



Women In Safe Homes
W.I.S.H.
P.O. Box 6552
Ketchikan, AK 99901
(907) 225-9474
(907) 225-2472 FAX

March 13, 2015

Ketchikan Gateway Borough
Attention: Finance Department
1900 First Avenue, Suite 118
Ketchikan, AK. 99901

RE: Community Grant Application

Honorable Mayor and Assembly Members,

Women In Safe Homes (WISH) is respectfully submitting the following funding request to the Ketchikan Gateway Borough for the FY2016 Community Grant Program in the amount of \$21,600. WISH is a non-profit organization dedicated to providing essential support services to victims of domestic violence, sexual assault, and other violent crimes. Currently, WISH has a 32-bed facility that is open 7 days a week, 24 hours each day.

Services provided cross all racial, ethnic, economic and social groups in our community. Our clients range in age from infant to the elderly. We also routinely serve women in various stages of pregnancy. We are the only organization in Ketchikan providing these services, as well as meeting critical emergency needs for victims of domestic violence and sexual assault. Programs and services include but are not limited to:

- Emergency 24/Hour-7 Days/Week Shelter Providing 3 Meals/Day
- Emergency Transportation
- 24 Hour Crisis Hotline
- Sexual Assault Response (SART) with ER Staff & KPD
- Individual Advocacy (In-Person Crisis Intervention, Information & Referral; Safety Planning; Personal Support; Medical Advocacy)
- Systems Advocacy (Personal Support Navigating Local Support Services, i.e., Public/Tribal Assistance, Employment Referrals, Housing Options, etc.)
- Legal Advocacy (Protective Order Assistance, Referrals to Pro Bono Services, Victim Witness Support, etc.)
- Individual Counseling & Support Groups
- Education/Prevention Programs for Children & Youth (Girls on the Run, KTN Youth LEAP, Be The Change, Compass Project and Personal Safety)
- School and Community Education & Outreach Programs
- Family Services Program (Support Services for Parents/Families Referred by Office of Children's Services, Community Parenting Seminars)

RECEIVED

MAR 13 2015

Member of the Alaska Network on Domestic Violence and Sexual Assault
KETCHIKAN GATEWAY BOROUGH
FINANCE DEPARTMENT

<u>Date</u>	<u>Program Participants</u>	<u>Shelter Nights</u>	<u>Meals</u>	<u>Total Services</u>
FY13	556	4978	14934	42814
FY14	491	3338	10014	20725

Note: Total services may include: safety checks, crisis phone calls, crisis intervention, information and referrals, hospital response advocacy, housing referrals, childcare, counseling, support groups, community presentations and training, emergency transportation, and more.

Foraker Consultants surveyed WISH shelter and prepared the “Deferred Maintenance Project Study”. This study accessed the various needs of the shelter and from this document the repairs to the fire alarm system and the conversion of the hot water heater to boiler was selected.

The funding we are requesting through our partnership with the Ketchikan Gateway Borough will allow us to address these needs and reduce our electrical costs which will allow less fuel costs for our facility and these savings will be used for direct services.

We are thankful for past funding and would ask that you please join us in supporting those in need. WISH is here to assist some of the most vulnerable members in our community and we need your help.

Sincerely,



Beth Bogarde
Executive Director

Enclosure(s)

c: File



COMMUNITY GRANT APPLICATION

GRANT APPLICATIONS MUST BE SUBMITTED TO THE KETCHIKAN GATEWAY BOROUGH FINANCE DEPARTMENT BY CLOSE OF BUSINESS DAY MARCH 13, 2015

• 1900 First Avenue, Suite 118, Ketchikan, Alaska 99901 • Email: cynnag@kqbak.us • Phone: 907-228-6649 •

THE PROCESS

In order to provide funding to community based non-profit agencies, the Ketchikan Gateway Borough designed this form to gather information on applicants' programs, projects and/or operations.

The community grant program is subject to annual appropriation by the Ketchikan Gateway Borough Assembly. After the application deadline, the applications will be brought forward during a scheduled Borough Assembly meeting for final determination. Applicants will be notified once the meeting date has been set.

GRANT REQUEST

Amount requested: \$ 21,600.00

- Other Financial Commitments (total in-kind/cash match, other agency funds, etc.): See budget narrative
- Other Funds Required (not yet committed/identified): None

Program/project title: **WATER TANK UPGRADE AND FIRE ALARM MINOR REPAIR**

ORGANIZATIONAL INFORMATION Organization

name: **Women In Safe Homes**

Address: **P.O. Box 6552; Ketchikan, AK. 99901**

City: **Ketchikan**

State: **Alaska**

Zip: **99901**

RECEIVED

FY 2015 – Community Grant Application

MAR 13 2015



KETCHIKAN GATEWAY BOROUGH

1900 First Avenue Ketchikan, Alaska 99901

Telephone: (907) 228-4099

Fax: (907) 225-2472

E-mail: beth.b@wishak.org

Executive Director: Beth Bogarde

Telephone: (907) 228-4085

Name of contact person: Beth Bogarde

Title: Executive Director

Telephone: 907-228-4085

Cell phone: 907-821-1847

Total organization budget for current year: \$ 1,205,514.00

Date of incorporation: 1977

Is your organization tax exempt under section 501(c) (3) or other sections? If no explain:

WISH is a 501(c) (3) See attached document

Which of the following Ketchikan Gateway B project address (check one)?

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Education |

X Other (specify) Emergency Shelter which has a 24/7 crisis hotline, advocacy services for adults, children, youth, elders and people with disabilities who are victims of domestic violence or sexual assault/abuse or stalking.



Staff composition in numbers

Paid full-time: 12

Paid part-time: 4

Volunteer: 97 community volunteers

Interns: one summer intern, 3 summer youth

Other: 1 Education Services Manager, 1

Family Services Manager and 2 Family
Services Resource Specialists.

**Total 20 WISH Staff, 97 volunteers and 4
summer positions**

Detail the purpose(s) of your request with justification and explanation

(For the following, use additional pages as needed)

WISH Shelter is an older building and has been a shelter and served this purpose for 35 years. Presently WISH has a water tank that runs off electricity and consumes 50% of the electricity demand. Also the fire alarm system is in need of repair once the annual inspection is done.

CONVERSION TO BROILER SYSTEM: Electricity is the most expensive single utility, with an annual cost averaging \$8,271 over the last two years. In comparison fuel oil averages \$5,216 annually.

The recommended change would convert the hot water to be primarily heated by the boiler and supplemented with electricity. A condition survey was prepared by the Pre-Development team of the Foraker Group. The estimated cost is \$12,000. The estimated amount by Foraker is \$10,000 and this allows for a 20% contingency.

(See attached applicable pages of document: "Deferred Maintenance Project")

INSPECT AND CERTIFY EXISTING FIRE ALARM SYSTEM: The fire alarm systems need to be inspected and certified. Repairs need to be done to bring system into compliance. The estimated cost is \$6,000. The estimated amount by Foraker is \$5,000 and this allows for a 20% contingency.

(See attached applicable pages of document: "Deferred Maintenance Project")

PROJECT MANAGEMENT: A fee of \$3,600 will be paid to consultant for project management, preparation and advertisement of the RFP.



**Statement of measurable goals and objectives of project(s) or program(s):
RFP document prepared and approved within 60 days for project start.**

RFP document prepared, approved and submitted.

Proposals solicited for the desired work and project time schedule. The selection made within 90 days of the date of closing.

Project start and completion of work to be done within 180 days of project start.

Project to end and vendors paid thirty days prior to grant close (5/31/2016)

Are there other projects related to or dependent on this project? Is this project dependent on other activities or actions? If yes, describe projects, actions or activities specifying phases where appropriate.

None

Discuss project management and qualifications.

Executive Director Beth Bogarde will be the point of contact. She will obtain and coordinate oversight services from Brandon Quan who is the CEO of Brandon Construction, Inc. and has extensive knowledge and relevant background experience in project management and engineering. Past projects of his company included office/tenant improvements of multi-story complexes, hospital, retail and mall improvements spanning 45 years in the trade. Brandon provides direct oversight and consultation on WISH projects.



Attachments: *(Please attach in order listed below)*

Cover letter



Cover letter

Finances

- Audited financial statement for the last fiscal year, if available, or form 990.
 - The current year operating budget, to include your project expenses and revenues.
 - Annual Salary for Executive Director
 - List all contractors that are expected to be paid more than \$2,500 per year, and purpose for payment. See budget narrative for response.
 - List any funding paid to organizations or entities outside the corporate boundaries of the Ketchikan Gateway Borough, including parent organizations, and the purpose for payments. None
 - A proposed program budget with narrative.
 - A list of other agencies that funded your organization in the last fiscal year, including amounts contributed.
 - What is the annual cost and long-term operation and maintenance costs of this project? Provide backup material. Response on page 6.
-

Other Supporting Materials

Applicable pages of document: "Deferred Maintenance Project" for WISH



KETCHIKAN GATEWAY BOROUGH

1900 First Avenue Ketchikan, Alaska 99901

- A verification of the organization's or fiscal agent's tax-exempt status under section (c) 3 of the IRS code.
 - A current list of the governing board.
 - Letters of support, Resolutions, and/or reviews (if applicable).
 - What state and/or federal compliance requirements will this project satisfy or
 - How will the project improve the economic environment?
-

RESPONSE TO QUESTIONS ABOVE:

What is the annual cost and long-term operation and maintenance costs of this project? Provide backup material. Attached is the energy consumption evaluation which states, "The utility costs (Electricity, Wastewater, Water, Heating Oil) cost an average of \$14,470 year or \$602.90/month as averaged out over two years. Electricity is the most expensive single utility, with annual costs averaging \$8,271 over the last two years, with fuel oil averaging \$5,216/year. (see attached)

What state and/or federal compliance requirements will this project satisfy or correct? At present WISH is not compliant with the annual inspection and certifications on the fire alarm systems.

How will the project improve the economic environment? Once the conversion is done to the broiler system the fuel expenses will decrease and these funds will go to direct services. See data from the energy consumption evaluation.



Domestic Violence Shelter Initiative

Women In Safe Homes

Condition Survey

Draft January 21, 2015

Acknowledgements

This Condition Survey of the Women In Safe Homes has been prepared by the Foraker Group Pre-Development Team to provide the Domestic Violence Shelter Initiative Committee information by which to prioritize and distribute funds available through the initiative. The Pre-Development Program's participation in this project is made possible by the generosity of its funders: the Alaska Mental Health Trust Authority, the Denali Commission, The Foraker Group, the Mat-Su Health Foundation, and the Rasmuson Foundation.

Committee Members include:

Peggy Brown

Nancy Burke

Michelle DeWitt

Richard Irwin

Sammye Pokryfki

Dana Rogers

Sharon Scott

Candace Winkler

3. FUEL OIL STORAGE AND PIPING

Fuel oil is stored in an external above surface 550 gallon double wall fuel oil tank. The tank appears to be in good condition, but it should get a lockable fill containment basin for security and to avoid spills.

RECOMMENDATION

1. It is recommended that a spill containment basin be installed on the fuel oil tank.

4. GENERAL VENTILATION SYSTEMS

Normally occupied spaces in the building are ventilated with operable windows, some of which do not operate. Other windows are old and reportedly do not shut tight, causing excessive drafts.

The shelter area bathroom needs a toilet exhaust fan replacement.

The kitchen range has been equipped recently with a commercial grade range hood, but there is no apparent code required for make up air system. Therefore, when the range hood fan is started, air would have to be made up by drawing the space very negative, sucking cold and unconditioned air from the poorly sealing windows, doors, and other construction gaps.

RECOMMENDATION

1. The kitchen hood system needs to get an interlocked makeup air system as per code or an unconditioned short circuit duct system to provide make up air at the hood area. The shelter toilet exhaust fan needs to be replaced.

5. DOMESTIC HOT WATER SYSTEM

The domestic hot water is generated with a 100 Amp electric hot water heater. With an apparent building electrical service of 200 amps, this would represent half of the building power consumption in terms of operating cost and power capacity of the space.



RECOMMENDATION

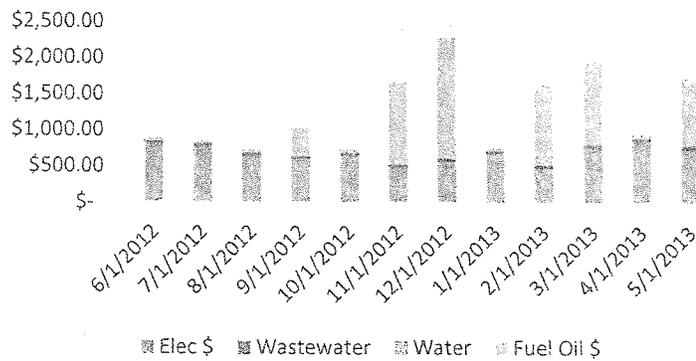
1. We recommend providing a new Amtrol indirect hot water generator be placed ahead of the electric hot water heater, and a recirculating pump be placed on the output of the electric hot water heater to prevent either of the units from becoming stagnant. The system should be piped so the cold water first enters the indirect heater, which should be placed in the boiler room, and then it runs in series with the electric water heater. The electric water heater thermostats should then be adjusted to be 20 degrees cooler than the new indirect water heater, so the electric elements do not operate unless there is a significant draw on hot water that the indirect unit cannot keep up with. Piping should be arranged to isolate either unit in the event that one or the

	ITEM	DELIVERY METHOD	PROJECTED COST
4.	<p>Replace eight existing exterior lights with new fixtures (A.1 & G.4-2)</p> <p>The existing exterior lights are reportedly not provided with motion detection so they are either on all the time consuming energy or off when they are needed. This recommendation replaces 8 building mounted light fixtures with LED fixtures provided with photo cells and motion detection. The light fixtures are to be provided with adjustable cut-offs to limit light from spilling onto neighboring properties in this densely built community.</p>	<p>Contract with local electrical contractor</p>	<p>\$2,000</p>
5.	<p>Inspect and certify the existing fire alarm system (H.1)</p> <p>Fire alarm systems are required to be inspected and certified annually. It has been several years since the WISH building system has been inspected. This needs to be done. There is a chance significant portions of the system may need replacement due to their age. The recommendation provides funding for the inspection and a small allowance for minor repair. Additional funds may be required to bring the system into compliance.</p>	<p>Contract with fire control contractor.</p>	<p>\$5,000</p>
6.	<p>Structural engineer to review adequacy of floor support post bracing in crawl space (C.1)</p> <p>The post supporting one of the additions incorporates wooden posts to support beams which in turn support floor joists. The connection of the post to the footing and beam do not appear to be tied together structurally. This recommendation brings a structural engineer to the site to evaluate the condition and design a repair. The funds are not adequate to enhance the structure if needed.</p>	<p>Contract with structural engineer to evaluate the foundation and design recommendation correction if required.</p> <p>It will be most efficient if this task is completed in conjunction with Item 13, door head investigation.</p>	<p>\$8,000</p>

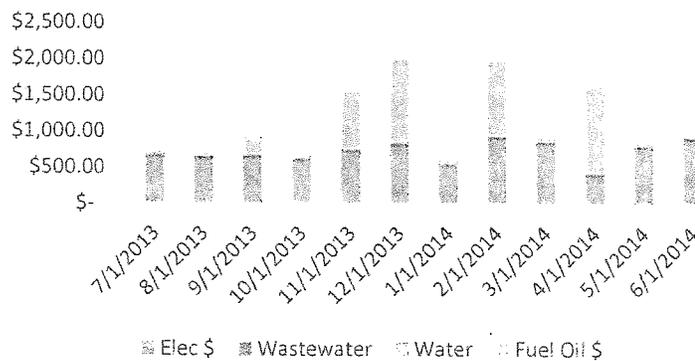
J. ENERGY CONSUMPTION EVALUATION

The utility costs (Electricity, Wastewater, Water, Heating Oil) cost an average of \$14,470/year or \$602.90/month as averaged out over two years. Electricity is the most expensive single utility, with annual costs averaging \$8,271 over the last two years, with fuel oil averaging \$ 5,216/year. Water and sewer rates are fixed and not metered, and are quite low compared to other shelters. Stacked bar charts depicting the costs are shown below.

Ketchikan WISH Utility Costs 2012-13



Ketchikan WISH Utility Costs 2013-14



WOMEN IN SAFE HOMES

Audited Financial Statements

Years Ended June 30, 2014 and 2013

State Single Audit Reports

WOMEN IN SAFE HOMES

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Independent Auditor's Report

Board of Directors
Women in Safe Homes, Inc.
Ketchikan, Alaska

Report on the Financial Statements

We have audited the accompanying financial statements of Women in Safe Homes, Inc., (a nonprofit organization), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Women in Safe Homes, Inc., as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of State Financial Assistance on page 18 is presented for purposes of additional analysis as required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* and is not a required part of the financial statements. The information, and the accompanying statements of revenues and expenses – budget to actual on pages 14 through 17, has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2014, on our consideration of Women in Safe Homes, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Women in Safe Homes, Inc.'s internal control over financial reporting and compliance.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 5, 2014

WOMEN IN SAFE HOMES, INC.

Statements of Financial Position

June 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
<u>ASSETS</u>		
CURRENT ASSETS		
Cash - Unrestricted	\$ 170,148	\$ 182,824
Cash - Temporarily restricted	28,712	231,826
Accounts and grants receivable	58,302	79,529
Prepaid expenses and deposits	-	864
TOTAL CURRENT ASSETS	<u>257,162</u>	<u>495,043</u>
Investment securities	144,942	131,610
Property and Equipment, net of accumulated depreciation - Note F	<u>388,959</u>	<u>135,519</u>
TOTAL ASSETS \$	<u><u>791,063</u></u>	<u><u>\$ 762,172</u></u>
<u>LIABILITIES AND NET ASSETS</u>		
CURRENT LIABILITIES		
Payroll and related taxes payable	\$ 1,870	\$ 7,352
Accrued leave	10,964	22,252
Accounts payable	7,354	15,995
Deferred revenue	14,826	179,501
TOTAL CURRENT LIABILITIES	<u>35,014</u>	<u>225,100</u>
Long-Term Note Payable	<u>44,000</u>	<u>-</u>
TOTAL LIABILITIES	79,014	225,100
NET ASSETS		
Designated for:		
Operations	323,090	349,228
Property and equipment	<u>388,959</u>	<u>135,519</u>
	712,049	484,747
Temporarily restricted	<u>-</u>	<u>52,325</u>
TOTAL NET ASSETS	<u>712,049</u>	<u>537,072</u>
TOTAL LIABILITIES AND NET ASSETS \$	<u><u>791,063</u></u>	<u><u>\$ 762,172</u></u>

See accompanying notes to financial statements.

WOMEN IN SAFE HOMES, INC.
Statement of Activities, page 1 of 2
Years Ended June 30, 2014 and 2013

	2014	2013
CHANGES IN UNRESTRICTED NET ASSETS		
From Cash Operating Activities		
Support (including \$52,325 and \$31,866 in assets released from temporary restrictions in FY14 and FY13, respectively.)		
Government	\$ 1,227,744	\$ 1,035,077
Foundations	49,334	14,216
Corporations	116,580	120,894
Individuals	7,577	8,340
SUBTOTAL - SUPPORT	1,401,235	1,178,527
Revenue		
Program fees and services	9,947	22,239
Membership income	1,690	3,855
Other income	9,787	24,548
SUBTOTAL - REVENUE	21,424	50,642
TOTAL REVENUE AND SUPPORT	1,422,659	1,229,169
Expenses		
Program services	1,040,515	1,070,026
General and administrative	88,341	137,286
Fundraising	15,294	41,977
TOTAL EXPENSE	1,144,150	1,249,289
Increase (Decrease) in Unrestricted Net Assets from Cash Operating Activities	\$ 278,509	\$ (20,120)

See accompanying notes to financial statements.

WOMEN IN SAFE HOMES, INC.
Statement of Activities, page 2 of 2
Years Ended June 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
CHANGES IN UNRESTRICTED NET ASSETS		
From Non-Cash Activities		
Depreciation	\$ (29,690)	\$ (27,387)
Unrealized investment gain (loss)	11,958	12,673
From In-kind		
In-kind expenses	(92,236)	(143,099)
In-kind donations	<u>92,236</u>	<u>149,009</u>
SUBTOTAL NON-CASH ACTIVITIES	<u>(17,732)</u>	<u>(8,804)</u>
From Non - Operating Activities		
Interest and investment earnings	5,558	4,896
Grants received for capital purposes	-	1,000
Loss on disposal of assets	(458)	-
Grants repayment	<u>(38,575)</u>	<u>-</u>
SUBTOTAL NON- OPERATING ACTIVITIES	<u>(33,475)</u>	<u>5,896</u>
Increase (Decrease) in Unrestricted Net Assets from Non-Operating and Non-Cash Activities	<u>(51,207)</u>	<u>(2,908)</u>
Increase (Decrease) in unrestricted net assets	<u>227,302</u>	<u>(23,028)</u>
CHANGES IN TEMPORARILY RESTRICTED NET ASSETS		
Gifts and contributions	-	84,191
Net assets released from restrictions	<u>(52,325)</u>	<u>(31,866)</u>
Increase (Decrease) in temporarily restricted net assets	<u>(52,325)</u>	<u>52,325</u>
INCREASE/DECREASE IN NET ASSETS	<u>174,977</u>	<u>29,297</u>
NET ASSETS, beginning of year	<u>537,072</u>	<u>507,775</u>
NET ASSETS, end of year	<u>\$ 712,049</u>	<u>\$ 537,072</u>

See accompanying notes to financial statements.

WOMEN IN SAFE HOMES, INC.
Statement of Functional Expenses
Year Ended June 30, 2014

	Program Services					Supporting Services			TOTAL
	Council on Domestic Violence and Sexual Assault	Family Preservation Services	Time Limited Family Reunification	Other Programs	Total Program Services	Administrative	Fundraising		
Salaries and wages	\$ 501,478	\$ 55,535	\$ 55,397	\$ 19,477	\$ 631,887	\$ 34,404	\$ 11,707	\$	677,998
Health insurance	37,340	4,976	4,960	1,601	48,877	2,399	1,222		52,498
Payroll taxes	52,115	6,327	6,311	2,136	66,889	7,037	1,368		75,294
Workers compensation	17,696	2,903	2,897	668	24,164	3,768	557		28,489
Retirement	10,403	1,149	1,149	-	12,701	2,328	217		15,246
Supplies, food and medical	33,801	3,269	3,259	16,548	56,877	11,082	-		67,959
Advertising	2,635	-	-	-	2,635	85	-		2,720
Professional fees and contracted services	40,498	1,319	1,319	5,113	48,249	1,327	-		49,576
Travel	14,373	3,463	3,462	9,691	30,989	48	-		31,037
Telephone	12,234	2,450	2,450	42	17,176	699	-		17,875
Training, registration and dues	2,158	79	79	60	2,376	18,707	223		21,306
Vehicle	6,336	505	506	-	7,347	754	-		8,101
Parking and equipment lease	13,309	-	-	78	13,387	251	-		13,638
Postage	391	-	-	28	419	-	-		419
Repairs, maintenance and equipment	12,233	638	824	10,181	23,876	-	-		23,876
Insurance	19,954	2,219	2,219	1,611	26,003	689	-		26,692
Utilities	16,971	4,650	4,650	392	26,663	473	-		27,136
Other	-	-	-	-	-	4,290	-		4,290
Total Cash Operating Expenses	793,925	89,482	89,482	67,626	1,040,515	88,341	15,294		1,144,150
In-kind									
Travel	16,871	651	157	812	18,491	-	-		18,491
Supplies	55,669	5,418	5,784	3,800	70,671	-	-		70,671
Professional fees	2,924	75	75	-	3,074	-	-		3,074
Total In-kind	75,464	6,144	6,016	4,612	92,236	-	-		92,236
Loss on disposal of fixed assets	-	-	-	-	-	458	-		458
Grant repayment	-	-	-	-	-	38,575	-		38,575
Depreciation	-	-	-	22,218	22,218	7,472	-		29,690
Total Expenses	\$ 869,389	\$ 95,626	\$ 95,498	\$ 94,456	\$ 1,154,969	\$ 134,846	\$ 15,294		\$ 1,305,109

See accompanying notes to financial statements.

WOMEN IN SAFE HOMES, INC.
Statement of Functional Expenses
Year Ended June 30, 2013

	Program Services					Supporting Services			TOTAL
	Council on Domestic Violence and Sexual Assault	Family Preservation Services	Time Limited Family Reunification	Other Programs	Total Program Services	Administrative	Fundraising		
Salaries and wages	\$ 500,803	\$ 51,013	\$ 52,218	\$ 24,120	\$ 628,154	\$ 63,366	\$ 27,423	\$ 718,943	
Health insurance	46,479	6,349	6,568	2,785	62,181	19,624	398	82,203	
Payroll taxes	54,724	5,662	5,914	2,752	69,052	9,253	474	78,779	
Workers compensation	16,767	2,379	2,462	343	21,951	1,280	168	23,399	
Retirement	9,954	1,000	1,003	878	12,835	2,968	69	15,872	
Supplies, food and medical	41,018	5,193	4,990	18,439	69,640	3,168	6,164	78,972	
Advertising	1,648	6	6	2,804	4,464	227	3,051	7,742	
Professional fees and contracted services	31,183	889	1,138	6,236	39,446	4,368	1,838	45,652	
Travel	12,162	3,610	3,610	1,031	20,413	1,294	-	21,707	
Telephone	9,161	1,980	1,939	1,456	14,536	1,894	-	16,430	
Training, registration and dues	2,079	30	31	150	2,290	17,505	320	20,115	
Vehicle	10,208	3,284	1,666	3,658	18,816	5	-	18,821	
Repairs, maintenance and equipment	20,642	3,755	3,705	21,727	49,829	-	-	49,829	
Insurance	18,939	1,896	1,798	4,269	26,902	598	-	27,500	
Utilities	24,891	479	479	12,830	38,679	2,154	2,072	42,905	
Other	334	17	17	-	368	52	-	420	
Total Cash Operating Expenses	800,992	87,542	87,544	103,478	1,079,556	127,756	41,977	1,249,289	
In-kind									
Travel	9,163	6,937	6,937	-	23,037	-	-	23,037	
Rent	7,240	7,460	7,460	-	22,160	-	-	22,160	
Supplies	82,012	5,295	5,295	-	92,602	-	-	92,602	
Professional fees	4,664	318	318	-	5,300	-	-	5,300	
Total In-kind	103,079	20,010	20,010	-	143,099	-	-	143,099	
Depreciation	-	-	-	18,606	18,606	8,781	-	27,387	
Total Expenses	\$ 904,071	\$ 107,552	\$ 107,554	\$ 122,084	\$ 1,241,261	\$ 136,537	\$ 41,977	\$ 1,419,775	

See accompanying notes to the financial statements.

WOMEN IN SAFE HOMES, INC.

Statement of Cash Flows

Years Ended June 30, 2014 and 2013

	<u>2014</u>	<u>2013</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ 174,977	\$ 29,297
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Unrealized (gains) losses	(11,958)	(12,673)
Depreciation	29,690	27,387
Disposal of equipment	6,641	-
Recapture of depreciation	(6,183)	-
(Increase) decrease in assets:		
Prepaid insurance	864	(864)
Accounts and grants receivable	21,227	(15,168)
Increase (decrease) in liabilities:		
Accounts payable	(8,641)	(2,209)
Payroll-related liabilities	(16,770)	3,516
Deferred revenue	(164,675)	174,779
NET CASH PROVIDED (USED)		
BY OPERATING ACTIVITIES	<u>25,172</u>	<u>204,065</u>
CASH FROM INVESTING ACTIVITIES		
Equipment purchases	(283,588)	(53,421)
Land purchases	-	1,000
Purchase of investments	-	7,746
Realized (gains) losses	(3,875)	(547)
NET CASH PROVIDED (USED)		
BY INVESTING ACTIVITIES	<u>(287,463)</u>	<u>(45,222)</u>
CASH FROM FINANCING ACTIVITIES		
Proceeds from long-term debt	44,000	-
NET CASH PROVIDED (USED) BY FINANCING ACTIVITIES	<u>44,000</u>	<u>-</u>
NET CHANGE IN CASH	(218,291)	158,843
CASH, beginning of year	<u>414,650</u>	<u>255,807</u>
CASH, end of year	<u><u>\$ 196,359</u></u>	<u><u>\$ 414,650</u></u>
Non-cash transactions:		
Donated equipment	<u>\$ -</u>	<u>\$ 5,910</u>

See accompanying notes to financial statements.

WOMEN IN SAFE HOMES, INC.

Notes to Financial Statements

June 30, 2014 and 2013

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of Women in Safe Homes, Inc. (WISH, the Organization) is presented to aid in understanding WISH's financial statements. The financial statements and notes are the representations of WISH's management, which is responsible for their integrity and objectivity. These accounting principles conform to generally accepted accounting principles.

Nature of the Organization

Women in Safe Homes, Inc., is a not-for-profit organization which maintains a shelter for victims of family violence and sexual assault in Ketchikan, Alaska. The organizational mission is to lead the community in the prevention of and response to domestic violence and sexual assault by providing emergency shelter, advocacy, education and family support in an effort to promote nonviolence and peace throughout Ketchikan and Southern Southeast Alaska. WISH provides crisis intervention, immediate safety, support and advocacy services available through the 25 bed shelter and 24 hour crisis line. WISH's geographical service area encompasses Ketchikan, Ketchikan Gateway Borough, Metlakatla, Wrangell, Hyder, Petersburg, Saxman and Prince of Wales Island, all of which are located in southern southeast Alaska.

WISH's income includes State of Alaska grants, client fees, membership fees and fundraising revenue. A grant from the State of Alaska Department of Public Safety, Council of Domestic Violence and Sexual Assault accounts for over 50% of WISH's annual revenue. It also administers two grants from the State of Alaska Department of Health and Social Services to provide core family services.

Cash and Cash Equivalents

WISH considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Deposits held by banks are insured by the Federal Deposit Insurance Corporation or the National Credit Union Administration up to allowable limits of \$250,000. \$0- and \$264,827 were uninsured at June 30, 2014 and 2013, respectively.

Property and Equipment

Furniture, equipment, buildings and improvements are recorded at cost or in the case of donated property, at their estimated fair market value at date of receipt. It is WISH's policy to capitalize expenditures for these items which both cost more than \$500 and have useful lives of more than one year. Depreciation is provided over the estimated useful lives of the respective assets on a straight-line basis. Estimated useful lives are as follows:

Buildings and improvements	25-27.5 years
Office and shelter equipment	5 years

Accrued Leave

A liability for unused annual leave is accrued when it is earned by an employee. It is recorded as an expense in the period earned. Upon termination an employee is paid for any unused annual leave. Any unused sick leave is forfeited.

Note A – Summary of Significant Accounting Policies, *continued*

Investment Securities

Investments in marketable securities with readily determinable fair values and all investments in debt securities are valued at their fair values in the statements of financial position. Unrealized gains and losses are included in the change in net assets. Amounts held by the brokerage house are insured by the Securities Investor Protection Corporation.

Temporarily Restricted Net Assets

WISH reports grant revenues as temporarily restricted. When the Organization has incurred expenses in compliance with the terms of the grant, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction.

Advertising

Advertising costs are expensed as incurred

Donated Services and Materials

Donated services and materials are recorded at their fair value when received. The fair value of donated services is determined by the amount WISH would have to pay for those services if they were performed by a salaried or self-employed individual. During the year ended June 30, 2014 and 2013, WISH received donated supplies, travel and professional fees of \$92,236 and \$149,009 respectively. In addition, during FY14 and FY13, respectively, \$46,467 and \$33,969 of non-GAAP services were provided by volunteers.

Income Taxes

WISH is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is a nonprofit corporation that is a publicly supported charity and not a private foundation. The Organization believes that it has appropriate support for any tax positions taken, and as such does not have any uncertain tax positions that are material to the financial statements.

Fair Value of Financial Instruments

WISH's financial instruments consist primarily of cash and cash equivalents, receivables, investment, and payables. The Organization estimates that the fair value of all financial instruments does not differ materially from their aggregate carrying value recorded in the accompanying statements of financial position.

Estimates

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

WOMEN IN SAFE HOMES, INC.
Notes to Financial Statements, *continued*

Note A – Summary of Significant Accounting Policies, *continued*

Description of Program and Supporting Services

Program – Provides victims of domestic violence, sexual assault and other violent crime with crisis intervention, immediate safety, support, and advocacy services through a 25 bed shelter, 24 hour crisis line, advocacy and referrals.

Administration – Includes the functions necessary to maintain an equitable employment program; ensure an adequate working environment; provide coordination and articulation of the Organization’s program strategy through the Office of the Executive Director; secure proper administrative functioning of the Board of Directors; maintain competent legal services for the program administration of the Organization; and manage the financial and budgetary responsibilities of the Organization.

Fundraising – Provides the structure necessary to encourage and secure private financial support.

NOTE B – ACCOUNTS AND GRANTS RECEIVABLE

Grants receivable are due from the State of Alaska on the following grants at June 30:

	2014	2013
State of Alaska		
<i>Department of Health and Social Services</i>		
Family Preservation	\$ 11,861	\$ 15,149
Time Limited Family Reunification	12,038	15,169
Community Initiative Matching Grant	5,849	-
Ketchikan Borough Grant	25,321	14,570
City of Ketchikan	-	11,800
Child and Adult Care Food Program	-	6,923
Akeela, Inc.	-	15,445
Accounts Receivable	3,233	473
	\$ 58,302	\$ 79,529

NOTE C – RETIREMENT PLAN

WISH maintains a SIMPLE 401(k) plan for all eligible employees. To be eligible, an employee must have completed one year of service and have attained the age of 21. WISH contributes 2% of the eligible employees’ compensation. Contributions to the plan for the year ended June 30, 2014 and 2013, were \$15,244 and \$15,872, respectively.

NOTE D – DEFERRED REVENUE

WISH received federal government grant funding in advance during FY14 and FY13. There was \$14,826 and \$179,501 unspent and held for expenditure in the following fiscal year as of June 30, 2014 and 2013, respectively. Of the FY13 amount, \$179,000 are funds related to an advance payment from the State of Alaska grant for a new domestic violence shelter

WOMEN IN SAFE HOMES, INC.
Notes to Financial Statements, *continued*

NOTE E – INVESTMENT SECURITIES

The fair value of an asset is the amount at which the asset could be bought or sold in a current transaction between willing parties, that is, other than in a forced or liquidation sale. The Organization’s financial assets carried at fair value have been classified, for disclosure purposes, based on a hierarchy defined by generally accepted accounting principles. The hierarchy gives the highest ranking to fair values determined using unadjusted quoted prices in active markets for identical assets (Level 1) and the lowest ranking to fair values determined using methodologies and models with unobservable inputs (Level 3). An asset’s classification is based on the lowest level input that is significant to its measurement. For example, a level 3 fair value measurement may include inputs that are both observable (Levels 1 and 2) and unobservable (Level 3). The levels of the fair value hierarchy are as follows:

Level 1 – Values are unadjusted quoted prices for identical assets in active markets accessible at the measurement date.

Level 2 – Inputs include quoted prices for similar assets in active markets, quoted prices from those willing to trade in markets that are not active, or other inputs that are observable or can be corroborated by market data for the term of the instrument. Such inputs include market interest rates and volatilities, spread and yield curves.

Level 3 – Certain inputs are unobservable (supported by little or no market activity) and significant to the fair value measurement. Unobservable inputs reflect the Organization’s estimate of what hypothetical market participants would use to determine a transaction price for the asset at the reporting date.

Investments held by brokerage houses, which are all Level 1 investments, are stated at fair value and consist primarily of cash and cash equivalents, mutual funds and other marketable securities:

<u>2014</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain (Loss)</u>
Mutual funds	\$ 89,617	\$ 144,942	\$ 55,325
Cash and cash equivalents	10,247	10,247	-
	<u>\$ 99,864</u>	<u>\$ 155,189</u>	<u>\$ 55,325</u>

For the year ended June 30, 2014, unrealized gains (losses), realized gains and interest/dividends earned on the account were \$11,958, (\$1,332) and \$5,207, respectively.

<u>2013</u>	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain (Loss)</u>
Mutual funds	\$ 89,617	\$ 131,610	\$ 41,993
Cash and cash equivalents	7,746	7,746	-
	<u>\$ 97,363</u>	<u>\$ 139,356</u>	<u>\$ 41,993</u>

For the year ended June 30, 2013, unrealized gains (losses), realized gains and interest/dividends earned on the account were \$12,673, \$-0- and \$3,281, respectively.

WOMEN IN SAFE HOMES, INC.
Notes to Financial Statements, *continued*

NOTE F – PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	2014	2013
Buildings and improvements	\$ 707,978	\$ 673,222
Land	224,434	1,000
Vehicles	49,350	49,350
Furniture and equipment	108,117	89,360
	1,089,879	812,932
Accumulated depreciation	(700,920)	(677,413)
	\$ 388,959	\$ 135,519

Depreciation expense totaled \$29,690 and \$27,387 for the year ended June 30, 2014 and 2013, respectively.

NOTE G – CONCENTRATIONS

WISH receives a substantial amount of its support from one state grant. If a significant reduction in the level of this support were to occur, it may have an adverse effect on WISH’s programs and activities.

NOTE H – CONTINGENCIES

Amounts that have been received or receivable from the State of Alaska are subject to audit and adjustment. Any disallowed claims would have to be repaid to the State of Alaska.

NOTE I – LEASE OBLIGATION

WISH leases facilities in Ketchikan, Alaska for its programs. Minimum future commitments are as follows:

For years ending June 30:	2015
	\$ 13,125

NOTE J – SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 5, 2014, that date which the financial statements were available for issue. No events were identified that would require disclosure according to generally acceptable accounting principles.

NOTE K – RELATED PARTY TRANSACTIONS

During FY14 a relative of a member of management was paid \$5,040 for the purchase of salmon for the shelter.

SUPPLEMENTARY INFORMATION

WOMEN IN SAFE HOMES, INC.

CDVSA Grant

14-DV-20

Budget and Actual

Year Ended June 30, 2014

	Actual per <u>Audit</u>	<u>Budget</u>	Variance Favorable <u>(Unfavorable)</u>
Revenue:			
State grant	\$ 672,157	672,157	\$ -
Federal pass-through	146,011	146,011	-
<i>Total revenue</i>	<u>818,168</u>	<u>818,168</u>	<u>-</u>
Expenses:			
Personal services	621,457	621,457	-
Travel	14,373	14,400	27
Facilities	73,900	73,900	-
Commodities	33,801	33,801	-
Equipment purchases	11,426	9,900	(1,526)
Contractual	63,211	64,710	1,499
<i>Total expenses</i>	<u>818,168</u>	<u>818,168</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

WOMEN IN SAFE HOMES, INC.

Family Preservation Grant

603-13-108

Budget and Actual

Year Ended June 30, 2014

	Actual per <u>Audit</u>	<u>Budget</u>	Variance Favorable (Unfavorable)
Revenue:			
State grant	\$ -	-	\$ -
Federal pass-through	<u>93,720</u>	<u>93,720</u>	<u>-</u>
<i>Total revenue</i>	<u>93,720</u>	<u>93,720</u>	<u>-</u>
Expenses:			
Personal services	70,889	71,487	598
Travel	3,463	3,463	-
Facilities	9,491	9,158	(333)
Supplies	3,269	3,004	(265)
Equipment purchases	2,990	2,990	-
Other expenses	<u>3,618</u>	<u>3,618</u>	<u>-</u>
<i>Total expenses</i>	<u>93,720</u>	<u>93,720</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

WOMEN IN SAFE HOMES, INC.

Time Limited Family Reunification

603-14-117

Budget and Actual

Year Ended June 30, 2014

	Actual per <u>Audit</u>	<u>Budget</u>	Variance Favorable <u>(Unfavorable)</u>
Revenue:			
State grant	\$ 51,919	51,919	\$ -
Federal pass-through	41,801	41,801	-
<i>Total revenue</i>	<u>93,720</u>	<u>93,720</u>	<u>-</u>
Expenses:			
Personal services	70,714	71,312	598
Travel	3,461	3,462	1
Facilities	9,492	9,148	(344)
Supplies	3,259	3,004	(255)
Equipment purchases	3,176	3,176	-
Other expenses	3,618	3,618	-
<i>Total expenses</i>	<u>93,720</u>	<u>93,720</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

WOMEN IN SAFE HOMES, INC.
 Community Initiative Matching Grant
 605-14-060
 Budget and Actual
 Year Ended June 30, 2014

	Actual per <u>Audit</u>	<u>Budget</u>	Variance Favorable <u>(Unfavorable)</u>
Revenue:			
State grant	\$ 32,433	32,433	\$ -
Federal pass-through	<u>-</u>	<u>-</u>	<u>-</u>
<i>Total revenue</i>	<u>32,433</u>	<u>32,433</u>	<u>-</u>
Expenses:			
Personal services	19,343	18,988	(355)
Travel	-	-	-
Facilities	115	471	356
Supplies	3,960	3,960	-
Equipment purchases	-	-	-
Other expenses	<u>9,015</u>	<u>9,014</u>	<u>(1)</u>
<i>Total expenses</i>	<u>32,433</u>	<u>32,433</u>	<u>-</u>
Revenue over expenses	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>

STATE COMPLIANCE REPORTS

WOMEN IN SAFE HOMES, INC.
 Schedule of State Financial Assistance
 June 30, 2014

<u>State Grant Title</u>	<u>Grant Number</u>	<u>Total Grant Award</u>	<u>State Eligible Expenditures</u>
<i>Major Programs:</i>			
Department of Public Safety Crime Victim Assistance	14-DV-20	\$ 672,157	\$ 672,157
Department of Health and Social Services: Time Limited Family Reunification	603-14-117	51,919	51,919
Department of Commerce, Community and Economic Development: New Domestic Violence Shelter in Ketchikan	12-DC-573	200,000	<u>181,254</u>
<i>Total Major Programs</i>			<u>905,330</u>
<i>Non-major Programs:</i>			
Department of Health and Social Services: Community Initiative Matching Grant	605-14-060	32,433	<u>32,433</u>
<i>Total Non-Major Programs</i>			<u>32,433</u>
			<u>\$ 937,763</u>

This schedule was prepared using the accrual basis as described in accounting principles generally accepted in the United States of America.

Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Board of Directors
Women in Safe Homes, Inc.
Anchorage, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Women in Safe Homes, Inc. (WISH, a nonprofit organization), as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise WISH's basic financial statements, and have issued our report thereon dated December 5, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered WISH's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of WISH's internal control. Accordingly, we do not express an opinion on the effectiveness of WISH's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurances about whether WISH's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 5, 2014

Independent Auditor's Report On Compliance For Each Major State Program: Report On Internal Control Over Compliance And Report On The Schedule Of State Financial Assistance Required By The State Of Alaska Audit Guide And Compliance Supplement For State Single Audits

Board of Directors
Women in Safe Homes, Inc.
Anchorage, Alaska

Report on Compliance for Each Major State Program

We have audited Women in Safe Homes, Inc. (WISH, Inc., a nonprofit organization) compliance with the types of compliance requirements described in the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* that could have a direct and material effect on each of WISH's major state programs for the year ended June 30, 2014. WISH's major state programs are identified in the accompanying schedule of state financial assistance.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of WISH's major state programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*. Those standards and the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about WISH's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However our audit does not provide a legal determination of WISH's compliance.

Opinion on Each Major State Program

In our opinion, WISH complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2014.

Report on Internal Control over Compliance

Management of WISH is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered WISH's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of WISH's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of State Financial Assistance required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits*

We have audited the financial statements of WISH as of and for the year ended June 30, 2014, and have issued our report thereon dated December 5, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of state financial assistance is presented for purposes of additional analysis as required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of state financial assistances is fairly stated in all material respects in relation to the financial statements as a whole.

Foster and Company, LLC

Foster and Company, LLC
Wasilla, Alaska

December 5, 2014

WOMEN IN SAFE HOMES, INC.
(WISH, Inc.)
Summary of Prior Audit Findings
June 30, 2014

A. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified
Internal Control over financial reporting:	
Material weakness(es) identified?	None
Significant deficiency(ies) identified that are not Considered material weakness(es)?	None
Noncompliance material to financial statements?	None

State Financial Assistance

Internal Control over financial reporting:	
Material weakness(es) identified?	None
Significant deficiency(ies) identified that are not Considered material weakness(es)?	None
Type of auditor's report issued on compliance for major programs:	Unmodified
Dollar threshold to be used to distinguish a state major program?	\$50,000

B. FINANCIAL STATEMENT FINDINGS

Women in Safe Homes, Inc. did not have any findings that relate to the financial statements that are required to be reported in accordance with GAGAS.

C. STATE AWARD FINDINGS AND QUESTIONED COSTS

Women in Safe Homes, Inc. did not have any state award findings or questioned costs.

D. SUMMARY OF PRIOR AUDIT FINDINGS

Women in Safe Homes, Inc. did not have any prior audit findings.

Women in Safe Homes
Profit & Loss By Class
July 2014 through June 2015

Ordinary Income/Expense Income	WOMEN IN SAFE HOMES FY 15 BUDGET										TOTAL ADMIN BUDGET AND GRANTS
	100 Administrative	200-15 CDVSA FY15	620 - City of Ketchikan Period 1/1/15 - 12/31/15	640-15 Ketchikan Borough FY15	655-15 CIMG Grant FY15	500-15 Family Services Grant	810-15 United Way Community Impact Grant	815-15 LW Safety Net Grant			
4000 · Public Support	86,280.00	839,561.00	15,000.00	20,835.00	25,919.00	205,422.00	750.00	9,381.00		1,203,148.00	
4030 · Memberships	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		500.00	
4040 · Program Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
4100 · Earned Revenue	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		400.00	
· · Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
8200 · Interest Income	1,466.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		1,466.00	
Total Income	88,646.00	839,561.00	15,000.00	20,835.00	25,919.00	205,422.00	750.00	9,381.00		1,205,514.00	
Expense											
5000 · Payroll Expenses	36,964.00	569,281.00	15,000.00	0.00	21,759.00	158,686.00	0.00	3,000.00		804,690.00	
6100 · Supplies	8,283.70	35,558.00	0.00	20,835.00	400.00	2,170.00	750.00	4,000.00		71,996.70	
6200 · Travel	4,860.00	32,400.00	0.00	0.00	3,760.00	10,166.00	0.00	0.00		51,186.00	
6300 · Facility	9,927.00	66,180.00	0.00	0.00	0.00	24,018.00	0.00	0.00		100,125.00	
6500 · Equipment Costs	3,030.00	20,200.00	0.00	0.00	0.00	5,500.00	0.00	2,381.00		31,111.00	
6600 · Other Expenses	25,581.30	115,942.00	0.00	0.00	0.00	4,882.00	0.00	0.00		146,405.30	
6710 · Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
Tc (Expense	88,646.00	839,561.00	15,000.00	20,835.00	25,919.00	205,422.00	750.00	9,381.00		1,205,514.00	

EMPLOYEE INFORMATION

NAME	Beth Bogarde			EXEMPT	XXXX	NON-EXEMPT
JOB TITLE	Family Services Manager					
HIRE DATE	12/28/2011	DATE OF PAYROLL	7/1/14	PAYROLL CHANGE DATE	7/1/14	
SALARY	FROM	Range 6 Step J @ \$22.18	TO	\$60,000.00 / annual <i>* For 2017 63,000/Annual</i>		
FUNDING SOURCE	Family Preservation Grant Time Limited Family Reunification Grant		FUNDING #	300 and 400		

REASON FOR CHANGE

NEW HIRE			MERIT INCREASE			
CHANGE TO NEW POSITION	XXX		NEW POSITION TITLE	WISH Executive Director		
OTHER	EXPLANATION	Transferred from Family Services to Administration – Executive Director				

FUNDING SOURCE CHANGES 20% Admin / 80% CDVSA

TERMINATION

LAST DAY WORKED		REASON FOR TERMINATION				
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FINAL PAY

	(\$)+		(\$)+		(\$)=	
REGULAR HOURS	VACATION	OTHER	TOTAL PAY			

EMPLOYEE BENEFIT CONVERSION DISCUSSED – DATE:

EMPLOYEE ELIGIBLE FOR REHIRE?	YES?		NO?	
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SIGNATURES

EMPLOYEE	<i>Beth Bogarde</i>	DATE	<i>7/1/2014</i>
SUPERVISOR		DATE	
BOARD CHAIR	<i>[Signature]</i>	DATE	<i>7/2/2014</i>

KETCHIKAN GATEWAY BOROUGH COMMUNITY GRANT
 BUDGET NARRATIVE

FY 2016 (July 1, 2015 to June 30, 2016)

FUNDING REQUEST: \$22,500

Budget	Line Item	Description	Cost
	PROJECT OVERSIGHT		
3,600	Project Management Fee paid to Brandon Quan	Consultant fee for project oversight and preparation/advertising of RFP document	3,600
	CONTRACT SERVICES		
12,000	Contractual Services	Contractor hired to convert the hot water heater to the broiler system	12,000
6,000	Contractual Services	Inspect, repair and certify the fire alarm system	6,000

\$ 21,600.00 TOTAL OF PROJECT EXPENSE

WISH PROJECT EXPENSE

Executive Director	Hours spent on project manager 11 months X 10 hrs. X \$37.51	4,126
Finance Manager	Financial services 10 months X 6 hrs. X \$33.54	2,012
Office Supplies, Advertising & Admin overhead	paper products, copier use, computer and copier/fax use, meeting costs	300

\$ 6,438.50 TOTAL OF WISH PROJECT EXPENSE

\$ 28,038.50 PROJECT GRAND TOTAL

WISH FUNDS

Deposit Detail

July 2013 through June 2014

Date	Name	Memo	Account	Amount
	State of Alaska.	CACFP April - My, 2013	1203 - State/Federal Grants Receivable	-4,231.15
	State of Alaska	CACFP June Payment	1203 - State/Federal Grants Receivable	-2,691.65
	State of Alaska DHSS	FY13 Grant #60313108	1203 - State/Federal Grants Receivable	-15,149.00
	State of Alaska DHSS	FY 13 Final Grt. payment #60313108	1203 - State/Federal Grants Receivable	-15,169.00
	Akeela, Inc	Prevention Services Wage Expense FY13	1205 - Contracts Receivable	-10,000.00
	Akeela, Inc	Addition Prevention Services Wage for FY13	1205 - Contracts Receivable	-5,445.00
	Davies-Barry Insurance	Return of endorsement #251184 ck#10288	1310 - Prepaid Insurance	-166.00
06/19/2014	Ketchikan Public Utilities	to void ck #8134 and reissue	2000 - Accounts Payable	-500.00
	ABC Stations Ketchikan	to void ck 8118 and reissue	2000 - Accounts Payable	-480.00
	State Dept. of Public Safety	14-DV-20 10/1-12/31/13	4013.1 - State Cash Deposits	-204,542.00
	State of Alaska	7/1-9/30/13 Period #14-DV-20	4013.1 - State Cash Deposits	-204,542.00
	State of Alaska	Final Pymt Rpt #9 #12DC573	4013.1 - State Cash Deposits	-2,253.75
	State of Alaska	CDVSA 1/1 - 3/31/14 Period	4013.1 - State Cash Deposits	-204,542.00
	State of Alaska	3rd Qtr. Grt 60314108 FPG	4013.1 - State Cash Deposits	-22,369.00
	State of Alaska	3rd Qtr Grt #60314117 FY14	4013.1 - State Cash Deposits	-22,367.00
	State of Alaska	CIMG Qtr. End 3/31/14	4013.1 - State Cash Deposits	-3,257.00
	State of Alaska	CDVSA #14-DV-20 4/1-5/31 Advance	4013.1 - State Cash Deposits	-136,361.00
	State of Alaska	03232014 Amanda Ref. #	4013.1 - State Cash Deposits	-90.80
	State of Alaska	03232014 Amanda Ref. # SART	4013.1 - State Cash Deposits	-363.20
	State of Alaska	Ref. #03231014	4013.1 - State Cash Deposits	-90.80
	State of Alaska	Ref. #03231014	4013.1 - State Cash Deposits	-363.20
	State of Alaska	Ref. # 03232014	4013.1 - State Cash Deposits	-90.80
	State of Alaska	Ref #03232014	4013.1 - State Cash Deposits	-363.20
	State of Alaska	Ref. # 03232014-Hailey	4013.1 - State Cash Deposits	-363.20
	State of Alaska	Ref. #03232014-Hailey	4013.1 - State Cash Deposits	-90.80
	State of Alaska	FPG #60314108 Pymt	4013.1 - State Cash Deposits	-17,021.00
	State of Alaska	TLFRG #60314117 Pymt	4013.1 - State Cash Deposits	-17,022.00
	State of Alaska	6/1-30/14 14-DV-20	4013.1 - State Cash Deposits	-68,181.00
	State of Alaska DHSS	1st Qtr. #60514060 CIMG	4013.1 - State Cash Deposits	-23,327.00
	State of Alaska DHSS	1st Qtr. GRT #60314117	4013.1 - State Cash Deposits	-23,430.00
	State of Alaska DHSS	1st Qtr. Pymt Grt #60314108	4013.1 - State Cash Deposits	-23,430.00
	State of Alaska DHSS	2nd Qtr Fy14 #60314117	4013.1 - State Cash Deposits	-18,863.00
	State of Alaska DHSS	2nd Qtr FY14 #60314108	4013.1 - State Cash Deposits	-19,039.00
	State of Alaska.	Meals Jul13/52202	4013.2 - CACFP Cash Payments	-410.72
	State of Alaska	Aug 13 CACFP Meals Reimb.	4013.2 - CACFP Cash Payments	-1,777.65
	State of Alaska	Sept 13 CACFP Meals Reimb.	4013.2 - CACFP Cash Payments	-518.06
	State of Alaska	Oct. 2013 Meal Reimb	4013.2 - CACFP Cash Payments	-614.48
	State of Alaska	Nov. 2013 Meal Reimb	4013.2 - CACFP Cash Payments	-572.40
	State of Alaska	CACFP Dec. 2013 Meals Reimb	4013.2 - CACFP Cash Payments	-680.53
	State of Alaska	Jan 14 Meal Reimb.	4013.2 - CACFP Cash Payments	-770.85
	State of Alaska	Feb. 2014 Meal Reimb.	4013.2 - CACFP Cash Payments	-376.12
	State of Alaska	Mar 2014 Meal Reimb	4013.2 - CACFP Cash Payments	-574.85
	State of Alaska	April Meal Reimbursement	4013.2 - CACFP Cash Payments	-337.12
	Agnes Royer	Donation CK#3675	4022 - Individual	-100.00
	Alison Green	Donation ck#9620	4022 - Individual	-25.00
	American Seafoods Co.	Funding Award of Seafood Grant CK#1012316	4029.1 - Restricted Cash Donations	-1,000.00
	ANDVSA	to offset ck #8202, never cleared/re-donated to WISH	4018.1 - Other Grants, Cash Deposits	-500.00
	ANDVSA	2014 SuSu Mini Grant ck#18211	4018.1 - Other Grants, Cash Deposits	-700.00
	Benjamin & Brandie Hofmeister	donation per CK#633	4022 - Individual	-150.00
	Best Western-Landing	Event "Top Chef" Donation ck#50823	4021 - Corporate	-1,173.34
	Cecilia Glasser	Donation ck#3341	4022 - Individual	-50.00
	Central Council of the Tlingit and Haida	CCHITA Fam. Violence Prevention services	4018.1 - Other Grants, Cash Deposits	-63,691.73
	Christina Weber	School Fundraiser 5/28/14	4020 - Contributions & Donations	-12.00
	City of Ketchikan	Grant Funds per CK#304403	4018.1 - Other Grants, Cash Deposits	-11,800.00
	City of Ketchikan	FY14 Community Agency Funding CK#309417	4018.1 - Other Grants, Cash Deposits	-13,420.00
	Ketchikan Gateway Borough	Grant Reimbursement FY13	1202 - Other Grants Receivable	-14,570.00
	Ketchikan Gateway Borough	FY14 Grant Reimb. CK#40873	4018.1 - Other Grants, Cash Deposits	-1,219.00
	Ketchikan Indian Community	Donation 3rd Installment for DV Services ck#24382	4021 - Corporate	-10,000.00
	Credit Union 1	donation per ck#63713	4021 - Corporate	-2,795.68
	Davies-Barry Insurance	Donation per CK#13113	4021 - Corporate	-100.00
	Exxon Mobile Foundation	Summer Intern Position ck#2000273126	4029.1 - Restricted Cash Donations	-2,500.00
	Holland America Line Inc	Donation to upgrade Kitchen ck#27474	4018.1 - Other Grants, Cash Deposits	-1,200.00
	Houghtaling School	School Fundraiser 5/28/14	4020 - Contributions & Donations	-400.00
	Jacquelyn Kimball	School Fundraiser 5/28/14	4020 - Contributions & Donations	-10.00

women in sare homes
Deposit Detail
 July 2013 through June 2014

Date	Name	Memo	Account	Amount
	Parnassus Books	Donation CK#2810	4018.1 · Other Grants, Cash Deposits	-250.00
	Skultka Construction	Tom Skultka 10/16/13	4021 · Corporate	-100.00
	Slagle LLC DBA Baranoff & Co.	Sept. food sales donation CK#2759	4021 · Corporate	-200.00
	Tongass School of Arts & Sciences	From School Student Council	4020 · Contributions & Donations	-200.00
	Vigor Industrial, LLC	Donation per CK#205937	4021 · Corporate	-1,000.00
	Coastal Real Estate Group	donation per CK#12404 Behalf of H.Finney	4021 · Corporate	-50.00
	Coastal Real Estate Group	Donation on Behalf John & Angela Pool	4021 · Corporate	-50.00
	Coastal Real Estate Group	On behalf of Tonjes ck#12646	4021 · Corporate	-50.00
	Coastal Real Estate Group	On Behalf of H.Finney Estate	4021 · Corporate	-50.00
	Coastal Real Estate Group	Donation on behalf of Edith Wegman	4022 · Individual	-50.00
	Coastal Real Estate Group	Donation on behalf of Donald Lowell	4022 · Individual	-50.00
	Coastal Real Estate Group	Donation of behalf of Urquhart ck#12201	4022 · Individual	-50.00
	Coastal Real Estate Group	Eric Barton On behalf of CK#12417	4022 · Individual	-50.00
	Colleen Smith	School Fundraiser 5/28/14	4022 · Individual	-5.00
	Danielle McClennan	School Fundraiser 5/28/14	4022 · Individual	-10.00
	Elinore Jacobs	Donation per ck#5666	4022 · Individual	-100.00
	Glyn Seaberg	Donation per ckE1155	4022 · Individual	-100.00
	James Kempzell	Donation ck#1425	4022 · Individual	-200.00
	Joel Jackson	Donation CK#2549	4022 · Individual	-25.00
	Lawrence Willard	donation CK#1072	4022 · Individual	-100.00
	Michael Hinchin	Donation CK#2665	4022 · Individual	-125.00
	Michale Cornwall	Lemonaide sales	4022 · Individual	-70.39
	Nettie McDaniel	Xmas donation for KIDS	4022 · Individual	-300.00
	Randy Johnson	XMas donation per CK#354	4022 · Individual	-500.00
	Richard Gurry	Richard Gurry	4022 · Individual	-215.00
	Robert Weinstein	Donation per CK#6333	4022 · Individual	-100.00
	Shirley Cole	Cole family donation	4022 · Individual	-150.00
	Shirley Cole	donation for copier	4022 · Individual	-2.00
	Alison Green	membership dues CK#9579	4031 · Membership Individual @ \$25	-25.00
	Barbara Morgan	Membership dues	4031 · Membership Individual @ \$25	-25.00
	Ben Hofmeister	membership dues	4031 · Membership Individual @ \$25	-25.00
	Beth Bogarde	Membership CK#1066	4031 · Membership Individual @ \$25	-25.00
	Forrest Cole	F.Cole membership	4031 · Membership Individual @ \$25	-25.00
	Gloria Burns	membership dues	4031 · Membership Individual @ \$25	-25.00
	Jennifer Hurlbutt	membership per ck#1128	4031 · Membership Individual @ \$25	-25.00
	Joel Jackson	Membership dues CK#2549	4031 · Membership Individual @ \$25	-25.00
	Karla Rhinehart	membership dues	4031 · Membership Individual @ \$25	-25.00
	LeeAnn Waak	membership dues CK#1572 DG	4031 · Membership Individual @ \$25	-25.00
	Liberty Johnson	dues per credit card	4031 · Membership Individual @ \$25	-25.00
	Liberty Johnson	Membership	4031 · Membership Individual @ \$25	-25.00
	Nora DeWitt	membership per ck#10284	4031 · Membership Individual @ \$25	-25.00
	Shirley Cole	S.Cole membership	4031 · Membership Individual @ \$25	-25.00
	Stephanie Lively	membership dues	4031 · Membership Individual @ \$25	-25.00
	Susan Fisher	membership dues ck#9320414	4031 · Membership Individual @ \$25	-25.00
	Vivian Benson	adult membership for self	4031 · Membership Individual @ \$25	-25.00
	Soho Coho	Business Membership CK#11818	4032 · Membership Business @ \$100	-100.00
	Janet Guthrie	senior membership paid by V.Benson	4033 · Membership Senior/Student @ \$15	-15.00
	Karla Reinhardt	Lifetime Membership	4034 · Membership Lifetime @ \$1000	-1,000.00
	Don Moss	Family Membership cash	4035 · Membership Family @ \$75	-75.00
	Naomi Michalsen	Family membership per CK#1252	4035 · Membership Family @ \$75	-75.00
10/22/2013	Jennifer Tavares	CK#2722 9/22/13	4041 · Girls On the Run	-96.00
	A.e. Acteson	Registration P.Acteson ck#3049	4041 · Girls On the Run	-96.00
	Andrew Sheeler	1 of 3 payments GOTR Registration	4041 · Girls On the Run	-35.00
	Angela Salazar	Registration CK#1420	4041 · Girls On the Run	-96.00
	Angelina Ingle	Registration A.Widmyer CK4658	4041 · Girls On the Run	-100.00
	Bernard Hendricks	Donation per CK#2537	4041 · Girls On the Run	-50.00
	Best Western-Landing	GOTR Corporate Sponsor	4041 · Girls On the Run	-750.00
	Brian Gilson	GOTR registration ck#3074 2/26/14	4041 · Girls On the Run	-96.00
	Buddy Anderson	Registrtrion A.Anderson CK#1350	4041 · Girls On the Run	-96.00
	Carrie Van Sloun	Registration for Bia ck#7041	4041 · Girls On the Run	-96.00
	Christina Weber	GOTR Registration CK#1239	4041 · Girls On the Run	-48.00
	Craig White	Registration ck#1424	4041 · Girls On the Run	-96.00
	Eliasica Timmerman	Registration CK#4587	4041 · Girls On the Run	-40.00
	Erin Eddy	Registration for e.Eddy ck#2474	4041 · Girls On the Run	-96.00

Deposit Detail

July 2013 through June 2014

Date	Name	Memo	Account	Amount
	Genia Smith	Registration for 2	4041 · Girls On the Run	-192.00
	Heather Phelps	Registration Olivia & Aurora ck#3099	4041 · Girls On the Run	-192.00
	Heidi Entwitt	GOTR registration ck#1318 2/20/14	4041 · Girls On the Run	-96.00
	Hope Burnett	Registration for Emilee Enright ck#2057	4041 · Girls On the Run	-96.00
	J. Michael Scott	Registration CK#1412	4041 · Girls On the Run	-96.00
	Jacquelyn Kimball	Registration #10979	4041 · Girls On the Run	-32.00
	James Moody	Registration Hannah ck#5563	4041 · Girls On the Run	-96.00
	Jennifer Simpson	GOTR CK#1726	4041 · Girls On the Run	-192.00
	Jennifer Simpson	Registration Hiatts ck#1872	4041 · Girls On the Run	-192.00
	Jennifer Tavares	Registration ck#2617	4041 · Girls On the Run	-96.00
	Jennifer Tucker	#2 of 3 payments GOTR Registration	4041 · Girls On the Run	-64.00
	Joanna Marsden	GOTR Registration Metlakatla	4041 · Girls On the Run	-32.00
	Julie Sullivan	Registrationck#1224	4041 · Girls On the Run	-96.00
	Kaitlyn Calendine	GOTR registration ck#1055 2/20/14	4041 · Girls On the Run	-96.00
	Kate Sullivan	Registration Ada Odde ck#2781	4041 · Girls On the Run	-96.00
	Katherine Tatsuda	GOTR Registration CK# 1037	4041 · Girls On the Run	-96.00
	Kathleen Foster	GOTR Registration CK#3227	4041 · Girls On the Run	-96.00
	Kelleigh Nickich	Registration paid in cash	4041 · Girls On the Run	-96.00
	Ketchikan Indian Community	Donation for GOTR ck#24533	4041 · Girls On the Run	-500.00
	Kimberly Smith	Registration	4041 · Girls On the Run	-96.00
	Kyle Gray	GOTR Registration Metlakatla	4041 · Girls On the Run	-96.00
	Lana Barr	GOTR Registration CK#1701	4041 · Girls On the Run	-96.00
	Lesley Kamm	Registration Shelby CK#5741	4041 · Girls On the Run	-96.00
	Madison Lumber & Hardware	5K GOTR Donation CK#112313	4041 · Girls On the Run	-200.00
	Melissa Gosnell	GOTR Registration CK#3489	4041 · Girls On the Run	-96.00
	Meredith Lundamo	Registration per ck#3226	4041 · Girls On the Run	-96.00
	Meredith Lundam	GOTR Registration CK#3138	4041 · Girls On the Run	-96.00
	Michelle Johansen	GOTR Registration CK 1363	4041 · Girls On the Run	-48.00
	Nicolle Lewis	GOTR Registration CK#3896	4041 · Girls On the Run	-96.00
	Randall Bromley	Registration CK#1115	4041 · Girls On the Run	-96.00
	Rebecca Lawler	GOTR donation	4041 · Girls On the Run	-60.00
	Rotary 2000	GOTR scholarships CK#108	4041 · Girls On the Run	-550.00
	Rotary 2000	Donation per ck#112	4041 · Girls On the Run	-144.00
	Shane Greaves	Registration Tressa CK#1140	4041 · Girls On the Run	-96.00
	Shelann Mas	Registration ck#1733	4041 · Girls On the Run	-96.00
	Stacey Hallstrom	GOTR Registration Houghtaling ck#5385	4041 · Girls On the Run	-48.00
	Stacey Lee Hallstrom	GOTR registration ck#5384 2/21/14	4041 · Girls On the Run	-48.00
	Stephen Boehlert	Registration Boehlert ck#1583	4041 · Girls On the Run	-192.00
	Tina Zartman	Registration for Carlee CK#7582	4041 · Girls On the Run	-96.00
	Tongass Trading Co, Inc	GOTR Corporate Sponsor	4041 · Girls On the Run	-750.00
	First City Players	Project Vagina Monologues ck#11263	4250 · Event Donations	-2,020.03
	A.E. Pineau	donation per CK#1242	4252 · R. Coderre Shelter Fundraising	-50.00
	Allen Shook Masonry	Donation per CK#10732	4252 · R. Coderre Shelter Fundraising	-100.00
	Arthur Reese	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-500.00
	Barbara Frank	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-100.00
	Claudia Wunderlich	Donation per CK#1004	4252 · R. Coderre Shelter Fundraising	-500.00
	Deborah E. Moe	donation per ck#1014	4252 · R. Coderre Shelter Fundraising	-300.00
	Deborah Palmer	Donation ck#2632 10/7/13	4252 · R. Coderre Shelter Fundraising	-100.00
	Debra Cloud	Donation per CK#1227	4252 · R. Coderre Shelter Fundraising	-50.00
	Dezell Rev Trust	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-100.00
	Diane Rhodes	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-100.00
	Dwight W. Whiting Jr.	donation per CK#2047	4252 · R. Coderre Shelter Fundraising	-1,000.00
	Edythe M. Lambert	Donation per CK#11601	4252 · R. Coderre Shelter Fundraising	-50.00
	Houghton Partners, LLC	shelter fundraising	4252 · R. Coderre Shelter Fundraising	-200.00
	Jerry Swanke	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-50.00
	Jill Swann	Donation per CK#3974	4252 · R. Coderre Shelter Fundraising	-50.00
	Joe Gillick	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-50.00
	John Brokaw	Donation ck#4106 10/13/13	4252 · R. Coderre Shelter Fundraising	-200.00
	John Mason	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-50.00
	Mareen G. Zoil	donation per ck#896	4252 · R. Coderre Shelter Fundraising	-100.00
	Mark Wieneke	Donation per CK#4829	4252 · R. Coderre Shelter Fundraising	-50.00
	Meggan Gaines	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-20.00
	Phyllis J. Aitken	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-100.00
	Platt LLC	donation per ck#1031	4252 · R. Coderre Shelter Fundraising	-100.00
	Ray Coderre	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-60.00
	Ray Coderre	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-60.00

Women in Sale Homes
Deposit Detail
 July 2013 through June 2014

Date	Name	Memo	Account	Amount
	Ren Farrar	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-100.00
	Richard Goetz	Shelter fundraising	4252 · R. Coderre Shelter Fundraising	-100.00
	Richie Yaciuk	donation portion of MO#9500161310 2of9	4252 · R. Coderre Shelter Fundraising	-50.00
	Rick Barnes	donation portion of MO#9500161310 1of9	4252 · R. Coderre Shelter Fundraising	-20.00
	Steven T. Perry	Donation per CK#3974	4252 · R. Coderre Shelter Fundraising	-100.00
	Diversified Investments, Inc.	Unheard Voices/Unheard Wisdom ck#13730	4253 · Unheard Voices/Wisdom Project	-250.00
	Ketchikan Indian Community	Donations for Unheard Voices/Wisdom Proj. ck#24339	4253 · Unheard Voices/Wisdom Project	-500.00
	PeaceHealth	CK#3020447 10/17/13	4253 · Unheard Voices/Wisdom Project	-2,000.00
	United Way of SE Alaska	CIG Grant per CK# 3750	4018.1 · Other Grants, Cash Deposits	-1,000.00
	United Way of SE Alaska	4th Qtr. Local Campaign ck#3967	4018.1 · Other Grants, Cash Deposits	-53.94
	United Way of SE Alaska	Combined Federal Campaign ck#3824	4025 · United Way	-184.05
	United Way of SE Alaska	2012 Share Campaign	4025 · United Way	-651.67
	United Way of SE Alaska	Fall 2012 Share Campaign ck#4036	4025 · United Way	-249.30
	United Way of SE Alaska	Fall 2012 CFC Final payout ck#4010	4025 · United Way	-188.99
	United Way of SE Alaska	1st Qtr. 2013 Local Giving Campaign	4025 · United Way	-2,543.88
	United Way of SE Alaska	2012 Local Campaign	4025 · United Way	-50.05
11/20/2013	United Way of Anchorage	Pick, click, give per ck#3579	4027 · Pick, Click, & Give	-25.00
11/20/2013	United Way of Anchorage	Pick, click, give per ck#3579	4027 · Pick, Click, & Give	-25.00
10/22/2013	anonymous	United Way 77 donors CK#3479 (41 of 41)	4027 · Pick, Click, & Give	-3,325.00
10/22/2013	susan Bell	United Way CK#3479 (1of 41)	4027 · Pick, Click, & Give	-75.00
10/22/2013	Paul Crowl	United Way CK#3479 (2 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Charles Cumings	United Way CK#3479 (3 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Michelle Dewitt	United Way CK#3479 (4 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Brandon Emmett	United Way CK#3479 (5 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	D.Franki Fox	United Way CK#3479 (6 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Andrew Gilda	United Way CK#3479 (7 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Charlotte Glover	United Way CK#3479 (8 of 41)	4027 · Pick, Click, & Give	-100.00
10/22/2013	Gwendolyn Gregory	United Way CK#3479 (9 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Mark Hanzlik	United Way CK#3479 (10 of 41)	4027 · Pick, Click, & Give	-100.00
10/22/2013	Joshua Henrick	United Way CK#3479 (11 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Sonia Henrick	United Way CK#3479 (12 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Bradley Holm	United Way CK#3479 (13 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Elayne Hunter	United Way CK#3479 (14 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Elena James	United Way CK#3479 (15 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Stephanie Jurries	United Way CK#3479 (16 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Debra Kinerk	United Way CK#3479 (17 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Mary Kowalczyk	United Way CK#3479 (18 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Farrel Lewis	United Way CK#3479 (19 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Pamela Lund	United Way CK#3479 (20 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Aftan Lynch	United Way CK#3479 (21 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Gregory Lynch	United Way CK#3479 (22 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	McCreary, Roberta	United Way CK#3479 (23 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Rosa Meehan	United Way CK#3479 (24 of 41)	4027 · Pick, Click, & Give	-100.00
10/22/2013	David Melton	United Way CK#3479 (25 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Courtney Meneses	United Way CK#3479 (26 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Barbara Morgan	United Way CK#3479 (27 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Don Moss	United Way CK#3479 (28 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Jamie Palmer	United Way CK#3479 (29 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Peele, Natasha	United Way CK#3479 (30 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Norasith Phetphommasouk	United Way CK#3479 (31 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Susan Riehle	United Way CK#3479 (32 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Brandy Schmitz-Prefontaine	United Way CK#3479 (33 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Sara Schroeder	United Way CK#3479 (34 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	John Seibert	United Way CK#3479 (35 of 41)	4027 · Pick, Click, & Give	-100.00
10/22/2013	Regina Sellers	United Way CK#3479 (36 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Brett Serlin	United Way CK#3479 (37 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Norma Smihal	United Way CK#3479 (38 of 41)	4027 · Pick, Click, & Give	-50.00
10/22/2013	Teresa Streuli	United Way CK#3479 (39 of 41)	4027 · Pick, Click, & Give	-25.00
10/22/2013	Rachel Watts	United Way CK#3479 (40 of 41)	4027 · Pick, Click, & Give	-25.00
TOTAL				-1,230,698.38

Cincinnati OH 45201

IN REPLY REFER TO: 024018/147
Dec. 20, 2013 LTR 4168C 0
92-0069501 000000 00

00022571
BODC: TE

WOMEN IN SAFE HOMES
PO BOX 6552
KETCHIKAN AK 99901

RECEIVED DEC 24 2013

Employer Identification Number: 92-0069501
Person to Contact: Ms Wittwer
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 11, 2013, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 1979.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248167147
Dec. 20, 13 LTR 4168C 0
92-0069501 000000 00
00022572

WOMEN IN SAFE HOMES
PO BOX 6552
KETCHIKAN AK 99901

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Susan M. O'Neill, Department Mgr.
Accounts Management Operations

WOMEN IN SAFE HOMES BOARD OF DIRECTORS – Updated 02.10.2015

Dial in Conference: 866-590-5055

Access Code: 7165163

Ketchikan	Term	Address	Telephone	Affiliation
Karla Reinhardt Chair	Jan 2016	P.O. Box 5625 Ketchikan, AK 99901 Karla.r@wishak.org	247-3933 home 617-8422 cell	Retired Assistant Shelter Manager Women In Safe Homes
Liberty-Anne Johnson Vice Chair	Jan 2016	P.O. Box 5574 Ketchikan, AK 99901 libertyannejohnson@hotmail.com	617-1385 cell/home	Health Educator Ketchikan Wellness Coalition
LeeAnne Waak Secretary	Jan 2016	912 West Sesame Street Ketchikan, AK 99901 leanne.waak@alaska.gov	225-7615 home 225-4350 work	Public Health Nurse State of Alaska
Stephanie Lively Treasurer	Jan 2017	1469 Ketchikan Lakes Road Ketchikan, AK 99901 slively@kictribe.org	220-9855 home 228-9377 work 220-5085 cell	Medical Social Worker Ketchikan Indian Community
Joel Jackson	Jan 2017	P.O. Box 8452 Ketchikan, AK 99901 libertyannejohnson@hotmail.com	907-247-5253 home 907-617-2307 work	Administrative Director GCHS Akeela
Benjamin Hofmeister	Jan 2016	P.O. Box 7024 Ketchikan, AK 99901 shaggyupnorth@gmail.com	907-382-5386 Home 907-225-6128 work	Assistant DA State of Alaska
Shannon Kuguenko	Jan 2017	1715 2 nd Ave., Apt. 2 Ketchikan, AK 99901 ShannonKuguenko@gmail.com	512-284-1137 cell	Business Owner
Jaimie Palmer	Jan 2017	2843 Tongass Ave. #4 Ketchikan, AK 99901 JaimieB83@gmail.com	252-723-0345 home 907-225-8100 work	Sales & Service Manager Allen Marine Tours
Kristen Gilliard	Jan 2017	P.O. Box 23301 Ketchikan, AK 99901 Kristen.Gilliard@icloud.com	907-617-8608 cell 907-617-7898 work	Purchasing Assistant/Agent Vigor Industries
Metlakatla				
Vacant				
Petersburg				
Vacant				
Wrangell				
Vacant				
Prince of Wales Island				
Vacant				

MEMORANDUM OF UNDERSTANDING
Between
GATEWAY CENTER FOR HUMAN SERVICES/AKEELA
And
WOMEN IN SAFE HOMES

This Memorandum of Understanding is entered into by Gateway Center for Human Services (GCHS), and Women in Safe Homes (WISH).

Purpose:

The Memorandum of Understandings purpose is to improve the coordination and communication between GCHS and WISH as we strive to provide Intensive Outpatient Substance Abuse Treatment for pregnant women and/or women with minor children.

Agreements:

GCHS agrees to the following:

1. To refer pregnant women and/or women with minor children who are victims of domestic violence and/or sexual assault as appropriate to WISH.
2. To accept appropriate referrals in need of substance abuse and/or mental health treatment from WISH.
3. To obtain appropriate release of information in order to exchange clinical information with WISH regarding the progress of referred clients.
4. To consult and coordinate with WISH on community DV/SA training/education.

WISH agrees to the following:

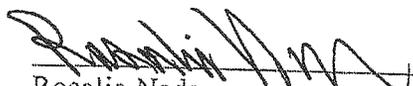
1. To refer pregnant women and/or women with minor children in need of substance abuse treatment as appropriate to GCHS.
2. To obtain appropriate release of information so the best and most appropriate services can be provided to the referred client.

Both parties agree to:

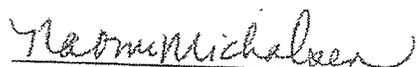
1. Participate in agency cross-training to ensure a working understanding of services/roles of each provider.
2. Cooperate in joint planning to identify and attempt to fill service gaps necessary to help clients maintain sobriety.
3. Work collaboratively to develop a service support system for pregnant women and/or women with minor children impacted by addictive disorders in order for them to be successful after completing treatment.
4. Adhere to all federal, state, local, and agency regulations and policies concerning the confidentiality of protected health information including Federal Rules 42 CFR Part 2 and 42 CFR Part 160, 162 and 164 and by State of Alaska regulations 7 AAC 71.215.

This Memorandum of Understanding is in effect until cancelled in writing by either party.

Signatures:



Rosalie Nadeau
Executive Director
Gateway Center for Human Services



Naomi Michalsen
Executive Director
Women in Safe Homes

Dated: 4-18-12

Dated: 4/3/12

MEMORANDUM OF AGREEMENT
between
Aiding Women in Abuse & Rape Emergencies (AWARE)
&
Women in Safe Homes (WISH)

Aiding Women in Abuse and Rape Emergencies (AWARE), Inc., the Affiliate Council for Girls on the Run of Southeast Alaska (GOTR of SE AK) and WISH recognize that Girls on the Run International has strict requirements which all Affiliate Councils must adhere to. We agree to the following procedures and standards for quality management of GOTR programming and Affiliate Council membership.

AWARE Agrees To:

1. AWARE/ GOTR of SE AK will provide the initial training to WISH's volunteer coaches to ensure their understanding and compliance with GOTRI policy and procedures for quality programming. AWARE will offer this training to WISH as needed, with a minimum participation of five volunteers per training. With support from GOTR of SE AK, a WISH staff member or volunteer may be eligible to facilitate the coach training once they have been trained by GOTR of SE AK and have coached a full season. This must be approved by GOTR of SE AK.
2. AWARE/ GOTR of SE AK will have the following resources available for purchase as ordered by WISH:
 - GOTR curriculum
 - Student recruitment DVDs
 - Program brochures
 - Running shoes for participants
 - Program t-shirts
 - SK supplies including medals, race bibs, and other items as available
 - GOTR merchandise
 - GOTR Coach Training (\$250 plus travel, lodging and per diem for trainer)
3. AWARE/ GOTR of SE AK orders program materials in bulk from GOTR International each season and fulfills orders for the entire Southeast Alaska region. Other GOTR materials may be purchased directly through Girls on the Run International (<http://www.gotrshop.com/>).
4. AWARE/GOTR of SE AK will provide the following resources free of charge:
 - Student registration packets
 - A database template for reporting coach and student registration information
 - A financial summary report template
 - Tools for program evaluation
 - Promotional items from national sponsors
5. AWARE/GOTR of SE AK will provide support via teleconferences, with a minimum of three per season (pre-season, mid-season, and post-season). AWARE/ GOTR of SE AK staff is available to answer questions and share resources with all communities participating in the program. GOTR of SE AK is also responsible for ensuring that local and national program policies are followed.
6. AWARE/GOTR of SE AK will submit line item invoices to WISH each season for all program materials ordered, volunteers screened, trainings provided, and for annual membership fees.

7. AWARE/ GOTR of SE AK will pay annual membership fees to Girls on the Run International. A flat fee of \$10 per GOTR participant will be charged to WISH to support the annual membership fee, which is determined by GOTR International based on number of participants.
8. AWARE will provide information regarding the GOTR Solemates program and logistical support for participating Solemates in all communities.

WISH Agrees To:

1. WISH will provide financial and logistical support to communities within their service area. If WISH does not have the capacity to support a community within their service area they may request that the community support their GOTR program independently. They may also request that AWARE staff provides direct logistical support to this community. This is to be approved by AWARE/ GOTR SE AK prior to the beginning to each season.
2. WISH agrees to use program registration forms provided by AWARE and to utilize the pay scale for participant registration that has been agreed upon for the GOTR of SE AK region.
3. WISH will identify one staff person or volunteer to function as the site liaison to AWARE/ GOTR of SE AK for GOTR programs in their area. This person will be responsible for:
 - a. Collecting personnel files on all volunteer coaches and sending copies to AWARE/GOTR of SE AK no less than one week prior to the season start. These files will include volunteer applications, health history forms, non-compete clauses, background checks, fingerprints (or fingerprint exemptions).
*Copies not necessary for coaches entered into Raceplanner.
 - b. Prior to each season, AWARE and WISH will communicate and clarify each agency's role regarding support for participating communities to ensure that all GOTR programs are managed by:
 - Completing site applications each season
 - Recruiting and arranging mandatory training for new coaches
 - Recruiting students, collecting student registration forms and inputting registration information into the online data management system
 - Ensuring that program materials needed to facilitate GOTR are replenished each season
 - Purchasing required program materials from AWARE/GOTR of SE AK (program t-shirts, 5K medals, volunteer background checks and fingerprints, etc.) (exception included in attached letter 9/5/14.
 - Ensuring curriculum is being implemented as intended
 - Adhering to local and national Girls on the Run program policies
 - Required tracking and reporting of volunteer hours and student attendance
 - Planning and hosting the end-of-season 5K
 - Sharing information with AWARE staff as requested
 - Completing a financial summary report
4. WISH will submit a seasonal financial summary to AWARE/GOTR of SE AK within two weeks of season completion. This summary should include all GOTR sites in their service area that are receiving financial support from WISH.
5. WISH will not submit any grant requests for their Girls on the Run program without the prior knowledge and approval of the GOTR of SE AK Council Director and/or Executive Director of AWARE, Inc. This will ensure our regional program is not competing for funds or requesting funds from current sponsors. If

AWARE receives regional funding for GOTR of SE AK, AWARE will share program costs with WISH accordingly.

6. WISH's liaison will attend seasonal teleconferences and communicate with AWARE's GOTR staff as needed. This will include a minimum of three meetings (pre-, mid-, and post- season check-in meetings).
7. WISH is responsible for all program costs independently and as invoiced by AWARE. Costs include (and are not limited to) training expenses, program materials, fingerprint/background check fees, annual membership fees to GOTR International, and other resources. Student registration fee, donations and sponsorships may be used to support program costs. (exception included in attached letter 9/5/14)

AWARE and WISH may negotiate fees on an as needed basis. If at any time this agreement is prohibitive, it can be altered or terminated by either party, with 30 day notice in writing. This agreement will be reviewed and updated by both parties on an annual basis.

September 5, 2014
Date

9-6-14

Date

9-6-14

Date

Beth Bogarde
Beth Bogarde, WISH Executive Director

Staback

Saralyn Tabachnick, ED, AWARE, Inc.

Ati Nasiah
Ati Nasiah, GOTR of SE Alaska Council Director

MEMORANDUM OF AGREEMENT

*CENTRAL COUNCIL of TLINGIT and HAIDA INDIAN TRIBES
OF ALASKA*

and

WOMEN IN SAFE HOMES (WISH)

The Central Council of Tlingit and Haida Indian Tribes of Alaska, Tribal Families and Youth Services Department (TFYS) applied for and received funds, Catalog of Federal Domestic Assistance Number 93.671. From the United States Government, U.S. Department of Health and Human Services, Family Violence Prevention and Services Act grant, under Title 42 USC 10401 to continue service improvement to address the serious issue of violence against Native women in Southeast Alaska. The funding will be used to support Southeast Alaska domestic violence shelter programs providing services to tribal mothers and their children accessing the facility. TFYS wishes to engage Women In Safe Homes (WISH) to assist in utilizing the funds. TFYS and WISH share a commitment to provide safe shelter and services for tribal women and their children, who are victims of domestic violence and sexual assault.

The purpose of this grant is “to assist Tribes in efforts to increase public awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence, and to provide immediate shelter and supportive services for victims of family violence, domestic violence, or dating violence, and their dependents.” (42 U.S.C. 10401 et seq.). This funding is provided for immediate shelter expenses and only 25 percent shall be used to provide supportive services.

The amount of support provided to WISH under this agreement is approximately \$52,000 for the period of October 1, 2013, and ending September 30, 2014.

A. Program Delivery:

WISH will be administering the Family Violence Prevention and Services Act (FVPSA) in a manner satisfactory to the Grantee and TFYS and consistent with any standards required as a condition of providing these funds. WISH shall undertake and complete the direct service activities as set forth below to this Agreement, which provides a description of each activity

including the products to be provided and or services to be performed at the WISH shelter located in Ketchikan, Alaska.

The agencies agree to refer clients for appropriate services with client permission. Direct services provided by Women In Safe Homes may include, but are not limited to: providing safe shelter; crisis intervention, advocacy and support; counseling; transportation, legal advocacy, sexual assault advocacy; education and support groups.

B. General Administration

WISH will maintain program and financial records documenting eligibility, provisions of services, and the expenses relative to the project as a result of assistance provided through the FVPSA program. WISH responsibilities include:

1. Administering grant funding with TFYS and FVPSA in accordance with the attached grant compliances.
2. **Project monitoring:** The staffs agree to continue to meet telephonically or in person at least quarterly to discuss successes or challenges arising in meeting the requirements of the grant.
3. **Project fiscal management:** WISH will maintain the daily financial records needed to operate the programs. TFYS Program Coordinator may submit a reasonable request and secure an appointment to review these records.
4. **Project reporting:** WISH will provide quarterly and annual statistics to TFYS indicating the number of tribal women and their children served under this agreement. Specifically, the information required by the FVPSA grantor will be collected per the standardized performance progress report requirements attached to this Agreement (SF-PPRR).
5. **Confidentiality:** The staffs agree to maintain strict confidentiality according to agency requirements and the requirements of the FVPSA grant.
6. **Planning and coordination:** The staffs of the agencies agree to meet telephonically at least semiannually to discuss strategies for working with clients and mechanisms for communication between agencies.
7. **Training:** The staffs agree to be available to each other to share staff training opportunities.

C. Audit and Compliance

“The provision of the OMB Circular A-133, Audits of States, Local Governments, and Non_Profit Organizations, shall apply to this agreement. Subrecipient FVPSA shall be audited according to the requirements of OMB Circular A-133 on an annual basis. If a Federal Single Audit is required an audited Subrecipient shall submit to the Federal Clearinghouse and make available for public inspection a copy of the audit, data collection form and reporting package as described in OMB Circular A-133 within the earlier of thirty (30) days after receipt of the auditor’s report(s) or nine months after the end of the audit period.”

WISH acknowledges that this MOU involves the use of federal funds and as such, is subject to audit by the agency of the United States Government granting the funds to CCTHITA-TFYS for the purposes of performing the work and activities as listed in this agreement. WISH shall fully reimburse TFYS for any costs of WISH which is disallowed by any federal agency and which must be refunded thereto by TFYS.

Effective Date of Agreement: This agreement and its attachments shall be in effect during the period October 1, 2013, through September 30, 2014.

Signed: *Francine Eddy Jones*
Francine Eddy Jones, Director
Tribal Family and Youth Services Department
Central Council of Tlingit and Haida
Indian Tribes of Alaska

Date: 5-2-2013

Signed: *Vivian Benson*
Vivian Benson, Acting Executive Director
Women In Safe Homes

Date: 4/30/13

Memorandum of Agreement Between
Women In Safe Homes
And
DART Community Partners

This Memorandum of Agreement between Women In Safe Homes and DART Community Partners (Ketchikan Indian Community (KIC), South East Alaska Independent Living (SAIL), HOPE Community Resources, Inc., Akeela/Gateway, State of Alaska Department of Public Health, Community Connections) is for the purpose of promoting safety and enhancing services for victims with disabilities. Collaboration efforts will focus on educating the public and other service entities on the issue of violence against individuals with disabilities and will be accomplished through the Ketchikan Disability Abuse Response Team (DART), of which Women In Safe Homes is lead agency.

Roles and Responsibilities

Women In Safe Homes agrees to:

- Maintain a Disability Abuse Response Team in the Southern Southeast Alaska area and provide leadership role as lead agency;
- Coordinate and facilitate DART activities, including scheduling training efforts;
- Conduct Monthly DART meetings and participate with Ketchikan Domestic Violence Task Force meetings;
- Participate in quarterly DART teleconferences; and
- Collect and submit aggregate data as required.

Community Partners agree to:

- Delegate a staff person to co-facilitate scheduled training and educational events with DART Coordinator; and
- Attend monthly DART meetings.

Community Partners agree to:

- Cross train staff to enhance coordination and delivery of services between the agencies;
- Discuss barriers experienced by victims with disabilities and identify strategies to promote enhanced services; and
- Adhere to confidentiality guidelines, as well as federal, state, and local laws.

Period of Agreement:

The agreement shall commence November 1, 2014 and continue in effect until June 30, 2015 unless replaced, revised or revoked by written agreement of involved parties.

Approval:

We, the undersigned, have read and agree to the responsibilities detailed in the Memorandum of Agreement.



Beth Bogarda, Executive Director
Women In Safe Homes

January 22, 2015

Date

Arlene Dilts-Jackson, General Manager
Ketchikan Indian Community

Date



Bess Clark, Executive Director
Community Connections, Inc.

1/23/15

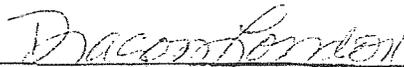
Date



Jordan Negro, Executive Director ~~Executive Director~~ Deputy Director
Southeast Alaska Independent Living, Inc.

1.28.15

Date



Dragon London, Community Support Supervisor
HOPE Community Resources Inc.

1/30/15

Date

Diane Ogilvie, Chief Prevention of Training Officer
Akeela, Inc

Date

Kate Slotnick
Public Health Nursing

Date

Lee Wallace by [Signature]

Lee Wallace, President
Organized Village of Saxman

1-30-2015

Date

Elias Haroun, Southeast Regional Director
HOPE Community Resources, Inc.

Date

MEMORANDUM OF AGREEMENT
Between
KETCHIKAN INDIAN COMMUNITY
DOMESTIC VIOLENCE PROGRAM
And
WOMEN IN SAFE HOMES
(W.I.S.H.)

Ketchikan Indian Community Domestic Violence Program and Women in Safe Homes recognize the need for interagency cooperation to facilitate effective coordination of services to maximize safety for victims and their children. This interagency agreement was established in 1996 and is for the purpose of implementing an effective referral process, sharing resources through cross-training and addressing gaps in services for Tribal members.

Working to end violence against women requires change on many levels;-individual, institutional and cultural. Successful advocacy depends on linking with other progressive efforts for structural change. We cannot sustain our efforts and reach our goals without engaging with the communities which we live and experience violence, as well as the communities in which we will experience a violence-free life.

W.I.S.H. services include:

- Temporary housing for victims and their children
- Advocacy and legal advocacy for victims, safety checks
- Parenting support
- Safe and Sober Domestic Violence Education and Support
- Sexual Assault Support for Teens
- Children's Support Groups for survivors of domestic violence and sexual assault

K.I.C. Domestic Violence Program services include:

- Victim support, legal advocacy
- Safety planning, safety checks for the Batterer's Intervention Program
- Group support and Women's Talking Circle
- Financial assistance for victims
- Batterer's Intervention Program
- Education, consultation and training for the community

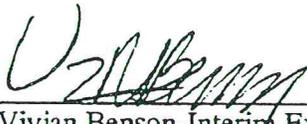
W.I.S.H. and K.I.C. AGREE TO:

Provide support, information and expertise as needed to accomplish the goals of each program in the areas of: Information, staff training, consultation, and education.

We agree to work cooperatively to assess and address the needs of victims of domestic violence sexual assault and stalking, through joint planning and delivery of services.

Both parties, through their commitment to safety for women and children agree to update this agreement annually.

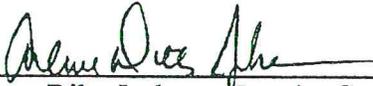
All conditions and agreements are contingent upon Federal funding for FY2014 and the signing agencies may renegotiate articles of agreements after grant awards are determined. The resources committed by each organization are in the manner of human resources or staff hours in facilitating the above mentioned activities. Changes concerning this interagency agreement may be made by either agency with written notification.



Vivian Benson-Interim Executive Director
Women In Safe Homes

3/19/14

Date



Arlene Dilts-Jackson -Interim General Manager
Ketchikan Indian Community

3/17/14

Date

Joint Memorandum of Agreement

By

Ketchikan Wellness Coalition (KWC) & Women in Safe Homes (WISH),

In signing this agreement we both agree to work in collaboration, WISH in its capacity as the fiscal agent and co-partner agency in the *Greater Ketchikan Comprehensive Behavioral Health Prevention and Early Intervention Partnership*, and KWC as the coalition and grant administrator, to collectively achieve the long term goal of *making positive behavioral health change in the greater Ketchikan community*. Through this collaborative effort we will address the long term outcome, 'All community members are connected, resilient, and have basic life skills.' as stated in the Division of Behavioral Health's Request for Proposals: *Comprehensive Behavioral Health Prevention & Early Intervention Services*.

We understand the project will utilize the Strategic Prevention Framework (SPF) as required by the Division of Behavioral Health. This is a formal five-step process designed to facilitate community planning and capacity-building to better build prevention efforts. The proposed project funding is for a four – fiscal year period, beginning July 1, 2014. We further understand that continued funding after FY15 is at the discretion of the Department of Health and Social Services. We anticipate an assessment, planning and capacity building effort which will entail this partnership along with other community participants working in an alliance to complete the first three steps of the SPF, i.e., assessment, capacity-building, and the beginning development of a strategic action plan. We anticipate the collective approval of a Comprehensive Strategic Plan and Preliminary FY 16 Action Plan to allow for the implementation phase of prevention and early intervention strategies. The subsequent three years will focus on the implementation and evaluation (the 4th and 5th SPF steps) of the interventions. Evidence-based strategies that are identified for this pilot project will be chosen through this collaborative community driven planning process, and must be culturally responsive, ground-breaking, and comprehensive.

This MOA will be in force until June 30, 2015, a period that approximates the first year of this grant, pending continued funding approval. A new MOA will need to be negotiated upon completion of the Comprehensive Strategic Plan and the Preliminary Action Plan to identify new collaborative roles and responsibilities. The purpose for this timeframe is to remain consistent with the proposal submitted by WISH, and to maintain fidelity to the SPF process.

Ketchikan Wellness Coalition agrees:

- To provide a full-time 1 FTE prevention specialist to facilitate and support a dynamic, inclusive and collaborative Behavioral Health prevention and early intervention *Capacity Building* process that will result in the completion of steps one through three of the SPF (as described above) and the production of a data driven Behavioral Health Prevention Comprehensive Strategic Plan. This position will be fully funded by grant funds as well as overseen by the KWC board of Directors or it's designated person.

Wednesday, April 30, 2014

- To facilitate with WISH & other Coalition members to execute collaborative Strategic Planning Framework planning process resulting in the completion of steps one through three (as described above) and produce a comprehensive Behavior Health Prevention Strategic Plan.
- To facilitate with WISH and the other Coalition members to expand the Partnership Planning Group, as well as the broader stakeholder membership, as dictated by our planning efforts.
- To facilitate with WISH and the Coalition members to develop the FY 16 Preliminary Action Plan (pending approval of DBH) that is equitable to all partner members.
- To promote Coalition participation in DBH required trainings.
- To provide an interactive-web-based tool by which to facilitate the exchange of information and work products of the Coalition.
- To participate in a meaningful and timely fashion in the Coalition's data collection and evaluation process which will include a) data collection, b) needs assessment, c) readiness and resources assessments, capacity building, and d) development of strategic plan for this behavioral health prevention project.
- To contract with an outside evaluator to provide evaluation services to include data collection and analysis critical to the current, and subsequent years, capacity building and implementation process.

Women In Safe Homes (W.I.S.H.), agrees:

- To act as the Fiscal Agent in this grant process by managing all grant funds as needed in accordance with grant guidelines and approved budget.
- In its capacity as Fiscal Agent for this grant to provide payment to any contractual agreements entered into by the KWC for the fulfillment of the grant.
- In its capacity as Fiscal Agent to submit quarterly financial reports to grantor as required.
- To participate in and support all efforts to fulfill the expectations and plans enacted in this grant agreement.

Jessie Hoover
KWC (Ketchikan Wellness Coalition)

Date: 04/30/2014

Vanessa
WISH (Women In Safe Homes)

Date: 4/30/14

Memorandum of Agreement

Between

Metlakatla Indian Community Social Services

And

Women In Safe Homes (WISH)

April 7, 2014

This Memorandum of Agreement is for the purpose of utilizing the expertise of each agency and assisting each other in the goal of providing comprehensive and coordinated services to the people of Southeast Alaska.

Each agency herein named agrees to:

1. Obtain a formal release of information so communications can occur to plan for clients and customers we have in common. We will adhere to federal, state, tribal and agency regulations concerning confidentiality.
2. Make and receive referrals of persons who may need services based on referral criteria of each agency.
3. Integrate and coordinate service delivery to more effectively serve mutual clients and/or customers.
4. Share resources such as classes, workshops, expertise, support and information when possible to avoid duplication of services.

Metlakatla Indian Community herein agrees to:

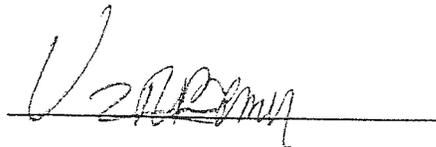
1. Provide a key or code to the WISH Family Resource Specialist for access to office during and after business hours.

This Memorandum of Agreement is entered into for a two year period of time unless one or both of the signers mutually agree to change when necessary.



Audrey Hudson, Mayor

Metlakatla Indian Community



Vivian Benson

Acting Executive Director, WISH

**MEMORANDUM OF
AGREEMENT BETWEEN
WOMEN IN SAFE HOMES
AND
RESIDENTIAL YOUTH CARE, INC.**

This Memorandum of Understanding is entered into by Residential Youth Care, INC (RYC), and Women in Safe Homes (WISH).

Purpose:

The Memorandum of Agreement's purpose is to improve the coordination and communication between RYC and WISH so we can more effectively serve common clients in our community.

Agreements:

Both parties agree to:

1. Participate in agency cross-training to ensure a working understanding of services/roles of each provider and to consult with each other to coordinate this training.
2. At least once a year, cooperate in a joint planning meeting to identify and correct any concerns that may exist between agencies.
3. Work collaboratively to develop a service support system for common clients
4. Maintain the confidentiality of common clients
5. At the request of client, obtain appropriate release of information so the best and most appropriate services can be provided
6. To make and accept referrals as appropriate to each agency.
7. Share resources when possible and avoid duplication of services.

This Memorandum of Agreement is entered into for a three-year period of time unless one or both of the signers change and/or mutually agreed to change is necessary.



Jack Duckworth, Executive Director RYC



Date



Naomi Michalsen, Executive Director WISH



Date

Memorandum of Agreement

Between

The Organized Village of Saxman, Saxman I.R.A. Council

And

Women In Safe Homes (WISH)

March 4, 2015

This Memorandum of Agreement is for the purpose of utilizing the expertise of each agency and assisting each other in the goal of providing comprehensive and coordinated services to the people of Southeast Alaska.

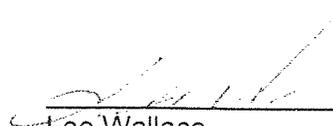
Each agency herein named agrees to:

1. We agree to obtain a release of information so communications can occur to plan for clients and customers we have in common. We will adhere to federal, state, and agency regulations concerning confidentiality.
2. Make and receive referrals of persons who may need services based on referral criteria of each agency.
3. Integrate and coordinate service delivery to more effectively serve mutual clients and customers.
4. Share resources such as classes, workshops, expertise, support and information when possible to avoid duplication of services.

This Memorandum of Agreement is entered into for a two year period of time unless one or both of the signers mutually agree to change when necessary.


Beth Bogarde
Executive Director
Women In Safe Homes

3/4/2015
Date


Lee Wallace
President
Saxman I.R.A. Council

3.4.15
Date

**Memorandum of Agreement between
Working Against Violence for Everyone (W.A.V.E.)
and Women In Safe Homes (W.I.S.H)
November 2011**

This Memorandum of Agreement is for the purpose of utilizing the expertise of Women in Safe Homes (WISH) and Working Against Violence for Everyone (WAVE) to assist each other in the goal of providing comprehensive and coordinated services between the communities of Ketchikan and Petersburg. Both agencies recognize the need for interagency cooperation to facilitate effective services and maximize clients' safety. Any changes in procedures or personnel will be communicated in writing as soon as possible between the WISH shelter coordinator and the WAVE office coordinator.

Each agency herein named agrees to:

1. Obtain a release of information to facilitate communications between agencies in planning services for mutual clients, adhering to federal, state, and agency regulations concerning confidentiality.
2. Integrate and coordinate service delivery to more effectively serve mutual clients.
3. Make and receive referrals of persons who may need services based on referral criteria of each agency.
4. Share resources such as classes, workshops, expertise, support and information, when possible, in order to avoid duplication of services.
5. WISH will provide shelter and transportation for Petersburg victims of domestic violence, who are in situations beyond WAVE's capability, as funding permits.
6. A WISH outreach worker will provide educational programming in Petersburg once a year, contingent upon available funding and resources.

It is furthermore agreed that W.I.S.H. staff will:

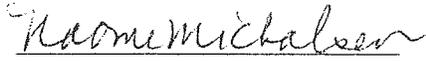
1. Answer WAVE's crisis phone line 24 hours a day, with no restriction of weekends or holidays.
2. Screen and identify responses according to designated safety plan and:
 - a. In cases requiring immediate local response: Contact 907-650-7123. If no answer, begin calling rotating list of advocates and provide them with the victim's phone number and information.
 - b. In cases requiring non-immediate local response: Contact 907-650-7123 to reach coordinator or voicemail, and provide victim's phone number and information, if necessary.
 - c. In cases not requiring a local response: Provide WAVE quarterly with information on times, types of calls, and clients' initials for record keeping purposes.
3. Provide quarterly statistics, or as requested, in a timely manner.

4. Inform WAVE office coordinator about any systematic failures that may interfere or prohibit WISH from responding to the crisis phone line.
5. In the case of emergencies that fall outside of normal procedure, and with the approval of the WISH shelter coordinator or WISH designee, a WISH advocate will call to inform the WAVE office coordinator of aforementioned emergency at 907-650-7123.

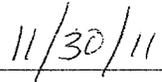
It is agreed that WAVE staff or volunteers will:

1. Provide WISH with a current rotating list of names and phone numbers of WAVE advocates available for emergencies.
2. Update any modifications of the safety plan in writing, addressed to WISH Executive Director and Shelter Coordinator.
3. Program WAVE's crisis phone to re-direct calls to WISH.
4. Check voicemail daily, respond to referred calls, and notify the WISH shelter coordinator by voice or e-mail that follow-up contact was made.
5. Provide quarterly statistics, or as requested, in a timely manner.

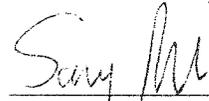
Any modification or clarification about services will be done in writing in the form of an amendment to this Memorandum of Agreement, and must be mutually agreed upon by both agencies.



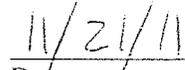
Naomi Michalsen
Executive Director
Women In Safe Homes



Date



Sunny Rice
Co-Chairman
Working Against Violence for Everyone



Date

Memorandum of Agreement

Between

WINGS (Women in Need Gaining Safety)

And

Women In Safe Homes (WISH)

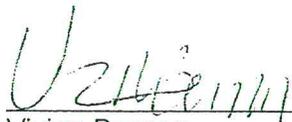
April 7, 2014

This Memorandum of Agreement is for the purpose of utilizing the expertise of each agency and assisting each other in the goal of providing comprehensive and coordinated services to the people of Southeast Alaska.

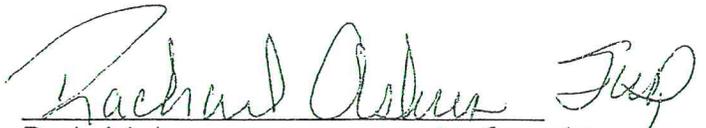
Each agency herein named agrees to:

1. We agree to obtain a release of information so communications can occur to plan for clients and customers we have in common. We will adhere to federal, state, tribal and agency regulations concerning confidentiality.
2. Make and receive referrals of persons who may need services based on referral criteria of each agency.
3. Integrate and coordinate service delivery to more effectively serve mutual clients and customers.
4. Share resources such as classes, workshops, expertise, support and information when possible to avoid duplication of services.

This Memorandum of Agreement is entered into for a two year period of time unless one or both of the signers mutually agree to change when necessary.



Vivian Benson 4/7/14
Acting Executive Director
Women In Safe Homes (WISH)



Rachel Askren
Rachel
Service Unit Director 4-7-2014
Annette Island Service Unit



April 8, 2013

RE: WISH Family Services

Dear Grant Committee,

It is a privilege to advocate for WISH Family Services to continue to receive the Family Preservation and Time Limited Family Reunifications grants. WISH provides vital strength based services to families and children referred by Office of Children's Services. WISH Family Services staff work in homes and other venues to offer key parenting skills and knowledge so that parents are better prepared to interact more effectively and appropriately with their children. They endeavor to customize services to fit the needs of the families they serve. They are attentive to the needs of all family members and also share important information with foster families and other caregivers.

WISH Family Services staff are certified to offer one of the few formal parenting seminars in Ketchikan based upon the Positive Discipline model. They set clear expectations and boundaries with their clients while meeting them where they are in their lives. The Family Service staff have built strong working relationships with many agencies in Ketchikan to match and maximize supportive services for their program families.

The Ketchikan community benefits from the vital services provided by the WISH Family Services program.

Sincerely,

Rosalie Nadeau, MA
Chief Executive Officer
Akeela/Gateway Center for Human Services

Akeela Administrative Office
360 West Benson Blvd., Suite 300
Anchorage, AK 99503-3953
907-565-1200
Fax 907-258-6052

Gateway Center for Human Services
3050 Fifth Avenue
Ketchikan, AK 99901
907-225-4135
Fax 907-247-4135

Substance Abuse Programs:
Akeela House Residential
907-561-5266

Stepping Stones Residential
907-569-0097

KAR House Residential
907-225-3510

Akeela Co-Ed Outpatient
907-562-7483

Women & Families Outpatient:
907-279-5000

Gateway Outpatient
907-225-4125

D.O.C. Prison Programs
907-328-9196

Mental Health Programs:
Anchorage Family Mental Health
907-562-7438

Gateway Outpatient
907-275-4135

Gateway Drop Inn Center (CSP)
907-228-6534

Prevention/Intervention Programs:
Anchorage - 907-565-1200

Alcohol Safety Action Program (ASAP)
Kenai - 907-283-6586
Ketchikan - 907-228-6504

www.akeela.org
E-Mail: info@akeela.org

Membership:
Therapeutic Communities of America



SOUTHEAST ALASKA INDEPENDENT LIVING

602 Dock St, Suite 107, Ketchikan, Alaska 99901, 1-800-478-SAIL, ph/tty: 907-225-4735, fx: 907-247-4735

March 13, 2012

Mr. Dan Bockhorst
Borough Manager
Ketchikan Gateway Borough
1900 First Avenue
Ketchikan, AK 99901

Dear Mr. Bockhorst,

We at Southeast Alaska Independent Living are pleased to support the grant proposal for 2012 by Women In Safe Homes, because our agencies have worked together many times during the past decade to improve the circumstances of Ketchikan residents facing difficult choices and challenges. Often, victims of abuse and domestic violence already have a disability (or develop one due to abuse). Conversely, women with disabilities are four times more likely to be sexually assaulted.

WISH and SAIL recently completed a two-year project called Alaska Safety Planning & Empowerment Network (ASPEN) to create a better referral network for victims of violence who experience disabilities, in cooperation with Community Connections and Ketchikan Indian Community. Because of this project, our agencies are working more closely than ever to reach disenfranchised individuals in Ketchikan and empower them to find both independence and safety.

WISH provides many valuable services to our community, ranging from the youth empowerment program "Girls on the Run" to the daily services they provide to vulnerable adults and their families. In the past year, we at SAIL have heard from consumers who speak highly of the shelter WISH provided them or that WISH provided the opportunity to speak to a staff member who listened and understood their situation.

We also know that they desperately need more space for people to sleep and live, as it can get quite crowded in their current facility. Therefore, we support the WISH application because the funding the Borough provides will be used to meet the needs of vulnerable individuals in Ketchikan.

Sincerely,

A handwritten signature in dark ink that reads "Kevin Gadsey". The signature is written in a cursive, flowing style.

Kevin Gadsey
Independent Living Advocate
SAIL Ketchikan

An Aging and Disability Resource Center and Partner Agency of United Way of Southeast Alaska

Information and Referral - Advocacy - Peer Support - Independent Living Skills Training
De-Institutionalization - Outdoor Recreation and Community Access (ORCA)

www.sailinc.org



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

Department of
Health and Social Services

DIVISION OF PUBLIC HEALTH
Ketchikan Public Health Center

3054 5th Avenue
Ketchikan, Alaska 99901
Main: 907.225.4350
Fax: 907.247.0978

December 31, 2014

City of Ketchikan
334 Front Street
Ketchikan, AK 99901

To Whom It May Concern

Ketchikan Public Health Center is pleased to support the City of Ketchikan grant proposal for 2014 by Women In Safe Homes. Our agencies have worked together many times during the past decade to improve the circumstances of Ketchikan residents facing difficult choices and challenges that result from violent experiences.

WISH provides many valuable services to our community, ranging from educating youth through violence prevention programs to the daily services they provide to vulnerable adults and their families in the Shelter. In the past year, we at Public Health has heard from consumers who speak highly of WISH and their staff. Our staff regularly collaborate on Community task forces such as Domestic Violence task force and the Disability Assault Response Team or DART.

Ketchikan suffers some of the highest domestic and interpersonal violence rates in the country. We also know there is a desperate need to eliminate violence in our community. Therefore, we support the WISH application as funds provided from the grant will be used to meet the needs of individuals affected by violence in Ketchikan.

Sincerely,

A handwritten signature in cursive script that reads "Susan R. Bergmann".

Susan R. Bergmann BSN, RN

Nurse Manger

Ketchikan Public Health Center

