



KETCHIKAN INTERNATIONAL AIRPORT

1000 Airport Terminal Way, Ketchikan, Alaska 99901

• telephone: (907) 228-6800 • fax (907) 225-6762

Key Agreement

Key Core	Serial #	Location/Use

- I have received the key(s) listed above.
- I and/or the entity I am employed by may be billed for replacement key/core system that results from the loss of control for any of the above keys.
- I will not allow any keys to be duplicated.
- I will immediately call 225-6800 to return or report any lost, stolen or found Ketchikan International Airport access media.
- I understand all access media issued by the Ketchikan International Airport are the property of the Ketchikan International Airport.
- I will immediately return any and all Ketchikan International Airport access media at the end of my employment, when restricted access is no longer needed or when requested by the Ketchikan International Airport.
- I will at all times, comply with the systems, measures, or procedures being applied to control access to, or presence or movement while in the Restricted Area.
- I and and/or the entity I am employed by can be held liable for any violation of these systems, measures or procedures.
- I understand my responsibility & access regulations at the Ketchikan Airport and facilities.

Printed name: _____

Signature: _____ Date _____

- I authorize the above person to have restricted area access due to an operational need while working for the entity I am an authorized signatory for.
- The access points that are to be assigned for this key have been predetermined based upon this person's operational need.
- The entity I am an authorized signatory for, is responsible for all employee/contractor actions that I authorize this key for.
- I am an authorized signatory for my company.
- I understand and agree to the additional costs should any of these keys become unaccountable or compromised.

Authorized Signatory : _____

Company: _____ Date: _____

Revised 12-5-2012. Prior versions not accepted.