL WATER FEES				160,000
4390 - Other Revenue				
Fire fines				5,000
Sale of old Fire Station				125,000
4390 - TOTAL OTHER REVENUE				130,000
4394 - EMS Revenue				
Calls				43,000
Saxman EMS Agreement				10,000
4394 - TOTAL EMS REVENUE				53,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenue and Appropriations
South Tongass Fire 800-90

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	111,915	112,140	112,140	112,140	115,482	3,342	3%
5110 Overtime Pay	271	-	-	-	-	-	
5120 Temporary Pay	55,963	55,950	55,950	58,000	57,770	(230)	
5200 Taxes & Benefits	108,486	97,650	97,650	97,650	99,148	1,498	2%
5300 Travel & Training	14,735	34,500	34,500	33,500	34,500	1,000	3%
5400 Uniform Allowance	10,941	10,000	10,000	9,000	10,000	1,000	11%
6010 Supplies	2,315	2,000	2,000	1,500	2,000	500	33%
6011 Operating Supplies	21,679	24,000	24,000	22,000	22,000	-	
6015 Books & Software	138	600	600	600	600	-	
6020 Dues & Publications	1,796	2,300	2,300	2,300	2,300	-	
6030 Publishing Expense	-	400	400	400	400	-	
6045 Training/Meeting Food	-	-	-	-	2,000	-	
6070 Postage	165	350	350	350	350	-	
6090 Contractual Services	2,718	2,750	2,750	2,750	4,250	1,500	55%
6100 Insurance	6,867	12,500	12,500	12,500	16,500	4,000	32%
6110 Medical Expense	2,056	8,000	8,000	11,000	7,000	(4,000)	-36%
6130 Administrative Fees	21,948	23,843	23,843	23,000	25,802	2,802	12%
6310 Electricity	2,975	3,000	3,000	3,400	3,000	(400)	-12%
6330 Telephone	2,289	2,040	2,040	2,040	2,040	-	
6331 Long Distance	94	50	50	100	50	(50)	-50%
6350 Landfill	-	200	200	200	200	-	
6360 Reimbursable Expenses	643	500	500	505	500	(5)	-1%
6430 Building Maintenance	1,670	2,500	2,500	2,000	5,000	3,000	150%
6431 Heating Fuel	6,280	9,000	9,000	9,000	9,000	-	
6450 Equipment Maintenance	4,642	4,400	4,400	4,400	4,400	-	
6460 Vehicle Maintenance	7,530	4,500	4,500	4,500	4,500	-	
6461 Vehicle Fuel & Oil	720	4,000	4,000	4,000	4,000	-	
6462 Vehicle Operation	-	50	50	50	50	-	
6525 Small Equipment Purchases	6,737	4,000	4,000	4,000	17,000	13,000	325%
6530 Equipment Purchase	-	-	-	-	6,000	6,000	
6540 Capital Improvements	31,285	5,000	5,000	5,000	125,000	120,000	2400%
6600 Interfund Transfer	-	-	-	-	-	-	
6610 Interfund Transfer	6,116	1,116	1,116	1,172	1,116	(56)	-5%
Totals	432,974	427,339	427,339	427,057	581,958	154,901	36%

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90		
Department	Dept. #	Prepared By	Date
5400 - UNIFORM ALLOWANCE		Type*	Quantity
Uniforms and Clothing/ Turnouts (coats, pants, boots, gloves, helmet, etc)			Unit Price
			Budget Request
			10,000
5400 - TOTAL UNIFORM ALLOWANCE			10,000
6010 - SUPPLIES			
Misc Supplies			2,000
6010 - TOTAL SUPPLIES			2,000
6011 - OPERATING SUPPLIES			
			22,000
6011 - TOTAL OPERATING SUPPLIES			22,000
6015 - BOOKS & SOFTWARE			
			600
6015 - TOTAL BOOKS & SOFTWARE			600
6020 - DUES & PUBLICATIONS			
NFPA - IAAI - ASFA -			2,300
6020 - TOTAL DUES & PUBLICATIONS			2,300
6030 - PUBLISHING EXPENSE			
Recruitment ads			400
6030 - TOTAL PUBLISHING EXPENSE			400
6045 - TRAINING/MEETING FOOD			
Meeting/Training food			2,000
6045 - TOTAL TRAINING/MEETING FOOD			2,000
6070 - POSTAGE			
			350
6070 - TOTAL POSTAGE			350

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90		
Department	Dept. #	Prepared By	Date
6090 - CONTRACTUAL SERVICES		Type*	Quantity
6090 - CONTRACTUAL SERVICES			Unit Price
Billing Contract			2,750
Tongass Sanitation			1,500
6090 - TOTAL CONTRACTUAL SERVICES			4,250
6100 - INSURANCE			
6100 - INSURANCE			Unit Price
Property & liability insurance			12,500
Medivac Insurance			4,000
6100 - TOTAL INSURANCE			16,500
6110 - MEDICAL EXPENSE			
6110 - MEDICAL EXPENSE			Unit Price
Physicals and Hepatitis B & C Shots			7,000
6110 - TOTAL MEDICAL EXPENSE			7,000
6130 - ADMINISTRATIVE FEES			
6130 - ADMINISTRATIVE FEES			Unit Price
			25,802
6130 - TOTAL ADMINISTRATIVE FEES			25,802
6310 - ELECTRICITY			
6310 - ELECTRICITY			Unit Price
			3,000
6310 - TOTAL ELECTRICITY			3,000
6330 - TELEPHONE			
6330 - TELEPHONE			Unit Price
			2,040
6330 - TOTAL TELEPHONE			2,040
6331 - LONG DISTANCE			
6331 - LONG DISTANCE			Unit Price
			50
6331 - TOTAL LONG DISTANCE			50

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90		
Department	Dept. #	Prepared By	Date
6350 - LANDFILL		Type*	Quantity
			Unit Price
			Budget Request
			200
6350 - TOTAL LANDFILL			200
6360 - REIMBURSABLE EXPENSES			
			500
6360 - TOTAL REIMBURSABLE EXPENSES			500
6430 - BUILDING MAINTENANCE			
General maintenance and repair of buildings and grounds			5,000
6430 - TOTAL BUILDING MAINTENANCE			5,000
6431 - HEATING FUEL			
			9,000
6431 - TOTAL HEATING FUEL			9,000
6450 - EQUIPMENT MAINTENANCE			
Radio/Pager Maintenance Agreement			2,000
Fit Tester / SCBA Tester Annual Maintenance			1,200
AED Life Pack Maintenance			1,200
6450 - TOTAL EQUIPMENT MAINTENANCE			4,400
6460 - VEHICLE MAINTENANCE			
			4,500
6460 - TOTAL VEHICLE MAINTENANCE			4,500

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90		
Department	Dept. #	Prepared By	Date
6461 - VEHICLE FUEL & OIL		Type*	Quantity
			Unit Price
			Budget Request
			4,000
6461 - TOTAL VEHICLE FUEL & OIL			4,000
6462 - VEHICLE OPERATION			
			50
6462 - TOTAL VEHICLE OPERATION			50
6525 - SMALL EQUIPMENT PURCHASES			
Confined Space Rescue			8,000
CPR Mannequins			3,000
A/V Equipment BOD Meetings			2,000
Snow Plow			4,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			17,000
6530 - EQUIPMENT PURCHASES			
Copier			6,000
6530 - TOTAL EQUIPMENT PURCHASES			6,000
6540 - CAPITAL IMPROVEMENTS			
Commercial Kitchen, Generator, Sprinkler/Alarm System, Vehicle Exhaust, Paving and ladder truck			125,000
6540 - TOTAL CAPITAL IMPROVEMENTS			125,000
6610 - INTERFUND TRANSFER			
Waste Water Interfund Transfer Fee		R	1,116
6610 - TOTAL INTERFUND TRANSERS			1,116

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenue and Appropriations
South Tongass Treatment 800-91-001

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	55,431	79,677	79,677	70,000	59,690	(10,310)	-15%
5110 Overtime	8,819	-	-	4,000	1,500	(2,500)	-63%
5200 Taxes & Benefits	32,853	57,132	57,132	50,000	49,038	(962)	-2%
5300 Travel & Training	304	100	100	-	1,500	1,500	
6010 Supplies	19	-	-	-	-	-	
6011 Operating Supplies	57,876	65,396	65,396	66,000	66,000	-	
6020 Dues & Publications	350	715	715	715	925	210	29%
6040 Community Promotion	60	-	-	-	-	-	
6070 Postage Expense	-	300	300	100	-	(100)	-100%
6090 Contractual Service	-	-	-	-	5,000	5,000	
6091 Water Test	6,206	9,500	9,500	9,500	9,500	-	
6100 Insurance	128	100	100	-	-	-	
6130 Administrative Fees	10,191	13,989	13,989	13,989	12,723	(1,266)	-9%
6140 Debt Service	366	238	238	238	240	2	1%
6310 Electricity	12,472	8,132	8,132	10,000	10,000	-	
6330 Telephone	-	600	600	400	400	-	
6430 Building Maintenance	1,515	2,000	2,000	1,500	1,500	-	
6450 Equipment Maintenance	4,898	3,500	3,500	4,000	4,000	-	
6525 Small Equipment Purchases	4,800	6,000	6,000	3,000	3,000	-	
Totals	196,288	247,379	247,379	233,442	225,016	(8,426)	-4%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90-001		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Soda ash, polymer, lab chemicals, filter media, gloves, respirator cartridges, etc.			Unit Price
			Budget Request
			66,000
6011 - TOTAL OPERATING SUPPLIES			66,000
6020 - DUES & PUBLICATIONS			
ADNR Water Fees			100
Water Licensing Fees			400
Alaska Rural Water		1	250
AWWA membership			175
6020 - TOTAL DUES & PUBLICATIONS			925
6090 - CONTRACTUAL SERVICES			
Consultation			5,000
6090 - TOTAL CONTRACTUAL SERVICES			5,000
6091 - WATER TESTS - DEC REQUIRED			
			9,500
6091 - TOTAL WATER TESTS			9,500
6130 - ADMINISTRATIVE FEES			
			12,723
6130 - TOTAL ADMINISTRATIVE FEES			12,723

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-90-001		
Department	Dept. #	Prepared By	Date
6140 - DEBT SERVICE		Type*	Quantity
Shoup Street			240
6140 - TOTAL DEBT SERVICE			240
6310 - ELECTRICITY			10,000
6310 - TOTAL ELECTRICITY			10,000
6330 - TELEPHONE			400
6330 - TOTAL TELEPHONE			400
6430 - BUILDING MAINTENANCE			1,500
Light bulbs			1,500
6430 - TOTAL BUILDING MAINTENANCE			1,500
6450 - EQUIPMENT MAINTENANCE			4,000
Radio/Pager Maintenance Agreement			4,000
6450 - TOTAL EQUIPMENT MAINTENANCE			4,000
6525 - SMALL EQUIPMENT PURCHASES			3,000
NFPA Test equipment			3,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			3,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough

FY 2011 Budget - Revenue and Appropriations

South Tongass Distribution 800-91-002

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
5100 Employee Pay	16,623	8,854	8,854	12,000	6,632	(5,368)	-45%
5110 Overtime	1,458	-	-	1,500	1,500	-	
5120 Temporary Pay	7,226	-	-	-	-	-	
5200 Taxes & Benefits	11,680	6,348	6,348	9,400	5,448	(3,952)	-42%
5300 Travel & Training	23	100	100	100	1,500	1,400	1400%
6011 Operating Supplies	1,042	5,000	5,000	4,000	4,000	-	
6090 Contractual Service	200	-	-	-	-	-	
6091 Water Test	2,760	2,750	2,750	2,750	2,750	-	
6130 Administrative Fees	2,756	2,136	2,136	2,136	1,820	(316)	-15%
6310 Electricity	-	3,050	3,050	2,700	3,000	300	11%
6430 Building Maintenance	-	6,000	6,000	3,000	3,000	-	
6450 Equipment Maintenance	3,500	3,500	3,500	2,500	2,500	-	
6525 Small Equipment Purchases	3,176	-	-	-	-	-	
Totals	50,444	37,738	37,738	40,086	32,150	(7,936)	-20%

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

South Tongass Service Area	800-91-002		
Department	Dept. #	Prepared By	Date
6011 - OPERATING SUPPLIES		Type*	Quantity
Valves, saddles, valve boxes, piping, repair bands, etc.			Unit Price
			Budget Request
			4,000
6011 - TOTAL OPERATING SUPPLIES			4,000
6091 - WATER TESTS - DEC REQUIRED			
			2,750
6091 - TOTAL WATER TESTS			2,750
6130 - ADMINISTRATIVE FEES			
			1,820
6130 - TOTAL ADMINISTRATIVE FEES			1,820
6310 - ELECTRICITY			
			3,000
6310 - TOTAL ELECTRICITY			3,000
6430 - BUILDING MAINTENANCE			
			3,000
6430 - TOTAL BUILDING MAINTENANCE			3,000
6450 - EQUIPMENT MAINTENANCE			
			2,500
6450 - TOTAL EQUIPMENT MAINTENANCE			2,500

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

South Tongass Service Area										800		
Department										Dept. #	Prepared By	
24 Pay Periods												
Position	Anniver- sary Date		Wage on 6/30/10	COLA 3.0%	# Pay Periods	Semi-Month Wage	STEP 1.5%	# Pay Periods	Semi-Month Wage	5100 Annual Salary	5110 Overtime	Total Pay
25 Volunteers (Drills)								800		16,000		16,000
8 Volunteers (Call-Outs)								248		4,950		4,950
Chief	6/30		2,700		-	2,781	1.5%	24	2,823	67,752		67,752
Temporary - 1/4 Time - hourly	20.00							24	520	10,400		10,400
3 Auxiliary (Call-Outs)								30		360		360
EMS Lieutenant	12/31		1,917	1.5%	13	1,975	1.5%	11	2,005	47,730		47,730
Volunteers (Call-Outs)								743		14,860		14,860
Volunteers (Drills)								260		5,200		5,200
Volunteers (On-Call)								300		6,000		6,000
Total - South Tongass											-	173,252
South Tongass Water	Annual Pay	% Allocated									Overtime	Allocated Wages
Utility Supervisor	21,511	0.90	EMPLOYEE WAGES ARE CALCULATED IN THE PUBLIC WORK'S BUDGET AND THE DETERMINED PERCENTAGE FOR WATER TREATMENT IS ALLOCATED HERE.									19,360
Maintenance Tech II	17,868	0.90										16,081
Maintenance Tech I	1,682	0.90										1,514
Maintenance Tech I	9,762	0.90										8,786
Maintenance Tech I	15,499	0.90										13,949
Overtime									1,500			
Subtotal - Water Treatment												59,690
Utility Supervisor	21,511	0.1	EMPLOYEE WAGES ARE CALCULATED IN THE PUBLIC WORK'S BUDGET AND THE DETERMINED PERCENTAGE FOR WATER TREATMENT IS ALLOCATED HERE.									2,151
Maintenance Tech II	17,868	0.1										1,787
Maintenance Tech I	1,682	0.1										168
Maintenance Tech I	9,762	0.1										976
Maintenance Tech I	15,499	0.1										1,550
Overtime									1,500			
Subtotal - Water Distribution												6,632
Totals - Treatment & Distribution											3,000	66,322

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

South Tongass Service Area			800					
Department			Dept. #	Prepared by			Date	
Employee Name	ANNUAL BENEFITS	FICA/MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S./IBEW	Health Insur.	Benefit Total	
Chief	67,752	5,183	4,133	678	14,905	23,640	48,539	
Temporary - 1/4 Time - hourly	10,400	796	634	104			1,534	
EMS Lieutenant	47,730	3,651	2,912	477	10,501	23,640	41,181	
Subtotals	125,882	-	7,679	1,259	25,406	47,280	91,254	
25 Volunteers (Drills)	16,000	1,224	2,635	160			4,019	
8 Volunteers (Call-Outs)	4,950	379	843	50			1,272	
3 Auxiliary (Call-Outs)	360	28	316	4			348	
Volunteers (Call-Outs)	14,860	1,137	-	149			1,286	
Volunteers (Drills)	5,200	398	-	52			450	
Volunteers (On-Call)	6,000	459	-	60			519	
Total - South Tongass	173,252	-	11,473	1,734	25,406	47,280	99,148	
South Tongass Water	Annual Benefits	% Allocated	EMPLOYEE BENEFITS ARE CALCULATED IN THE PUBLIC WORK'S BUDGET AND THE DETERMINED PERCENTAGE FOR WATER TREATMENT IS ALLOCATED HERE.				Allocated Benefits	
Utility Supervisor	17,664	0.9					15,898	
Maintenance Tech II	16,964	0.9					15,268	
Maintenance Tech I	1,363	0.9					1,227	
Maintenance Tech I	6,709	0.9					6,038	
Maintenance Tech I	11,786	0.9					10,607	
Overtime	1,500							
Subtotal - Treatment	54,486						49,038	
Utility Supervisor	17,664	0.1	EMPLOYEE BENEFITS ARE CALCULATED IN THE PUBLIC WORK'S BUDGET AND THE DETERMINED PERCENTAGE FOR WATER DISTRIBUTION IS ALLOCATED HERE.				1,766	
Maintenance Tech II	16,964	0.1					1,696	
Maintenance Tech I	1,363	0.1					136	
Maintenance Tech I	6,709	0.1					671	
Maintenance Tech I	11,786	0.1					1,179	
Overtime	1,500							
Subtotal - Distribution	54,486						5,448	
Total - Treatment & Distribution							54,486	
Totals							153,634	
% Benefit to Salary							232%	

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

South Tongass Service Area		800					
Department		Dept. #	Prepared By		Date		
Employee Name & Position		Location and Reason for Trip/Training	Dates and No. of Days Required	* Travel Information			
				Vehicle	Per Diem	Lodging	Other
							Total
FIRE							
Live Fire Training		TO					1,500
First Aid/Defibrillation/CPR Training		BE					1,500
ASFA/EMS/Auxiliary		ANNOUNCED					4,500
Volunteer Incentive							5,000
Paramedic/Confined Space Rescue		TO BE					15,000
EMS Symposium		ANNOUNCED					7,000
Total - Fire							34,500
Distribution							
Operator Certification Exams		Ketchikan					1,500
Subtotal - Distribution							1,500
Treatment							
Operator Certification Exams		Ketchikan					1,500
Subtotal - Treatment							1,500
Total - Treatment & Distribution							3,000
Totals Travel & Training							37,500

Board of Director's Worksheet
FY 2010 Budget - Revenue and Appropriations
South Tongass Service Area - 800

DESCRIPTION		FY 2011		
		FIRE	WATER	TOTAL
		73%	27%	100%
Expenditures Over / Under		-	-	-
4010	Property Taxes	345,518	127,795	473,313
4020	Business/Personal Taxes	-	-	-
4060	Automobile Taxes	4,015	1,485	5,500
4080	Penalties & Interest	-	-	-
4150	Sr Citizen Local Contrib.	(23,726)	(8,776)	(32,502)
4220	State Revenue Sharing	-	-	-
4305	Interest Income	1,460	540	2,000
4364	Water Fees	-	165,000	165,000
4390	Misc. Revenue	130,000	-	130,000
4394	EMS Revenue	53,000	-	53,000
Total Revenue		510,267	286,044	796,311

Board of Director's Worksheet
FY 2010 Budget - Revenue and Appropriations
South Tongass Service Area - 800

DESCRIPTION		FY 2011		
		FIRE	WATER	TOTAL
		73%	27%	100%
5100	Employee Pay	115,482	66,322	181,804
5120	Temporary Pay	57,770	-	57,770
5200	Benefits	99,148	54,486	153,634
5300	Travel & Training	34,500	3,000	37,500
5400	Uniform Allowance	10,000	-	10,000
6010	Office Supplies	2,000	-	2,000
6011	Operating Supplies	22,000	70,000	92,000
6015	Books & Software	600	-	600
6020	Dues & Publications	2,300	925	3,225
6030	Publishing Expense	400	-	400
6070	Postage	350	-	350
6085	License/Fees/Permits	-	-	-
6090	Contractual Services	4,250	5,000	9,250
6091	Water Testing	-	12,250	12,250
6100	Insurance	16,500	-	16,500
6110	Medical Expense	7,000	-	7,000
6130	Administrative Fees	25,802	14,543	40,345
6140	Debt Service	-	240	240
6310	Electricity	3,000	13,000	16,000
6320	Water	-	-	-
6330	Telephone	2,040	400	2,440
6331	Long Distance	50	-	50
6340	Sewer	-	-	-
6350	Landfill	200	-	200
6360	Reimbursable Expenses	500	-	500
6430	Building Maintenance	5,000	4,500	9,500
6431	Heating Fuel	9,000	-	9,000
6450	Equipment Maintenance	4,400	6,500	10,900
6460	Vehicle Maintenance	4,500	-	4,500
6461	Vehicle Fuel & Oil	4,000	-	4,000
6462	Vehicle Operation	50	-	50
6525	Small Equipment Purchases	17,000	3,000	20,000
6530	Equipment Purchase	-	-	-
6540	Capital Improvements	125,000	-	125,000
6610	Interfund Transfer	1,116	-	1,116
Total Appropriations		573,958	254,166	828,124
Excess Revenue over (under) Expenditures		(63,691)	31,878	(31,813)
Fund Balance June 30				



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Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Loring Service Area Budget - 810

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	4,916	10,617	10,617	10,617	15,663	5,046	48%
Revenues:							
4010 Property Tax Revenue	3,165	1,912	1,912	2,839	1,912	(927)	-33%
4060 Motor Vehicle Taxes	105	134	134	91	134	43	47%
4150 Sr Citizen Local Contrib.					(283)		
4240 State Revenue	-	-	-	-	306,930	306,930	
4305 Interest Income	4,194	-	-	3,516	3,516	-	
Total Revenues	7,464	2,046	2,046	6,446	312,209	305,763	4743%
Appropriations:							
6030 Publishing Expense	-	50	50	50	50	-	
6100 Insurance	200	500	500	-	-	-	
6130 Administrative Fees	500	1,000	1,000	500	500	-	
6410 Dock Maintenance	1,063	-	-	100	1,000	900	900%
6540 Capital Improvements	-	306,930	306,930	750	306,930	306,180	40824%
Total Appropriations	1,763	308,480	308,480	1,400	308,480	307,080	21934%
Excess Revenue over (under) Expenditures	5,701	(306,434)	(306,434)	5,046	3,729	(307,080)	-6086%
Fund Balance June 30	10,617	(295,817)	(295,817)	15,663	19,392	3,729	24%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Loring Service Area	810		
Department	Dept. #	Prepared By	Date
<u>4010 - Property Taxes</u>			
637,300 assessment	0.003 mills		1,912
4010 - TOTAL PROPERTY TAXES			1,912
<u>4150- Sr Citizen Local Contrib.</u>			
94,333 assessment	0.003 mills		(283)
4305 - TOTAL INTEREST INCOME			(283)
<u>4305 - Interest Income</u>			
			3,516
4305 - TOTAL INTEREST INCOME			3,516
6030 - PUBLISHING EXPENSE			
			50
6030 - TOTAL PUBLISHING EXPENSE			50
6130 - ADMINISTRATIVE FEES			
Borough staff support for service area (6% of operating fees or \$500, whichever is greater)			500
6130 - TOTAL ADMINISTRATIVE FEES			500
6410 - DOCK MAINTENANCE			
Dock Replacement			1,000
6410 - TOTAL DOCK MAINTENANCE			1,000
6540 - CAPITAL IMPROVEMENTS			
Dock Replacement			306,930
6540 - TOTAL CAPITAL IMPROVEMENTS			306,930

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Waterfall Creek Service Area - 830

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
Fund Balance July 1	1,256	(1,694)	(1,694)	(1,694)	10,726	12,420	-733%
Revenues:							
4080 Penalty & Interest	97	100	100	150	100	(50)	-33%
4305 Interest Income	59	79	79	60	79	19	32%
4360 Service Area Revenue	11,355	19,125	19,125	19,125	19,125	-	
Total Revenues	11,511	19,304	19,304	19,335	19,304	(31)	0%
Appropriations:							
6030 Publishing Expense	-	50	50	43	50	7	16%
6090 Contractual Services	-	10,100	10,100	3,083	7,100	4,017	130%
6130 Administrative Fees	699	1,119	1,119	1,119	729	(390)	-35%
6441 System Maint - Road	13,762	8,500	8,500	2,670	5,000	2,330	87%
6540 Capital Improvements	-	-	-	-	17,151	-	
Total Appropriations	14,461	19,769	19,769	6,915	30,030	23,115	334%
Excess Revenue over (under) Expenditures	(2,950)	(465)	(465)	12,420	(10,726)	(23,115)	-186%
Fund Balance June 30	(1,694)	(2,159)	(2,159)	10,726	-	(10,726)	-100%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Waterfall Creek Service Area	830-90		
Department	Dept. #	Prepared By	Date
6030 - PUBLISHING EXPENSE		Type*	Quantity
Advertising			50
6030 - TOTAL PUBLISHING EXPENSE			50
6090 - CONTRACTUAL SERVICES			
Snow Removal			7,100
6090 - TOTAL CONTRACTUAL SERVICES			7,100
6130 - ADMINISTRATIVE FEES			
Borough staff support for service areas 6% or \$500 which ever is greater.			729
6130 - TOTAL ADMINISTRATIVE FEES			729
6441 - SYSTEM MAINTENANCE (ROADS)			
Ice Melt			5,000
6441 - TOTAL SYSTEM MAINTENANCE (ROADS)			5,000
6540 - CAPITAL IMPROVEMENTS			
Road Repair			17,151
6540 - TOTAL CAPITAL IMPROVEMENTS			17,151

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Mud Bight Service Area - 840

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	54,015	52,108	52,108	52,108	60,649	8,541	16%
Revenues:							
4080 Penalty & Interest	276	-	-	400	-	(400)	-100%
4305 Interest Income	100	-	-	800	800	-	
4360 Service Area Revenue	12,492	11,160	11,160	12,503	11,160	(1,343)	-11%
Total Revenues	12,868	11,160	11,160	13,703	11,960	(1,743)	-13%
Appropriations:							
6030 Publishing Expense	-	50	50	42	50	8	19%
6085 Licenses, Fees & Permits	-	-	-	-	750	750	
6090 Contractual Services	-	5,000	5,000	2,062	5,000	2,938	142%
6130 Administrative Fees	2,058	603	603	2,058	648	(1,410)	-69%
6441 Road Maintenance	12,717	5,000	5,000	1,000	5,000	4,000	400%
6540 Capital Improvements	-	24,999	24,999	-	24,999	24,999	
Total Appropriations	14,775	35,652	35,652	5,162	36,447	31,285	606%
Excess Revenue over (under) Expenditures	(1,907)	(24,492)	(24,492)	8,541	(24,487)	(33,028)	-387%
Fund Balance June 30	52,108	27,616	27,616	60,649	36,162	(24,487)	-40%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Mud Bight Service Area	840 - 90			
Department	Dept. #	Prepared By		Date
		Type*	Quantity	Unit Price
6030 - PUBLISHING EXPENSES				Budget Request
Advertising				50
6030 - TOTAL PUBLISHING EXPENSES				50
6085 - LICENSE, FEES & PERMITS				
Permits				750
6085 - TOTAL LICENSE, FEES & PERMITS				750
6090 - CONTRACTUAL SERVICES				
Snow Removal				5,000
6090 - TOTAL CONTRACTUAL SERVICES				5,000
6130 - ADMINISTRATIVE FEES				
Borough staff support for service area				648
6130 - TOTAL ADMINISTRATIVE FEES				648
6441 - ROAD MAINTENANCE				
Road Extension				5,000
6441 - TOTAL ROAD MAINTENANCE				5,000
6540 - CAPITAL IMPROVEMENTS				
Road Extension				24,999
6540 - TOTAL CAPITAL IMPROVEMENTS				24,999

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Nichols View Service Area - 850

DESCRIPTION	FY 09 FINAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	9,503	9,384	9,384	9,384	8,987	(397)	-4%
Revenues:							
4305 Interest Income	381	-	-	103	103	-	
Total Revenues	381	-	-	103	103	-	
Appropriations:							
6130 Administrative Fees	500	500	500	500	500	-	
Total Appropriations	500	500	500	500	500	-	
Excess Revenue over (under) Expenditures	(119)	(500)	(500)	(397)	(397)	-	
Fund Balance June 30	9,384	8,884	8,884	8,987	8,590	(397)	-4%



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Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Forest Park Service Area - 860

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	154,334	139,946	139,946	139,946	174,745	34,799	25%
Revenues:							
4010 Property Taxes	63,968	76,412	76,412	67,373	66,794	(579)	
4020 Business & Personal Taxes	147	-	-	147	-	(147)	-100%
4060 Automobile Taxes	788	3,000	3,000	800	800	-	
4150 Sir Citizen Local Contrib.	(2,417)	(2,417)	(2,417)	(2,417)	(5,904)	-	
4305 Interest Income	200	2,500	2,500	3,000	3,000	-	
Total Revenues	62,686	79,495	79,495	68,903	64,690	(4,213)	
Appropriations:							
6030 Publishing Expense	-	50	50	43	50	7	16%
6060 Rentals	-	2,000	2,000	-	2,000	2,000	
6090 Contractual Services	-	40,000	40,000	11,468	40,000	28,532	249%
6130 Administrative Fees	12,843	4,143	4,143	4,143	4,143	-	
6312 Electricity-Street Lights	7,808	7,000	7,000	6,000	7,000	1,000	17%
6441 System Maint - Road	56,423	20,000	20,000	4,900	20,000	15,100	308%
6540 Capital Improvements	-	150,000	150,000	7,550	170,308	162,758	2156%
Total Appropriations	77,074	223,193	223,193	34,104	243,501	209,397	614%
Excess Revenues over (under) Expenditures	(14,388)	(143,698)	(143,698)	34,799	(178,811)	(213,610)	-614%
Fund Balance June 30	139,946	(3,752)	(3,752)	174,745	(4,066)	(178,811)	-102%

Ketchikan Gateway Borough Budget Worksheet - Budget Year 2011

Forest Park Service Area	860 - 90		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6030 - PUBLISHING			Unit Price
Publishing			Budget Request
			50
6030 - TOTAL PUBLISHING			50
6060 - RENTALS			
20 ft. temporary container for Ice melt			2,000
6060 - TOTAL RENTALS			2,000
6090 - CONTRACTUAL SERVICES			
Road maintenance			40,000
6090 - TOTAL CONTRACTUAL SERVICES			40,000
6130 - ADMINISTRATIVE FEES			
Staff support for service area -6% of operating costs			4,143
6130 - TOTAL ADMINISTRATIVE FEES			4,143
6312 - ELECTRICITY			
			7,000
6312 - TOTAL ELECTRICITY			7,000
6441 - SYSTEM MAINTENANCE - ROADS			
Misc. supplies to maintain road			20,000
6441 - TOTAL SYSTEM MAINTENANCE - ROADS			20,000
6540 - CAPITAL IMPROVEMENTS			
Road maintenance			150,000
6540 - TOTAL CAPITAL IMPROVEMENTS			150,000

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Gold Nugget Service Area - 870

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	1,584	(7,553)	(7,553)	(7,553)	3,120	10,673	-141%
Revenues:							
4080 Penalties & Interest	427	-	-	716	716	-	
4305 Interest Income	(30)	-	-	-	-	-	
4361 Road Fees	12,327	22,540	22,540	22,000	22,000	-	
Total Revenues	12,724	22,540	22,540	22,716	22,716	-	
Appropriations:							
6030 Publishing	-	50	50	50	50	-	
6090 Contractual Services	-	10,500	10,500	10,500	10,500	-	
6130 Administrative Fees	735	993	993	993	993	-	
6441 Road Maintenance	21,126	6,000	6,000	500	6,000	5,500	1100%
Total Appropriations	21,861	17,543	17,543	12,043	17,543	5,500	46%
Excess Revenue over (under) Expenditures	(9,137)	4,997	4,997	10,673	5,173	(5,500)	-52%
Fund Balance June 30	(7,553)	(2,556)	(2,556)	3,120	8,293	5,173	166%

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

Gold Nugget Service Area	870		
Department	Dept. #	Prepared By	Date
6030 - PUBLISHING EXPENSE		Type*	Quantity
Advertising for Snow Removal Contract		R	
6030 - TOTAL PUBLISHING EXPENSE			50
6090 - CONTRACTUAL SERVICES			
Snow Removal			10,500
6090 - TOTAL CONTRACTUAL SERVICES			10,500
6130 - ADMINISTRATIVE FEES			
Borough staff support for service area			993
6130 - TOTAL ADMINISTRATIVE FEES			993
6441 - ROAD MAINTENANCE			
Ice Melt			6,000
6441 - TOTAL ROAD MAINTENANCE			6,000

*R = Recurring Designated Reserves - CIP
Undesignated Reserves 6%

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Gold Nugget Special Assessment - 875

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	(3,543)	(3,379)	(3,379)	(3,379)	(3,119)	260	-8%
Revenues:							
4080 Penalty & Interest	226	226	226	100	-	(100)	-100%
4305 Interest Income	403	403	403	160	-	(160)	-100%
4362 Special Assessment Fees	(41)	(41)	(41)	-	-	-	
Total Revenues	588	588	588	260	-	(260)	-100%
Appropriations:							
6140 Debt Service	-	-	-	-	100	100	
6845 Interest Expense	424	424	424	-	-	-	
Total Appropriations	424	424	424	-	100	100	
Excess Revenue over (under) Expenditures	164	164	164	260	(100)	(360)	-138%
Fund Balance June 30	(3,379)	(3,215)	(3,215)	(3,119)	(3,219)	(100)	

Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011

Gold Nugget Special Assessment	875		
Department	Dept. #	Prepared By	Date
6140 - DEBT SERVICE		Type*	Quantity
Loan payment to Land Trust - Principal			
Loan payment to Land Trust - Interest			100
6140 - TOTAL DEBT SERVICE			100

*R = Recurring

1 = One time cost

C = Contractual

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
Homestead Service Area - 885

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	(694)	8,625	8,625	8,625	17,179	8,554	99%
Revenues:							
4362 Special Assessment Fees	-	1,128	1,128	1,128	25,245	24,117	2138%
4450 Interfund Transfers - KGB	37,847	4,496	4,496	-	3,387	3,387	
4450 Interfund Transfers - KGBSD	-	31,529	31,529	31,529	-	(31,529)	-100%
Total Revenues	37,847	37,153	37,153	32,657	28,632	(4,025)	-12%
Appropriations:							
6030 Publishing Expense	-	50	50	-	-	-	
6090 Contractual Services	-	12,000	12,000	12,000	12,000	-	
6130 Administrative Fees	2,103	2,103	2,103	2,103	1,620	(483)	-23%
6441 System Maint - Road	26,425	23,000	23,000	10,000	15,000	5,000	50%
Total Appropriations	28,528	37,153	37,153	24,103	28,620	4,517	19%
Excess Revenue over (under) Expenditures	9,319	-	-	8,554	12	(8,542)	-100%
Fund Balance June 30	8,625	8,625	8,625	17,179	17,191	12	

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

Homestead Special Assessment	885		
Department	Dept. #	Prepared By	Date
6090 - CONTRACTUAL SERVICES		Type*	Quantity
Road maintenance			12,000
6090 - TOTAL CONTRACTUAL SERVICES			12,000
6130 - ADMINISTRATIVE FEES			
Staff support for service area - 6% of operating costs			1,620
6130 - TOTAL ADMINISTRATIVE FEES			1,620
6441 - SYSTEM MAINTENANCE - ROADS			
Misc. supplies to maintain road			15,000
6441 - TOTAL SYSTEM MAINTENANCE - ROADS			15,000

Ketchikan Gateway Borough
 Homestead Service Area
 FY2010 Budget User Allocation to Establish Service Area Fees
 Exhibit A

Service Area Member	Activity	Users				Assumptions	Trips	Percent	FY 2011
		Staff	Students	Functions	Total				\$ 28,620
KGBSD	Fawn Mountain Elementary	47	270	-	317	1 trip/day x 30days x 9 months=	85,590	67.38%	19,284
	Parent Teacher Assoc			27	27	1 trip/month x 9 months =	243	0.19%	54
	Indoor Soccer			75	75	3 trips/week x 12 weeks=	2,700	2.13%	610
	Mens basketball			45	45	1 trip/week x 12 weeks=	540	0.43%	123
	Matrats			20	20	1 trip/week x 12 weeks=	240	0.19%	54
	S T Alliance Church			300	300	1 trips/week x 52 weeks	15,600	12.28%	3,515
	Arts Council			50	50	1 trip/month x 9 months =	450	0.35%	100
Subtotal - KGBSD							105,363	83.0%	23,740
KGB	Polling Place			576	576	2 trips per yr	1,152	0.91%	260
	South Tongass SA Board			8	8	1 trip/month x 12 months =	96	0.08%	23
	Borough Bus			7,300	7,300	13 Trips/day x 365 days=	4,745	3.74%	1,070
	Fawn Mountain Track								
	Soccer			100	100	3 trips/week x 12 weeks=	3,600	2.83%	810
	Football			50	50	3 trips/week x 12 weeks=	1,800	1.42%	406
	Track			50	50	3 trips/week x 12 weeks=	1,800	1.42%	406
Misc			100	100	5 trips/day x 365 days=	1,825	1.44%	412	
Subtotal - KGB							15,018	11.8%	3,387
							-		
Arnsen	Construction Shop			2.6	2.6	2 trip/day x 365 days=	949	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	949	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	950	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	951	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	952	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	949	0.75%	215
Resident	Single family			2.6	2.6	2 trip/day x 365 days=	949	0.75%	215
							6,649	5.25%	1,505
							-		
							127,030	100%	\$ 28,632

Summary of Fees

Ketchikan Gateway Borough School District	23,740
Ketchikan Gateway Borough	3,387
Construction Shop	215
Single family	215
	215
	28,632

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Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
North Tongass Fire & EMS Service Area - 890

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
Fund Balance July 1	(937,287)	(842,503)	(842,503)	(842,503)	(777,461)	65,042	-8%
Revenues:							
4010 Property Taxes	552,497	581,385	581,385	550,385	589,379	38,994	7%
4020 Business & Personal Taxes	5,239	5,561	5,561	6,100	-	(6,100)	-100%
4060 Automobile Taxes	6,356	5,000	5,000	5,000	5,000	-	
4150 Sr Citizen Local Contrib.	(32,400)	(32,400)	(32,400)	(32,400)	(40,404)	(8,004)	25%
4220 State Revenue Sharing	21,158	-	-	-	-	-	
4305 Interest Income	5,224	-	-	6,500	-	(6,500)	-100%
4394 Ems Revenue	57,458	48,000	48,000	53,000	53,000	-	
4395 Annual Service Area Fee	112,743	115,000	115,000	114,585	115,000	415	
Total Revenues	728,275	722,546	722,546	703,170	721,975	18,805	3%
Appropriations:							
5100 Employee Pay	164,238	172,906	172,906	177,906	184,336	6,430	4%
5110 Overtime Pay	9,502	10,000	10,000	10,000	10,000	-	
5120 Temporary Pay	37,065	42,000	42,000	39,000	42,000	3,000	8%
5200 Taxes & Benefits	126,750	118,726	118,726	120,800	129,398	8,598	7%
5300 Travel & Training	18,780	19,750	19,750	9,250	7,500	(1,750)	-19%
5400 Uniform Allowance	2,817	7,300	7,300	7,300	9,000	1,700	23%
6010 Office Supplies	3,171	2,500	2,500	2,500	2,750	250	10%
6011 Operating Supplies	15,883	12,000	12,000	10,500	11,500	1,000	10%
6015 Books & Software	2,110	2,500	2,500	2,500	2,500	-	
6020 Dues & Publications	745	750	750	750	850	100	13%
6030 Publishing Expense	-	500	500	500	500	-	
6040 Community Promotions	115	500	500	500	500	-	
6045 Training/Meeting Food	-	-	-	-	750	750	
6060 Rentals	519	1,500	1,500	1,250	500	(750)	-60%
6070 Postage	401	800	800	650	800	150	23%
6080 Professional Services	1,747	-	-	500	500	-	
6082 Employee Recruitment	30	1,000	1,000	1,000	-	(1,000)	-100%
6090 Contractual Services	2,491	7,000	7,000	6,500	5,200	(1,300)	-20%
6100 Insurance	11,428	12,638	12,638	12,638	10,393	(2,245)	-18%
6110 Medical Expense	823	3,250	3,250	2,750	2,250	(500)	-18%
6130 Administrative Fees	30,542	30,763	30,763	30,763	35,758	4,995	16%
6140 Debt Service	36,560	31,816	31,816	31,816	19,992	(11,824)	-37%
6310 Electricity	13,394	12,300	12,300	12,300	15,120	2,820	23%
6312 Electricity/Street Lights	(2,586)	-	-	-	-	-	
6330 Telephone	5,791	3,840	3,840	3,840	3,543	(297)	-8%
6331 Long Distance	305	1,000	1,000	550	1,000	450	82%
6360 Reimbursable Expenses	390	600	600	600	-	(600)	-100%
6370 Mileage Reimbursement	-	-	-	-	300	300	
6430 Building Maintenance	11,794	8,000	8,000	8,000	8,000	-	
6431 Heating Fuel	8,690	17,280	17,280	16,250	14,000	(2,250)	-14%
6450 Equipment Maintenance	13,084	9,500	9,500	9,500	8,750	(750)	-8%
6460 Vehicle Maintenance	10,983	6,000	6,000	6,000	10,000	4,000	67%
6461 Vehicle Fuel & Oil	6,288	8,280	8,280	8,280	9,040	760	9%
6525 Small Equipment Purchases	28,863	30,300	30,300	30,300	23,000	(7,300)	-24%

Ketchikan Gateway Borough

FY 2011 Budget - Revenues and Appropriations

North Tongass Fire & EMS Service Area - 890

DESCRIPTION	FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
		ADOPTED	FINAL	ESTIMATED		\$	%
6530 Equipment Purchases	11,594	45,000	45,000	-	67,000	67,000	
6540 Capital Improvements - St. 6	739	16,000	16,000	-	32,000	32,000	
6540 Capital Improvements - Resc. 8	-	5,000	5,000	15,000	-	(15,000)	-100%
6600 Interfund Transfer - Capital Lease	51,155	51,155	51,155	51,155	51,155	-	
6610 Interfund Transfer - Sewer	480	480	480	480	480	-	
6700 Bad Debt Expense	6,810	5,000	5,000	6,500	6,500	-	
Total Appropriations	633,491	697,934	697,934	638,128	726,865	88,737	14%
Excess Revenues over (under) Expenditures	94,784	24,612	24,612	65,042	(4,890)	(69,932)	-108%
Fund Balance June 30	(842,503)	(817,891)	(817,891)	(777,461)	(782,351)	(4,890)	
AUTHORIZED PERSONNEL	FY 09		FY 10		FY 11		
Fire Chief	1.00		1.00		1.00		
EMS Lieutenant	1.00		-		-		
Captain	-		1.00		1.00		
Firefighter/EMT	1.00		1.00		1.00		
FULL-TIME EMPLOYEES	<u>3.00</u>		<u>3.00</u>		<u>3.00</u>		

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department	890			
Department	Dept. #	Prepared By	Date	
4010 - Property Taxes				
346,693,400 0.0017				589,379
4010 - TOTAL PROPERTY TAXES				589,379
4060 - Automobile Taxes				
				5,000
4060 - TOTAL AUTOMOBILE TAXES				5,000
4150 - Senior Citizens Local Contributions				
23,767,059 0.0017				(40,404)
4150 - TOTAL SR. CITIZENS LOCAL CONTRIBUTIONS				(40,404)
4394 - EMS Revenue				
				53,000
4394 - TOTAL EMS REVENUE				53,000
4395 - Annual Service Area Fee				
				115,000
4395 - TOTAL ANNUAL SERVICE AREA FEE				115,000

Ketchikan Gateway Borough
FY 2011 Budget - Revenues and Appropriations
North Tongass Fire - 890-00-000

DESCRIPTION	FY 09	FY 10			FY 11	FY 11 - FY 10 EST.	
	ACTUAL	ADOPTED	FINAL	ESTIMATED	BUDGET	\$	%
5100 Employee Pay	164,238	172,906	172,906	177,906	184,336	6,430	4%
5110 Overtime Pay	9,502	10,000	10,000	10,000	10,000	-	
5120 Temporary Pay	37,065	42,000	42,000	39,000	37,000	(2,000)	-5%
5200 Taxes & Benefits	126,750	118,726	118,726	120,800	129,398	8,598	7%
5300 Travel & Training	18,780	19,750	19,750	9,250	7,500	(1,750)	-19%
5400 Uniform Allowance	2,817	7,300	7,300	7,300	6,500	(800)	-11%
6010 Office Supplies	3,171	2,500	2,500	2,500	2,750	250	10%
6011 Operating Supplies	15,883	12,000	12,000	10,500	4,500	(6,000)	-57%
6015 Books & Software	2,110	2,500	2,500	2,500	2,500	-	
6020 Dues & Publications	745	750	750	750	850	100	13%
6030 Publishing Expense	-	500	500	500	500	-	
6040 Community Promotions	115	500	500	500	500	-	
6045 Training/Meeting Food	-	-	-	-	750	750	
6060 Rentals	519	1,500	1,500	1,250	500	(750)	-60%
6070 Postage	401	800	800	650	800	150	23%
6080 Professional Services	1,747	-	-	500	500	-	
6082 Employee Recruitment	30	1,000	1,000	1,000	-	(1,000)	-100%
6090 Contractual Services	2,491	7,000	7,000	6,500	2,000	(4,500)	-69%
6100 Insurance	11,428	12,638	12,638	12,638	10,393	(2,245)	-18%
6110 Medical Expense	823	3,250	3,250	2,750	2,250	(500)	-18%
6130 Administrative Fees	30,542	30,763	30,763	30,763	33,616	2,853	9%
6140 Debt Service	36,560	31,816	31,816	31,816	19,992	(11,824)	-37%
6310 Electricity	13,394	12,300	12,300	12,300	15,120	2,820	23%
6312 Electricity/Street Lights	(2,586)	-	-	-	-	-	
6330 Telephone	5,791	3,840	3,840	3,840	3,543	(297)	-8%
6331 Long Distance	305	1,000	1,000	550	1,000	450	82%
6360 Reimbursable Expenses	390	600	600	600	-	(600)	-100%
6370 Mileage Reimbursement	-	-	-	-	300	300	
6430 Building Maintenance	11,794	8,000	8,000	8,000	8,000	-	
6431 Heating Fuel	8,690	17,280	17,280	16,250	14,000	(2,250)	-14%
6450 Equipment Maintenance	13,084	9,500	9,500	9,500	4,750	(4,750)	-50%
6460 Vehicle Maintenance	10,983	6,000	6,000	6,000	6,000	-	
6461 Vehicle Fuel & Oil	6,288	8,280	8,280	8,280	9,040	760	9%
6525 Small Equipment Purchases	28,863	30,300	30,300	30,300	8,000	(22,300)	-74%
6530 Equipment Purchase	11,594	45,000	45,000	-	67,000	67,000	
6540 Capital Improvements - Station 6	739	16,000	16,000	-	32,000	32,000	
6540 Capital Improvements - Rescue 8	-	5,000	5,000	15,000	-	(15,000)	-100%
6600 Interfund Transfer - Capital Lease	51,155	51,155	51,155	51,155	51,155	-	
6610 Interfund Transfer - Sewer	480	480	480	480	480	-	
6700 Bad Debt Expense	6,810	5,000	5,000	6,500	6,500	-	
Total Appropriations	633,491	697,934	697,934	638,128	684,023	45,895	7%

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department	890-90-000		
Department	Dept. #	Prepared By	Date
5400 - UNIFORM ALLOWANCE		Type*	Quantity
Turnouts (coats, pants, boots, gloves, helmet, etc.)		R	
Uniforms and Clothing, Badges		R	
5400 - TOTAL UNIFORM ALLOWANCE			6,500
6010 - SUPPLIES			
Misc. supplies, including but not limited to: general office and cleaning supplies.		R	
6010 - TOTAL SUPPLIES			2,750
6011 - OPERATING SUPPLIES			
Operating supplies not related to EMS operations		R	
6011 - TOTAL OPERATING SUPPLIES			4,500
6015 - BOOKS & SOFTWARE			
Software Upgrade & Books			1,550
NFPA Software Subscription			750
Computer Access @ ER		R	200
6015 - TOTAL BOOKS & SOFTWARE			2,500
6020 - DUES & PUBLICATIONS			
Trade Magazine subscriptions and dues not limited to NFPA, ASFA and ASFCA		R	
6020 - TOTAL DUES & PUBLICATIONS			850
6030 - PUBLISHING			
Recruitment ads		R	
6030 - TOTAL PUBLISHING			500
6040 - COMMUNITY PROMOTIONS			
Brochures and pamphlets for community awareness		R	
6040 - TOTAL COMMUNITY PROMOTIONS			500
6045 - TRAINING/MEETING FOOD			
		R	
6045 - TOTAL TRAINING/MEETING FOOD			750

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department	890-90-000		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
6060 - RENTALS			Unit Price
Equipment rental for Station construction or training grounds		R	
			Budget Request
		6060 - TOTAL RENTALS	
		500	
6070 - POSTAGE			
Regular mailings		R	
			800
		6070 - TOTAL POSTAGE	
		800	
6080 - PROFESSIONAL SERVICES			
Station 8 Training Area Consulting		1	
			500
		6080 - TOTAL PROFESSIONAL SERVICES	
		500	
6090 - CONTRACTUAL SERVICES			
Snow Plowing		C	
			2,000
		6090 - TOTAL CONTRACTUAL SERVICES	
		2,000	
6100 - INSURANCE			
Property & liability		R	
Additional medic, rescue rig, fire safety trailer		R	
			2,832
			7,561
		6100 - TOTAL INSURANCE	
		10,393	
6110 - MEDICAL EXPENSE			
Physicals		R	
TB Tests		R	
Hepatitis A & B shots		R	
			1,000
			500
			750
		6110 - TOTAL MEDICAL EXPENSE	
		2,250	
6130 - ADMINISTRATIVE FEES			
Staff support for service area		R	
			33,616
		6130 - TOTAL ADMISISTRATIVE FEES	
		33,616	
6140 - DEBT SERVICE			
Land Trust Loans			Principal
Buildings & Equipment			Interest
			367,443
			19,992
		6140 - TOTAL DEBT SERVICE	
		19,992	

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department		890-90-000			
Department	Dept. #	Prepared By		Date	
		Type*	Quantity	Unit Price	Budget Request
6310 - ELECTRICITY					
Electricity Station 6	\$450 (Ave)* 14.4 (est. 20% increase over last year 12*1.2)	R			7,560
Electricity Station 8	\$450 (Ave)* 14.4 (est. 20% increase over last year 12*1.2)	R			7,560
6310 - TOTAL ELECTRICITY					15,120
6330 - TELEPHONE					
Telephone @ Station 6	\$35*12*1.1 (est. 10% increase over last year)	R			420
Telephone @ Station 8	\$70 *12*1.1 (est. 10% increase over last year)	R			840
GCI @ Station 6	\$12*12*1.1 (est. 10% increase over last year)	R			156
KPU DSL @ Station 8	\$145*12*1.1 (est. 10% increase over last year)	R			1,827
Cell phones					300
6330 - TOTAL TELEPHONE					3,543
6331 - LONG DISTANCE					
Long Distance					1,000
6331 - TOTAL LONG DISTANCE					1,000
6370 - MILEAGE REIMBURSEMENT					
Mileage		R			300
6370 - TOTAL MILEAGE REIMBURSEMENT					300
6430 - BUILDING MAINTENANCE					
General maintenance and station repair	Outside lighting for Station 6 & 8	R			8,000
6430 - TOTAL BUILDING MAINTENANCE					8,000
6431 - HEATING FUEL					
Station 6	2000 gal * 3.5	R			7,000
Station 8	2000 gal * 3.5	R			7,000
6431 - TOTAL HEATING FUEL					14,000
6450 - EQUIPMENT MAINTENANCE					
Maintenance to small equipment including but not limited to breakdowns & general repair.		1			3,000
Maintenance to small equipment including but not limited to calibrations, testing and certifications		R			1,750
6450 - TOTAL EQUIPMENT MAINTENANCE					4,750

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department	890-90-000		
Department	Dept. #	Prepared By	Date
6460 - VEHICLE MAINTENANCE		Type*	Quantity
Labor & Parts		R	6,000
6460 - TOTAL VEHICLE MAINTENANCE			6,000
6461 - VEHICLE FUEL & OIL			
Diesel Fuel (Rigs)		R	6,300
Gasoline (Staff Use)		R	2,400
Gasoline (Equipment)		R	340
6461 - TOTAL VEHICLE FUEL & OIL			9,040
6525 - SMALL EQUIPMENT PURCHASES			
Sm. Equipment \$4000, \$2000 deferred to Equipment purchases \$2000 Grant Match Rural Fire Assistance Grant		1	8,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			8,000
6530 - EQUIPMENT PURCHASES			
Light Tower for R8 M-6 retro fit carry over 45,000		1	67,000
6530 - TOTAL EQUIPMENT PURCHASES			67,000
6540 - CAPITAL IMPROVEMENTS			
Station 6			
(Access Improvements) Grade improvement & surfacing of driveway & parking lot. Carry over 16,000		1	32,000
Subtotal - Station 6			32,000
6540 - TOTAL CAPITAL IMPROVEMENTS			32,000
6600 - INTERFUND TRANSFER			
Debt Service			51,155
6600 - TOTAL INTERFUND TRANSFERS			51,155
6610 - INTERFUND TRANSFER - SEWER FEES			
Sewer fees Station 6 to Wastewater		R	240
Sewer fees Station 8 to Wastewater		R	240
6610 - TOTAL INTERFUND TRANSFER - SEWER FEES			480
6700 - BAD DEBT EXPENSE			
Estimate for 09 Write off on non-collectibles		R	6,500
6700 - TOTAL BAD DEBT EXPENSE			6,500

Ketchikan Gateway Borough
FY 2011 Budget - Appropriations
General Fund - North Tongass EMS 890-90-005

DESCRIPTION		FY 09 ACTUAL	FY 10			FY 11 BUDGET	FY 11 - FY 10 EST.	
			ADOPTED	FINAL	ESTIMATED		\$	%
5400	Uniform Allowance	-	-	-	-	2,500	2,500	
6011	Operating Supplies	-	-	-	-	7,000	7,000	
6090	Contractual Services	-	-	-	-	3,200	3,200	
6130	Administrative Fees	-	-	-	-	2,142	2,142	
6450	Equipment Maintenance	-	-	-	-	4,000	4,000	
6460	Vehicle Maintenance	-	-	-	-	4,000	4,000	
6525	Small Equipment Purchases	-	-	-	-	15,000	15,000	
Total Appropriations		-	-	-	-	37,842	22,842	

**Ketchikan Gateway Borough
Budget Worksheet - Budget Year 2011**

North Tongass Fire Department	890-90-005		
Department	Dept. #	Prepared By	Date
		Type*	Quantity
5400 - UNIFORM ALLOWANCE			Unit Price
EMS Gear		R	Budget Request
			2,500
5400 - TOTAL UNIFORM ALLOWANCE			2,500
6011 - OPERATING SUPPLIES			
EMS Consumables		R	7,000
6011 - TOTAL OPERATING SUPPLIES			7,000
6090 - CONTRACTUAL SERVICES			
EMS Billing			3,200
6090 - TOTAL CONTRACTUAL SERVICES			3,200
6130 - ADMINISTRATIVE FEES			
			2,142
6130 - TOTAL ADMINISTRATIVE FEES			2,142
6450 - EQUIPMENT MAINTENANCE			
Maintenance to small equipment including but not limited to breakdowns & general repair.		1	2,500
Maintenance to small equipment including but not limited to calibrations, testing and certifications		R	1,500
6450 - TOTAL EQUIPMENT MAINTENANCE			4,000
6460 - VEHICLE MAINTENANCE			
Labor & Parts		R	4,000
6460 - TOTAL VEHICLE MAINTENANCE			4,000
6525 - SMALL EQUIPMENT PURCHASES			
Sm. Equipment \$4000, Training Room Equip \$5000, Grant match \$6000 Assistance to FF, EMS Training Equipment		1	15,000
6525 - TOTAL SMALL EQUIPMENT PURCHASES			15,000

*R = Recurring

C = Contractual

1 = One time cost

**Ketchikan Gateway Borough
Personnel Wage/Salary Detail - Budget Year 2011**

North Tongass Fire Department									890			
Department									Dept. #	Prepared by		Date
Position	24 Pay Periods											
	Anniver- sary Date	Wage on 6/30/10	COLA 0%	# Pay Periods	Semi-Month Wage	STEP %	# Pay Periods	Semi-Month Wage	5100 Annual Salary	5110 Overtime	Temp	Total Pay
Fire Chief	2/5	3,276		14	3,276	1.5%	10	3,325	79,114			79,114
Captain	1/1	2,326		12	2,326	1.5%	12	2,361	56,244			56,244
Firefighter/Medic	7/30	1,953	3.0%	1	2,012	1.5%	23	2,042	48,978			48,978
30 Volunteers (Drills)				1,000	20						20,000	20,000
12 Volunteers (Call-Outs)				600	20						12,000	12,000
EMS Calls				250	20						5,000	5,000
Temporary Labor											5,000	5,000
Overtime										10,000		10,000
Totals									184,336	10,000	42,000	236,336

**Ketchikan Gateway Borough
Fringe Benefits Detail - Budget Year 2011**

North Tongass Fire Department			890				
Department			Dept. #	Prepared by		Date	
Position	Annual Salary	FICA/ MEDFICA	Workers' Comp	1% Unempl.	22.00% P.E.R.S.	Health Insur.	Benefit Total
Fire Chief	79,114	6,052	4,826	791	17,405	15,360	44,434
Captain	56,244	4,303	3,431	562	12,374	15,360	36,030
Firefighter/Medic	48,978	3,747	2,988	490	10,775	23,640	41,640
30 Volunteers (Drills)	20,000	1,530	-	200	-	-	1,730
12 Volunteers (Call-Outs)	12,000	918	-	120	-	-	1,038
EMS Calls	5,000	383	-	50	-	-	433
Temporary Pay (30 vols * 2,000 * 0.0838)	5,000	383	-	50	-	-	433
		3,660	3,660				3,660
Totals	226,336	17,316	14,905	2,263	40,554	54,360	129,398
% Benefit to Salary		6.20%	5.27%	1.00%	22.00%		57.17%

Ketchikan Gateway Borough
Travel & Training Budget - Budget Year 2011

North Tongass Fire Department		890					
Department		Dept. #		Prepared By		Date	
Travel & Training	Location and	Dates and No.	* Travel Information				
Employee Name & Position	Reason for Trip/Training	of Days Required	Vehicle	Per Diem	Lodging	Other	Total
State EMS Symposium	To						2,000
SE EMS Symposium	be						2,000
National Fire Academy Classes							1,500
Recertification Courses							500
EMT II/III Training							500
ETT Class							500
CPR/EFA Classes							500
Totals			-	-	-	-	7,500

Transportation = Airfare, ferry, car rental, taxi, bus, etc.

Lodging = Hotel

Per Diem = \$60 per day (\$12 breakfast, \$16 lunch, \$32 dinner)

Other = Registration fees, etc.



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