KETCHIKAN GATEWAY BOROUGH
1900 FIRST AVENUE • KETCHIKAN, ALASKA 99901
PUBLIC WORKS DEPARTMENT, SUITE 219
907/228.6744 • fax 907/228.6655

Junk Vehicle Voucher Application-No Title

I am requesting a voucher for disposal of the vehicle listed below. **I have not been able to locate the title and/or registered owners. I understand that I must accept responsibility for this vehicle.**

Year Make Model License Plate # VIN#

In signing this application, I attest I have the legal right to have the above listed vehicle crushed. I agree to defend and indemnify the Ketchikan Gateway Borough and its agents, contractors, and employees against any claim by a third party that I do not have the right or authority to have the above listed vehicle crushed or otherwise disposed. I agree to remove all garbage from the vehicle and there will be no fluids leaking from the vehicle before delivering it, towing it or having it towed to the crushing facility.

Signature	Date
Printed Name	**Phone Number**
Mailing Address	**Physical Address**

This is to certify that on this _____ day of _____, 20___, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared _____ to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed the same freely and voluntarily for the uses and the purposes set therein mentioned.

Witness my hand and official seal the day and year in the certificate above written.

(Seal)

_____
NOTARY PUBLIC FOR ALASKA
My Commission Expires: _____

KGB STAFF ONLY

_____
Issued By Date Voucher Number

Revision Date: 02/08/2010

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How can I get rid of a junked vehicle?

In order to be eligible to dispose of a junk vehicle using our Junk Vehicle Program, you must be 18 years of age, have lived in Ketchikan for no less than 30 days, and have title to or legal right to claim ownership of the vehicle. The Junk Vehicle Voucher Application must be completed. Only one (1) junk vehicle voucher will be issued per household/residence per fiscal year *(July 1 to June 30)*.

What documents do I need?

Identification and proof of residency is required. Listed below are acceptable forms of identification. A copy from each section below must be attached to your completed application.

1 One (1) form of proof of age:
- ☐ Birth certificate
- ☐ Driver's license
- ☐ Passport

2 One (1) form of proof of physical address which shows that you have lived in household/residence of Ketchikan for no less than 30 days:
- ☐ Voter ID card
- ☐ KPU electric or telephone bill in your name
- ☐ Hunting/fishing license
- ☐ Rental receipt

3 One (1) form of proof of ownership *(not necessary for No-Title Applications)*
- ☐ Title listed in your name
- ☐ Title that has been signed over to you

What about towing it or contacting the State about ownership?

Our program only pays for the disposal of your vehicle. Any towing costs incurred are your responsibility. After the vehicle is delivered to the facility with the voucher, the Public Works Department will notify the State of Alaska that your vehicle no longer exists. At this point you will not need to do anything more.

What else do I need to do?

Fill out the application on the back side of this form and have it notarized. A notary from our Manager's office at 1900 First Avenue, Suite 210 can do this free of charge. If mailing the application, it MUST BE NOTARIZED prior to mailing. Copies of proof of residency are sufficient when mailing application, but must be clear and legible.

Where are you located?

Our mailing/physical address is: 1900 First Avenue Suite 219, Ketchikan, AK 99901. You may hand deliver it to our office to expedite the process. Please allow up to ten (10) days to process your mailed application. Once a determination has been made on your application, the voucher and original documentation will be returned to you.