

**KETCHIKAN GATEWAY BOROUGH
1900 FIRST AVENUE, SUITE 118
KETCHIKAN , ALASKA 99901**



**TRANSIENT OCCUPANCY TAX RETURN
CHAPTER 4.55 TRANSIENT OCCUPANCY TAX**

ACCOUNT

QUARTER/MONTH

RETURN & REMITTANCE DUE NO LATER THAN

	BOROUGH	SAXMAN	CITY
1. GROSS RENTALS			
2. LESS NON-TAXABLE RENTALS			
3. TOTAL TAXABLE RENTALS			
4. TAX CITY 7%			
TAX SAXMAN 4%			
TAX BOROUGH 4%			
5. PENALTY			
6. INTEREST			
7. TOTAL AMOUNT REMITTED			

INSTRUCTIONS

- | | |
|------------------------------------|---|
| 1. GROSS RENTALS | The amount paid as monetary consideration for the use of a room in a Hotel/Motel or other place of accommodation including bed and breakfast facilities by a transient |
| 2. LESS NON-TAXABLE RENTALS | Rentals on a monthly basis (subject to sales tax but not transient occupancy tax); or private single family dwellings and vacation cabins that are on a casual and isolated basis |
| 3. TOTAL TAXABLE RENTALS | Subtract Lines 2 from Line 1 |
| 4. TAX CITY 7% | Multiply 7% of Line 3 if business is located in the City |
| TAX SAXMAN 4% | Multiply 4% of Line 3 if business is located in Saxman |
| TAX BOROUGH 4% | Multiply 4% of Line 3 if business is located in the Borough |
| 5. PENALTY | If delinquent within 7 working days, add 1% of line 4

If delinquent more than 7 working days, add 15% of line 4 plus 5% monthly until 25% has accrued |
| 6. INTEREST | If delinquent add 1% per month (12% per annum) of line 4 |
| 7. TOTAL AMOUNT REMITTED | Add lines 4, 5 and 6 |

This is a seasonal business. Please file 'no activity' returns for the quarters ending:

This business is closed. This is the final return. Date business closed:

I DECLARE, SUBJECT TO THE PENALTIES PRESCRIBED, THAT THIS RETURN HAS BEEN EXAMINED BY ME, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS A TRUE, CORRECT

BY/TITLE

DATE
