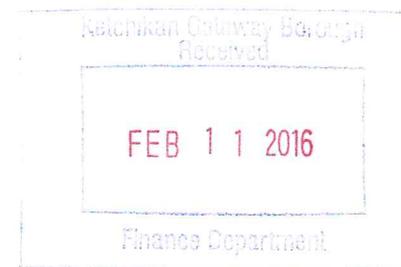




Board:
Evelyn Erbele, chair
Susan Peters, Treas.
Charlotte White, sec/v.chair
Jerri Taylor-Elkins
Agnes Moran

February 12, 2016

Ketchikan Gateway Borough Finance Department
1900 First Avenue, suite 118
Ketchikan, Alaska 99901



Ketchikan Gateway Borough Grant 2016

Dear Madame/Sir:

First City Homeless Services-Day Shelter (FCHS) is a local nonprofit organization serving the needs of Ketchikan's homeless, marginally housed and transient individuals and families. Seven days a week, the FCHS-Day Shelter offers a welcoming, safe, warm and dry place for people who need shelter. FCHS provides showers, clothing, internet job searching, along with a self-serve breakfast and lunch on Saturdays. The Service Workers assist shelter consumers in finding work, temporary/permanent housing, and making contact with other community services.

No other agency in Ketchikan provides daytime shelter for this vulnerable population. The evidence of the need for this shelter is in the numbers of homeless served.

2015 statistics of consumers through December 31, 2015: 360 individual registrations, men 277, women 88, veterans 7.22%, Native American 21.11%, Caucasian 39.17%, African American 3.06%, Hispanic 2.78%, other 8.33%, ethnic unknown 13%; ages: <18 = 15%, 18-25 = 15.83%, 26-40 = 23.33%, 41-54 = 25.56%, 55+ = 20.83%.

The FCHS Service Workers encourages people to spend the day at FCHS instead of on the streets, in parks or other inhospitable places. FCHS's Day Shelter allows inebriates to stay during the day, but there are behavior limits they must observe. Safety and cleanliness are two of the most important amenities we provide, and we require our consumers to meet these standards. No alcohol is allowed on the premises.

FCHS is decreasing its grant request from 2015. This year we are asking for you to consider granting \$14,000 to apply toward the programming of "Open Weekends". This is 18% of the shelter's 2016 operating budget.

Ketchikan Gateway Borough Grant 2016
February 12, 2015

During 2015, FCHS brought in \$29,855.00 from contributions and \$12,453.00 from fund raising events.

FCHS actively collaborates with the PATH night-time shelter, with The Salvation Army, Love in Action, Gateway Human Services, the Karr House, WISH, the Alaska State Public Assistance Office, Catholic Social Services, the Ketchikan Job Center, religious organizations, Tongass Substance Screening and the Ketchikan Wellness Coalition. In addition, FCHS communicates with the Alaska Commission on Housing and Homelessness, the Foraker Group, the Alaska Mental Health Trust Authority and the State of Alaska Department of Human Service for guidance and training.

The Ketchikan Gateway Borough's investment of \$14,000 will be audited and accounted for as required by the signed agreement between the Borough and FCHS.

Sincerely,



Evelyn Erbele
Chairperson for First City Homeless Services



KETCHIKAN GATEWAY BOROUGH
1900 First Avenue Ketchikan, Alaska 99901

GRANT REQUEST

Amount requested: \$ 14,000.00

- Other Financial Commitments (total in-kind/cash match, other agency funds, etc.):
- Other Funds Required (not yet committed/identified):

Program/project title: "Open Weekends"

ORGANIZATIONAL INFORMATION

Organization name: First City Homeless Services

Address: PO Box 23095 400 Main Street

City: Ketchikan

State: Alaska

Zip: 99901

Telephone: 907.225.0888

Fax: none

E-mail: ktnfchs@gmail.com

Executive director: Evelyn Erbele

Telephone: 907.225.0888

Name of contact person: Evelyn Erbele

Title: Chairperson

Telephone: 907.225.0888

Cell phone: 907.220.1951

Total organization budget for current year: \$ 77,635.00

Date of incorporation: May 2008

Is your organization tax exempt under section 501(c) (3) or other sections? If no explain: YES



KETCHIKAN GATEWAY BOROUGH
1900 First Avenue Ketchikan, Alaska 99901

Which of the following Ketchikan Gateway Borough areawide powers does your project address (check one)?

- Economic Development Recreation
 Transportation Education
 Other (specify)

Staff composition in numbers

Paid full-time: 1
Paid part-time: 1
Volunteer: 50
Interns:
Other: Community work service

50 +

Total

Detail the purpose(s) of your request with justification and explanation

(For the following, use additional pages as needed)

The services offered by the Day Shelter are not offered by any other organization in town. That the Day Shelter exists is evidence that our community is being pro-active in addressing this growing social reality. People are homeless in Ketchikan for many reasons such as: under-employment, shortage of available and affordable housing, chemical and alcohol addictions, chronic intoxication (this is redundant as it is a chemical and/or chemical addiction which is already listed), mental health issues, inadequate social skills, being transient, lack of marketable employment skills and personal choice. Child and youth homelessness stems, often times, from parental behaviors. For the past 6 years our organization has continued to grow in local and statewide charitable monetary contributions, clothing and food donations and volunteer support.

Statement of measurable goals and objectives of project(s) or program(s):

2015 statistics of consumers through December 31, 2015: 365 individual registrations, men 277, women 88, veterans 7.22%, Native American 21.11%, Caucasian 39.17%, African American 3.06%, Hispanic 2.78%, other 8.33%, ethnic unknown 13%; ages: <18 = 15%, 18-25 = 15.83%, 26-40 = 23.33%, 41-54 = 25.56%, 55+ = 20.83%.

Our goal of keeping homeless people safe and alive is being met: the Day Shelter is open 7 days a week Monday through Saturday from 8:00 am – 4:00 pm. and Sunday 8:00am to 2:00pm.



KETCHIKAN GATEWAY BOROUGH

1900 First Avenue Ketchikan, Alaska 99901

Are there other projects related to or dependent on this project? Is this project dependent on other activities or actions? If yes, describe projects, actions or activities specifying phases where appropriate.

There are no other projects related to or dependent upon this project. However, this project (all of FCHS programming) is dependent on the good will of the Saxman and Ketchikan communities. There will always be people who are hungry and struggling economically in Ketchikan and Saxman. FCHS is mandated by our mission statement to walk along side of families and individuals in need of food and shelter. Future sustainability of the Day Shelter is fundamentally based upon grass roots mobilization to address homelessness and the multitude of factors that precipitate homelessness. Each year support for FCHS has increased in revenues, volunteers and material donations. This in and of itself is indicative that the citizens of Ketchikan appreciate the positive approaches that FCHS is taking to address homelessness and hunger. We anticipate this support continuing in the future, as our services will be needed and will continue to make a difference in Ketchikan.

continued in Appendix

Discuss project management and qualifications.

All board of directors are residents of Ketchikan and/or the Gateway Borough. They are members because they have a heart of the mission of FCHS and are involved with other agencies serving the hungry and homeless in Ketchikan.

Both Service Workers are high school graduates. One of the workers is a military veteran. They are current in with Food Handler's Cards, CPR and First Aid certificates.

All volunteers fill out an application and are given a background check. Individuals who receive court mandated Community Service are welcome to complete their time at the Day Shelter.

The "Open Weekend" Service Worker position requires the individual to possess the following skills and character: reliability, ability to communicate with clients and public, compassionate, not a pushover, oversee and manage client behavior while on site, deal with conflict, care for FCHS and the landlord's property, and have the mission of FCHS at heart. All volunteers fill out an application and must read and sign the personnel/volunteer FCHS handbook. FCHS finances are audited by both the State of Alaska and Milner, Howard & Palmer. Board members have skills and talents that are guided by strong values of justice and advocacy on behalf of the homeless in Ketchikan and Saxman.

continued in appendix.



KETCHIKAN GATEWAY BOROUGH

1900 First Avenue Ketchikan, Alaska 99901

Attachments: *(Please attach in order listed below)*

Cover letter

Cover letter

Finances

- Audited financial statement for the last fiscal year, if available, or form 990.
 - The current year operating budget - to include your project expenses and revenues.
 - Annual Salary for Executive Director
 - List all contractors that are expected to be paid more than \$2,500 per year, and purpose for payment.
 - List any funding paid to organizations or entities outside the corporate boundaries of the Ketchikan Gateway Borough, including parent organizations, and the purpose for payments.
 - A proposed program budget (with narrative)
 - A list of other agencies that funded your organization in the last fiscal year, including amounts contributed.
 - What is the annual cost and long-term operation and maintenance costs of this project? Provide backup material. *See Budget 2016*
-

Other Supporting Materials

- A verification of the organization's or fiscal agent's tax-exempt status under section (c) 3 of the IRS code.
- A current list of the governing board.
- Letters of support, Resolutions, and/or reviews (if applicable).



KETCHIKAN GATEWAY BOROUGH
1900 First Avenue Ketchikan, Alaska 99901

What state and/or federal compliance requirements will this project satisfy or correct?

How will the project improve the economic environment?

See appendix dialogues

Detail the purpose(s) of your request with justification and explanation:

Continued from page 3

The services offered by the Day Shelter are not offered by any other organization in town. That the Day Shelter exists is evidence that our community is being pro-active in addressing this growing social reality. People are homeless in Ketchikan for many reasons such as: under-employment, shortage of available and affordable housing, chemical and alcohol addictions, chronic intoxication (this is redundant as it is a chemical and/or chemical addiction which is already listed), mental health issues, inadequate social skills, being transient, lack of marketable employment skills and personal choice. Child and youth homelessness stems, often times, from parental behaviors. For the past 6 years our organization has continued to grow in local and statewide charitable monetary contributions, clothing and food donations and volunteer support. The effect of our efforts is a testimony to the benefits of having a place for the homeless to go during the day. There is less need for interventions such as law enforcement calls to public spaces. Our focus is not to “clean them up” but to give them a safe place to go instead of wandering the streets or “sleeping it off” in public. We take care of those who have no other resources. If FCHS makes things better for our City’s image and businesses, that is an added benefit, but not our primary goal. Showers are available along with donated socks, underwear and clothing and the limited use of the laundry help their hygiene and general appearance. Tangible and measurable benefits for the homeless are: people have a safe place to be during the day, there are fewer people loitering, there is a reduction in activities that lead to misdemeanor criminal charges, and fewer people are admitted to the hospital emergency room because of exposure to our inclement weather. People new to town who may not have good resources here are frequently referred to the day shelter as the first point of entry into life in our city. Parole officers are directing parolees to the day shelter as the first resource for services upon release. The increase in local donations and participation in fundraising events is a positive measure of the support our community has for the day shelter, as well as its success.

Statement of measurable goals and objectives of project(s) or program(s) and how will this be accomplished:

Continued from page 3

2015 statistics of consumers through December 31, 2015: 365 individual registrations, men 277, women 88, veterans 7.22%, Native American 21.11%, Caucasian 39.17%, African American 3.06%, Hispanic 2.78%, other 8.33%, ethnic unknown 13%; ages: <18 = 15%, 18-25 = 15.83%, 26-40 = 23.33%, 41-54 = 25.56%, 55+ = 20.83%.

Our goal of keeping homeless people safe and alive is being met: the Day Shelter is open 7 days a week Monday through Saturday from 8:00 am - 4:00 pm. and Sunday 8:00am to 2:00pm.

The Day Shelter addresses these specific needs: safety, hunger, shelter, health/welfare, a sense of personal dignity and assistance with obtaining employment. We have recently expanded our self-help support by offering adult educational services in reading and math.

Hunger affects a broader economic strata than only the homeless. Many of the families and individuals who come to the Day Shelter are seeking food, but not shelter. We provide a daily self-serve breakfast that includes a protein item as well as a starch and snacks throughout the day. Forty Brown Bag lunches are made on Saturday because there are no free meals offered from noon Friday at the Salvation Army till 3pm, Sunday at the Lord’s Table at St. John’s Episcopal Church.

Participants in the free meals offered by FCHS are encouraged to read the bulletin board postings of services and employment opportunities. Individuals are assisted with filling out on-

line employment applications. The homeless are allowed to use the FCHS PO Box # as their address for 30 days after an initial intake assessment is complete. This allows them the opportunity to build residency, obtain important documents, and apply for jobs.

The primary measurable outcome of success or necessity of a program is numbers. Based upon new intake forms there were **365 individuals who registered between January 1, 2015 and December 31, 2015. That is an increase of 110 individuals over 2014.** Thanks to the self-serve breakfast program 7 days a week there are fewer hungry men, women and children in Ketchikan and Saxman. Forty brown bag lunches are distributed each Saturday. Basic human rights are addressed by the Day Shelter's services: shelter, free access to toilets, showers, personal hygiene products, all weather clothes and food. Anyone who desires protection from harsh weather, needs assistance with identifying local resources, access to a computer for on-line resources is welcome at the Day Shelter. It is not uncommon to have tourists and cruise customers make advantage of the Day Shelter facilities and drink coffee. According to the police, the Downtown Steering Committee and The Plaza there is a reduction in criminal cases such as disorderly conduct, loitering and panhandling. There are longer periods of sobriety for the alcoholics who choose to 'hang out' in the shelter, which is always maintained as a safe place for all who use the facility. Last year, the consumers and Community Service Workers participated in Ketchikan's clean-up day by collecting trash along Married Man's Trail and the boardwalk of Thomas Basin. FCHS organized and hosted the "Ketchikan Choses Respect" day events.

Are there other projects related to or dependent upon this project? Is this project dependent on other activities or actions? If yes, describe projects, actions or activities specifying phases where appropriate.

Continued from page 4

There are no other projects related to or dependent upon this project. However, this project (all of FCHS programming) is dependent on the good will of the Saxman and Ketchikan communities. There will always be people who are hungry and struggling economically in Ketchikan and Saxman. FCHS is mandated by our mission statement to walk along side of families and individuals in need of food and shelter. Future sustainability of the Day Shelter is fundamentally based upon grass roots mobilization to address homelessness and the multitude of factors that precipitate homelessness. Each year support for FCHS has increased in revenues, volunteers and material donations. This in and of itself is indicative that the citizens of Ketchikan appreciate the positive approaches that FCHS is taking to address homelessness and hunger. We anticipate this support continuing in the future, as our services will be needed and will continue to make a difference in Ketchikan. We intend to continually improve our service model. By networking with other human service agencies the FCHS board has become more effective as decision makers. FCHS will continue to seek out opportunities to advocate for the homeless and hungry through a variety of means. Homeless is not who a person is, it only describes his/her/their current situation. The methodology used to accomplish our goal of public awareness is to continually update Facebook posts and post events on the Ketchikan Community FB page. To date there are 384 friends tied to the FB page. Board members accept invitations from the community to speak in the schools and at public forums, receive media coverage in the Ketchikan Daily News, SitNews, the local theater and our local radio stations. Money, food, material donations, volunteers and the assistance of the homeless themselves keep the Day Shelter running smoothly. Board members apply for grants both locally and beyond, hold fund raising events, and seek donations of clothing, food, personal hygiene items

and professional services. Board membership requires that members give in kind as well as monetarily to FCHS.

Though not directly dependent we expect continued financial and advisory support from the State of Alaska Department of Human Services, the Alaska Mental Health Trust Authority, the Foraker Group and the Ketchikan Community Foundation. Employees and Board members participate in on-line training courses and attend conferences/seminars. FCHS will diligently seek local, state and national financial and material support.

Throughout the year FCHS has liberally shared of its bound with other agencies in Ketchikan who serve the needy and hungry. Weekly we receive dated products from Rendezvous Senior Day Services and in turn share with KIC seniors.
(see appendix for MOUs and Letters of Support)

Discuss the project management and qualifications

Continued from page 4

All board of directors are residents of Ketchikan and/or the Gateway Borough. They are members because they have a heart of the mission of FCHS and are involved with other agencies serving the hungry and homeless in Ketchikan.

Both Service Workers are high school graduates. One of the workers is a military veteran. They are current in with Food Handler's Cards, CPR and First Aid certificates.

All volunteers fill out an application and are given a background check. Individuals who receive court mandated Community Service are welcome to complete their time at the Day Shelter.

The "Open Weekend" Service Worker position requires the individual to possess the following skills and character: reliability, ability to communicate with clients and public, compassionate, not a pushover, oversee and manage client behavior while on site, deal with conflict, care for FCHS and the landlord's property, and have the mission of FCHS at heart. All volunteers fill out an application and must read and sign the personnel/volunteer FCHS handbook. FCHS finances are audited by both the State of Alaska and Milner, Howard & Palmer. Board members have skills and talents that are guided by strong values of justice and advocacy on behalf of the homeless in Ketchikan and Saxman.

Since its inception FCHS Board membership has been intentional in reflecting the diversity of our community. FCHS board members are residents of Ketchikan and/or the Gateway Borough, are locally employed, own businesses and pay city and/or Borough taxes. Board members regularly solicit recommendations and input from Day Shelter consumers and the local community on how well we are addressing their perceived needs. It is imperative that the programs and structure of the Day Shelter be malleable to the changing complexities of its consumers. The Service Workers were homeless and used the shelter prior to their employment. They know many of the men and women who use the shelter and are keen to their needs.

The Service Workers and Board members conduct training for center volunteers. FCHS volunteers come from the Ketchikan and Saxman communities. For example, there are government and business leaders, senior citizens, faith groups, and civic organizations who volunteer on a regular basis.

First City Homeless Services
2016 Budget

Expenses	\$
Employee Expenses	
Payroll (Weekday)	29,000.00
Federal Taxes	2,500.00
State Taxes	650.00
Workers Comp Insurance	2,100.00
Contract Labor	300.00
Facility	
Rent (weekday)	15,900.00
Telephone	550.00
Internet	650.00
Supplies	
Office Supplies	1,000.00
Postage	200.00
Custodial Supplies	1,200.00
Breakfast (weekdays)	2,000.00
Equipment	
Equipment Maintenance	500.00
New Equipment	250.00
Other	
Dues/Fees/Permits	200.00
Professional Fees	1,400.00
General Liability Insurance	800.00
D & O Liability	1,200.00
Advertising	700.00
Bus Fare	275.00
P.O. Box Rental	200.00
Pick, Click, Give	250.00
Training	1,000.00
Maintenance	250.00
Laundry	2,000.00
Thanksgiving Dinner	75.00
Christmas Dinner	75.00
Miscellaneous	230.00
Saturday/Sunday Program	
Rent	3,180.00
Payroll	8,000.00
Supplies (includes Brown Bag)	1,000.00
 Total Expenses	 77,635.00

Anticipated Sources of Revenue

*Grants from State of Alaska, Ketchikan Gateway Borough and City of Ketchikan
Contributions from Individuals and Organizations and Businesses
Fund Raising efforts such as Pick-Click-Give, Empty Bowl Supper and solicitations by letter*

Financial Projection of Project: "Weekends"

Estimated expenses to increase First City Homeless Services to include "Open Weekends".

First United Methodist Church is donating the Sunday rental costs, therefore, rent is based upon one weekend day at \$66.00 per day.

Payroll and liabilities for 16 hours for 52 weeks based on \$11 per hour.	\$ 10,152.00
Rent for 52 weeks, at \$66.00 a day	\$ 3,432.00
Program and Supplies	\$ 2,500.00
Total	\$ 16,084.00

List of other agencies that funded your organization in the 2015 fiscal year

State of Alaska Department of Health and Human Services = \$ 32,690.00
City of Ketchikan Community Grant = \$10,000.00
Ketchikan Gateway Borough = \$15,000.00



First City Homeless Services
P.O. Box 23095
Ketchikan, AK 99901

email: ktnfchs@gmail.com

EIN 26-2565838

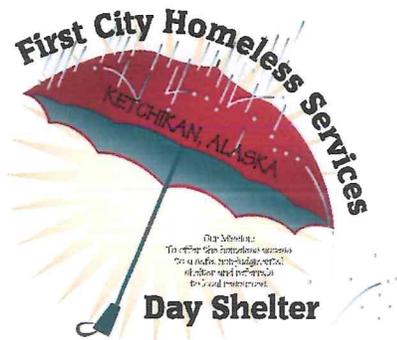
FCHS Board:
Evelyn Erbele, chair
Susan Peters, tres.
Charlotte White, sec/v. c
Jerri Taylor-Elkins
Agnes Moran

First City Homeless Services – Day Shelter
400 Main Street
(in the social hall of First United Methodist Church)
Monday – Saturday 8:00am- 4:00pm
Sunday – 8:00am – 2:00pm
Self-serve breakfast every morning and Brown Bag lunch on Saturday
phone: 1.907.225.0888

List of agencies which funded FCCHS in 2015

The following agencies gave funds to FCCHS in 2015:

1. The Department of Health and Human Services = \$32,690.00
2. The Ketchikan Gateway Borough = \$8,256.00 (to date)



First City Homeless Services
P.O. Box 23095
Ketchikan, AK 99901

email: ktnfchs@gmail.com

EIN 26-2565838

FCHS Board:
Evelyn Erbele, chair
Susan Peters, tres.
Charlotte White, sec/v. c
Jerri Taylor-Elkins
Agnes Moran

First City Homeless Services – Day Shelter
400 Main Street

(in the social hall of First United Methodist Church)

Monday – Saturday 8:00am- 4:00pm

Sunday – 8:00am – 2:00pm

Self-serve breakfast every morning and Brown Bag lunch on Saturday

phone: 1.907.225.0888

FCHS Board of Directors and Contact Information as of 12.28.2015

Evelyn Erbele - Chairperson

e: everbele@yahoo.com

400 Main St - PO Box 8515

KTN, AK 99901

o: 907-225-3780

c: 907.220.1951

Agnes Moran

e: acmoran@kpnunet.net

PO Box 1264 Ward Cove

327 S. Pt Higgins Road

KTN, AK 99901

c: 907.254.1264

h: 907.247-2379

Susan Peters - Treasurer

e: art.scanlon@gmail.com

318 Mission Street

KTN, AK 99901

o: 907.247.4730

c: 907.617.0452

Jerri Taylor-Elkins

e: jtelkins@hotmail.com

177 Cranberry Rd

KTN, AK 99901

c: 907.617.4031

h: 907.247.2973

Charlotte White - Secretary/v. chairperson

e: cwvhw@gmail.com

192 Raspberry Lane

KTN, AK 99901

h: 907.247.1979

c: 907.821.1059

Service Worker

Chris Alvarado

PO Box 23095

Ketchikan, AK 99901

907-254-0250

Service Worker

Francis Guthrie

1528 Water Street

Ketchikan, AK 99901

907-254-6414



Ketchikan Police Department
361 Main Street
Ketchikan, AK 99901

December 15, 2015

To Whom It May Concern:

Members of the Ketchikan Police Department are often in contact with Ketchikan's homeless. Sadly, many of these people suffer from chronic alcoholism or mental illness and are left struggling to survive. Having an additional resource available that provides a warm safe environment, a meal, and support is very much needed in our community. First City Homeless Services and their Day Shelter program provide this resource for an often forgotten segment of our community. I wholeheartedly support their efforts and the valuable service they provide to the community.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan Bengaard". The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Alan Bengaard, Chief of Police

MEMORANDUM OF UNDERSTANDING
between
PARK AVENUE TEMPORARY HOME of Ketchikan, Alaska
and
FIRST CITY HOMELESS SERVICES – Day Shelter

The Park Avenue Temporary Home and First City Homeless Services (FCHS) recognize the need for a coordinated effort to assist homeless individuals and families in need of shelter, referral services and support services that promote and build a healthy lifestyle. This memorandum of agreement is for the purpose of promoting coordinated efforts to connect homeless individuals and families to needed services.

- I. The PATH agrees to:
 - A. Assist in offering night time shelter for homeless individuals and families.
 - B. Collaborate with allied providers to develop formal referral mechanisms.
 - C. Provide homeless individuals and families or their advocates with information and referrals to community agencies, including the FCHS Day Shelter.
 - D. Assist in collecting data on client needs and gaps in homeless services.
 - E. Share with FCHS excess material donations when available.
 - F. Participate in discussions that lead to streamlining services offered to the homeless.

- II. First City Homeless Services agrees to:
 - A. Provide a safe and warm day shelter for homeless individuals and families.
 - B. Address drug and alcohol addiction with clients.
 - C. Provide referrals to PATH for night time shelter.
 - D. Conduct assessments of homeless individuals and families' needs, resources, strengths, and provide them opportunities to seek services.
 - E. Advocate on behalf of homeless individuals and families as needed.
 - F. Coordinate distribution of material donations to agencies who address the basic needs of individuals.

- III. Both parties agree to:
 - A. Abide by this agreement until either party changes or terminates the agreement.

Gary Boatwright
Representative of
Park Avenue Temporary Home

Signature: _____

Date: January 1, 2016_

Evelyn Erbele
Representative of
First City Homeless Services

Signature: _____

Date: January 1, 2016_

Plaza

January 6, 2016

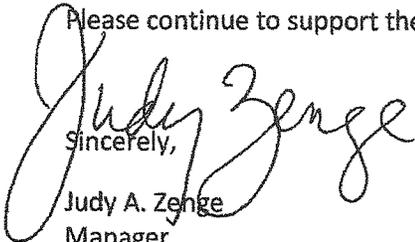
To Whom it May Concern,

The Plaza LLC, is happy to offer this letter of support for the Day Shelter. The Day Shelter continues to provide a valued service to our community.

Considering the increase in homelessness over the last two years, having a place to get out of the weather and grab a cup of coffee, a breakfast, find out about services, or just have a few moments of peace is important for these individuals already subjected to this chaotic lifestyle either by choice or circumstance.

My experience with the Day Shelter is that they ask for only what they need, and spend only what is necessary. If they receive more than they need, they are quick to share the benefit with other non-profits.

Please continue to support the Day Shelter.


Sincerely,

Judy A. Zenge
Manager
The Plaza, LLC
2417 Tongass Avenue, Suite 215
Ketchikan, Alaska 99901



First City Homeless Services
P.O. Box 23095
Ketchikan, AK 99901

email: ktnfchs@gmail.com

EIN 26-2565838

FCHS Board:
Evelyn Erbele, chair
Susan Peters, tres.
Charlotte White, sec/v. c
Jerri Taylor-Elkins
Agnes Moran

First City Homeless Services – Day Shelter
400 Main Street
(in the social hall of First United Methodist Church)
Monday – Saturday 8:00am-4:00pm
Sunday – 8:00am-2:00pm
Self-serve breakfast every morning and Brown Bag lunch on Saturday

phone: 1.907.225.0888

November 2015

Dear Devra

First City Homeless Services – Day Shelter wants to affirm the assistance Alaska Legal Services has afforded the men and women who come to the Day Shelter.

Your scheduled monthly visits are important in that from day to day the legal needs of the change and they know not where to go for help.

The extra efforts by your office makes to come to the day shelter instead of insisting that the client come to you is appreciated.

If there is anything more that FCHS can do to facilitate your services to the homeless and hungry of Ketchikan please let us know.

Sincerely,

Evelyn Erbele
Chairperson

January 1, 2016

Susan Peters

Scanlon Gallery/ Owner

318 Mission St.

Ketchikan, Alaska 99901

To Whom it May Concern

Letter of Support for First City Homeless Services/Ketchikan, Alaska

Ketchikan is a smaller and caring community and with that care this facility was opened. I am a small business owner in the Downtown area of Ketchikan and more aware of the needs of the homeless and needy for they seemed to congregate in the Downtown area. There was a great need for some place to go during the day time that was safe and warm for people who needed a place, for we have had a night time facility for sometime, but closes during the day.

Before this service started the homeless would find doorways, alley's, bars and the library when open to go to mostly because the weather is so rainy here or not allowed in certain places. Working Downtown I have noticed a complete change since they have some place to go to.

This service will also find them the help they need if wanted and provides a breakfast. Also currently this facility is opened 7 days a week and this also meets a great need for them and the community.

Yours truly

Susan Peters