

**KETCHIKAN GATEWAY BOROUGH
1900 FIRST AVENUE, SUITE 118
KETCHIKAN , ALASKA 99901**



**TRANSIENT OCCUPANCY TAX RETURN
CHAPTER 4.55 TRANSIENT OCCUPANCY TAX**

ACCOUNT _____

QUARTER ENDING _____

RETURN & REMITTANCE DUE NO LATER THAN

	BOROUGH	SAXMAN	CITY
1. GROSS RENTALS	_____	_____	_____
2. LESS NON-TAXABLE RENTALS	_____	_____	_____
3. TOTAL TAXABLE RENTALS	_____	_____	_____
4. TAX CITY 7%			_____
TAX SAXMAN 4%		_____	
TAX BOROUGH 4%	_____		
5. PENALTY	_____	_____	_____
6. INTEREST	_____	_____	_____
7. TOTAL AMOUNT REMITTED	_____	_____	_____

INSTRUCTIONS

1. **GROSS RENTALS** The amount paid as monetary consideration for the use of a room in a Hotel/Motel or other place of accommodation including bed and breakfast facilities by a transient
2. **LESS NON-TAXABLE RENTALS** Rentals on a monthly basis (subject to sales tax but not transient occupancy tax); or private single family dwellings and vacation cabins that are on a casual and isolated basis
3. **TOTAL TAXABLE RENTALS** Subtract Lines 2 from Line 1
4. **TAX CITY 7%** Multiply 7% of Line 3 if business is located in the City
- TAX SAXMAN 4%** Multiply 4% of Line 3 if business is located in Saxman
- TAX BOROUGH 4%** Multiply 4% of Line 3 if business is located in the Borough
5. **PENALTY** If delinquent within 7 working days, add 1% of line 4
- If delinquent more than 7 working days, add 15% of line 4 plus 5% monthly until 25% has accrued
6. **INTEREST** If delinquent add 1% per month (12% per annum) of line 4
7. **TOTAL AMOUNT REMITTED** Add lines 4, 5 and 6

This is a seasonal business. Please file 'no activity' returns for the quarters ending:

This business is closed. This is the final return. Date business closed:

I DECLARE, SUBJECT TO THE PENALTIES PRESCRIBED, THAT THIS RETURN HAS BEEN EXAMINED BY ME, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS A TRUE, CORRECT

BY/TITLE _____ DATE _____