



# KETCHIKAN GATEWAY BOROUGH

1900 FIRST AVENUE • KETCHIKAN, ALASKA 99901  
PUBLIC WORKS DEPARTMENT, SUITE 219  
907/228.6670 • fax 907/228.6684

## Junk Vehicle Voucher Application

I am requesting a voucher for disposal of the vehicle listed below. **A copy of the title will be attached, if available. Otherwise, I understand that I am accepting responsibility for this vehicle.**

Year      Make      Model      VIN#      Title  Yes  No

In signing this application, I attest I have the legal right to have the above listed vehicle crushed. I agree to defend and indemnify the Ketchikan Gateway Borough and its agents, contractors, and employees against any claim by a third party that I do not have the right or authority to have the above listed vehicle crushed or otherwise disposed. I agree to remove all garbage from the vehicle and there will be no fluids leaking from the vehicle before delivering it, towing it or having it towed to the crushing facility.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_ Physical Address \_\_\_\_\_

PHOTO ID:  Driver's license  State issued identification  Passport

Use Notarization below if the form is mailed.

This is to certify that on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared \_\_\_\_\_ to me known to be the person(s) described in and who executed the foregoing instrument, and acknowledged to me that he/she/they signed the same freely and voluntarily for the uses and the purposes set therein mentioned.

Witness my hand and official seal the day and year in the certificate above written.

(Seal)

\_\_\_\_\_  
**NOTARY PUBLIC FOR ALASKA**  
My Commission Expires: \_\_\_\_\_

### KGB STAFF ONLY

Issued By \_\_\_\_\_ Date \_\_\_\_\_ Voucher Number \_\_\_\_\_



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## **What is the purpose of the Junk Vehicle Voucher Program?**

Per Resolution 2894, the Public Works Department administers the Junk Vehicle Voucher Program, in order to assist Borough residents with the disposal of junk vehicles and enhance the appearance of the Borough. Junk vehicles may be disposed of free of charge through this program.

## **How can I get rid of a junked vehicle?**

Fill out the application on the back side of this form and return it to the Ketchikan Gateway Borough with a photographic identification. If mailing the application, it MUST BE NOTARIZED in advance.

## **What Identification is required?**

Photographic identification may be provided directly to the Public Works Department. Acceptable form consist of:  Driver's license  State issued identification  Passport

## **Does the voucher cover all vehicles?**

This Application does not cover recreational and commercial vehicles, residential mobile homes or trailered boats. Only domestic vehicles are covered under this program.

## **What about towing it or contacting the State about ownership?**

Our program only pays for the disposal of your vehicle. Any towing costs incurred are your responsibility. The Borough's contractor will dispose of the vehicle once you have delivered it to the disposal facility with the voucher: upon notice from the contractor, the Public Works Department will notify the State of Alaska that your vehicle no longer exists.

## **Where are you located?**

Our mailing/physical address is: 1900 First Avenue Suite 219, Ketchikan, AK 99901. You may hand deliver it to our office to expedite the process. Please allow up to ten (10) days to process your mailed application. Once a determination has been made on your application, the voucher and original documentation will be returned to you.

## **What else do I need to know?**

All vehicles need to be free of garbage, litter or rubbish prior to delivery to the disposal location.